

# UNIVERSITY OF WARWICK

## SENATE

Minutes of the meeting held on Wednesday 5 December 2007

- Present: Vice Chancellor (in the chair until item 40/07-08), Professor S Palmer (in the chair from item 40/07-08), Professor L Bridges, Professor S Bright, Professor S Bruzzi, Professor R Burns, Professor S Burridge, Professor A Caesar, Dr L Campbell, Professor M Cooper, Professor J Davey, Professor J Davis, Professor T Docherty, Professor P Edwards, Professor M Finn, Dr M Hadley, Professor M Harrison, Professor J Hutton, Dr J Kidd, Mr J Kirby, Professor K Lamberts, Professor R Lindley, Professor E Peile, Mr P Ptashko, Dr J Read, Professor C Sparrow, Professor S Thornton, Professor M Waterson, Professor M Whitby, Professor R Wilson (through 36/07-08), Professor V Zammit.
- Apologies: Professor S Bassnett, Professor Y Carter, Professor C Hughes, Professor S Kumar, Professor P Mack, Professor M Smith.
- In attendance: Registrar, University Secretary, Director of Finance, Academic Registrar, Ms Y Salter Wright, Ms H Sinclair.

The Vice-Chancellor welcomed new members and members beginning a new period of office to their first meeting of the Senate for the academic year 2007/08.

### 19/07-08 Minutes

RESOLVED:

That the minutes of the meeting of the Senate held on 3 October 2007 be approved.

### 20/07-08 Progress of Senate Recommendations

REPORTED: (by the Vice-Chancellor)

That the Council, at its meeting on 4 October 2007, approved the recommendations of the Senate recorded under the following item:

Amendments to University Regulations (Minute 11/07-08 refers)

### 21/07-08 Working Group on the Appointment of Pro-Vice-Chancellors (minute 3/07-08 refers)

REPORTED: (by the University Secretary)

That the Steering Committee had approved, on behalf of the Senate, the appointment of Professor T Jones to replace Professor J Gardner on the Working Group on the Appointment of Pro-Vice-Chancellors due to Professor Gardner's period of study leave.

22/07-08 Membership of the Senate (minute 4(c)/07-08 refers)

RESOLVED:

That, notwithstanding the fact that the promotion of Dr Julie MacPherson to Professor increased the number of Assembly appointees on the Senate from the permitted two to three and therefore in strict terms constituted a breach of the University Statute governing the constitution of the Senate, no action was necessary in view of the fact that:

- (a) Professor Phizacklea was on study leave and her term of office ends on 31 July 2008; and
- (b) Statute 30 (l) states that 'the proceedings of any of the Statutory Bodies shall not be invalidated by any vacancy in its number or by any defect in the appointment or qualification of its members'.

23/07-08 RAE 2008 Submission (minute 9/07-08 refers)

REPORTED: (by the Vice-Chancellor)

That the University returned its submission to the RAE 2008 and that 3,769 research outputs were submitted from 966.85 FTE staff.

24/07-08 Warwick Commission

REPORTED: (by the Vice-Chancellor)

That the Report of the first Warwick Commission on the global trading system would be launched on Thursday, 6 December in Geneva and that copies of the Report had been circulated to members of the Senate and the Council for information.

25/07-08 University Donations

REPORTED: (by the Vice-Chancellor)

- (a) That, the formal establishment of a Gift Acceptance Committee would be considered under the item on University Committee Structures, Membership of Senate Committees and Related Matters (minute 31/07-08(d) refers).
- (b) That, in advance of the consideration of the formal establishment of the Committee by the Senate, an informal meeting of the Gift Acceptance Committee had been held to consider the recent donation to the University by Mr David Abrahams.
- (c) That the Steering Committee had resolved at its meeting held on 3 December 2007 that, should the Senate formally approve the establishment of the Gift Acceptance Committee, that the Committee be requested to monitor any new developments relating to donations previously made to the University.

26/07-08 Appointment of Dean of Engineering

REPORTED: (by the Vice-Chancellor)

That Professor Jonathan Seville, currently Professor of Chemical Engineering at the University of Birmingham, had been appointed as the new Dean of the School of Engineering and that he was expected to take up his post on 1 April 2008.

27/07-08 Emeritus Professors and Readers

REPORTED: (by the Vice-Chancellor)

(a) That he had taken Chair's Action on behalf of the Academic Staff Committee and the Senate to recommend the conferral of the title of Emeritus Professor on the following individuals:

- (i) Professor Robin Oakey of the Department of Physics with effect from his retirement on 31 October 2007.
- (ii) Professor Jim Beckford of the Department of Sociology with effect from his retirement on 31 December 2007.

and the title of Emeritus Reader on the following individuals:

- (i) Dr David Miller of the Department of Philosophy with effect from his retirement on 30 September 2007.
- (ii) Dr Christine Battersby of the Department of Philosophy, Dr Janet Read of the School of Health and Social Studies and Dr Jeffrey Round of the Department of Economics with effect from their retirement on 31 December 2007.

(b) That the Pro-Chancellor had approved, on behalf of the Council, the recommendations for the conferral of emeritus status as set out in (a) above.

28/07-08 Research Fortnight Article

RECEIVED:

A copy of an article by the Vice-Chancellor tabled at the meeting entitled "*Outward looking and unashamedly ambitions*" published in *Research Fortnight* on 5 December 2007 on the latest annual survey of the UK's research performance by Evidence which had been published in *Research Fortnight* on 21 November and which cited the University as the most rapidly improved University.

29/07-08 Vote of Thanks to the University Secretary

REPORTED: (by Vice-Chancellor)

That this would be the last meeting of the Senate for the University Secretary, who would be leaving the University at the end of January 2008 after eighteen years service.

RESOLVED:

That the Senate record its thanks to the University Secretary for her considerable contribution to the work of the University during her period of employment at Warwick.

30/07-08 Strategic Departmental Review Process

CONSIDERED:

- (a) The University Strategic Departmental Review Process guidelines revised following consideration by the Steering Committee and Academic Quality and Standards Committee (S.10/07-08) together with the recommendations and comments of the Academic Quality and Standards Committee tabled at the meeting.
- (b) The Strategic Departmental Review Timetable (S.11/07-08).

RESOLVED:

- (a) That the revised University Strategic Departmental Review Process guidelines be approved as set out in paper S.10/07-08.
- (c) That the Strategic Departmental Review Timetable be approved as set out in paper S.11/07-08.
- (d) That the Review Timetable be considered on an annual basis by the Senate and reported to the Boards of the Faculties, the Boards of Undergraduate and Graduate Studies, and the Academic Quality and Standards Committees to ensure all parties were aware of the Review schedule.
- (e) That consideration be given by the University Secretary's Office/Deputy Registrar's Office as to how the alignment of departmental strategy and the University Strategy is reviewed within the Strategic Departmental Review Process.

31/07-08 University Committee Structures, Membership of Senate Committees and Related Matters

CONSIDERED:

Proposed revisions to University Committee Structures and to the constitutions of Committees of the Senate and the Council (S.9/07-08).

RESOLVED:

That the following proposals to revise the University committee structure and the constitutions of Committees of the Senate set out in paper S.9/07-08 be approved:

### Academic Resourcing Committee

- (a) That the two Pro-Vice-Chancellors (Research) be appointed to membership of the Academic Resourcing Committee (ARC) and that the Pro-Vice-Chancellor (Teaching and Learning and International Affairs) be invited to attend meetings when significant matters relating to teaching and learning issues are discussed.
- (b) That the membership of the Academic Activities Sub Committee (AASC) of ARC be revised to include an additional academic member of staff of the University.

RECOMMENDED: (to the Council)

That the following proposals to revise the University committee structure and the constitutions of Committees of the Senate and the Council as set out in paper S.9/07-08 be approved:

#### (a) Strategy Committee

- (i) That the Strategy Committee be abolished and its responsibilities for the consideration of the inter-related questions of academic, financial and physical planning be assumed by the Senate Steering Committee.
- (ii) That the Chairs of the Faculty Advisory Boards and the members of the Steering Committee who are not members of the Council attend and participate in the annual Council 'Away day'.

#### (b) Advisory Boards

- (i) That, as a consequence of the abolition of the Strategy Committee, the Faculty Advisory Boards, WBS and HRI Boards, the Arts Centre Board and the Boards of the Centre for Lifelong Learning and the Institute of Education submit their Annual Reports to the Council, for consideration as part of the annual strategic planning process and that consequential amendments to their respective constitutions be made to reflect this change.
- (ii) That authority for the appointment of external and academic members of the Faculty Advisory Boards be given to the Vice-Chancellor following the abolishment of the Strategy Committee.

#### (c) Space Management, Estates and Capital Development

- (i) That the Space Management Group enhance its membership, broaden its remit to encompass the review of University space allocation and usage and to make recommendations regarding the development of new capital projects, and be renamed the Capital Planning and Accommodation Review Group.
- (ii) That the remit of the Building Committee be further considered following the implementation of the amendments to the governance arrangements for space management, estates and capital development agreed.

(d) Gift Acceptance Committee

That the new Gift Acceptance Committee, a joint Committee of the Senate and the Council, be formally established and that the University Gift Acceptance Policy set out in Appendix B of paper S.9/07-08 be approved, subject to the minor amendments as agreed at the meeting.

(e) Information Policy and Strategy Committee

That the proposed revised terms of reference of the Information and Policy and Strategy Committee to reflect the abolition of the Strategy Committee be approved.

(f) Equality and Diversity Committee

That the revised terms of reference of the Equality and Diversity Committee be approved.

32/07-08 Appointment of Representatives of the Senate to the Council

CONSIDERED:

The appointment of one representative of the Senate to the Council for the period 1 August 2007 to 31 July 2010.

REPORTED: (by the Vice-Chancellor)

- (a) That, in accordance with the procedure approved by the Senate at its meeting on 2 November 1983, the University Secretary had written to members of the Senate to seek nominations for the appointment of one representative of the Senate to the Council.
- (b) That only one valid nomination for appointment was received for the vacant place by the deadline of 23 November and that in accordance with Ordinance 5, Professor Lamberts was therefore deemed to have been appointed to the remaining vacant place amongst the six appointees of the Senate to the Council for the period to 31 July 2010.

33/07-08 Academic Statistics 2007/08

RECEIVED:

The University's Academic Statistics document for the academic year 2007/08 (S.12/07-08) together with an oral report from the Academic Registrar summarising a number of trends relating to the student, staff and research data presented in the document.

34/07-08 Report from the Steering Committee

RECEIVED:

A report from the Steering Committee (S.13/07-08 {Parts 1 and 2}) and its resolutions recorded under the following items, together with oral reports from the Vice-Chancellor and the Registrar:

- (a) Comprehensive Spending Review
- (b) Higher Education Innovation Fund
- (c) Education Speeches
- (d) Sainsbury Report on Science and Innovation Policies
- (e) THES International University League Table
- (f) UUK Report on Bibliometrics
- (g) HEFCE Consultation: Research Excellence Framework
- (h) Research Fortnight Success Rankings
- (i) Research Degree Qualification Rates
- (j) Appointment of the University Senior Tutor
- (k) Postgraduate and Undergraduate Enrolments: October 2007
- (l) Withdrawal of Funding for Equivalent or Lower Level Qualifications
- (m) Revised Access Agreement
- (n) Student Membership of Institutional Audit Teams
- (o) International Issues
- (p) Burgess Group Final Report on Degree Classification
- (q) Molecular Organisation and Assembly in Cells (MOAC) Doctoral Training Centre
- (r) Capital Bid to the Wellcome Trust
- (s) Showcase Science 2009
- (t) Argent House
- (u) Prime Ministerial Statement: Extremism in Society
- (v) Institute of Advanced Study
- (w) National Student Survey 2008
- (x) QE Report: Academic Resourcing Committee
- (y) Queen's Speech
- (z) Appointment of Minister for Students
- (aa) HEFCE Capital Investment Framework 2007
- (bb) Higher Education Regulation Review Group
- (cc) Careers Update
- (dd) Higher Education Engagement with Schools
- (ee) QAA Institutional Audit 2008 and Audit of Collaborative Provision
- (ff) Delivery Partnership: Improving the HE Applications Process
- (gg) 14-19 Curriculum Developments: DCSF Newsletter
- (hh) Expansion of the 14-19 Diploma Programme
- (ii) Publication of OECD Education at a Glance
- (jj) Report from the Fees Working Group
- (kk) DfES Consultation on Matched-Funding Scheme for Voluntary Giving to HE in England
- (ll) Review of Science in the Department of Health
- (mm) Independent Inquiry into Modernising Medical Careers: 'Aspiring to Excellence'
- (nn) UUK Corporate Plan 2007-10
- (oo) Internationalising Higher Education: Council for Industry and Higher Education Report
- (pp) Beacons for Public Engagement
- (qq) RSA/Russell Group Lecture Series
- (rr) HRI QE Financial Report and Update
- (ss) Academic Resourcing Committee QE Financial Report
- (tt) Warwick Medical School QE Financial Report
- (uu) Warwick Business School QE Financial Report
- (vv) Appointments to Committees of the Senate
- (ww) Appointment of Secretary General of the Association of Commonwealth Universities
- (xx) Russell Group: Access and Admissions

- (yy) EPSRC
- (zz) Membership of RAE2008 Panels
  
- (a) University Bid to Host the Centre Européen de Calcul Atomique et Moléculaire (CECAM)

REPORTED: (by the Vice Chancellor)

That the University bid to host the Centre Européen de Calcul Atomique et Moléculaire was not shortlisted by the CECAM Council, though there was a strong field and the involvement of those in preparing the bid was appreciated.

- (b) Millburn House

REPORTED: (by the Vice Chancellor)

- (i) That the main contractor carrying out the refurbishment work to Millburn House went into liquidation early in the Autumn Term and that the University had terminated the contract with the contractors before their liquidation.
- (ii) That the new contractor had been on site since 19 November and that this should enable phase two of the refurbishment work to be completed by the end of February/March in order to meet HEFCE funding requirements.
- (iii) That it was expected that equipment for the NMR Suite could be moved into Millburn House from the middle of February.

- (c) HEFCE Strategic Development Fund: Science City Bid

REPORTED: (by the Vice Chancellor)

That the University had submitted a bid to the HEFCE for funding from the Strategic Development Fund to support an Interdisciplinary Research Alliance as part of the Birmingham Warwick Science City collaborative initiative, noting that this was particularly important as it was revenue rather than capital funding.

- (d) Comprehensive Spending Review

REPORTED:

(by the Head of the Department of Physics)

- (i) That it was likely that the Comprehensive Spending Review Settlement would result in a reduction of funding from the Science and Technology Facilities Council (STFC) for the University's Department of Physics.



(by the Vice-Chancellor)

- (ii) That the University had made representations to UUK on the potential reduction of funding from the Science and Technology Facilities Council (STFC) for the University's Department of Physics.

(e) HEFCE Consultation: Research Excellence Framework

REPORTED: (by the Vice Chancellor)

That the Pro-Vice-Chancellors for Research and the Academic Registrar would be initiating consultation with all Heads of Departments over the next few weeks in order to formulate an initial University response to the HEFCE Consultation *Research Excellence Framework* on the future framework for the funding and assessment of research for consideration at a special joint meeting of the Senate and Heads of Department to be held on 6 February 2008 at 2pm.

(f) Research Degree Qualification Rates

REPORTED: (by the Chair of the Board of Graduate Studies)

That the Report from the Steering Committee contained an error and that the revised policy on the granting of an extension for PhD students beyond the three year period applied to PhD students due to submit their PhD in September 2007.

(g) Postgraduate and Undergraduate Enrolments: October 2007

REPORTED: (by the Vice Chancellor)

That the Report from the Steering Committee contained an error and that the Report should state that for entry in October 2007, recruitment of Home/EU and Overseas students to undergraduate courses and to postgraduate research courses was projected to be above target and that recruitment of Home/EU and Overseas students to taught postgraduate courses was projected to be slightly below target.

(h) Withdrawal of Funding for Equivalent or Lower Level Qualifications

REPORTED: (by the Vice Chancellor)

That the University had responded to the HEFCE consultation on the Withdrawal of Funding for Equivalent or Lower Level Qualifications expressing particular concern about the possible effects of the policy on the on the MBChB course which recruits at postgraduate level only.

(i) Student Membership of Institutional Audit Teams

REPORTED: (by the Registrar)

- (i) That the UUK had published the collated comments received from its member institutions about the QAA's proposals on student membership of institutional audit teams and that a number of other institutions had expressed similar concerns to those of the University.

- (ii) That it was expected that the QAA would publish a response to the comments submitted by UUK about the QAA's proposals on student membership of institutional audit teams.

35/07-08 Report from the Academic Quality and Standards Committee

CONSIDERED:

A report from the meetings of the Academic Quality and Standards Committee held on 24 October 2006 and 21 November 2007 (S.14/07-08 {Part 1 and 2}) and its resolutions recorded under the following items, together with an oral report from the Chair of the Committee:

- (a) QAA Institutional Audit
  - (b) Assessment Conventions and Degree Classification
  - (c) QAA Audit of Collaborative Provision: Warwick Manufacturing Group and Hong Kong Polytechnic University
  - (d) Transfers of PGR students from Other Universities
  - (e) Postgraduate English Language Requirements
  - (f) Amendment to Course Approval Form
  - (g) New and Extended Collaborative Courses
  - (h) Regulation Changes: Fitness to Practice
  - (i) Amendments to Regulation 6 on Admission to the University
  - (j) Amendments to Regulation 11 Procedure to be Adopted in the Event of Suspected Cheating in a University Test, and Associated Guidance
  - (k) National Student Survey 2007 results
  - (l) Guidelines on the Supervision of Research Postgraduate Students
  - (m) Award of Merit and Starred Distinction on Taught Masters Courses
  - (n) QAA Overseas Audit: India
  - (o) Student Skills and Development Steering Group
  - (p) New and Amended Courses
- (a) Transfers of PGR Students from Other Universities

RESOLVED:

That the proposed amendments to procedures relating to the transfer of students to the University of Warwick from other universities be approved as set out in paper BGS 10/07-08.

- (b) Amendment to Course Approval Form

RESOLVED:

That the proposed amendments to the Course Approval form to require more detailed information from departments about the external advice taken during the development of new and restructured courses be approved as set out in paper AQSC 19/07-08 (revised).

(c) New and Extended Collaborative Courses

(i) School of Law: LLM EU Law in the World Economy

RESOLVED:

That the proposal from the School of Law to introduce a new course entitled LLM EU Law in the World Economy to be taught collaboratively and awarded jointly with Maastricht University be approved as set out in papers GFSS 2-12, 21 & 25/07-08 and CFDLSC 25/07-08.

(ii) Centre for Lifelong Learning: Collaboration with Herefordshire College of Technology

RESOLVED:

That the proposal from the Centre for Lifelong Learning for a collaboration with Herefordshire College of Technology to deliver the existing Certificate and Diploma in Teaching in the Lifelong Learning Sector be approved as set out in papers CFDLSC 3-7/07-08.

(iii) Institute of Education: PG Certificate in Teaching Shakespeare for Actors

RESOLVED:

That the proposal from the Institute of Education to introduce a new Postgraduate Certificate in Teaching Shakespeare for Actors in collaboration with the Royal Shakespeare Company be approved as set out in papers GFSS 35 & 37/07-08 and CFDLSC 26/07-08, with no students to be enrolled until satisfactory clarification from the Institute of Education of the arrangements for a Student-Staff Liaison Committee or equivalent and the submission of CVs for Royal Shakespeare Company staff teaching on the course if there are a small number of individuals carrying out teaching

(iv) Diploma in Orthodontic Therapy

RESOLVED:

That the proposal from Warwick Medical School to extend the existing collaboration with Leamington Spa Orthodontics to deliver a new Diploma in Orthodontic Therapy be approved as set out in papers DMAP 12-19 & 47-49/07-08.

(v) MSc Implant Dentistry Occlusion module: University Kebangsaan Malaysia

RESOLVED:

That the proposal from Warwick Medical School for a collaboration with University Kebangsaan Malaysia to deliver the existing MSc Implant Dentistry Occlusion module in a new location on one occasion only be approved, as set out in papers CFDLSC 22-24/07-08, noting that the student body had been consulted and supported the proposal.

- (vi) Warwick Medical School: Certificate in Diabetes Care (Cyprus)

RESOLVED:

That a proposal from Warwick Medical School to create a collaboration with the Ministry of Health, Cyprus to deliver the existing Certificate in Diabetes Care be approved as set out in paper DMAP 53/07-08.

- (d) Regulation Changes: Fitness to Practice

RECOMMENDED: (to the Council)

That the proposed changes to Regulations 34 (for the Determination of Fitness to Practise), 6.3 (Governing Admission to Courses of Study), 13.2 (Governing the Continuation of Registration) and 33 (Governing Temporary Withdrawal from the University) to include new Postgraduate Diplomas in Social Work within Fitness to Practice provisions be approved as set out in paper AQSC 8/07-08.

- (e) Amendments to Regulation 6 on Admission to the University

RECOMMENDED: (to the Council)

That the proposal to amend Regulation 6 Governing Admission to the University be approved as set out in paper BGS 12/07-08.

- (f) Amendments to Regulation 11 Procedure to be Adopted in the Event of Suspected Cheating in a University Test, and Associated Guidance

RECOMMENDED: (to the Council)

That proposed amendments to Regulation 11 Procedure to be Adopted in the Event of Suspected Cheating in a University Test be approved as set out in paper AQSC 25/07-08 (revised).

36/07-08 Report from the Equality and Diversity Committee

CONSIDERED:

A report from the meeting of the Equal Opportunities Committee held on 29 October 2007 (S.17/07-08).

- (a) Membership

RECOMMENDED: (to the Council)

- (i) That the Director of Student Support and Residential Life be appointed as a member of the Equality and Diversity Committee.
- (ii) That Ms Marguerite Standing be appointed as the external representative on the Equality & Diversity Committee.

(b) University Disability Policy

RECOMMENDED: (to the Council)

That the revised University Disability Policy be approved as set out in EDC Paper 8/07-08 {revised}.

(c) University Gender Re-assignment Policy

RECOMMENDED: (to the Council)

That the Gender Reassignment Policy be approved as set out in EDC Paper 9/07-08 {revised}.

37/07-08 Report from the Information Policy and Strategy Committee

CONSIDERED:

A report from the meeting of the Information Policy and Strategy Committee held on 13 November 2007 together with an oral report from Professor M Waterson (S.19/07-08).

(a) IT Services Matters: Email mailbox quota

RESOLVED:

- (i) That the proposed 500MB mailbox quota be introduced in conjunction with an archiving service established with preset criteria that will ensure emails greater than 12 months old are archived on a regular monthly basis.
- (ii) That this quota be introduced following two complete archiving cycles to allow all users to complete personal mailbox housekeeping actions and for the centrally provided archive service to be implemented.

(b) Library Matters

RESOLVED:

That the Information Policy and Strategy Committee bring forward a draft policy on self-archiving of material in National, Institutional or Open Access Repositories for consideration at a future meeting of the Senate.

(c) Library Regulations

RECOMMENDED: (to the Council)

That the proposed amendments to the Library Regulations be approved as set out in paper S.19/07-08.

38/07-08 Report from the University Health and Safety Executive Committee

CONSIDERED:

A report from the meeting of the University Health and Safety Executive Committee held on 8 November 2007 together with an oral report from the Registrar (S.20/07-08).

(a) The University's Health and Safety Strategy

RECOMMENDED: (to the Council)

That the University Health and Safety Strategy as set out in UHSEC 02/07-08 be approved.

(b) The University's Health and Safety Plan for 2008 – 2010

RECOMMENDED: (to the Council)

That the Health and Safety Plan for 2008 – 2010 as set out in UHSEC 10/07-08 be approved.

39/07-08 Report from the Board of the Faculty of Social Studies

CONSIDERED:

A report from the meeting of the Board of the Faculty of Social Studies held on 7 November 2007 together with an oral report from the Chair of the Board of the Faculty of Social Studies (S.23/07-08).

Matters Relating to Faculty Research Centres

RESOLVED:

- (a) That the proposal for establishing a Law School based Centre for Criminal Justice together with the proposed constitution for the Centre for Criminal Justice be approved as set out in paper BFSS.8/07-08 (revised).
- (b) That University research centres, institutes or units can not be formally established without the proposal being approved by the relevant Faculty or Faculties and the Senate, noting that the approved guidelines for the establishment, amendment or abolition of University research centres requires all such proposals to be considered by the relevant Faculty Boards and the Senate.

40/07-08 Proposed Amendments to University Statutes, Ordinances and Regulations

CONSIDERED:

Proposed amendments to University Statutes, Ordinance and Regulations arising from the changes to the University management structure (S.25/07-08).

RECOMMENDED: (to the Council)

That the amendments to the following University Statutes, Ordinances and Regulations arising from the changes to the University management structure be approved as set out in paper S.25/07-08 subject to minor amendments along the lines discussed at the meeting:

- (a) To Charter 4(k), subject to the approval of the Privy Council.
- (b) To the following existing University Statutes, subject to the approval of the Privy Council:
  - (i) 9 The Registrar
  - (ii) 13 The Council
  - (iii) 17 Powers of the Senate
  - (iv) 21 The Assembly
- (c) The removal of Statute 10 The Librarian and the consequent renumbering of Statutes
- (d) To the following Ordinances:
  - (i) 2 on the Procedure for the Appointment of a Deputy Vice-Chancellor
  - (ii) 3 on the Appointment of Pro-Vice-Chancellors
  - (iii) 4 on the Procedure for the Appointment of Lay Members of the Council
  - (iv) 5 on the Procedure for the Appointment of Members of the Council Appointed by the Senate
  - (v) 11 on the Appointment of Heads of Departments
- (e) To the following Regulations:
  - (i) 2.1 for the Timetable of Committee Elections
  - (ii) 2.2 Governing the Election of Representatives of the Boards of the Faculties to Membership of the Senate
  - (iii) 2.3 Regulations Governing the Election of Representatives of the Assembly to Membership of the Senate

41/07-08 Awards and Distinctions

RECEIVED:

A paper setting out Awards and Distinctions that have been conferred upon members of the University since the last meeting of the Senate held on 3 October 2007 (S.26/07-08).

42/07-08 Appointment to a Redundancy Appeals Committee

RESOLVED:

That, in accordance with Statute 28, Part V paragraph 4(b), Professor Higgott be appointed as the representative of the Senate to an Appeals Committee to consider an appeal against redundancy from two members of University staff in the Warwick Manufacturing Group.

43/07-08 Report from the Research Ethics Committee

RECEIVED:

A report from the meeting of the Research Ethics Committee held on 20 November 2007 including the Annual Report of the University Research Ethics Committee (S.15/07-08).

44/07-08 Report from the Campus Life Committee

CONSIDERED:

A report from the meeting of the Campus Life Committee held on 12 November 2007 (S.16/07-08).

Membership and Terms of Reference

RESOLVED:

- (a) That, in view of the fact that the post of Director of Campus Life had been replaced by the post of the Director of Campus Affairs, that the constitution of the Campus Life Committee be revised accordingly.
- (b) That, in view of the fact that the post of Head of Residential Life and Senior Warden had been replaced by the post of the Director of Student Support and Residential Life, the constitution of the Campus Life Committee be revised accordingly.

45/07-08 Report from the Academic Staff Committee

RECEIVED:

A report from the meeting of the Academic Staff Committee held on 1 November 2007 (S.18/07-08).

46/07-08 Report from the Higher Education Foundation Programme Board of Studies

RECEIVED:

The Annual Report of the Higher Education Foundation Programme for the academic year 2006-07 (S.21/07-08).

47/07-08 Report from the Board of the Faculty of Science

CONSIDERED:

A report from the meeting of the Board of the Faculty of Science held on 7 November 2007 (S.22/07-08).



(a) Report from the Faculty of Science Research Committee

RECOMMENDED (to the Council):

That the Ordinance 7 Governing the Constitution of the Board of the Faculty of Science be amended to include the Chair of the Faculty Research and Innovation Committee *ex officio* as set out in paper S.22/07-08.

(b) Fluid Dynamics Research Centre

RESOLVED:

That the revised constitution for the Fluid Dynamics Research Centre be approved as set out in paper BFS.3/07-08 (revised).

48/07-08 Report from the Board of the Faculty of Medicine

CONSIDERED:

A report from the meeting of the Board of the Faculty of Medicine held on 12 November 2007 (S.24/07-08).

(a) Membership of Faculty and University Committees

RESOLVED:

- (i) That Professor S Weich be co-opted onto the Board of the Faculty of Medicine as a representative of the Coventry and Warwickshire Partnership Trust.
- (ii) That during Professor Peile's study leave the following should deputise for him on University Committees:
  - (A) Professor M Thorogood – Academic Staff Committee
  - (B) Dr Paul O'Hare – Board of Graduate Studies
  - (C) Dr Paul O'Hare – Academic Quality and Standards Committee
  - (D) Professor Martin Underwood – The Senate

(b) MBChB Boards of Examiners

(i) Phase 1 Board of Examiners

RESOLVED:

That the membership of the Phase 1 Board of Examiners for 2007/08 be:

The Dean	Professor Y Carter
Associate Dean (Teaching)	Professor E Peile
Director MB ChB	Dr J Kidd
Phase 1 Coordinator	Dr P McTernan
CASSM Leader	Dr D Davies
Chair of the Assessment Group	Dr M Barnett
Phase 2 Coordinator	Dr C MacDougall

Module Leaders	Ms C Blackburn Dr R Bland Dr M Carpenter Dr R Charlton Dr J Clegg Dr D Collins Dr C Davies Dr A Dolan Dr M Hodgkin Dr A Jackson Dr R Jones Dr W Markham Dr P Matthews Dr A Morris Dr V Patel Dr T Pawlikowska Dr S Raman Dr W Robertson Dr C Rodgers Dr A-M Slowther Dr P Squires Professor P Stanfield
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External Examiners

(ii) Phase 2 Board of Examiners

RESOLVED:

That the membership of the Phase 2 Board of Examiners for 2007/08 be:

The Dean	Professor Y Carter
Associate Dean (Teaching)	Professor E Peile
Director MB ChB	Dr J Kidd
Phase 2 Coordinator	Dr C MacDougall
Chair of Assessment Group	Dr M Doshi

Three representatives of medical specialties

Dr V Patel  
Dr C Hillerman  
Dr P Saravanan

Three representatives of surgical specialties

L Wong  
Ms D Markham  
Mr M Costa

Representative of O & G	Mr S Rajendran
Representative of Child Health	Dr P Satodia
Representative of Psychiatry	Dr B Sheehan
Representative of General Practice	Dr R Charlton/T Pawlikowska
Representative of Pathology	Dr P Matthews
Clinical Education Leads	
UHCW	Mr I Fraser

South Warwickshire General  
George Eliot

Dr C Marguerie  
Dr A Venkataraman

Junior Academic Half-Day  
Senior Academic Half-Day

Dr C Marshall  
Dr A Price Forbes

External Examiners

CEC/YSW/HS/shared/senate/2007-2008/minutes/05Dec07mins  
5/03/07