

UNIVERSITY OF WARWICK

SENATE

Minutes of the meeting held on Wednesday 11 June 2014

Present: Vice-Chancellor (in the Chair), Professor R Ball, Professor A Caesar, Ms A Chambers, Professor A Clarke, Dr C Constable, Ms J Cooper, Professor S Croft, Professor J Davey, Ms E Davies, Professor S Gilson, Mr R Green, Professor L Green, Professor N Hewlett, Professor Christina Hughes, Professor Christopher Hughes, Professor S Jacka, Dr C Jenainati, Professor T Jones, Dr J Kidd, Mr S Lamb, Professor G Lindsay, Professor A Menezes, Professor A Muthoo, Professor J Palmowski, Professor A Reeve, Professor S Shapiro, Professor M Shipman, Professor C Sparrow, Professor N Stocks, Mr B Sundell, Professor S Swain, Mr S Williams, Professor P Winstanley, Professor V Zammit

Apologies: Dr A Adams, Professor A Coats, Professor N Johnson, Professor M Luddy, Professor A Norrie, Professor M Nudds, Professor M Taylor, Professor P Thomas, Professor L Young

In attendance: Administrative Officer (Academic Registrar's Office), Group Finance Director, Deputy Academic Registrar, Deputy Registrar, Registrar

97/13-14 Minutes

RESOLVED:

That the minutes of the meeting of the Senate held on 12 March 2014 be approved.

98/13-14 Matters Arising on the Minutes

(a) Progress of Senate Recommendations

REPORTED:

That the Council, at its meeting on 14 May 2014, noted the report from the Senate and approved the recommendations of the Senate recorded under the following items:

- (i) Revisions to Ordinance 7 on the Constitutions of the Boards of Faculties (for the first time) (minute S.81/13-14 referred);
- (ii) Revision to Ordinance 8 on Sub Faculties (for the first time) (minute S.81/13-14 referred);
- (iii) Revisions to Ordinance 13 on Degrees and Diplomas (for the second time) as set out in paper S.3713/14 (minute S.92/13-14 referred);
- (iv) Establishment of the School of Modern Languages and Cultures with effect from 1 August 2014, as set out in paper S.33/13-14 (minute S.81/13-14 referred);
- (v) The dis-establishment of the Sub-Faculty of Modern Languages, the Departments of French Studies, German Studies, Hispanic Studies, and Italian and the Language Centre as set out in paper S.33.13/14 (minute S.81/13-14 referred);
- (vi) Establishment of the Biomedical Services Unit, High Performance Computing, the Electron Microscopy facility in the MAS building, the X-ray Diffraction Suite in the MAS Building and the Biological Mass Spectrometry facility as Research Technology Platforms, with effect from

- 1 August 2014 as set out in paper S.46/13-14 (minute S.82/13-14 referred);
- (vii) Dis-establishment of the e-Learning Steering Group as set out in paper S.40/13-14, (minute S.87/13-14 referred);
 - (viii) Establishment of the Centre for Connecting Research on Employment and Work (CREW) as a substantive University Research Centre with effect from the start of the academic year 2014-15, as set out in paper S.43/13-14, (minute S.90/13-14 referred).

- (b) Report on the Creation of School of Modern Languages (minute S.81/13-14 referred).

REPORTED:

That the Senate, at its meeting held on 12th March 2014 approved the establishment of the School of Modern Languages and Cultures, with effect from 1st August 2014.

CONSIDERED:

- (i) An oral report from Professor Simon Swain, Pro-Vice-Chancellor for Research (Arts & Social Sciences) that work on-going in support of the creation of the School of Modern Languages was progressing; it being noted that an announcement relating to the appointment of a Head of School would soon be forthcoming.
- (ii) A paper summarising amendments to University Ordinances and Regulations consequent upon the creation of the School of Modern Languages and Cultures (S.47/13-14).

RESOLVED:

That the changes to the University Regulations be approved as set out in paper S.47/13-14.

RECOMMENDED: (to the Council)

That the changes to Ordinance 7 be approved as set out in paper S.47/13-14.

99/13-14 Vice-Chancellor's Business: Finances

REPORTED:

- (a) That any reduction in tuition fees potentially arising from a change of Government together with further spending cuts would present a significant financial challenge to the University;
- (b) That the USS Re-Valuation was anticipated to be a lengthy and difficult process; that outcomes would be known by March 2015 at which point the reaction of the Pensions Regulator would be crucial;
- (c) That Russell Group universities would work towards an enhanced coordination and communication on these matters, recognising that care needed to be taken over issues of perceptions of collaboration, information and choice, as underscored by the recent interest of the Competition and Markets Authority in the UK HE sector.

100/13-14 Vice-Chancellor's Business: Teaching Quality

That Teaching Quality and the Student Experience would remain key concerns over the next period with a concentration on ensuring that all teaching and departmental organisation would be at the standard of the best in the University.

101/13-14 Vice-Chancellor's Business: London Developments

REPORTED:

- (a) That the agreement for the rental by the Warwick Business School of facilities in the Shard, London, had been finalised.
- (b) That there was potential for a 'CUSP London' to open in conjunction with King's, announcement still pending.

102/13-14 Vice-Chancellor's Business: Research Awards

REPORTED:

That the University's research award income for 2013-14 was anticipated to be equivalent to the previous record year and thanks were extended to all those contributing to this position.

103/13-14 Registrar's Business: Media Coverage

REPORTED:

- (a) That the University was aware of a recent newspaper article reporting on a student registered at the University and was taking action on the matter;
- (b) That the University had confirmed that the views of the student were not views held by the University;
- (c) That the University was aware of plans for a student protest to take place outside the Senate House on the afternoon of 12 June 2014.

104/13-14 Registrar's Business: Keeping Campus Moving

REPORTED:

- (a) That all staff were encouraged to refer to the "Keep Campus Moving" webpages for up-to-date information on developments around campus and measures being taken to minimise disruption;
- (b) That major events on campus, such as Degree Congregation and Open Days had been considered as part of the "Keep Campus Moving" planning.

105/13-14 University Strategy

RECEIVED:

An oral report from the Deputy Registrar updating the Senate on the the recent consultation on the Draft Strategy Refresh, noting that Heads of Department and staff fora had been held on the draft Consultation and feedback from these was being collated; that the final Strategy and associated implementation plan would be presented at the next meeting of Senate prior to consideration by the Council in July.

106/13-14 Centre for Education and Industry

CONSIDERED:

A paper recommending the disestablishment of the Centre for Education and Industry, (S.49/13-14), comprising:

- (a) Report on the Future of the Centre for Education and Industry (S.49/13-14);
- (b) Centre for Education and Industry- Indicative Timeline (S.49/13-14i);
- (c) Centre for Education and Industry Implementation Group Membership and Terms of Reference (S.49/13-14ii);
- (d) Centre for Education and Industry Implementation Group Risk Register (S.49/13-14iii);
- (e) Draft unconfirmed minute from the meeting of the Steering Committee held on 31st March 2014 (S.49/13-14iv);
- (f) Draft reserved minutes from the meeting of the Research Committee held on 3rd April (S.49.13-14v);
- (g) Draft unconfirmed minute from the meeting of the Board of Faculty of Social Sciences held on 22 May 2014 (S.49/13-14vi);
- (h) Centre for Education and Industry Staff and Trade Union Consultation and feedback Summary (S.49/13-14vii);
- (i) Response from UCU to the Report of the CEI Review (S.49/13-14viii);
- (j) An oral report from the Provost noting:
 - (i) That the Review of the Centre for Education and Industry had considered the financial status of the Centre, its subject area and strategic fit with University activity;
 - (ii) That the Review, which had been constructive and detailed had included consultation with staff and Trades Unions;
 - (iii) That all potential positive outcomes were seriously considered but that the Review had concluded in favour of a recommendation for closure and dis-establishment.
 - (iv) In response to a query from Professor Hewlett, that the proposed disestablishment would take effect from the academic year 2014-15, but that associated steps would be taken throughout the year, noting that 9.4 FTE staff would be affected by the proposed disestablishment and that both an Enhanced Voluntary Leavers' Scheme and potential redeployment would be implemented.
 - (v) In response to a query from Professor Shipman, that external contacts had been consulted, and that further verification of the appropriateness of the step being recommended had come in the form of a further deterioration in the Centre's financial standing since the time of the Review.

RECOMMENDED: (to the Council)

That the Centre for Education and Industry be closed and disestablished with effect from the academic year 2014-15, as set out in paper S.49/13-14.

107/13014 University Risk Update

CONSIDERED:

A paper on the Spring Term 2014 University Risk Update (S.50/13-14), together with an oral report from the Deputy Registrar, noting:

- (a) That the Steering Committee had considered and approved the amendments proposed as set out in paper S.50/13-14.
- (b) That there were three areas of remaining concern: USS pension contributions, student recruitment and the Student Satisfaction Survey, with respect to all of which mitigation activity was in hand.

108/13-14 Report from the Steering Committee

CONSIDERED:

A report from the Steering Committee (S.51/13-14 {Part 1}) and its resolutions recorded under the following items:

(a) Admissions and International Update

REPORTED:

- (i) That numbers of applications and offers to study for 2014 entry were positive, showing an increase from 2013/2014 for home/EU and overseas undergraduate and postgraduate research students.
- (ii) That Home/EU PGT applications showed a small decline once admissions numbers for MBChB and PGCE courses has been removed.
- (iii) That the Student Admissions & Recruitment Office was working to support academic departments in the processing of application during peak times for this and future intakes.
- (iv) That ensuring the high quality of applicants for future intakes through widening participation, schools engagement, postgraduate activity and marketing of courses remained of key importance.

(b) Student Number Control 2014/15

REPORTED:

- (i) That enhanced management information was being developed to allow more sophisticated control of the clearing and confirmation process in August 2014.
- (ii) That a wider review of student recruitment marketing, admission and widening participation activity across the University would include development of an overarching Admissions and Recruitment Strategy, aligned with the new institutional strategy.
- (iii) That the future of the SNC after the next election remained uncertain.

(c) HEFCE Recurrent Grant 2014-15

REPORTED:

That the first announcement of the 2014-15 HEFCE recurrent grant allocation delivered a 5.85% sector wide reduction in funding for 'old regime' students. QR and HEIF were maintained in cash terms.

(d) Department of Business, Innovation and Skills Response to Witty Review

REPORTED:

That in its response to the Witty review of universities and growth, the Government intended to make long term commitments to supporting universities to deliver economic growth, and providing support for small and medium-sized enterprises.

- (e) Pro-Vice-Chancellor (Arts and Social Sciences)
- (f) New Director of Research Support Services
- (g) Students' Union Elections
- (h) Love Warwick 2014
- (i) TEDx Warwick
- (j) Warwick SU NUS Disability Award
- (k) National Student Drama Festival 2014
- (l) Warwick Conferences
- (m) Warwick Varsity 2014
- (n) Resolution of UCU Pay Dispute
- (o) Memoranda of Understanding
- (p) Memorandum of Understanding with SSGKG
- (q) Monash-Warwick Collaborations
- (r) HEFCE Capital allocations for learning and teaching 2014-15
- (s) Labour Manifesto on Tuition Fees
- (t) Budget 2014
- (u) Higher Education Financial Environment
- (v) Supporting Public Accountability: Presenting Income and Expenditure Information to Current Students
- (w) UCAS Review of International Admissions
- (x) Changes to the Access and Student Success Information Required by HEFCE (2014/15) and OFFA (2015/16)
- (y) Charging for Home Office Immigration and Nationality Services 2014/15
- (z) HEFCE Sector Financial Health Report
- (aa) Report from Research Support Services
- (bb) Philanthropy Awards
- (cc) Launch of the International Student Barometer
- (dd) Spring Term Institutional Risk Update
- (ee) Strategy Refresh
- (ff) Annual Report from IATL
- (gg) Capital Developments and Space Management
- (hh) Rootes Dining Grid
- (ii) Campus Developments

109/13-14 Report from the Academic Resourcing Committee

CONSIDERED:

A report from the Academic Resourcing Committee (S.52/13-14) proposing changes to its terms of reference.

REPORTED: (By the Provost)

- (a) That the proposed revisions to the Terms of Reference of the Academic Resourcing Committee reflected more recent practice and the requirement to enable ARC to mitigate the effects of the adverse financial climate.

- (b) In a response to a query from Professor Ball, that where a department was seen not to be achieving financial targets set out in its plan that this would trigger the involvement of ARC in working with the departments to take actions to enhance financial performance.
- (c) In response to a query from Professor Jacka, that ARC had responsibility for approving individual financial plans but that these could be returned to academic departments if not approved by the Financial Plan Sub-Committee.
- (d) In response to comments from Professor Muthoo, that ARC remained committed to incentivising academic departments to earn income on a sustainable cost-benefit basis.

RECOMMENDED: (to the Council)

That the revised terms of reference of the ARC be approved as set out in paper S.52/13-14.

110/13-14 Joint report from the Faculties of Arts, Medicine, Science and Social Sciences

CONSIDERED:

A joint report from the Boards of the Faculties of Arts, Science and Social Sciences (S.53/13-14) and its resolutions recorded under the following items:

- (a) Board of the Faculty of Arts:
 - (i) Appointment of the Chair of the Board of the Faculty
 - (ii) Election of Board Members to the Senate
 - (iii) Membership of the First Year Board of Examiners
 - (iv) Membership of the Board and its Sub-Committees
 - (v) BA in Liberal Arts
 - (vi) School of Modern Languages
 - (vii) New Humanities Building
- (b) Board of the Faculty of Medicine:
 - (i) Membership 2014/15
- (c) Board of the Faculty of Science:
 - (i) Reappointment of the Chair of the Board of the Faculty
 - (ii) Election of Board Members to the Senate
 - (iii) Membership of the Board and its Sub-Committees
 - (iv) Membership of the First Year Board of Examiners
 - (v) Women in Technology and Engineering
- (d) Board of the Faculty of Social Science:
 - (i) Festival of Social Sciences
 - (ii) Faculty Website
 - (iii) Reappointment of the Chair of the Board of the Faculty
 - (iv) Election of Board Members to the Senate
 - (v) Membership of the Board and its Sub-Committees
 - (vi) Membership of the First Year Board of Examiners

RESOLVED:

That the proposed membership of the First Year Boards of Examiners for summer 2014 and the proposed membership of the Faculties on University Committees for 2014-15 be approved as set out in paper S.53/13-14.

111/13-14 Report from the Equality and Diversity Committee

CONSIDERED:

A report from the Equality and Diversity Committee (S.54/13-14) and its resolutions under the following items:

- (a) Athena Swan Charter
- (b) Equality Challenge Unit – Charter Mark for Gender Equality (GEM)
- (c) Student Disability Services – Disabled Student Allowance
- (d) Equality Objectives – Update on Progress

112/13-14 Report from the University Health and Safety Executive Committee

CONSIDERED:

A report from the University Health and Safety Executive Committee (S.55/13-14) and its resolutions under the following items:

- (a) Terms of Reference and Membership 2013/14
- (b) University Genetic Modification and Biosafety Committee (GMBSC)
- (c) HSE Enforcement Management Model
- (d) University Health and Safety Committee (UHSC)

113/13-14 Report from the Information Policy and Strategy Committee

CONSIDERED:

A report from the Information Policy and Strategy Committee (S.56/13-14) and its resolutions under the following items:

- (a) Strategic Direction for Institutional Virtual Learning Environment
- (b) Membership and Access
- (c) Research Data Management
- (d) Digital Preservation
- (e) Records Management
- (f) Cyber Security Enhancements

114/13-14 Report from the Research Committee

CONSIDERED:

A report from the Research Committee (S.57/13-14).

REPORTED: (by Professor Jones)

In a response from Professor Ball, that the Governance Structure of the Warwick Warwick Data Science Institute was an enhanced structure to reflect its multi-department structure.

RECOMENDED (to the Council):

- (a) That the Centre for Operational Policing Research (COPR) be formally approved as a Substantive University Research Centre as set out in paper RC.23/13-14;
- (b) That the Warwick Data Science Institute (WDSI) be formally approved as a Departmental Research Centre as set out in paper RC.24/13-14.

115/13-14 Awards and Distinctions

RECEIVED:

A paper setting out Awards and Distinctions that had been conferred upon members of the University since the last meeting of the Senate held on 12 March 2014 (S.58/13-14 {Parts 1 and 2}).

116/13-14 Chair's Action

REPORTED: (by the Vice Chancellor)

That he had taken action on behalf of the Senate to approve a clarification to section 18 of the Conventions Governing the First Year Board of Examiners, on the recommendation of the Academic Quality and Standard Committee, that; "any candidate who has not achieved passes in whole modules weighted at a minimum of 80 credits will be required to resit other failed modules, as directed by the Board of Examiners."

117/13-14 Any Other Business

REPORTED: (by the Registrar)

- (a) That Miss Catherine Cochrane would take up the post of Director of Research Support Services on 18th June 2014, having previously held the post of Head of Research Support, Finance & Governance at the University of Liverpool.
- (b) That Degree Congregations would be taking place from 14th -19th July 2014. All staff were thanked for their involvement in preparations and encouraged to ensure the experience for all graduands and visitors was a positive one.

118/13-14 Amendment to Ordinance 7 Constitution of the Faculties

RECOMMENDED: (to the Council)

That the proposed amendments to Ordinance 7, Constitution of the Faculties, consequent upon the disestablishment of the Institute of Education and the establishment of the Centre for Education Studies and the Centre for Professor Education, as set out in paper S.60/13-14 be approved.

119/13-14 Amendment to Regulation 34 Regulation for the Determination of Fitness to Practise

RECOMMENDED: (to the Council)

That the proposed amendments to Regulation 34, Regulation for the Determination of Fitness to Practise, consequent upon structural changes made to academic units where Fitness to Practise is a professional requirement be approved a set out in paper S.59/13-14.

120/13-14 Vice-Chancellor's Action: Conferral of Title of Emeritus Professor/ Reader

REPORTED:

That the Vice-Chancellor, on behalf of the Senate, had approved the conferral of the title of Emeritus Professor on the following colleagues with effect from the date of their retirement (given in brackets below):

Emeritus Professor

Professor Leslie Hill, Department of French Studies (30 September 2014).

Professor Paul Marginson, Warwick Business School (30 April 2014).

Professor Janelle Reinelt, School of Theatre, Performance & Cultural Policy Studies (31 July 2014).

121/13-14 Student and alumni deaths

REPORTED:

That the University had been informed of the deaths of the following students and alumni since the last meeting of the Senate held on 12 March 2014:

Alumni:

Dr Penelope Bonsall, MA Comparative Labour History 1984-1986

Mrs Elizabeth Davis, BA French Studies 1995-1999

Mr Craig Edson, MEng Mechanical Engineering 2003-2007

Mrs Jennie Farmer, BA Sociology with Social Policy 1982-1985

Mr Bradley Gardner, BA English & Theatre Studies 2001-2004

Mr Peter Gatenby, BA Mathematics 1976-1979

Dr Stuart Hoggar, PhD Mathematics 1965-1969

Ms Elisa Ly, BSc Economics 2007-2010

Mr Kevin McLintock, BA Economics 1969-1972

Mrs Margaret Meek, BA English & Cultural Studies 2001-2005

Mr Edmund Morgan, BSc Molecular Sciences 1971-1974

Mr John Norris, BSc Management Sciences 1968-1973

Dr John Rule, PhD Social History 1965-1971

Mrs Rosemary Strevens, BPhilEd [Westminster College] 1997-2001

Mrs Bhagya Subramanian, MBA (Modular) 1997-2001

Mr Howard Weston, MA Economics 1967-1973

Students:

Mr Can Ulger, BSc Accounting & Finance.

Mr Riccardo Bozzini, Distance Learning MBA.

122/13-14 Date of the next meeting

REPORTED:

That the next meeting of the Senate would be held on Wednesday 2 July 2014, initially in the Helen Martin Studio in the Warwick Arts Centre, and subsequently in the Council Chamber, Senate House.