

**UNIVERSITY OF WARWICK**  
**SENATE**  
**OPEN MINUTES OF THE MEETING HELD 2.00PM, WEDNESDAY 11 MARCH 2020**  
**COUNCIL CHAMBER, SENATE HOUSE**

<b>Present</b>	Professor Stuart Croft	SC	Vice-Chancellor (Chair)
	Professor Jo Angouri	JA	Representative of the Assembly
	Chloe Batten	CB	Education Officer, Students Union
	Professor Daniel Branch	DB	Representative of the Board of the Faculty of Arts
	Alice Churm	AC	Postgraduate Officer, Students' Union
	Dr David Davies	DD	Representative of the Board of the Faculty of Science, Engineering & Medicine
	Professor Chris Ennew	CE	Provost
	Professor Jon Forster	JF	Representative of the Board of the Faculty of Science, Engineering & Medicine
	Dr Rebecca Freeman	RF	Dean of Students
	Professor Lorenzo Frigerio	LF	Representative of the Board of the Faculty of Social Sciences
	Robin Green	RG	Librarian
	Professor John Greenlees	JG	Representative of the Board of the Faculty of Science, Engineering & Medicine
	Professor Chris Hughes	CH	Pro-Vice-Chancellor (Education)
	Professor Kate Ireland	KI	Representative of the Board of the Faculty of Social Sciences
	Professor Saul Jacka	SJ	Representative of the Assembly
	Professor Sudhesh Kumar	SK	Representative of the Board of the Faculty of Science, Engineering & Medicine
	Professor Andy Lavender	ALa	Representative of the Board of the Faculty of Arts
	Professor Ranko Lazic	RL	Representative of the Board of the Faculty of Science, Engineering & Medicine
	Professor David Leadley	DLe	Representative of the Board of the Faculty of Science, Engineering & Medicine
	Professor Andrew Lockett	ALo	Representative of the Board of the Faculty of Social Sciences
	Professor Emma Mason	EM	Representative of the Board of the Faculty of Arts
	Professor Caroline Meyer	CM	Chair, Faculty of Science, Engineering & Medicine
	Professor Rachel Moseley	RM	Representative of the Board of the Faculty of Arts
	Ben Newsham	BN	President, Students' Union
	Professor Matt Nudds	MN	Chair, Faculty of Social Sciences
	Professor Lorenzo Pericolo	LP	Representative of the Board of the Faculty of Arts
	Professor Fabienne Peter	FP	Representative of the Board of the Faculty of Social Sciences
	Professor Penny Roberts	PR	Chair, Faculty of Arts
	Professor Mike Shipman	MS	Pro-Vice-Chancellor (International)
	Professor Jeremy Smith	JS	Representative of the Board of the Faculty of Social Sciences
Professor Colin Sparrow	CS	Chair of the Board of Graduate Studies	
Professor Simon Swain	SS	Academic Vice-President	
Professor Pam Thomas	PTh	Pro-Vice-Chancellor (Research)	
Professor Ema Ushioda	EU	Representative of the Board of the Faculty of Social Sciences	
Professor Derrick Watson	DW	Representative of the Board of the Faculty of Science, Engineering & Medicine	
Jenny Wheeler	JW	Representative of the Assembly	
<b>Attending</b>	Rosie Drinkwater	RD	Group Finance Director
	Dr Hannah Friend	HF	Director of Wellbeing and Safeguarding (for item)
	Professor Paramjit Gill	PGi	Observer
	Phil Griffiths	PGr	Administrative Officer, Academic Registrar's Office (Minutes)
	Dr Jonathan Heron	ZL	Observer

	Emma Jeavons	EJ	Observer
	Helen Knee	HK	Director of Student Discipline and Resolution (for item 062)
	Professor David Lamburn	DL	Deputy Pro-Vice-Chancellor (Education) (for item 066)
	Maureen McLaughlin	MM	Director of Education Policy and Quality (Assistant Secretary)
	Tony Pauley	TP	Interim Chief Information Officer (for item 063)
	Sharon Tuersley	ST	Secretary to Council
	Dr Chris Twine	CT	Academic Registrar
Ref	Item		
056	<p><b>Welcome, Thanks and Apologies for absence</b></p> <p>Apologies for absence were received from Professor Katharine Astbury, Dr Jane Bryan, Professor Geoff Lindsay, Professor Zahra Newby, Professor Lesley Roberts, Dr Gavin Schwartz-Leeper and Paul Trimmer.</p> <p>A welcome was extended to Professor Paramjit Gill, Dr Jonathan Heron, and Emma Jeavons who were attending this meeting as observers.</p>		
057	<p><b>Declarations of Interest</b></p> <p>No new declarations were made.</p>		
058	<p><b>Wellbeing Strategy</b></p> <p>The Senate received a report (061-S110320) and verbal update from the Chair and the Academic Registrar, which included the following key details:</p> <ul style="list-style-type: none"> <li>• The Wellbeing Strategy had been developed, with valuable input and support from the Students' Union, in the light of heightened concern for staff and student mental health and wellbeing in the HE sector. This, in the context of mental health disclosures amongst students increasing five-fold in the last ten years, and reports that academics had higher levels of stress and burnout than the general population. The Strategy development also closely aligned to the direction of travel expounded by the Student Minds mental health charter developments.</li> <li>• The OfS was also now taking an active role in this area and seeking to champion sector developments in the interests of students who were more likely to withdraw from their studies, underperform, and were less likely to secure higher level employment or study at post-graduate level.</li> <li>• Staff who also experienced poor mental health were likely to lack motivation, underperform and have regular or long absences from work.</li> <li>• The introduction of a university wide wellbeing strategy would set and manage expectations, instil confidence and provide a more coordinated and holistic framework. The implementation plan signified a deliberate approach to embed strategic consideration in the academic governance structures and thereby the wider academic community.</li> <li>• In a response to a query from AC, that the suggested link between actions relating to PGR students and the PGT Strategy be amended.</li> <li>• In response to a query from JW, that an equality impact assessment would be undertaken as part of the development of the strategy's implementation plan.</li> </ul> <p><b>DECISION:</b> The Senate recommended the Wellbeing Strategy to the Council for approval.</p>		
059	<p><b>Minutes of last meeting held on 29 January 2020</b></p> <p><b>DECISION:</b> The Senate <b>approved</b> the minutes of the meeting held on 29 January (059-S110320) subject to amending Action 034 as follows (addition <u>underlined</u>):</p> <p><b>ACTION 034:</b> A project plan would be developed <u>which would include further consultation with the Faculty of Arts</u> and presented to the Senate once available to assist the implementation of the Warwick Core Skills framework and an update on progress provided by the end of the academic year.</p>		
060	<p><b>Matters arising from last meeting on 29 January 2020</b></p>		

	<p>The Senate received a report (060-S110320) providing updates on matters arising from the meeting of the Senate held on 29 January 2020.</p>
061	<p><b>Chair's Business</b></p> <p>The Senate received a report (061-S110320) and verbal update from the Chair and the Academic Registrar, which included the following key details:</p> <p><b>a) Industrial Action</b></p> <p>The University was prepared to support an appropriate sector-wide agreement and was working extremely hard to secure such a settlement, noting that recent negotiations had come very close to an agreement upon which members of the UCU and the employers as a whole could be consulted but, for various reasons on both sides, that agreement could not be reached.</p> <p>UCU had announced that it would re-ballot its members to continue industrial action for a further six months beyond 29 April 2020.</p> <p><b>b) COVID-19</b></p> <p>The University had undertaken two broad strands of activity in relation to responding to COVID-19:</p> <ul style="list-style-type: none"> <li>○ A standing Major Incident Team was responding to incidents as and when they emerged</li> <li>○ An overarching Business Continuity Group chaired by the Academic Registrar, which had eight sub-groups, was modelling scenarios whereby the University would be required, either through government intervention or its own under-capacity, to reduce or cease various functions in the near future.</li> </ul> <p>Further information and planning requirements would be communicated shortly, with updates being posted on the University's website at: <a href="https://warwick.ac.uk/coronavirus">https://warwick.ac.uk/coronavirus</a></p> <p>Accordingly, the consideration of pragmatic measures to ensure effective decision making would be necessary in order to secure the integrity of academic standards and the student learning experience.</p> <p><b>DECISION 1:</b> The Senate <b>approved</b> the request that the revised self-certification policy for mitigating circumstances and reasonable adjustments, which Senate had approved to take effect from the start of the 2020/21 academic year (Senate minute 113-S030719 refers), would now take effect immediately.</p> <p><b>c) Exemptions to Standardised Submission Deadline</b></p> <p>The harmonised deadline for student assessment submissions in Regulation 36.3.1 of 12 noon (mid-day) (Senate minute 113-S030719 refers), would be revisited by the AQSC to determine whether there should be standing exemptions for particular methods of assessment and the criteria which would be applied.</p> <p><b>DECISION 2:</b> The Senate <b>approved</b>, with immediate effect, the request that delegated authority be granted to the AQSC on behalf of the Senate to consider and approve exemption requests to the standardised submission deadline, pending further proposals from the AQSC, as set out in section 4 of the Chair's Business report (061-S110320).</p>
062	<p><b>Disciplinary Process and Values Implementation Plan Update</b></p> <p>The Registrar and Director of Student Wellbeing and Resolution presented a report (062-S110320) updating the Senate on progress since October 2019 towards implementation of the Independent External Review, as well as progress made on affirming and communicating the University's values and principles. Key details and discussion were as follows:</p> <ul style="list-style-type: none"> <li>• Work was continuing to align various University policies in this area and a steering group had been created to oversee this activity</li> <li>• The 'report and support' system was working well</li> <li>• All students were required to complete a Moodle module on the University's values and misconduct as part of the enrolment process.</li> </ul> <p><b>DECISION:</b> The Senate <b>approved</b> the proposals to amend the current Regulation 23 and Regulation 27 as set out in 062-S110320.</p>

063	<p><b>Information Commissioner’s Office Report and Action Plan</b></p> <p>The interim Chief Information Officer presented a report (063-S110320) on the action plan, which was in response to a recent Information Commissioner’s Officer (ICO) voluntary audit of the University’s compliance under the General Data Protection Regulation (GDPR).</p> <p>The Senate noted that there were some significant consequences and actions required as a result of the provisional findings and that that these would be in the public domain as of Friday 13 March 2020. A substantial work plan was now in place to address some of the immediate and pragmatic measures which the University would need to take over the next 6 months in order to demonstrate sufficient progress towards compliance with ICO requirements.</p>
064	<p><b>Revisions to Regulation 31 Governing the Use of University Computing Facilities</b></p> <p>The Secretary to Council presented a report on revisions to Regulation 31 (064-S110320).</p> <p><b>DECISION:</b> The Senate <b>approved</b> the revisions to Regulation 31 for implementation once the underpinning suite of policies had been approved, subject to clarifying in the regulation that the monitoring of computing facilities related to University owned devices only.</p>
065	<p><b>Report from the Education Committee</b></p> <p>The Pro-Vice-Chancellor (Education) presented a report (065-S110320) on the following items of business considered by the Education Committee meeting held on 24 February 2020:</p> <ul style="list-style-type: none"> <li>• Development of Teaching and Study Spaces</li> <li>• Review of Assessment Group Update</li> <li>• Outcomes of Teaching Excellence Group 2019/20</li> <li>• Credit Framework for Postgraduate Taught Courses</li> <li>• Wellbeing Strategy</li> <li>• Academic Representation Partnership Agreement</li> </ul>
066	<p><b>Report from the Academic Quality and Standards Committee</b></p> <p>The Pro-Vice-Chancellor (Education) and Deputy Pro-Vice-Chancellor (Education) presented a report (066-S2110320) from the Academic Quality and Standards Committee (AQSC) meeting on 14 January 2020.</p> <p><b>DECISION:</b> The Senate approved the proposed minimum and maximum periods of study and their implementation for students registering on their first year of their programme of study from the academic year 2020/21.</p>
067	<p><b>Report from the Research Committee</b></p> <p>The Pro-Vice-Chancellor (Research) presented a report (067-S110320) on the following items of business considered by the Research Committee meeting held on 7 January 2020:</p> <ul style="list-style-type: none"> <li>• Update on Research Integrity</li> <li>• Institutional adoption of the Leiden Manifesto</li> <li>• Institutional Global Challenges Research Fund Update</li> <li>• Institute of Global Sustainable Development Vision and Strategy</li> <li>• Global Research Priorities Programme Business Cases</li> </ul> <p><b>DECISION:</b> The Senate <b>approved:</b></p> <ol style="list-style-type: none"> <li>1) the establishment of the Centre for Digital Inquiry;</li> <li>2) the continuation of the following Research Centres: <ul style="list-style-type: none"> <li>• Global History and Culture Centre;</li> <li>• Zeeman Institute: Systems Biology &amp; Infectious Disease Epidemiology Research (SBIDER);</li> <li>• Centre for Industrial Ultrasonics;</li> <li>• Warwick Crop Centre;</li> <li>• Warwick Centre for Predictive Modelling;</li> <li>• Centre for the Study of Women and Gender;</li> <li>• Centre for Competitive Advantage in the Global Economy (CAGE);</li> </ul> </li> </ol>

	<ul style="list-style-type: none"> <li>• Social Theory Centre;</li> </ul> <p>3) the dis-establishment the Centre for Scientific Computing;</p> <p>4) the re-categorisation of the Warwick Analytical Science Research Centre.</p>
068	<p><b>Report from the Social Inclusion Committee</b></p> <p>The Provost presented a report (068-S110320) on the following items of business considered by the Social Inclusion Committee meeting held on 5 February 2020:</p> <ul style="list-style-type: none"> <li>• Chair’s Business – Stonewall Workplace Equality Index Results</li> <li>• Update on the implementation of the recommendations of the independent review into student disciplinary and appeal process</li> <li>• Agile Working Arrangements</li> <li>• SI/Equality Objectives</li> <li>• Widening Participation Update</li> <li>• Period Products &amp; Facilities on Campus for all</li> </ul> <p>The Senate was reassured that the appropriate work was being undertaken to ensure that the Social Inclusion and Equality Objectives would meet legislative requirements and that the final version of the SI/Equality Objectives would be presented to Council in May 2020 and circulated to Senate prior to publication.</p>
069	<p><b>Update Report on Inclusivity in Senate Elections</b></p> <p>The report (069-S110320) was received with a verbal report from the Assistant Secretary to the Senate. Further progress on this work would be reported to the Senate at its meeting on 10 June 2020.</p>
070	<p><b>Chair’s Action Report</b></p> <p>The report (070-S110320) was received and noted.</p>
071	<p><b>Joint Report from the University Executive Board and Steering Committee</b></p> <p>The report (071-S110320) was received and noted.</p>
072	<p><b>Regulation 29 Report on the operation of the Code of Practice on Freedom of Speech</b></p> <p>The report (072-S110320) was received and noted.</p> <p>In response to a query from SJ, the Provost clarified that no external speaker requests had been declined by the University.</p>
073	<p><b>Student and Alumni Deaths</b></p> <p>The Senate received and noted a report on a member of the community who had passed away since the last meeting of the Senate.</p>
074	<p><b>Any other business</b></p> <p>There was no other business.</p>
<p><b>Next meeting: 14.00 Wednesday 10 June 2020, Council Chamber Senate House</b></p>	

DECISIONS AND ACTIONS			
ITEM	DECISION/ACTION	LEAD AND DUE DATE	STATUS
034 – Report from the Education Committee	<b>ACTION:</b> A project plan would be developed <u>which would include further consultation with the Faculty of Arts</u> and presented to the Senate once available to assist the implementation of the Warwick Core Skills framework and an update on progress provided by the end of the academic year.	PTi July 2020	In progress
059 – Minutes of last meeting held on 29 January 2020	<b>DECISION:</b> The Senate <b>approved</b> the minutes of the meeting held on 29 January (059-S110320) subject to amending Action 034 as follows (addition <u>underlined</u> ): <b>ACTION 034:</b> A project plan would be developed <u>which would include further consultation with the Faculty of Arts</u> and presented to the Senate once available to assist the implementation of the Warwick Core Skills framework and an update on progress provided by the end of the academic year.		
061 – Chair’s Business	<b>DECISION 1:</b> The Senate <b>approved</b> the request that the revised self-certification policy for mitigating circumstances and reasonable adjustments, which Senate had approved to take effect from the start of the 2020/21 academic year (Senate minute 113-S030719 refers), would now take effect immediately. <b>Exemptions to Standardised Submission Deadline</b> <ul style="list-style-type: none"> <li>The harmonised deadline for student assessment submissions in Regulation 36.3.1 of 12 noon (mid-day) (Senate minute 113-S0307119 refers), would be revisited by the AQSC to determine whether there should be standing exemptions for particular methods of assessment and the criteria which will be applied.</li> </ul>		
	<b>DECISION 2:</b> The Senate <b>approved</b> , with immediate effect, the request that delegated authority be granted to the AQSC on behalf of the Senate to consider and approve exemption requests to the standardised submission deadline, pending further proposals from the AQSC, as set out in section 4 of the Chair’s Business report (061-S110320).		
062 – Disciplinary Process and Values Implementation Plan Update	<b>DECISION:</b> The Senate <b>approved</b> the proposals to amend the current Regulation 23 and Regulation 27 as set out in 062-S110320.		
064 – Revisions to Regulation 31 Governing the Use of University Computing Facilities	<b>DECISION:</b> The Senate <b>approved</b> the revisions to Regulation 31 for implementation once the underpinning suite of policies had been approved, subject to clarifying in the regulation that the monitoring of computing facilities related to University owned devices only.		
066 – Report from the Academic Quality and Standards Committee	<b>DECISION:</b> The Senate approved the proposed minimum and maximum periods of study and their implementation for students registering on their first year of their programme of study from the academic year 2020/21.		
067 – Report from the Research Committee	<b>DECISION:</b> The Senate <b>approved</b> : <ol style="list-style-type: none"> <li>the establishment of the Centre for Digital Inquiry;</li> <li>the continuation of the following Research Centres: <ul style="list-style-type: none"> <li>Global History and Culture Centre;</li> <li>Zeeman Institute: Systems Biology &amp; Infectious Disease Epidemiology Research (SBIDER);</li> <li>Centre for Industrial Ultrasonics;</li> <li>Warwick Crop Centre;</li> <li>Warwick Centre for Predictive Modelling;</li> <li>Centre for the Study of Women and Gender;</li> </ul> </li> </ol>		

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|  | <ul style="list-style-type: none"><li>• Centre for Competitive Advantage in the Global Economy (CAGE);</li><li>• Social Theory Centre;</li></ul> <ol style="list-style-type: none"><li>3) the dis-establishment the Centre for Scientific Computing;</li><li>4) the re-categorisation of the Warwick Analytical Science Research Centre.</li></ol> |
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