

UNIVERSITY OF WARWICK

SENATE

Minutes of the meeting of the Senate held on 4 December 2002

Present: Vice-Chancellor, Professor D Anderson (item 23/02-03 onwards), Professor S Bassnett, Dr S Breslin, Dr P Byrd, Professor A Caesar, Professor M J Cooper, Professor R G Dyson, Dr R Earle, Professor A Easton, Professor R Fine, Professor R Freedman, Dr E Gallafent, Professor W Grant, Professor M Harrison, Professor J Jones, Professor I Lauder, Professor M Luntley, Dr G Martin, Professor M McCrae, Professor A Mullender, Professor S B Palmer, Professor L Paterson, Dr G Paul, Dr C Sparrow, Professor M Whitby (item 19/02-03 onwards), Professor M Wills.

Apologies: Professor J Dale, Professor K Lamberts, Professor R Lindley, Professor P Mack, Professor S Petersen.

In Attendance: Professor A Phizacklea for item 26/02-03.

15/02-03 Minutes

RESOLVED:

That the minutes of the meeting of the Senate held on 2 October 2002 be approved.

16/02-03 Matters Arising on the Minutes

(a) Accommodation Committee (minute 4(b)/02-03 refers)

RECEIVED:

An oral report from Professor Jones on the implementation of the new arrangements for the allocation of academic and non-residential accommodation approved by the Senate and the Council at their meetings on 2 October 2002.

(b) Membership of Senate Committees and Related Matters (minute 4/02-03 refers)

REPORTED: (by the Vice-Chancellor)

That the Council, at its meeting on 2 October 2002, approved the recommendations of the Senate for changes to the constitution and membership of the Strategy, Building and Equal Opportunities Committee.

17/02-03 Membership of the Senate

REPORTED: (by the Vice-Chancellor)

That an advertisement had appeared in the University newsletter inviting nominations for appointment to the vacant place in the representatives of the Assembly on the Senate.

18/02-03 National Grid Building (minute 11/02-03 refers)

REPORTED: (by the Vice-Chancellor)

That initial discussions on the long term capital development of the campus, including the future use of the National Grid Building, had commenced and would continue during the course of the Spring Term through the appropriate University bodies.

19/02-03 Long Term Funding of Higher Education (minute 14/02-03 refers)

RECEIVED:

- (a) A draft letter to The Times regarding the long term funding of Higher Education prepared by the Vice-Chancellor of the University of Nottingham (tabled at the meeting) together with an oral report from the Vice-Chancellor.
- (b) An oral report from the Vice-Chancellor regarding the on-going debate at national level on the long term funding of Higher Education and the expected publication of the Government strategy paper on higher education in January 2003.

RESOLVED:

That the University maintain the position agreed by the joint meetings of the Council and the Senate held in October that no public position be taken by the University in the debate on Higher Education funding until concrete proposals are brought forward by the Government.

20/02-03 Academic Statistics 2002/2003

RECEIVED:

The University's Academic Statistics document for the academic year 2002/2003 together with an oral report from the Academic Registrar summarising a number of trends relating to the student and research data presented in the document.

21/02-03 Horticulture Research International (minute 12/02-03 refers)

RECEIVED:

- (a) An oral report from the Vice-Chancellor on the progress of discussions with Horticulture Research International (HRI), BBSRC and DEFRA on the future development of the relationship between the University and HRI noting that merger with HRI at a future date was a possible option.
- (b) An oral report from the Registrar on the publication of University responses to external consultation documents on the Insite section of the University website, including the responses from the University and HRI to Stage 1 of the DEFRA Quinquennial Review Report.

22/02-03 Leicester Warwick Medical Schools (minute 7/02-03 refers)

REPORTED: (by the Vice-Chancellor)

That the Council, at its meeting on 2 October, approved the recommendations of the Joint Committees of the Leicester Warwick Medical School and the Senate on the future structure and constitution of the School.

CONSIDERED:

Proposed arrangements for the future structure and governance of the Warwick Medical School (SC.18/02-03 {revised 2}).

RECOMMENDED:

- (a) That the proposed arrangements for the future structure and governance of the Warwick Medical School, including the establishment of the School as a department within the Faculty of Medicine be approved as set out in paper SC.18/02-03 (revised 2) noting that it may be necessary for further proposals to be brought forward for revision of governance arrangements for the Warwick Medical School in the light of developments during the current academic year.
- (b) That the proposed revisions to Ordinances 7 and 11 to effect the new arrangements for the future structure and governance of the Warwick Medical School be approved as set out in paper SC.18/02-03 (revised 2).

23/02-03 Appointment of Pro-Vice-Chancellors (minute 56/01-02 refers)

REPORTED: (by the Registrar)

- (a) That, in accordance with the resolution of the Senate at its meeting on 19 June 2002, a Group had been established to consider the arrangements for the appointment of Pro-Vice-Chancellors and would be bringing forward proposals for new arrangements for consideration by the Senate and the Council at their meetings in the Spring Term.
- (b) That it would be the intention, if practicable, to introduce any new arrangements in the current academic year in order that they might be instituted for the appointment of a Pro-Vice-Chancellor (vice Professor Bassnett) for the period 2002 to 2004.

24/02-03 Report from the Steering Committee

RECEIVED:

A report from the Steering Committee (S.9/02-03 {Parts 1 and 2}) and its resolutions recorded under the following items:

- (a) Warwick Business School Finances
- (b) Bid to HEFCE for Additional Student Numbers
- (c) Centre for Applied Economics and Cognitive Science
- (d) Mathematical Architecture of Biological Regulation
- (e) Centre for Structural Biology
- (f) Joint Funding Bodies' Review of Research Assessment
- (g) Better Regulation Taskforce
- (h) National Centre for Excellence in Science Teaching
- (i) Warwick Leadership Certificate
- (j) Membership of Departments
- (k) Research Training Accounts and Collaborative Training Accounts
- (l) HEFCE Fund for the Development of Good Management Practice
- (m) Parliamentary and Scientific Committee Visit
- (n) Council of Wellingborough School
- (o) Members of Senate Committees 2002/2003
- (p) Appointment of a Board Member for the Mercia Fund.

25/02-03 Report from the Strategy Committee

RECEIVED:

A report from the meeting of the Strategy Committee held on 21 November 2002 (S.10/02-03) and its resolutions recorded under the following items:

- (a) New arrangements for the development of the University Corporate, Strategic and Financial Plans.
- (b) Faculty Advisory Boards.

26/02-03 Report from the Academic Quality and Standards Committee

CONSIDERED:

A report from the meetings of the Academic Quality and Standards Committee held on 24 October and 20 November 2002 (S.14/02-03 {Parts 1 and 2}) and its resolutions recorded under the following items:

- (a) New National Framework for Quality
 - (b) Programme Specifications
 - (c) Learning and Teaching Strategy
 - (d) Examination Conventions
 - (e) Periodic Review of Courses of Study.
- (a) Post-experience Certificate in Engineering Business Management in Chinese

RECEIVED:

The Committee's resolution on the Post-experience Certificate in Engineering Business Management.

RESOLVED:

That the Steering Committee examine the issue of principle raised by the proposal in regard to delivery of programmes in a language other than English with a view to a clear policy being developed on this aspect of University provision.

- (b) Reading Weeks

REPORTED:

That the Academic Quality and Standards Committee had received reports on inconsistencies that had emerged in the timing of reading weeks across academic departments.

RESOLVED:

- (i) That academic departments be reminded that University best practice was to schedule reading weeks in Week 6 of each term.
- (ii) That a survey be undertaken of all University departments to establish the extent and timing of reading weeks for all University degree courses.

(c) Plagiarism

RECEIVED:

A report from the Board of the Faculty of Social Studies on meetings of Chairs of Departments in the Faculty of Social Studies to discuss issues relating to plagiarism (BFSS.19/02-03) together with an oral report from Professor Phizacklea.

REPORTED:

That the Academic Quality and Standards Committee welcomed the report from the Faculty of Social Studies regarding plagiarism (BFSS.19/02-03) and had established a Working Group to consider existing University mechanisms and regulations for dealing with cases of plagiarism and to address the particular issue of internet-related plagiarism.

(d) New and Discontinued Undergraduate Courses of Study

(i) Centre for Lifelong Learning

RESOLVED:

That the proposal from the Centre for Lifelong Learning for the introduction of a Foundation Degree in Post-Compulsory Education and Training with effect from January 2003 be approved as set out in paper UFSS 14/02-03 (revised).

(ii) School of Engineering

RESOLVED:

That the proposal from the School of Engineering to discontinue the BEng and MEng degrees in Electrical Engineering after the October 2003 intake be approved as set out in paper SFS.07/02-03.

(e) New Postgraduate Courses of Study

RESOLVED:

That the proposal from the Warwick Manufacturing Group for a partnership with Huazong University and for a preparatory year for the Warwick MSc in Engineering Business Management be approved as set out in papers PDL5.8/02-03 and PDL5.9/02-03.

(f) New and Revised Constitutions of Research Centres

RESOLVED:

- (i) That the proposed constitution for the Warwick Centre for Public Economics be approved as set out in paper AQSC.7/02-03.
- (ii) That the proposed revised constitution for the Centre for Scientific Computing be approved as set out in paper AQSC.7/02-03.

27/02-03 Report from the Information Technology Policy Committee

CONSIDERED:

A report from the meeting of the Information Technology Policy Committee held on 15 November 2002 (S.15/02-03) and its resolutions recorded under the following items:

- (a) Terms of Reference and Membership
 - (b) Network Advisory Group
 - (c) Web Review
- (a) Direct Departmental Contribution to IT Costs

REPORTED:

- (i) That the Academic Equipment Sub-Committee of the Estimates and Grants Committee had taken into consideration the proposed new charging methodology, based on full-time equivalent staff (excluding manual staff) in its allocation of equipment grant to Departments for 2002-2003 and departments had been notified of allocations and informed that changes in the IT charging methodology were considered when determining the allocations.
- (ii) That the originally agreed £500,000 in additional charges had not been sought from Departments in 2002-2003 and that, in the next planning round, IT Services would be requested to consider its proposed budget carefully to mitigate as far as possible the need for this element of funding in future years.

RESOLVED:

That the proposal to introduce a new charging methodology for the direct Departmental contribution to IT for 2002/2003 based on numbers of full-time equivalent staff (excluding manual staff) be approved, it being noted that this option provided a simple charging methodology which reflected the differing demands of teaching, research and administration.

(b) Campus Network Project

RECEIVED:

The Committee's report on the progress of work on the Campus Network Project together with oral reports from the Chair of the Information Technology Policy Committee and the Director of IT Services noting that discussions between Professor Jones and IT Services were on-going regarding the allocation of space to accommodate operating components of the new Network.

RESOLVED:

That Professor Jones, the Chair of the Board of the Faculty of Social Studies and the Director of IT Services meet to resolve the issues raised by the Faculty of Social Studies with regard to the scheduling of work on the Campus Network Project.

(c) Service Statement and Performance Review

RECEIVED:

The Committee's report on the dissemination of information about the core services provided by IT Services, the preparation of service statements and the availability of nominated Faculty liaison staff to attend Staff Student Liaison Committee meetings.

RESOLVED:

That the Academic Quality and Standards Committee be asked to ensure that any issues relevant to IT provision raised through the Periodic Review process be communicated to IT Services.

28/02-03

Report from the Estimates and Grants Committee

CONSIDERED:

A report from the meetings of the Estimates and Grants Committee held on 10, 11 and 15 October and 12 November 2002 (S.16/02-03) and its resolutions recorded under the following items:

- (a) New Development Posts
- (b) Vacancies
- (c) Expansion Posts
- (d) Chair in Theatre Studies
- (e) Review of the Language Centre
- (f) Plan for a New Degree Course in Philosophy, Politics and Economics
- (g) Recurrent Estimates and Equipment Allocations for 2002/2003
- (h) Academic Enterprise Group
- (i) Departmental Out-turns 2001/2002 and Transparent Accounts
- (j) Research and Teaching Development Fund.

UK/EU Full-Time Undergraduate Intake Targets for 2003/2003 Entry

RESOLVED:

That the UK/EU Full-time Undergraduate targets for 2003/2004 entry be approved as set out in paper EGC.43/02-03 (revised).

29/02-03

Report from the Equal Opportunities Committee

RECEIVED:

A report from the meeting of the Equal Opportunities Committee held on 30 October 2002 (S.18/02-03).

Equal Opportunities Monitoring Report: an analysis of existing staff 2002/2003

RECEIVED:

The Equal Opportunities Monitoring Report for existing staff (EOC.5/02-03 {revised}).

30/02-03

Awards and Distinctions

RECEIVED:

A paper setting out the awards and distinctions conferred upon members of the University since the last meeting of the Senate held on 2 October 2002 (S.20/02-03).

REPORTED:

That Professor Wilfrid Kendall, of the Department of Statistics, had been appointed Scientific Programme Chair for the Sixth World Congress of the Bernoulli Society for Mathematical Statistics and Probability, to be held in Barcelona in July 2004.

31/02-03 Staff Retirements and Resignations

- (a) That Dr John Henshall would retire from the position of University Librarian on 31 December 2002, having held that position since 1989.
- (b) That Ms Alison Alden, Director of IT Services, was leaving the University to take up a new post as Director of Information Services at the University of Bristol from March 2003.
- (c) That Mr Lee Sanders, the Academic Registrar, was leaving the University to take up a new post as Secretary and Registrar of the University of Durham from March 2003.

RESOLVED:

That the Senate record its gratitude to the Librarian, the Director of IT Services and the Academic Registrar for their service to the University and its best wishes to them for the future.

32/02-03 Report from the Board of the Faculty of Arts

CONSIDERED:

A report from the meeting of the Board of the Faculty of Arts held on 13 November 2002 (S.11/02-03).

- (a) Research Centre Advisory Boards

RESOLVED:

That the recommendations of the Board that the Advisory Board of the Centre for East Roman Studies be abolished be approved but that the remaining Advisory Boards to Faculty Research Centres within the Faculty and the Executive Committee of the Humanities Research Centre should continue in existence.

- (b) Departmental Reviews

RESOLVED:

That the School of Comparative American Studies be identified as a distinct entity in the Departmental Review cycle but that the School be reviewed with the Department of History.

33/02-03 Report from the Board of the Faculty of Science

CONSIDERED:

A report from the meeting of the Board of the Faculty of Science held on 6 November 2002 (S.22/02-03).

Research Centre Advisory Boards

RESOLVED:

That the following Faculty of Science Research Centre Advisory Boards be retained for a further one year period and that all other Research Centre Advisory Boards within the Faculty be abolished:

- (a) Institute of Mass Spectrometry
- (b) Mathematics Research Centre
- (c) Centre for Nanotechnology and Micro-Engineering
- (d) Centre for Scientific Computing.

34/02-03

Report from the Board of the Faculty of Social Studies

CONSIDERED:

A report from the meeting of the Board of the Faculty of Social Studies held on 6 November 2002 (S.12/02-03).

- (a) Membership of the Faculty Board

RESOLVED:

That Dr S Hill, Centre for Lifelong Learning, be co-opted to membership of the Board for the academic year 2002-2003.

- (b) New and Revised Research Centre Constitutions

RESOLVED:

That the new and revised constitutions for the Institute of Health, the Centre for the Study of Safety and Well-being and the Legal Research Institute be approved as set out in papers BFSS.2, 3 and 4/02-03 respectively.

- (c) CREPE: Request for Dis-establishment

RESOLVED:

That the request from the Institute of Education that the Centre for Research in Elementary and Primary Education be dis-established be approved.

(d) Periodic Review of Research Centres

RESOLVED:

That the recommendation of the Board that the Centre for Research in Health, Medicine and Society, the Centre for Management under Regulation, the Centre for the Study of Sport in Society and the Centre for New Technologies and Research in Education continue for a further five year period be approved.

(e) Retention of Research Centre Advisory Boards

RESOLVED:

- (i) That the following Research Centres within the Faculty retain their existing Advisory Boards as proposed in paper BFSS.38/01-02 (revised):

Centre for Research in Ethnic Relations
Centre for the Study of Globalisation and
Regionalisation
Institute for Employment Research
Institute of Governance and Public Management
Centre for Comparative Labour Studies
Centre for Education and Industry
Centre for Educational Development, Appraisal and
Research
Centre for Management under Regulation
Centre for New Technologies and Research in
Education
Centre for Research in Health, Medicine and
Society
Centre for the Study of Safety and Well-being
Centre on Skills, Knowledge and Organisational
Performance
Financial Options Research Centre
Industrial Relations Research Unit
Institute of Health
International Centre for Education in Development
Centre for Public Economics
Mathematics Education Research Centre
Social Theory Centre.

- (ii) That all other Research Centre Advisory Boards within the Faculty be abolished.

35/02-03 Report from the Board of Graduate Studies

CONSIDERED:

A report from the meetings of the Board of Graduate Studies held on 7 October and 4 November 2002 (S.13/02-03).

(a) New and Revised Courses

(i) Warwick Business School

RESOLVED:

That the proposal from the Warwick Business School to introduce a new Diploma in Local Government Management, with effect from February 2003, be approved as set out in paper GFSS.7/02-03 (revised), subject to the approval of fees for the Diploma by the Finance and General Purposes Committee.

(ii) Department of French Studies

RESOLVED:

That the proposal from the Department of French Studies for the introduction of a new taught MA in 'French Culture and Thought', with effect from October 2003, be approved as set out in paper AGSC.2/02-03 (revised 2), subject to the approval of fees for the Diploma by the Finance and General Purposes Committee.

(iii) Centre for Translation and Comparative Cultural Studies

RESOLVED:

That the proposal for a change to the title of the MA in Comparative Literary Theory to the MA in Comparative Literary and Cultural Studies be approved.

(iv) School of Health and Social Studies

RESOLVED:

That the proposals for the introduction of the following courses with effect from January 2003 be approved, subject to minor amendments, proposed by the Board, completion of Part 2 of the Course Proposal Form and the approval of the financial arrangements for the course:

- (A) MA/MSc in Applied Health Studies: Implant Dentistry as set out in paper GFSS.26/02-03.

- (B) Postgraduate Diploma in Applied Health Studies: Implant Dentistry as set out in paper GFSS.27/02-03.
- (C) Postgraduate Certificate in Applied Health Studies: Implant Dentistry as set out in paper GFSS.28/02-03.

(b) New and Revised Postgraduate Awards

RECEIVED:

The Board's report of its approval of the introduction of following new Postgraduate Awards subject to the approval of the fees by the Finance and General Purposes Committee:

- (i) 'Ethical Scrutiny of Research: Theory and Practice' in the School of Postgraduate Medical Education
- (ii) 'Management and Business Studies' in the Warwick Business School
- (iii) 'Leading Educational Change and Improvement' in the Institute of Education.

36/02-03 Report from the Campus Life Committee

CONSIDERED:

A report from the meeting of the Campus Life Committee held on 18 November 2002 (S.17/02-03) and its resolutions recorded under the following items:

- (a) Allocation of Residential Accommodation 2002/2003
- (b) Allocation of Residential Accommodation 2003/2004.

Membership and Terms of Reference

RESOLVED:

That the Terms of Reference for Campus Life Committee be amended to include a reference to religion and general development opportunities available for students and staff on campus as follows:

- '3. To keep under review the social, cultural, religious and sports facilities and development opportunities available for students and staff on campus.'

37/02-03 Report from the Academic Staff Committee

RECEIVED:

A report from the meeting of the Academic Staff Committee held on 25 October 2002 (S.19/02-03) and its resolutions recorded under the following items:

- (a) Late Case for Promotion
- (b) Recent Academic Appointments and Resignations.

13/12/02