

# UNIVERSITY OF WARWICK

## SENATE

Minutes of the meeting of the Senate held on 12 March 2003

- Present: Vice-Chancellor, Professor D Anderson, Professor S Bassnett, Dr S Breslin, Professor R Burns, Dr P Byrd, Professor A Caesar, Professor M J Cooper, Professor R G Dyson, Professor R Freedman, Dr E Gallafent, Professor W Grant, Professor M Harrison, Professor J Hinton, Professor J Jones, Professor K Lamberts, Professor R Lindley, Professor M Luntley, Dr G Martin, Professor A Mullender, Professor G Nudd, Professor S B Palmer, Professor A Phizacklea, Mr A Reiss, Professor M Whitby, Professor M Wills.
- Apologies: Professor J Dale, Professor A Easton, Mr D Fan, Professor R Fine, Professor G Hundt, Mr G Jones, Professor P Mack, Professor M McCrae, Professor A Reeve.

## MINUTES

38/02-03 Minutes

### RESOLVED:

That the minutes of the meeting of the Senate held on 4 December 2002 be approved.

39/02-03 Horticulture Research International (minute 21/02-03 refers)

### RECEIVED:

An oral report from the Registrar on the progress of discussions with Horticulture Research International (HRI) and DEFRA on the future development of the relationship between the University and HRI noting that, pending a ministerial announcement on the future of HRI, it was expected that an outline agreement between the University and HRI would be brought forward for approval by the Senate and the Council.

40/02-03 Leicester Warwick Medical School (minute 23/02-03 refers)

### REPORTED:

That the Council, at its meeting on 13 December, approved the proposed arrangements for the future structure and governance of the Warwick Medical School.

41/02-03 Delivery of University of Warwick Qualifications in a Language Other Than English (minute 26(a)/02-03 refers)

### REPORTED:

That the Steering Committee had asked the Pro-Vice-Chancellors to bring forward proposals for a University wide policy on the delivery of programmes outside the UK in a language other than English.

42/02-03 Representative of the Assembly (minute 17/02-03 refers)

REPORTED:

That Professor A Phizacklea of the Department of Sociology had been appointed as a representative of the Assembly on the Senate for the period to 30 September 2004.

43/02-03 Appointment of University Librarian

REPORTED:

That in accordance with Statute 10, the Chair of the University Council, acting on its behalf, had approved the recommendation of the appointment committee established for the purpose and the Steering Committee, acting on behalf of the Senate, that Ms Anne Bell, Acting Director of Information Services and Systems at King's College London, be appointed to the post of University Librarian with effect from June 2003.

44/02-03 Government White Paper for Higher Education

RECEIVED:

An oral report from the Vice-Chancellor on:

- (a) A recent seminar with the Secretary of State for Education and Skills during which the relationship between the key themes of the Government White Paper and the mission of individual HE institutions had been discussed.
- (b) His recent trip to China as part of the delegation on Higher Education led by the Minister for Lifelong Learning and Higher Education and the opportunities the trip had highlighted for potential collaboration between selected UK HE institutions in the delivery of an overseas masters programme.

45/02-03 Recurrent Funding 2003/2004

RECEIVED:

A copy of the letter from the HEFCE concerning the recurrent grant allocation to the University for the academic year 2003/2004 together with a note prepared by the Finance Director and the Senior Assistant Registrar (Planning) on the implications of the recurrent settlement on the University's Financial Plan (S.33/02-03) noting that the recurrent grant allocation for teaching and research was £1.5 million greater than those included in the Financial Plan largely due to an increase in the research grant, an increase in earmarked funding to support Human Resources and a 4.5% real increase in Teacher Training Agency core funding.

46/02-03 Appointment of Pro-Vice-Chancellors (minute 23/02-03 refers)

CONSIDERED:

Proposed revisions to the arrangements for the appointment of Pro-Vice-Chancellors (S.23/02-03).

REPORTED:

That the current periods of office of Professors Bassnett and Dyson as Pro-Vice-Chancellors would expire on 30 September 2003.

RECOMMENDED:

- (a) That the proposed revisions to the arrangements for the appointment of Pro-Vice-Chancellors be approved as set out in paper S.23/02-03.
- (b) That the proposed revision to Ordinance 3 and rescinding of Regulation 1 be approved as set out in paper S.23/02-03.
- (c) That the revised procedures for the appointment of Pro Vice-Chancellors be introduced in the summer term 2002/2003 in order to identify nominations for appointment to the vacancies arising in the position of Pro-Vice-Chancellor on 1 October 2003.

RESOLVED:

That, subject to the approval of the above recommendations by the Council, the following professorial members of the Senate be appointed to serve on the Vice-Chancellor's Advisory Committee on the appointment of Pro Vice-Chancellors for the remainder of the current academic year:

Professor R Freedman (Chair)  
Professor K Lamberts  
Professor A Phizacklea  
Professor M Whitby.

47/02-03 Report from the Steering Committee

CONSIDERED:

A report from the Steering Committee (S.24/02-04 {Parts 1 and 2}) and its resolutions recorded under the following items:

- (a) HEFCE Performance Indicators
- (b) Undergraduate Admissions
- (c) Postgraduate Admissions
- (d) Additional Student Numbers and Funds
- (e) Widening Participation
- (f) SRIF Allocations
- (g) Research Opportunities Group
- (h) Supporting Institutional Records Management
- (i) Quality Issues
- (j) HEROBAC Transitional Funding
- (k) TRAC Methodology
- (l) Warwick Business School
- (m) Warwick Medical School
- (n) NHS University
- (o) Lambert Review of Business-University Collaboration
- (p) HEFCE Strategic Committees

- (q) European Consortium of Innovative Universities
- (r) Agreement with COLFUTURO
- (s) WBS Agreement with Wharton School, University of Pennsylvania
- (t) Committee Membership

#### Engineering Development Group Report

##### RECEIVED:

The Report of the Engineering Development Group and the resolutions of the Steering Committee regarding the strategic development of the School of Engineering (SC.81/02-03 {part}).

##### RECOMMENDED:

- (a) That the current arrangements for the structure and management of the School of Engineering be continued until 31 July 2007.
- (b) That, subject to the approval of the Council to the extension of the arrangements for the structure and management of the School, the appointment of the Chair and the Heads of Division of the School beyond 31 July 2003 be considered by the Advisory Committee on the Appointment of Chairs of Departments.

#### 48/02-03 Report from the Strategy Committee

##### CONSIDERED:

A report from the meeting of the Strategy Committee held on 27 February 2003 (S.25/02-03).

#### Estate Development Plan Review

##### RECOMMENDED:

- (a) That, bearing in mind its deep, open-plan design, the opportunity it affords for being a significant integrating feature for the future development of the campus linking Westwood to the main site and as a focus of new activity, National Grid House be designate to create an open access student learning and resource centre, to co-locate appropriate student service functions and to rehouse central administrative and related functions, including all those currently based in Senate House and the Estates Office.
- (b) That the precise schedule of those activities to be relocated to National Grid House and the space to be allocated to them be determined after further consultation with the relevant parties by the Vice-Chancellor and Registrar for agreement by the Accommodation Review Group.

#### 49/02-03 Report from the Board of Graduate Studies

##### CONSIDERED:

A report from the meeting of the Board of Graduate Studies held on 10 February 2003 (S.27/02-03).

(a) HEFCE Consultation on Postgraduate Research Degree Programmes

REPORTED:

That the Vice-Chancellor, as Chair of the Better Regulation Task Force, had written to the HEFCE regarding the potential regulatory impact of the postgraduate research degree programmes as currently proposed.

RESOLVED:

That the University response to the HEFCE Consultation on Improving Standards in Postgraduate Research Degree Programmes be approved as set out in paper BGS.19/02-03 {revised 2}) and sent to the HEFCE accompanied by a covering letter from the Vice-Chancellor indicating that, while the University was responding constructively to the detail of the consultation document and agreed that universities should be required to have in place broad minimum requirements for research degree programmes, it wished to express serious reservations regarding the principles upon which the proposed framework was predicated, namely that a single, detailed framework model could be made applicable to all research degrees in all UK institutions.

(b) Warwick Postgraduate Research Fellowship Competition

RECEIVED:

A report on applications to round one of the Warwick Postgraduate Research Fellowship Competition for entry in 2003/2004.

50/02-03 Report from the Academic Quality and Standards Committee

CONSIDERED:

A report from the meetings of the Academic Quality and Standards Committee held on 30 January and 26 February 2003 (S.28/02-03 {parts 1 and 2}) and its resolutions recording under the following headings:

- (a) Course Specifications
- (b) Preparation for QAA Institutional Audit
- (c) External Examining
- (d) Periodic Reviews
- (e) Revisions to Course Approval Documentation
- (f) Annual Course Review Reports

(a) Warwick Skills Programme: Delivery Plan 2003-2005

RESOLVED:

That the Delivery Plan for the next phase of development of the Warwick Skills Programme from 2003 to 2005 be approved in principle, as proposed in paper AQSC.28/02-03 (revised), and that the Delivery Plan be referred for comment and discussion to the Faculty Boards in the Summer Term 2003, together with information about the successful early implementation of the Warwick Skills Certificate; noting that an initial pilot phase of embedding of the Skills Programme within the curriculum with selected departments would commence in the academic year 2003/04.

(b) SSLC Arrangements in Partner Institutions

RESOLVED:

That the principles proposed to underpin SSLC arrangements in partner institutions be approved as set out in paper AQSC.24/02-03.

(c) New Undergraduate Courses of Study

(i) Departments of Italian and Classics

RESOLVED:

That the proposal from the Departments of Italian and Classics to establish a BA in Italian and Classics with effect from October 2004, be approved as set out in paper AUSC 46/02-03.

(ii) Department of Chemistry

RESOLVED:

(A) That the proposal from the Department of Chemistry to establish a new MChem in Chemical Biology with Intercalated Year with effect from October 2003, be approved as set out in paper SFS 20/02-03.

(B) That the proposal from the Department of Chemistry to establish a new BSc in BioMedical Chemistry with Intercalated Year with effect from October 2003 be approved as set out in paper SFS 21/02-03.

(iii) Department of Computer Science

RESOLVED:

That the proposal from the Department of Computer Science to establish a new MEng in Computer Science with Intercalated Year with effect from October 2003, be approved as set out in paper SFS 52/02-03.

(iv) Departments of Philosophy, PAIS and Economics

RESOLVED:

That the proposal from the Departments of Philosophy, PAIS and Economics to establish a new BA/BSc in Philosophy, Politics and Economics with effect from October 2004 be approved as set out in paper UFSS 34/02-03, subject to a review of the first year workload as reflected in the proposed CATS allocation.

(d) New Postgraduate Courses of Study

(i) Department of History

RESOLVED:

That the proposal from the Department of History to introduce a new taught MA in 'Modern British History', with effect from October 2003, be approved as set out in paper AGSC 9/02-03 subject to the approval of the fees by the Finance and General Purposes Committee.

(ii) School of Health and Social Studies and School of Law

RESOLVED:

That the proposal from the School of Health and Social Studies and School of Law to introduce a new taught MA in Social and Health Care Law and Practice and a new taught MA in Advocacy Studies, with effect from September 2003, be approved as set out in papers GFSS 40/02-03 (revised) and GFSS 41/02-03 (revised) respectively subject to the approval of the fees by the Finance and General Purposes Committee.

(iii) Department of Psychology

RESOLVED:

That the proposal from the Department of Psychology to introduce a new MSc course entitled 'Research Methods in Psychology', be approved as set out in paper SGS 21/02-03 (revised 2) subject to the approval of the fees by the Finance and General Purposes Committee.

(iv) Centre for Primary Health Care Studies

RESOLVED:

That the following revised proposals from the Centre for Primary Health Care Studies for the introduction of the following courses with effect from March 2003 be approved, noting that the partnership arrangements for the course were approved by the Partnerships and Distance Learning Sub-Committee on 7 February 2003:

- (A) A MA/MSc in Applied Health Studies: Implant Dentistry as set out in paper GFSS 26/02-03 (revised).
- (B) A Postgraduate Diploma entitled 'The Ethics and Practice of Implant Dentistry' as set out in paper GFSS 27/02-03 (revised).
- (C) A Postgraduate Certificate entitled 'The Principles of Implant Dentistry' as set out in paper GFSS 28/02-03 (revised).

- (e) Disestablishment of the Centre for Research in Health, Medicine and Society

RESOLVED:

That the recommendation from the Board of the Faculty of Social Studies that the Centre for Research in Health, Medicine and Society be disestablished be approved as set out in paper BFSS.28/02-03.

51/02-03 Report from the Estimates and Grants Committee

RECEIVED:

A report from the meetings of the Estimates and Grants Committee held on 18 December 2002, 21 January and 18 February 2003 (S.29/02-03) and its resolutions recorded under the following items:

- (a) Departmental Transparent Budgets
- (b) Vacancies and Other Changes in the Establishment
- (c) Report from the Engineering Development Group
- (d) Development Posts in Psychology
- (e) Reports from the Academic Enterprise Group
- (f) Centre for Scientific Computing

52/02-03 Report from the Campus Life Committee

CONSIDERED:

A report from the meeting of the Campus Life Committee held on 24 February 2003 (S.30/02-03).

REPORTED: (by Professor Bassnett)

That the Campus Life Committee in its first year of operation had played a useful role in encouraging a more integrated approach to provision of services on campus.

- (a) Student Services Review

RECEIVED:

A report on the review of Student Services (CLC.10/02-03) together with comments from the Students' Union on the review of Student Services (CLC.11/02-03).

RESOLVED:

That the report on the Review of Student Services and its recommendation for the co-location, where appropriate, of a number of student services be approved in principle as set out in paper CLC.10/02-03, subject to continued discussions between the Director of Student and Ancillary Services, the Accommodation Review Group, the Heads of Student Services and the Students' Union to address the detailed implementation of the Report's recommendations.



(b) Senior Tutor and Counselling Service Annual Report 2001/2002

RESOLVED:

That the annual report from the Senior Tutor and Counselling Service (CLC.13/02-03) be welcomed.

53/02-03 Sabbatical Officers in the Students Union

REPORTED:

- (a) That the results of the election for Sabbatical Officers in the Students' Union for the academic year 2003/2004 were as follows:

President:	Bob Jones, fourth year Mathematics and Physics
Education Officer and Deputy President:	Richard Watson, third year History and Politics
Finance and Internal Affairs Officer:	Ross Davidson, third year Economics and Politics
Societies and Student Development Officer:	Steve Pretty, third year Philosophy and Literature
Sports Officer:	Lucy Whithorn, third year History and Politics
Welfare and Equal Opportunities Officer:	Fran Miles, third year History
Student Services and Communications Officer:	Alek Maxwell, third year Psychology

- (b) That Ms Zhenya Zhabina, a second year Politics student, was elected as the second student member of the Senate and the second student member of the Council for the academic year 2003/2004.
- (c) That the election process for the third student member of the Senate had not yet been completed.
- (d) That, in accordance with Regulation 26(4), it would be necessary for the Senate at its meeting on 2 July to consider the conferral of registered student status on Bob Jones, Richard Watson, Ross Davidson, Steve Pretty, Lucy Whithorn, Fran Miles and Alek Maxwell.

54/02-03 Awards and Distinctions

RECEIVED:

A paper setting out the awards and distinctions conferred upon members of the University since the last meeting of the Senate held on 4 December 2002 (S.32/02-03).

55/02-03 Report from the Board of the Faculty of Medicine

CONSIDERED:

A report from the meeting of the Board of the Faculty of Medicine held on 21 February 2003 (S.26/02-03).

(a) Membership

RESOLVED:

That the following three members of the Warwick Medical School be elected to serve on the Board of the Faculty of Medicine for the academic year 2002/2003:

Dr R Charlton  
Dr P O'Hare  
Dr A Withnall

(b) Phase 1 Code of Practice for Assessment

RESOLVED:

That the Code of Practice for Assessment in Phase 1 be approved as set out in paper BFM.14/02-03.

56/02-03 Report from the Safety Committee

CONSIDERED:

A report from the meeting of the Safety Committee held on 14 February (S.31/02-03).

(a) University Health and Safety Management: Code of Best Practice

RESOLVED:

That the proposed Code of Best Practice for University Health and Safety Management be approved as set out in paper USC.1/02-03.

(b) University Safety Committee Annual Report

RESOLVED:

That the University Safety Committee Annual Report and the Accident Statistics for 2002 be approved as set out in papers USC.11/02-03 and USC.10/02-03 respectively.