

## Module Registration (eMR) for Undergraduate and Taught Postgraduate Students: Autumn Term 2020

All undergraduate and taught postgraduate students taking modules at the University during the 2020/21 academic year need to register for their modules (including credit (CATS) weights) and associated assessment methods, via the University's eVision Module Registration system, **unless informed otherwise by their academic department - please check with your department if you are in any doubt about the procedure applicable in your case.**

eVision module registration is an integral part of the University's Tribal student record system (known as the SITS system).

**Please read these instructions carefully before you begin to use the eVision online module registration form.**

**For most departments, module registration will be open in the Autumn Term as follows:**

**1st – 23<sup>rd</sup> October 2020**

Please ensure that you have completed and submitted your final module and assessment method registrations by the **deadline of 23<sup>rd</sup> October 2020**. *(N.B. for a small number of taught postgraduate courses different dates may apply and if this is the case you will be informed by your academic department).* If you fail to register properly by the deadline, you may lose the opportunity to take the optional modules you would prefer.

Subject to the permission of your academic department the module registration system may be opened again at the start of the Spring Term for you to make any further amendments at that point.

Before beginning the module registration process you need to have a Warwick ID and password. If you have not registered for an IT Services account, you can do so using the IT Services web page: <http://www2.warwick.ac.uk/services/its/servicessupport/accounts/register/>. If you have forgotten your usercode or password please contact the IT Services helpline on +44 (0)24 7657 3737 (University extension 73737). Please note this helpline should not be used for queries regarding how to use the module registration pages, only for queries about IT Services accounts and IT access. For other queries regarding the use and operation of the online module registration form, please use the website support information. **Please note that academic-related questions (e.g. about the academic content of a module or which modules or assessment methods you may choose) need to be addressed to your academic department in the first instance.**

## USING eVISION MODULE REGISTRATION (eMR)

These instructions are intended to guide you through the process of registering your modules and assessment methods and you should consult them before and during registration of your modules. They can be accessed from the eVision module registration screen via the Module Registration Help Page link.

### Step One | Logging in

Once you have a Warwick ID and password and have (re-)enrolled, you should visit the University homepage:

The eVision online form for Module Registration for 2020/21 is available via [www.warwick.ac.uk/evision](http://www.warwick.ac.uk/evision). Find and select your “Student Record” -> “My data” links and then “Module Registration”; this will take you to the Module Registration Introduction page illustrated below:

**Module Registration Page**

Welcome, William, to the University of Warwick Online Module Registration System

**Important Information**

Use the Module Registration system to select your modules and assessment methods. First select your modules and then complete the process to select the assessment method you wish to be part of. Once you have completed your selections, your module selection status will be set to Entered and your Assessment method Selection status will be set to Complete. Your selections are subject to approval by your department and you will need to check this page regularly to see whether they have been accepted.

If you are selecting a Warwick Business School module(s) you will need to register it separately with the Business School **before** registering it in this system.

PLEASE NOTE THAT YOU MAY NEED PRIOR APPROVAL FROM YOUR DEPARTMENT BEFORE SELECTING CERTAIN MODULES. YOUR DEPARTMENT SHOULD INFORM YOU OF ANY SUCH REQUIREMENTS.

Should your selections be rejected, your module status will become rejected and you will need to check back here for messages from the member of staff in your department responsible for approving your choices to see why this is the case. You will then need to re-check both your modules and assessment choices.

After your selections have been approved by your departmental approver, your programme status will become Confirmed and then this part of the process is complete.

**If you would like to take a PAIS module please enquire with the admin team in D0.27 Social Sciences first, before signing up to modules. Thank you**

**ST340-15 is now full and cannot accept any further registrations**

**Help and Guidance**

[The module registration support page](#)

[Instructions, forums, FAQs and contact information](#)

**Your Tasks**

Your Tasks	Your Status	Your Links
Module selection	! SELECT YOUR MODULES	<a href="#">Select and/or amend your modules</a>
Assessment method selection	! ASSESSMENTS TO BE SELECTED AFTER MODULE SELECTIONS HAVE BEEN SUBMITTED	Once you have selected your options please return to select your assessment methods

You can find help and guidance about the process via the link to “**The module registration support page**” on the right-hand side of the screen.

In the above screen, click the **“Select and Amend your Modules”** link in the **“Your Links”** box at the bottom of the screen. This takes you to the screen below:

**Student Records (SITS Test)**

My data | My Student Finance | Student Funding | **Module Registration** | Contact Us | Student Records

**Module Registration Status**

Your current module registration status is GEN  
Modules Available for Selection - Selections can be made and then submitted to your departmental approver for approval.

**Module Registration**

Welcome to the Online Module registration process

**Your details**

Programme you are studying: Degree of Bachelor of Science (with Honours)  
Route you are following: Economics  
Mode of Attendance: Full-time according to Funding Council definitions

**Compulsory modules**

Module	Module name	Period	Occ	Level	Credits	Status
EC104-30	<a href="#">The World Economy: History &amp; Theory</a>	Y	A	1	30	Compulsory
EC108-30	<a href="#">Macroeconomics 1</a>	Y	A	1	30	Compulsory
EC109-30	<a href="#">Microeconomics 1</a>	Y	A	1	30	Compulsory
EC123-12	<a href="#">Mathematical Techniques B</a>	Y	A	1	12	Compulsory
EC124-12	<a href="#">Statistical Techniques B</a>	Y	A	1	12	Compulsory
EC125-6	<a href="#">Computing and Data Analysis</a>	Y	A	1	6	Compulsory

**Resolve Module Electives**

Make any choices from the electives contained within this block

Choose a maximum of 2 modules in Year from Year 1 Option List

[View List](#)

AND

Choose a maximum of 1 module in Year from BLOCK 1 OPTION LIST G

[View List](#)

AND

Choose a maximum of 1 module in Year from For unusual options ONLY. Do not use for other selections.

[View List](#)

AND

Choose a maximum of 2 modules in Year from An Approved Language Module

[View List](#)

**All my modules** | Modules from current block

**Selected Modules**

Module	Name	Period	Occ	Level	Credits		

**Totals**

Overall Progress	Required	Current	
Modules	N/A	0	

[View/Add Comments](#) [Submit Selections](#)

You should first check that your degree course (Route) is correct in the **“Your details”** box, as this determines which module lists are displayed to you.

**If you think the course displayed is incorrect, you should contact the Student Records team in University House via [studentrecords@warwick.ac.uk](mailto:studentrecords@warwick.ac.uk) or 024 7657 4333, before continuing with your module registration.**

Under the section “Compulsory Modules”, any compulsory (core) modules for your degree/year of study will already be displayed.

To select option modules (“electives”), click the “View List” option for the relevant lists. The rubric for each List (for example, “Choose a maximum of 2 modules in Year from Year 1 Option List”) will indicate how many modules (or credit total) you must or may select from each list.

If the list specifies its module content as individual modules, the available modules will be displayed on screen:

Make any choices from the electives contained within this block

Choose a maximum of 2 modules in Year from Year 1 Option List

Hide List

Search

Module	Name	Period	Occ	Lev	Crd	Add
CH161-24	Introduction to Organic Chemistry	Y	A	1	24	Add
CS118-15	Programming for Computer Scientists	Y	A	1	15	Add
EC112-15	The Industrial Economy: Its Global Shift	Y	A	1	15	Add
EC119-15	Mathematical Analysis	Y	A	1	15	Add
EC132-15	The Industrial Economy: Strategy	Y	A	1	15	Add
EC133-15	Linear Algebra	Y	A	1	15	Add
EC134-15	Topics in Applied Economics (1a)	Y	A	1	15	Add
EC135-15	Topics in Applied Economics (1b) Applied Economics (1b)	Y	A	1	15	Add
GE101-30	Modern German Language I	Y	A	1	30	Add
HI153-30	Making of the Modern World	Y	A	1	30	Add

Showing 1 to 10 of 19 entries

All my modules Modules from current block

Selected Modules

Module	Name	Period	Occ	Level	Credits		
CH161-24	Introduction to Organic Chemistry	Y	A	1	24		✓

Totals

Overall Progress	Required	Current	
Modules	N/A	1	✓

View/Add Comments Submit Selections

To select your chosen option module(s), tick the appropriate “Add” box(es) on the right-hand side of the electives (options) block, as appropriate. When you have completed your selections from all appropriate lists, click the “Submit Selections” button on the bottom right indicated in the screen print above (***if you do not want to complete all your selections at the same time, just log out of eVision without clicking “Submit Selections”: when you log in again, any modules you previously selected will still be in the “Selected Modules” section***).

Your module selection(s) will be recorded as below (example):

The screenshot shows a web browser window with the URL [https://test-studentdata.warwick.ac.uk/und/vds.und/run/SW\\_MRG\\_start\\_u0CAC9A830D011156Amm8B5cAcVMAUed3pm0bMvmh0h0u0f0wD0d3P8BvFoW\\_E34Z3-W0Uc-F9W\\_Ch0c2E0aB3-1](https://test-studentdata.warwick.ac.uk/und/vds.und/run/SW_MRG_start_u0CAC9A830D011156Amm8B5cAcVMAUed3pm0bMvmh0h0u0f0wD0d3P8BvFoW_E34Z3-W0Uc-F9W_Ch0c2E0aB3-1). The page title is 'Module Registration - Con...'. Below the browser window, the page content is as follows:

**Module Registration Status**

Your current module registration status is ENT  
Entered - Selections may have been entered.

YOU MUST NOW SELECT YOUR MODULE ASSESSMENT METHODS. To do this, click on the Module Registration link in the Navigation Menu at the top of the page and then click on 'Select and Amend Assessment Methods'.

**Module Selections**

**Student Details**

Student	1501367/1
Name	WILLIAM SHAKESPEARE
Programme	Degree of Bachelor of Science (with Honours)
Route	Economics
Mode of Attendance	Full-time according to Funding Council definitions

**Module Selections**

Selected a total of 9 module(s) which total 189 credits(s)

Year	Period	Status	Rank	Module	Occ	Level	Credits	Name
15/16	Y	O	02	CH161-24	A	1	24.00	<a href="#">Introduction to Organic Chemistry</a>
15/16	Y	C	01	EC104-30	A	1	30.00	<a href="#">The World Economy: History &amp; Theory</a>
15/16	Y	C	01	EC108-30	A	1	30.00	<a href="#">Macroeconomics 1</a>
15/16	Y	C	01	EC109-30	A	1	30.00	<a href="#">Microeconomics 1</a>
15/16	Y	O	02	EC119-15	A	1	15.00	<a href="#">Mathematical Analysis</a>
15/16	Y	C	01	EC123-12	A	1	12.00	<a href="#">Mathematical Techniques B</a>

If the module list you are choosing from is of a general nature and does not specify modules individually (for example, a list entitled “Any third-year Mathematics module” (that is, an “unlisted” option module) or is a list to allow you to select an “Unusual Option” (see further below), clicking the “View List” button will take you to the screen illustrated on page 6 below, and see page 6 below for further instructions on how to make choices from this type of list.

*N.B.* An “Unusual Option” is a module not normally available to students on your course/year, but which your Head of your Department (or his/her nominated deputy) has approved in your individual case. If you wish to register for an unusual option you will need to complete the separate process of gaining agreement from both your own department and the department which teaches the module (if different). To do this you should normally complete an ‘Unusual Option Registration form’ (available from your department) and then ensure that both/all departments concerned complete it. The form should then be handed in by you to your home department. **IMPORTANT: failure to follow this procedure may result in you not being permitted to take the module. You should be aware that until you have gained the agreement of the department(s) concerned, your registration for an unusual option module is only provisional.**

**IMPORTANT NOTE FOR PART-TIME B.A. UNDERGRADUATE STUDENTS and PART-TIME TAUGHT POSTGRADUATE STUDENTS:**

**Part-time** undergraduate degree students and **Part-time** taught postgraduate students should also use the screen (page 6) below to select **ALL** their modules, since they commonly may take modules (including core modules) in variable years of study, so it is not possible, in the case of part-time students, to generate core module registrations or generate year-specific option lists beforehand. **If you are a part-time undergraduate or part-time taught postgraduate student, please only register for modules you are taking during the current academic year.**

Choosing modules from a list that does not specify its module content individually:

Student Records (SITS Test)

Module	Name	Period	Occ	Level	Credits	Status
EC123-12	Mathematical Techniques B	Y	A	1	12	Compulsory
EC124-12	Statistical Techniques B	Y	A	1	12	Compulsory
EC125-6	Computing and Data Analysis	Y	A	1	6	Compulsory

Make any choices from the electives contained within this block

Choose a maximum of 2 modules in Year from Year 1 Option List

View List

AND

Choose a maximum of 1 module in Year from BLOCK 1 OPTION LIST G

Hide List

Search

Enter module code or name...

Show advanced

Search

AND

Choose a maximum of 1 module in Year from For unusual options ONLY. Do not use for other selections.

View List

AND

All my modules Modules from current block

Selected Modules

Module	Name	Period	Occ	Level	Credits		
CS118-15	Programming for Computer Scientists	Y	A	1	15		✓

Totals

Overall Progress	Required	Current	
Modules	N/A	1	✓

View/Add Comments Submit Selections

**In this screen**, enter the module code or name (or part of the name) in the “Search” box as indicated and then click the “Search” button (arrowed above). Modules meeting your Search criteria will then be displayed, and may be selected by clicking the “Add” button next to the desired module:

The screenshot shows the eVision Portal interface. On the left, a search bar contains the word 'mathematics'. Below it, a table lists available modules with columns for Module, Name, Period, Occ, Lev, Crd, and an 'Add' button. The module 'CH159-12 Mathematics & Physics for Chemists' is highlighted. On the right, the 'Selected Modules' section shows a table with the same columns, containing the selected module. Below this is a 'Totals' section showing 'Overall Progress' with 'Required' and 'Current' values. At the bottom right, a 'Submit Selections' button is visible. Arrows point from the search bar to the 'Add' button of the selected module, and from the 'Submit Selections' button to the 'Totals' section.

Module	Name	Period	Occ	Lev	Crd	Add
BS950-30	Mathematics Mini Project 1	Y	A	M1	30	Add
BS951-30	Mathematics Mini Project 2	Y	A	M1	30	Add
CE199-60	Diploma in Education and Training (Mathematics Numeracy)	Y	A	1	60	Add
CE188-10	Supporting Functional Mathematics in the Vocational Curriculum	Y	A	1	10	Add
CH159-12	Mathematics & Physics for Chemists	Y	A	1	12	Add
CH159-6	Mathematics & Physics for Chemists	Y	A	1	6	Add
CH937-28	Research Project: Mathematics	Y	A	M1	28	Add
CH937-36	Research Project: Mathematics	Y	A	M1	36	Add
CH937-84	Research Project: Mathematics	Y	A	M1	84	Add
CO909-60	Research Project: Mathematics	Y	A	M1	60	Add

Module	Name	Period	Occ	Level	Credits	✓
CS118-15	Programming for Computer Scientists	Y	A	1	15	✓
CH159-12	Mathematics & Physics for Chemists	Y	A	1	12	✓

Totals			
Overall Progress	Required	Current	✓
Modules	N/A	2	✓

Please note if searching by module code rather than name you can enter the first five characters of the code for the module you are looking for, without the CATS weight stem (for example, EN301 rather than EN301-30) – this will display all the available CATS weightings for the module if you are uncertain about the CATS weight or if there is a choice of weights available to you (continuing with the above example, you could also just type EN3 for a wider module search selection).

When you have completed all your module choices from all appropriate lists, then click “Submit Selections” at the bottom right of the screen to record your choices. The screen will then be as illustrated on page 5 above with your module registration status as “ENT” [entered]. (If you do not want to complete all your selections at the same time, just log out of eVision without clicking “Submit Selections”: when you log in again, any modules you previously selected will still be in the “Selected Modules” section).

### Note on CATS (credit) points

#### Undergraduate Students:

Please ensure that you select the correct overall total of module CATS (credit) points for the year of study. Normally your total CATS points for a year of an Honours degree should not be lower than 120 CATS (it may be lower for students on a Pass degree only, who should check with their department). Students in the **Faculties of Arts and Social Sciences** normally take an annual Honours degree load of 120 CATS. Most **Faculty of Science** students may if they wish take some additional credit, so that their degree credit should not ultimately exceed an overall total of 150

CATS per year of study. Faculty of Science students should check with their academic departments concerning annual CATS registration limits for particular degree courses.

### Taught Postgraduate Students:

Please ensure that you select the correct overall total of module CATS (credit) points for the year of study. Normally your minimum CATS total should be 180 CATS (for a full-time Master's degree) or 120 CATS (for a full-time Postgraduate Diploma) and academic departments may also have prohibitions or restrictions on exceeding these totals.

### You must now select your module assessment methods:

To do this, click again the “Module Registration” link in the navigation menu at the top of the webpage, and then the **“Select or amend your assessment methods”** link for under “Your Links” in the screen illustrated below:

The screenshot shows the 'Module Registration Page' of the University of Warwick Online Module Registration System. The page is titled 'Module Registration Page' and welcomes William. It contains several sections:

- Important Information:** A yellow box containing text about selecting assessment methods, a link to 'reject your current module selection', and a 'Feedback' link.
- Help and Guidance:** A box with a question mark icon and links to 'The module registration support page' and 'Instructions, forums, FAQs and contact information'.
- Your Tasks:** A table with two rows: 'Module selection' and 'Assessment method selection'.
- Your Status:** A table with two rows: 'Module selection' (status: ENTERED - PENDING APPROVAL) and 'Assessment method selection' (status: SELECT/REVIEW YOUR ASSESSMENT METHOD AND/OR OCCURRENCE).
- Your Links:** A table with two rows: 'Module selection' (link: View your module selections and add comments) and 'Assessment method selection' (link: Select or amend your assessment methods).
- Feedback from your Approver/Departmental Administrator:** A table with three columns: 'Message Left By', 'On', and 'Message'.

A black arrow points to the 'Select or amend your assessment methods' link under the 'Your Links' section.



You will then see the screen below:

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Student Records (SITS Test)

My data | My Student Finance | Student Funding | **Module Registration** | Contact us | Student Records

You have **not** completed your Assessment Method selections. You have **1** incomplete selections.  
Use this screen to select and review the assessment method for each module. Assessment methods determine how you will be assessed for the modules that you have chosen.

Once you have chosen assessment method you can click on the assessment method code (e.g. D) which provides a link to check its details.

Some students may occasionally also need to select the module occurrence (that is a choice between occasions on which a module is taught).

Please note that assessment methods cannot be changed later than the 5th week of Spring term.

Year	Type	Module Code	Module	Assessment Method	Occurrence	Select Assessment Method
15/16	Optional	CH161-24	Introduction to Organic Chemistry	B	A	<a href="#">Select Assessment Method</a>
15/16	Compulsory	EC104-30	The World Economy: History & Theory	D	A	<a href="#">Select Assessment Method</a>
15/16	Compulsory	EC108-30	Macroeconomics 1	D	A	<a href="#">Select Assessment Method</a>
15/16	Compulsory	EC109-30	Microeconomics 1	D1	A	<a href="#">Select Assessment Method</a>
15/16	Optional	EC119-15	Mathematical Analysis	D1	A	<a href="#">Select Assessment Method</a>
15/16	Compulsory	EC123-12	Mathematical Techniques B	D	A	<a href="#">Select Assessment Method</a>
15/16	Compulsory	EC124-12	Statistical Techniques B	D	A	<a href="#">Select Assessment Method</a>
15/16	Compulsory	EC125-6	Computing and Data Analysis	A	A	<a href="#">Select Assessment Method</a>
15/16	Optional	EN101-30	The Epic Tradition	A	A	<a href="#">Select Assessment Method</a>
15/16	Optional	EN105-30	Approaches to Reading in English and French	B1	A	<a href="#">Select Assessment Method</a>

Total CATS by assessment: 33 = 17.46%  
Total CATS by exam: 156 = 82.54%

[Return to the Module Registration page](#)

It will tell you at the top of the screen how many modules you have to select an assessment method for. If there is no choice of assessment method on a module, the field “Assessment method” will be pre-populated with the only available method (assessment methods are symbolized by a code such as A, B, etc and if you click on the code you can see the assessment components of each available method(s)).

If you click on “Select Assessment Method” for a module, the available assessment method(s) for the module (symbolized by codes such as A, B, etc) will be displayed; for example, for EN101-30 in the screen illustration below, a full-time degree course student would potentially have a choice of methods A, B or C:

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Student Records (SITS Test)

My data | My Student Finance | Student Funding | **Module Registration** | Contact Us | Student Records

You must use this screen to select an assessment method. Assessment methods determine how you will be assessed for the modules that you have chosen.

Module	Title	Assessment Type	Assessment Description	Assessment Proportion	Part of Assessment method	Select...
EN101-30	The Epic Tradition	Assessed Course Work	1St Essay (Honours Level Students)	50	A	Select
EN101-30	The Epic Tradition	Assessed Course Work	2Nd Essay (Honours Level Students)	50	A	Select
EN101-30	The Epic Tradition	Assessed Course Work	Audit Only	100	AO	Select
EN101-30	The Epic Tradition	Examination - Main Summer Exam Period (weeks 5-9)	3-Hour Examination (1St Yr Students Only)	100	B	Select
EN101-30	The Epic Tradition	Assessed Course Work	Essay (Honours Level Students Only)	50	C	Select
EN101-30	The Epic Tradition	Examination - Main Summer Exam Period (weeks 5-9)	2-Hour Examination (Honours Level Students Only)	50	C	Select
EN101-30	The Epic Tradition	Assessed Course Work	Assessed/Visiting Students Attending Single Term Only	100	V1	Select
EN101-30	The Epic Tradition	Assessed Course Work	Assessed/Visiting Students Attending Two Terms (Terms 1 & 2)	50	V2	Select
EN101-30	The Epic Tradition	Assessed Course Work	Assessed/Visiting Students Attending Two Terms (Terms 2 & 3)	50	V2	Select

[Return to List of Selected Modules](#)

When you are certain of the correct assessment method for you to select for the module, click “Select” for the assessment method you want. Your selection will be confirmed as below:

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Student Records (SITS Test)

My data | My Student Finance | Student Funding | **Module Registration** | Contact Us | Student Records

You have had your assessment method for module EN101-30 set to C.

[Return to List of Selected Modules](#)

Use “Return to List of Selected Modules” to complete assessment method selection for the rest of your modules, as appropriate.

When you have completed all your assessment method selections this will be confirmed onscreen (follow the onscreen instructions if you need to change any):

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## Student Records (SITS Test)

My data | My Student Finance | Student Funding | **Module Registration** | Contact Us | Student Records

Your Assessment Method selections are **complete**. If you would like to change any, click on the 'Select Assessment Method' link in the table below. Use this screen to select and amend the assessment method for each module. Assessment methods determine how you will be assessed for the modules that you have chosen.

Once you have chosen assessment method you can click on the assessment method code (e.g. D) which provides a link to check its details.

Some students may occasionally also need to select the module occurrence (that is a choice between occasions on which a module is taught).

Please note that assessment methods cannot be changed later than the 5th week of Spring term.

Year	Type	Module Code	Module	Assessment Method	Occurrence	Select Assessment Method
15/16	Optional	CH161-24	Introduction to Organic Chemistry	B	A	<a href="#">Select Assessment Method</a>
15/16	Compulsory	EC104-30	The World Economy: History & Theory	D	A	<a href="#">Select Assessment Method</a>
15/16	Compulsory	EC108-30	Macroeconomics 1	D	A	<a href="#">Select Assessment Method</a>
15/16	Compulsory	EC109-30	Microeconomics 1	D1	A	<a href="#">Select Assessment Method</a>
15/16	Optional	EC119-15	Mathematical Analysis	D1	A	<a href="#">Select Assessment Method</a>
15/16	Compulsory	EC123-12	Mathematical Techniques B	D	A	<a href="#">Select Assessment Method</a>
15/16	Compulsory	EC124-12	Statistical Techniques B	D	A	<a href="#">Select Assessment Method</a>
15/16	Compulsory	EC125-6	Computing and Data Analysis	A	A	<a href="#">Select Assessment Method</a>
15/16	Optional	EN101-30	The Epic Tradition	C	A	<a href="#">Select Assessment Method</a>
15/16	Optional	EN105-30	Approaches to Reading in English and French	B1	A	<a href="#">Select Assessment Method</a>

Total CATS by assessment: 48 = 21.92%  
Total CATS by exam: 171 = 78.08%

[Return to the Module Registration page](#)

You can return to the Module Registration page via the link at the foot of the page and there your module registration status and your assessment method selection status will be recorded as ENTERED – PENDING APPROVAL:

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## Student Records (SITS Test)

My data | My Student Finance | Student Funding | **Module Registration** | Contact Us | Student Records

### Module Registration Page

Welcome, William, to the University of Warwick Online Module Registration System

**Important Information**  
Thank you for completing module registration.

**Your choices are now subject to departmental approval.** Please remember to check this page frequently to make sure your department has approved your choices.

**Changing Your Module Choices**  
If you would like to make a change to the modules you have submitted then you will need to reject your current selection by clicking on the following link:  
[reject your current module selection](#)

This will set your status to rejected and make a link 'Select and/or amend your modules' available to you. Use this link to change your selection by clicking on the 'Undo last change' button and selecting your modules as before.

**Feedback**  
Please complete the feedback form to let us know your opinions of the module registration process: [feedback form](#)

**Help and Guidance**  
The module registration support page.  
[Instructions, forums, FAQs and contact information.](#)

Your Tasks	Your Status	Your Links
Module selection	ENTERED - PENDING APPROVAL	<a href="#">View your module selections and add comments</a>
Assessment method selection	ENTERED - PENDING APPROVAL	<a href="#">View and/or amend your assessment methods</a>

**Feedback from your Approver/Departmental Administrator**

Message Left By: On: Message

**As noted on the screen, your choices will now be subject to approval (confirmation) by your academic department.** Please remember to check your module registration page regularly to make sure your department has confirmed your choices. When they are confirmed, this will be recorded in the above screen.

## Making Changes

If you need or want to make a change to the choices you have made **before** your department has approved or otherwise queried them, follow the instruction on the screen illustrated on page 10 above and use the “**reject your current module selection**” option. If your department finds some problem with the registrations you have made and cannot approve them as they stand, it will reject your registrations; it will also normally leave a message for you to access via the module registration screen to indicate what action you need to take (see message link illustrated in screen print below).

When either you yourself or your department rejects your module choices, your status will change to REJECTED as below:

The screenshot displays the University of Warwick's online module registration system. At the top, the user is identified as William Shakespeare. The page title is 'Student Records (SITS Test) Module Registration Page'. A welcome message states: 'Welcome, William, to the University of Warwick Online Module Registration System'. A yellow box highlights 'Important Information' regarding rejected module choices. The 'Your Status' section shows two items: 'Module selection' with a red 'X' icon and the status 'REJECTED - AMEND MODULE SELECTION', and 'Assessment method selection' with a red exclamation mark icon and the status 'CHECK YOUR ASSESSMENT SELECTIONS'. The 'Your Links' section provides two links: 'Select and/or amend your modules' and 'Check your assessment methods'. A table at the bottom shows feedback from an approver, with a message from SHAKESPEARE W on 18/May/2016.

Message Left By	On	Message
SHAKESPEARE W	18/May/2016	elidic

To make the necessary corrections, use “Select and/or amend your modules” and/or “Check your assessment methods” links again as appropriate, as described earlier in this guide.

When you have REJECTED status, when you go into “Select and/or amend your modules”, an “Undo Last Change” button will appear and you need to click this to start the process:

**Student Records (SITS Test)**

My data | My Student Finance | Student Funding | **Module Registration** | Contact Us | Student Records

Student: 1501367/1  
 Name: WILLIAM SHAKESPEARE  
 Programme: Degree of Bachelor of Science (with Honours)  
 Route: Economics  
 Mode of Attendance: Full-time according to Funding Council definitions

**Module Selections**

Selected a total of 10 module(s) which total 219 credit(s)

Year	Period	Status	Rank	Module	Occ	Level	Credits	Name
15/16	Y	O	02	CH161-24	A	1	24.00	Introduction to Organic Chemistry
15/16	Y	C	01	EC104-30	A	1	30.00	The World Economic History & Theory
15/16	Y	C	01	EC108-30	A	1	30.00	Macroeconomics 1
15/16	Y	C	01	EC109-30	A	1	30.00	Microeconomics 1
15/16	Y	O	02	EC119-15	A	1	15.00	Mathematical Analysis
15/16	Y	C	01	EC123-12	A	1	12.00	Mathematical Techniques B
15/16	Y	C	01	EC124-12	A	1	12.00	Statistical Techniques B
15/16	Y	C	01	EC125-6	A	1	6.00	Computing and Data Analysis
15/16	Y	O	99	EN101-30	A	1	30.00	The Epic Tradition
15/16	Y	O	99	EN105-30	A	1	30.00	Approaches to Reading in English and French

View/Add Comments | **Undo Last Change**

Your previous selected modules will then be displayed and you will be able to clear any of the choices you previously made by clicking the “dustbin” icon (“Remove selection”) on the right-hand side:

**Resolve Module Electives**

Getting Started | From Internet Explorer

**Your details**

Programme you are studying: Degree of Bachelor of Science (with Honours)  
 Route you are following: Economics  
 Mode of Attendance: Full-time according to Funding Council definitions

**Compulsory modules**

Module	Module name	Period	Occ	Level	Credits	Status
EC104-30	The World Economic History & Theory	Y	A	1	30	Compulsory
EC108-30	Macroeconomics 1	Y	A	1	30	Compulsory
EC109-30	Microeconomics 1	Y	A	1	30	Compulsory
EC123-12	Mathematical Techniques B	Y	A	1	12	Compulsory
EC124-12	Statistical Techniques B	Y	A	1	12	Compulsory
EC125-6	Computing and Data Analysis	Y	A	1	6	Compulsory
EN101-30	The Epic Tradition	Y	A	1	30	Optional

Make any choices from the electives contained within this block

Choose a maximum of 2 modules in Year from Year 1 Option List ☐ **View List**

AND

Choose a maximum of 1 module in Year from BLOCK 1 OPTION LIST G ☐ **View List**

**Selected Modules**

Module	Name	Period	Occ	Level		
CH161-24	Introduction to Organic Chemistry	Y	A	1		
EC119-15	Mathematical Analysis	Y	A	1		
EN105-30	Approaches to Reading in English and French	Y	A	1		

**Totals**

Overall Progress: Remainder Current

You can then make any additional choices via the “View List” options as described earlier in this guide.

When you have made your module changes and submitted your revised choices your module registrations will be displayed (with status “ENT” [entered]) as illustrated on page 10 above.

**Remember you will now have to repeat the assessment method selection process for any new module(s) you have selected.**

Again, when your academic department has confirmed your amended selections this will be stated on your module registration page.

## MESSAGES TO AND FROM YOUR DEPARTMENT

You can use “View/Add Comments” at the bottom of your Module Selections screen to see any message left for you by your department or to leave your departmental module registration approver a message. The link displays a “Comments” section where you may view comments left for you and an “Add Comments” section where you may compose a message of your own. When you have typed your message, click “Submit”; your message will then appear under the “Comments” section and the screen will display a message to confirm it has been recorded successfully:

The screenshot displays the 'Student Records (SITS Test)' interface. The top navigation bar includes links for 'My data', 'My Student Finance', 'Student Funding', 'Module Registration', 'Contact Us', and 'Student Records'. The 'Module Selections' section is active, showing a table of selected modules. Below the table, a 'View/Add Comments' button is visible, with an arrow pointing to it from the right.

**Student Details**

Student	1501367/1
Name	WILLIAM SHAKESPEARE
Programme	Degree of Bachelor of Science (with Honours)
Route	Economics
Mode of Attendance	Full-time according to Funding Council definitions

**Module Selections**

Selected a total of 8 module(s) which total 147 credit(s)

Year	Period	Status	Rank	Module	Occ	Level	Credits	Name
15/16	Y	O	99	CH159-12	A	1	12.00	<a href="#">Mathematics &amp; Physics for Chemists</a>
15/16	Y	O	02	CS118-15	A	1	15.00	<a href="#">Programming for Computer Scientists</a>
15/16	Y	C	01	EC104-30	A	1	30.00	<a href="#">The World Economy: History &amp; Theory</a>
15/16	Y	C	01	EC108-30	A	1	30.00	<a href="#">Macroeconomics 1</a>
15/16	Y	C	01	EC109-30	A	1	30.00	<a href="#">Microeconomics 1</a>
15/16	Y	C	01	EC123-12	A	1	12.00	<a href="#">Mathematical Techniques B</a>
15/16	Y	C	01	EC124-12	A	1	12.00	<a href="#">Statistical Techniques B</a>
15/16	Y	C	01	EC125-6	A	1	6.00	<a href="#">Computing and Data Analysis</a>

[View/Add Comments](#)

Student Records (SITS Test)

My data | My Student Finance | Student Funding | **Module Registration** | Contact Us | Student Records

### View/Add Comments

View or Add Comments

**Student Details**

Student	1501367/1
Year	15/16
Period	Y
Registration Status	Entered (ENT)
Programme	BSC
Route	L100

**Comments**

Type	Comment By	Date	Comments
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**Add Comments**

New Note

Maximum Characters 2000, 2000 Characters Remaining

Return Submit

If your departmental approver leaves you a message you will also be emailed (to your IT Services University email account **only**) saying a message has been left for you.

## COMMENTS AND QUERIES ON THE MODULE REGISTRATION SYSTEM

If you have questions about using the eVision module registration system, please try first the online help and guidance about the process available via the link to “The module registration support page” on the right-hand side of the module registration top screen (see page 3 above).

If you still have any comments or queries about using the eVision module registration screens, you may email the following address: [modules@warwick.ac.uk](mailto:modules@warwick.ac.uk).

**Please remember that academic-related questions (e.g. about module content or what modules or assessment methods you are permitted to choose) should be addressed to your academic department and not to [modules@warwick.ac.uk](mailto:modules@warwick.ac.uk) (staff dealing with this mailbox are unable to answer academic-related questions).**