Minutes of a meeting of the Liberal Arts Student-Staff Liaison Committee held on Thursday 19th January 2017 in R3.38.

Present: Sara Mahmud-Marshall (Chair) (SMM), François Desaulle (FD), Adrian Lawrence (AL), Laura-Céline Schildknecht (LCS), Magdalena Breyer (MB)

In attendance: Ceara Webster (Secretary) (CW), Dr Gavin Schwartz-Leeper (Academic Convenor) (GSL), Richard Perkins (RP).

Apologies:

ITEMS FOR CONSIDERATION

1. Deadlines

   RESOLVED:

   Already being considered by the Liberal Arts staff; established why deadlines are arranged in the ways that they are.

2. Liberal Arts drive

   RESOLVED:

   Will consider the creation of a Liberal Arts drive, using something like a Google drive to share resources with people on the Liberal Arts course.

3. Feedback

   RESOLVED:

   Deduced that feedback attained from students will be done informally by the Liberal Arts group of Facebook by using opinion polls (which students can alter). Students can use the comments section to raise any specific issues they may have at any point.

   The use of such a platform will require encouragement from members of the SSLC.

   These polls will be done at bi-weekly intervals.

4. Dates
RESOLVED:

Dates for the applicant days are as follows: **15 February (Ramphal 1.13) and 26 April (Ramphal 1.15) 2017. Time: 1:30-3:30pm.** Disseminate this information to the Liberal Arts students and see who expresses an interest.

5. ITLR

RESOLVED:

Use the Facebook Liberal Arts group page on Facebook to gather ideas about how they are experiencing the Liberal Arts course and if they would change anything.

AOB:

1. Year abroad

Year abroad decisions do not have to be made until next year. Information can be attained from the centre for global engagement and the university website, where all of the partnerships with the university can be viewed.

**Date of Next Meeting** – To be determined.