

# **DEPARTMENT OF ECONOMICS**

## **MSc HANDBOOK**

**(COVERING:**

**MSc ECONOMICS, MSc ECONOMICS AND INTERNATIONAL FINANCIAL  
ECONOMICS, MSc ECONOMICS OF INDUSTRIAL ORGANISATION)**

# **2008/2009**

VERSION 16/9/08

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# Section One: Getting Started

## Introduction

Welcome to the Masters course in Economics at Warwick. I hope that you find your course, over the coming months, to be interesting and rewarding and that your time here to be enjoyable and worthwhile.

This handbook describes the Masters degree offered by the Department of Economics. This is a one-year course; for students taking the two year Masters course, you should refer to the Diploma Handbook for information on your first year. The MSc Economics is run entirely from within the Department. The MSc Economics and International Financial Economics and MSc in Industrial Organisation are the sister courses to the MSc Economics and follows a very similar structure, except that the choice of optional modules is more focussed and there is a compulsory workshop in term 2. In all other aspects, students on the MSc Economics and International Financial Economics and MSc in Industrial Organisation should refer to this Handbook. The related course, MSc in Finance and Economics is run from the Business School (although much of the course is taught by members of the Economics Department) and you should direct any questions about that course to the MSFE Office in the Warwick Business School, Room B0.11. For information on our PhD programme please see the PhD Handbook on our website [www.warwick.ac.uk/go/economics/pg/phd\\_programme/](http://www.warwick.ac.uk/go/economics/pg/phd_programme/)

This Handbook is intended as a reference guide for all one-year MSc Economics students, covering all aspects of the course. You should read it carefully and refer to it if you have any questions later. The structure of the MSc is described as well as the teaching methods, the assessment methods and a brief syllabus for every module.

It also contains the teaching timetable which is in two parts: the Lecture timetable and the Seminar/Class timetable. The Lecture timetable gives the lecture times for each module - all lectures are compulsory: while the times on the Seminar timetable are alternatives - you attend only one of the seminars/classes/tutorials listed for any module.

If, after reading this Handbook, you have any queries, then please feel free to contact me on [wiji.arulampalam@warwick.ac.uk](mailto:wiji.arulampalam@warwick.ac.uk) or by coming to see me in S2.118.

**Wiji Arulampalam**  
**MSc Course Director**

## Aims and Objectives

The MSc in Economics and the other specialised MSc courses are one-year courses with approximately seven months of taught coursework leading to an examination period, followed by three months of research towards a dissertation with "summer vacation" dedicated to independent research work.

We aim to provide students, who already possess a strong background in economics from an undergraduate degree, with a professional training in modern economics, including tools and techniques of analysis as well as knowledge, and an opportunity to apply this in a piece of supervised research.

We aim to provide a stimulating research-led environment where students work alongside leading researchers to develop the skills required to fulfil their aspirations to become professional economists, or conduct further research as PhD students, or become analysts on some other career path.

At the end of the course you should be able to read and understand research papers and articles in academic journals, to build simple theoretical models, to initiate your own empirical research and to evaluate its findings. The emphasis is on students doing real economics, as well as demonstrating knowledge.

The course is tailored so that those with a limited quantitative background start from a lower level, but everyone has the opportunity to develop advanced quantitative and analytical skills.

The key differences we see between the objectives at Masters level and at Bachelor level are that, at Masters level the student is fully prepared and has the skills and confidence to engage in professional work as a research economist including being able to initiate your own exploration of economic questions. Our experience is that the average graduate with only a Bachelors degree should have the ability to think in economic terms, but only has a limited ability to initiate economic enquiries.

Our objective to produce graduates with the training required to pursue a career in economic analysis, to apply economic principles in other careers, or to conduct further research towards a PhD.

## Induction and Registration

You should formally enrol as a student with the University's Academic Office between 9.00-11.00am on Monday 22<sup>nd</sup> September 2008, in the Atrium, University House. It is important that you do this so that you will have a University Card which will enable you to use the Library and Computing services, including email, both of which you will need right from the start of the academic year. You should also register with the Department on Monday 22<sup>nd</sup> September 2008 between 5.00-6.30pm, Postgraduate Office, Dept of Economics, Social Studies (Room S2.133).

Although the module Introduction to Mathematics and Statistics takes place in the week before term starts (Sunday 21<sup>st</sup> September to Sunday 30<sup>th</sup> September inclusive), lectures for your other Autumn modules start on the Thursday of Week 1. There are also introductory meetings about the University Library which form part of the Research Methods module. Details of all these induction events are given in the pages which follow.

### Induction Programme Timetable

<b>Monday 22<sup>nd</sup> September 2008</b>		<b>Room</b>
9.00-11.00am	Formal University Enrolment	The Atrium, University House
5.00-6.30pm	Departmental Registration	S2.133, Social Studies
<b>Monday 29<sup>th</sup> September 2008</b>		
10-11am	Introductory Meeting	S0.21, Social Studies
12.30-1.30	Welcome Lunch Reception	S2.79, Social Studies
<b>Wednesday 1<sup>st</sup> October 2008</b>		
Deadline for signing-up for Research Methods Library Sessions (sign-up sheets on MSc Noticeboard). If you have any queries please see Michael McMahon (room S2.133) immediately.		
<b>Thursday 2<sup>nd</sup> October 2008</b>		
MSc Economics Teaching Starts		
<b>Friday 3<sup>rd</sup> October 2008</b>		
Deadline for Registration form to be completed on my.economics.		

## Important Dates 2008/2009

<b>Vacation</b>	
Sunday 21st Sept - Sunday 28 <sup>th</sup> Sept 2008 (inclusive)	EC961 Pre-Sessional Maths & Stats Module
<b>Autumn Term</b>	
Monday 29 <sup>th</sup> September 2008	Start of Term
<b>Wednesday 1<sup>st</sup> October 2008</b>	2.00-4.00pm <b>EC961 Pre-Sessional Maths &amp; Stats Exam – Room MS0.2</b>
Thursday 2 <sup>nd</sup> October 2008	Deadline for signing-up for the compulsory Research Methods: Library sessions.
Wednesday 8 <sup>th</sup> October 2008	Personal Tutor Day (week 2)
Saturday 6 <sup>th</sup> December 2008	End of Term
<b>Spring Term</b>	
Monday 5 <sup>th</sup> January 2009	Start of Term
*Monday 5 <sup>th</sup> Jan - Fri 9 <sup>th</sup> Jan 2009	MSc Exams in Economic Analysis
Wednesday 4 <sup>th</sup> February 2009	Personal Tutor Day (week 15)
Friday 13 <sup>th</sup> March 2009	MSc dissertation deadline for those with granted extensions
Saturday 14 <sup>th</sup> March 2009	End of Term
Monday 16 <sup>th</sup> March 2009	Deadline for Econometrics A/B Project
<b>Summer Term</b>	
Monday 20 <sup>th</sup> April 2009	Start of Term
*Monday 4 <sup>th</sup> May – Friday 15 <sup>th</sup> May 2009	MSc Exams
ESRC Research Award Application Deadline	To be announced
*June 2009	MSc Exam Board
Saturday 27 <sup>th</sup> June 2009	End of Term
<b>Summer Vacation</b>	
Friday 11 <sup>th</sup> September 2009	MSc Dissertation submission
*November 2009	MSc Exam Board
*First week of November 2009	Pass List Published
<b>*Provisional dates to be confirmed</b>	



## Key Contacts

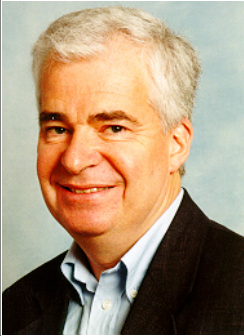




A member of staff will be allocated to act as a Personal Tutor to you. She or he is there to help you with any problems you may have. You should get to know your Personal Tutor and always respond to invitations to see them – they can help you more effectively if they know how you are progressing, so you will be asked to see them regularly.

Any problems you have that are specific to any module should, in the first instance, be taken up with the lecturers concerned with the module.

In the event of any difficulties which cannot be resolved by consulting your Personal Tutor or Module Leader, please refer to the MSc Course Leader, (Wiji Arulampalam), Teaching Programmes Manager, (Kelly Taylor), the Director of Graduate Studies Bhaskar Dutta (Terms 1&3), and Mark Stewart term 2) or the Head of Department (Abhinay Muthoo).

Staff with responsibilities for the MSc courses are:

<p><b>Chair of Economics Department</b></p> <p>Email: <a href="mailto:A.Muthoo@warwick.ac.uk">A.Muthoo@warwick.ac.uk</a>          Tel Extn. 23054          Office: 2.136</p>	<p><a href="#">Professor Abhinay Muthoo</a></p>	<p><i>Photo unavailable at time of printing</i></p>
<p><b>MSc Course Director and Senior Tutor to MSc Students</b></p> <p>Email: <a href="mailto:wiji.arulampalam@warwick.ac.uk">wiji.arulampalam@warwick.ac.uk</a>          Extn. 23471          Room: S2.118</p>	<p><a href="#">Professor Wiji Arulampalam</a></p>	
<p><b>Director of Graduate Studies (terms 1&amp;3)</b></p> <p>Email: <a href="mailto:b.dutta@warwick.ac.uk">b.dutta@warwick.ac.uk</a>          Extn. 23478          Room: S1.100</p>	<p><a href="#">Professor Bhaskar Dutta</a></p>	

<p><b>Director of Graduate Studies (term 2)</b></p> <p>Email: <a href="mailto:Mark.Stewart@warwick.ac.uk">Mark.Stewart@warwick.ac.uk</a> Extn. 23043 Room: S2.110</p>	<p><a href="#">Professor Mark Stewart</a></p>	
<p><b>Adviser to Women Students</b></p> <p>Email: <a href="mailto:N.A.Chen@warwick.ac.uk">N.A.Chen@warwick.ac.uk</a> Extn. 28419 Room: S2.102</p>	<p><a href="#">Dr Natalie Chen</a></p>	
<p><b>Teaching Programmes Manager &amp; Adviser to Overseas Students</b></p> <p>Email: <a href="mailto:k.e.taylor@warwick.ac.uk">k.e.taylor@warwick.ac.uk</a> Extn. 23276 Room S2.131</p>	<p><a href="#">Mrs Kelly Taylor</a></p>	
<p><b>Chief Exams Coordinator</b></p> <p>Email: <a href="mailto:Jeremy.Smith@warwick.ac.uk">Jeremy.Smith@warwick.ac.uk</a> Extn. 23336 Room: S2.124</p>	<p><a href="#">Professor Jeremy Smith</a></p>	
<p><b>Postgraduate Exam Secretary</b></p> <p>Email: <a href="mailto:Gianna.Boero@warwick.ac.uk">Gianna.Boero@warwick.ac.uk</a> Extn. 23796 Room: S2.95</p>	<p><a href="#">Dr Gianna Boero</a></p>	

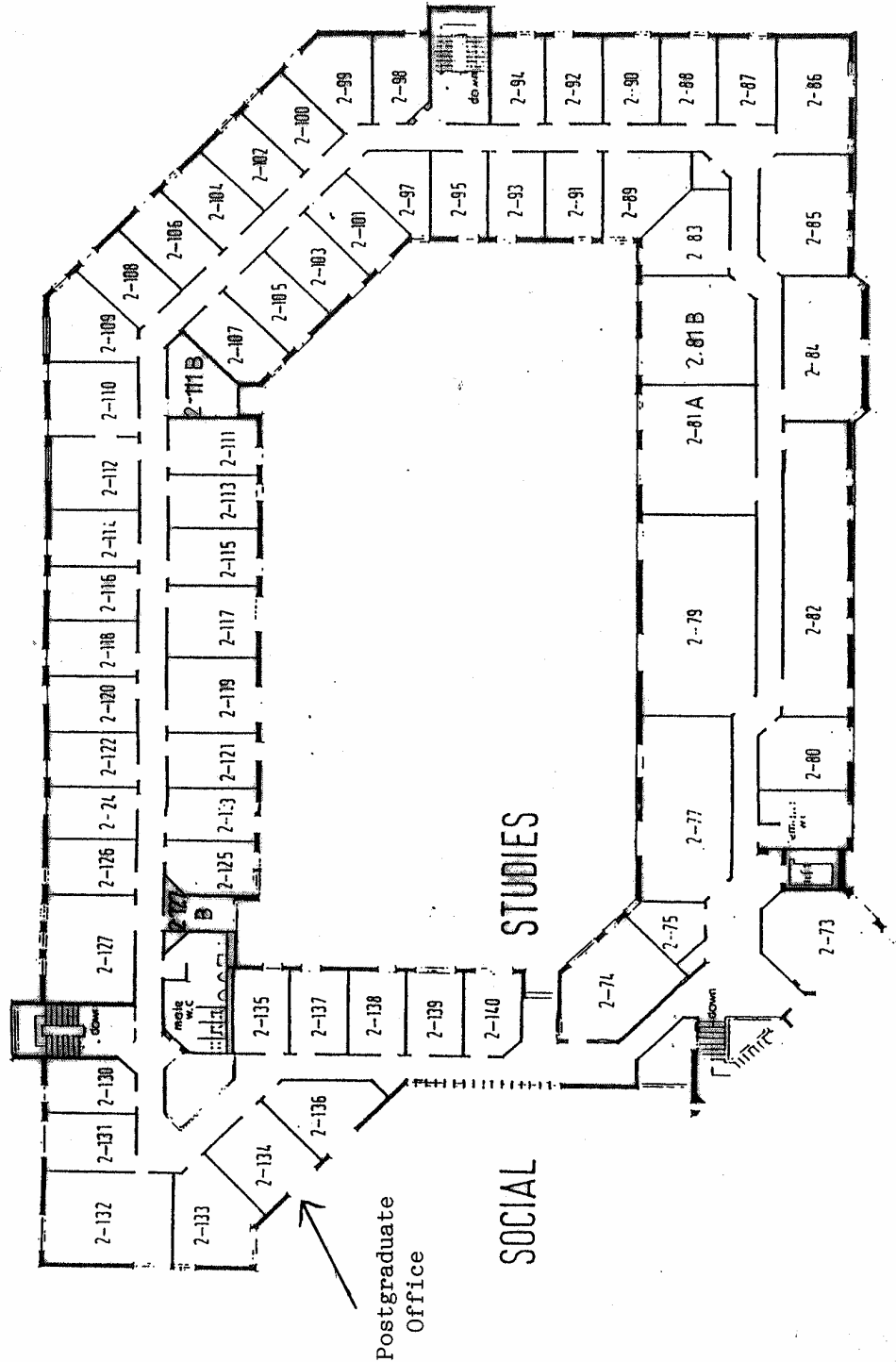
<p><b>Postgraduate Co-ordinator</b></p> <p>Email: <a href="mailto:M.Eaton@warwick.ac.uk">M.Eaton@warwick.ac.uk</a>  Extn. 23048  Room: S2.133</p>	<p><a href="#">Mandy Eaton</a></p>	
<p><b>Postgraduate Secretary</b></p> <p>Email: <a href="mailto:S.Rattigan@warwick.ac.uk">S.Rattigan@warwick.ac.uk</a>  Extn. 23027  Room: S2.133</p>	<p><a href="#">Sue Rattigan</a></p>	
<p><b>Senior Computer Support Officer</b></p> <p>Email: <a href="mailto:andrew.l.taylor@warwick.ac.uk">andrew.l.taylor@warwick.ac.uk</a>  Extn. 23501  Room: 2.138</p>	<p><a href="#">Andrew Taylor</a></p>	<p><i>Photo  unavailable  at time of  printing</i></p>
<p><b>Computer Support Officer</b></p> <p>Email: <a href="mailto:n.j.gatty@warwick.ac.uk">n.j.gatty@warwick.ac.uk</a>  Extn. 23501  Room: 2.138</p>	<p><a href="#">Neil Gatty</a></p>	

Other academic staff details can be found at [www.warwick.ac.uk/go/economics/staff/](http://www.warwick.ac.uk/go/economics/staff/)



**Floor Plan of Social Studies – Second Floor**

SECOND FLOOR



Further campus and area maps are available [here](#)

## Section Two: Course Structure

### **MSc Economics**

The MSc Economics consists of the following elements:

1. Introductory Mathematics and Statistics module (pre-sessional)
2. Economic Analysis (modules in Microeconomics and Macroeconomics)
3. Econometrics
4. Research Methods
5. Three option modules (see below)
6. A dissertation.

### **MSc Economics and International Financial Economics**

The MSc Economics and International Financial Economics consists of the following elements:

1. Introductory Mathematics and Statistics module (pre-sessional)
2. Economic Analysis (modules in Microeconomics and Macroeconomics)
3. Econometrics B
4. Research Methods
5. Three option modules (see below)
6. Attendance at a workshop
7. A dissertation.

### **MSc Economics of Industrial Organisation**

The MSc Economics of Industrial Organisation consists of the following elements:

1. Introductory Mathematics and Statistics module (pre-sessional)
2. Economic Analysis (modules in Microeconomics and Macroeconomics)
3. Econometrics
4. Research Methods
5. Three option modules (see below)
6. Attendance at a workshop
7. A dissertation.

The tables on the following pages give a brief overview of the structure of the three MSc courses. Details on how to decide what modules to take, brief module outlines, a description of the dissertation requirements, and details of assessments can all be found later in the Handbook.

Course Structure for MSc Economics					
		Pre-term	Autumn (term 1)	Spring (term 2)	Summer (term 3)
Core Modules	Pre-sessional module	<b>EC961 Introduction to Mathematics and Statistics (5 CATS)</b>			
	Economic Analysis		<b>EC9011 Economic Analysis: Micro (24 CATS)</b>  <b>EC9022 Economic Analysis: Macro (24 CATS)</b>		
	Econometrics		Either: <b>EC902 Econometrics A (36 CATS)</b> Or <b>EC910 Econometrics B (36 CATS)</b>		
	Research Methods		<b>Research Methods</b>		
	Dissertation				<b>Dissertation (48 CATS)</b>
	Optional Modules			<b>All 18 CATS</b> <b>EC914 The Market for Labour</b>  <b>EC916 Topics in Global Finance</b>  <b>EC920 International Monetary Economics</b>  <b>EC924 Monetary Economics</b>  <b>EC928 Micro Topics in Development and Transition</b>  <b>EC931 International Trade Theory</b>  <b>EC932 Economic History</b>  <b>EC938 Macro Topics in Development &amp; Transition</b>  <b>EC940 The Theory of Public Economics</b>  <b>EC941 Game Theory</b>  <b>EC943 Industrial Economic Analysis: Horizontal Market Structure</b>  <b>EC950 Micro-econometrics</b>  <b>EC962 General Equilibrium Theory</b>  <b>EC963 Information &amp; Incentives in Markets &amp; Organizations</b>  <b>EC965 Topics in Political Economy</b>  <b>EC977 Panel Data Econometrics</b>  <b>EC978 Behavioural Economics: Theory and Applications</b>  <b>EC979 Health Economics</b>	

Course Structure for MSc Economics and International Financial Economics					
		Pre-term	Autumn (term 1)	Spring (term 2)	Summer (term 3)
Core Modules	Pre-sessional module	<b>EC961 Introduction to Mathematics and Statistics (5 CATS)</b>			
	Economic Analysis		<b>EC9011 Economic Analysis: Micro (24 CATS)</b> <b>EC9022 Economic Analysis: Macro (24 CATS)</b>		
	Econometrics		<b>EC910 Econometrics B (36 CATS)</b>		
	Research Methods		<b>Research Methods</b>		
	Workshop			<b>International Financial Economics workshop attendance</b>	
	Dissertation				<b>Dissertation (48 CATS)</b>
	Optional Modules			<b>All 18 CATS</b> <b>EC920 International Monetary Economics</b> <i>or</i> <b>EC924 Monetary Economics</b> <b>EC928 Micro Topics in Development and Transition</b> <i>or</i> <b>EC938 Macro Topics in Development &amp; Transition</b> <b>EC931 International Trade Theory</b> <b>EC916 Topics in Global Finance</b>	

Course Structure for MSc Economics of Industrial Organisation				
	Pre-term	Autumn (term 1)	Spring (term 2)	Summer (term 3)
Pre-sessional course	<b>EC961 Introduction to Mathematics and Statistics (5 CATS)</b>			
Economic Analysis		<b>EC9011 Economic Analysis: Micro (24 CATS)</b>  <b>EC9022 Economic Analysis: Macro (24 CATS)</b>		
Econometrics		<b>EC910 Econometrics A (36 CATS)</b> <i>Or</i> <b>EC902 Econometrics B (36 CATS)</b>		

Econometrics		<b>EC910 Econometrics A (36 CATS)</b> <i>Or</i> <b>EC902 Econometrics B (36 CATS)</b>		
Research Methods		<b>Research Methods</b>		
Workshop			<b>Industrial Organisation workshop attendance</b>	
Dissertation				<b>Dissertation (48 CATS)</b>
Optional Modules			<b>All 18 CATS</b>  <b>At least one from LIST A:</b>  LIST A: <b>EC943 Industrial Economic Analysis: Horizontal Market Structure</b>  <b>EC963 Information &amp; Incentives in Markets &amp; Organizations</b>  LIST B: <b>EC914 The Market for Labour</b>  <b>EC941 Game Theory</b> <b>EC950 Micro-econometrics</b>  <b>EC977 Panel Data Econometrics</b>	

# MSc Teaching Timetables – Term One

## (as at 09/09/08)

Please note that the timetable is always subject to change at short notice. Please check regularly:  
<http://www2.warwick.ac.uk/fac/soc/economics/pg/timetable/>

RESEARCH METHODS: Sign-Up Sheets for Groups on MSc Noticeboard  
 Deadline: Thurs 1st Oct 2008

MScEcon (L1P8)/MScEIO (L1P8) - 2008/2009  
 TIMETABLE: TERM ONE

(The Timetable is always subject to change at short notice)

	9.00-9.30am	9.30-10.00am	10.00-11.00am	11.00-12.00noon	12.00-1.00pm	1pm-1.30pm	1.30pm-2.00pm	2pm-3pm	3pm-4pm	4pm-5pm	5pm-6pm	6pm-7pm
<b>MONDAY</b>			EC910L ECONOMETRICS B (Weeks 2-10) Mark Stewart Room 50.21	EC901S ECON ANALYSIS: MACRO (Weeks 7-10) CLASS 1 Jennifer Smith Room 52.79	EC902L ECONOMETRICS A (Weeks 2-10) Daniela Masciad Room 50.20			EC9912L ECONOMIC ANALYSIS: MACRO (Weeks 3-6) Jennifer Smith Room 1S		EC910S ECONOMETRICS B CLASS 2 (Weeks 4, 6, 8, 10) Mark Stewart Room 52.79		
<b>TUESDAY</b>	RES METHODS: Intro to Library GROUP A (Week 2 only) Library Training Room	RES METHODS: Intro to Library GROUP B (Week 2 only) Library Training Room	EC901L ECON ANALYSIS: MICRO (Weeks 2-10) Andrea Carvajal/ Kim Schart Room 52.79	EC901S ECON ANALYSIS: MICRO SEMINAR 1 (Weeks 3-10) Andrea Carvajal/ Kim Schart Room 52.79	EC901S ECON ANALYSIS: MICRO SEMINAR 2 (Weeks 3-10) Andrea Carvajal/ Kim Schart Room 52.79		EC991S ECON ANALYSIS: MICRO CLASS 2 (Weeks 3-9) Michael McMahon Room F1.11	EC901S ECON ANALYSIS: MICRO SEMINAR 3 (Weeks 3-10) Andrea Carvajal/ Kim Schart Room 50.17	EC901S ECON ANALYSIS: MICRO SEMINAR 4 (Weeks 3-10) Andrea Carvajal/ Kim Schart Room 50.17			
		RES METHODS: Intro to Library GROUP 1 (Week 2 only) Library Training Room		EC901S ECON ANALYSIS: MICRO CLASS 1 (Weeks 3-9) Michael McMahon ROOM TO BE CONFIRMED	EC901S ECON ANALYSIS: MICRO CLASS 2 (Weeks 4, 6, 8, 10) Mark Stewart Room 50.20			EC901S ECON ANALYSIS: MICRO CLASS 3 (Weeks 3-6) Michael McMahon 52.79	EC901S ECON ANALYSIS: MICRO CLASS 4 (Weeks 3-6) Michael McMahon 52.79	EC902L ECONOMETRICS A (Weeks 2-10) Daniela Masciad Room 50.11		
		RESEARCH METHODS LECTURES (Weeks 4-6 only) Michael McMahon ROOM TO BE CONFIRMED										
<b>WEDNESDAY</b>	RES METHODS: Intro to Library GROUP 2 (Week 2 only) Library Training Room		EC910L ECONOMETRICS B (Weeks 2-10) Mark Stewart Room 50.21	EC901S ECON ANALYSIS: MACRO CLASS 4 (Weeks 7-10) Jennifer Smith Room 52.79				EC991 INTRODUCTORY MATHS & STATS REASSESSMENT Wed 1st October (Week 1) Room M3.02				
								PRESENTATION OF OPTIONS MEETING Wednesday 3rd December (Week 10) WJ Arulampalam Room to be confirmed				
<b>THURSDAY</b>			EC901S ECON ANALYSIS: MACRO CLASS 5 (Weeks 7-10) Jennifer Smith Room 52.79	EC902L ECONOMIC ANALYSIS: MACRO (Weeks 2-9) Peter Sinclair Room F1.07	EC902L ECONOMIC ANALYSIS: MACRO (Weeks 2-9) Peter Sinclair (Weeks 6-9) Jennifer Smith Room F1.07		EC9012L ECONOMIC ANALYSIS: MICRO (Weeks 1-9) Peter Sinclair Room F1.07	RESEARCH METHODS LECTURES (Weeks 1-10) Michael McMahon Room F1.07			RES METHODS: Intro to Library GROUP 3 (Week 3 only) Library Training Room	
				EC901S ECON ANALYSIS: MACRO CLASS 3 (Weeks 7-10) Jennifer Smith Room 52.79							Departmental Seminar Room 52.79 All Welcome	
<b>FRIDAY</b>			EC901L ECON ANALYSIS: MICRO (Weeks 1-10) Andrea Carvajal/ Kim Schart Room 50.21		RES METHODS: Intro to Library GROUP 4 (Week 3 only) Library Training Room	RES METHODS: Intro to Library GROUP C (Week 2 only) Library Training Room	RES METHODS: Intro to Library GROUP D (Week 2 only) Library Training Room					
				EC902S ECONOMETRICS A CLASS 1 (Weeks 4-10) Andrea Carvajal/ Room 52.79			EC902S ECONOMETRICS A CLASS 2 (Weeks 4-10) Andrea Carvajal/ Room H2.03		EC902S ECONOMETRICS A CLASS 3 (Weeks 4-10) Andrea Carvajal/ Room H2.44			

Key: Core Modules Seminars/Classes 11/06/09

Seminars/Classes: Please sign-up for ONE group per module on MyEconomics

RESEARCH METHODS: Sign-Up Sheets  
for Groups on MSC Noticeboard  
Deadline Thurs 2nd Oct 2008

MSc Econ and Int Financial Econ (L1P7) - 2008/2009

(The Timetable is always subject to change at short notice)

TIMETABLE: TERM ONE

	9.00-9.30am	9.30-10.00am	10.00-11.00am	11.00-12.00noon	12.00-1.00pm	1pm-1.30pm	1.30pm-2.00pm	2pm-3pm	3pm-4pm	4pm-5pm	5pm-6pm	6pm-7pm
MONDAY			EC910L ECONOMETRICS B (Weeks 2-10) Mark Stewart Room S0.21	EC9012S ECON ANALYSIS: MACRO CLASS 1 (Weeks 7-10) Jennifer Smith Room S2.79	EC910S ECONOMETRICS B CLASS 1 (Weeks 4, 5, 8, 10) Mark Stewart Room S2.79			EC9012L ECONOMIC ANALYSIS: MACRO (Weeks 6-8) Jennifer Smith Room L5	EC910S ECONOMETRICS B CLASS 2 (Weeks 4, 6, 8, 10) Mark Stewart Room S2.79			
TUESDAY	RES METHODS: Intro to Library GROUP A (Week 2 only) Library Training Room	RES METHODS: Intro to Library GROUP B (Week 2 only) Library Training Room	EC901L ECON ANALYSIS: MICRO (Weeks 2-10) Andres Carvajal/ Kim Scharf Room LB2	EC901S ECON ANALYSIS: MICRO SEMINAR 1 (Weeks 3-10) Andres Carvajal/ Kim Scharf Room S2.79	EC901S ECON ANALYSIS: MICRO SEMINAR 2 (Weeks 3-10) Andres Carvajal/ Kim Scharf Room S2.79	EC901S ECON ANALYSIS: MACRO CLASS 2 (Weeks 3-6) Room F1.11		EC901S ECON ANALYSIS: MICRO SEMINAR 3 (Weeks 3-10) Andres Carvajal/ Kim Scharf Room S0.17	EC901S ECON ANALYSIS: MICRO SEMINAR 4 (Weeks 3-10) Andres Carvajal/ Kim Scharf Room S0.17			
	RES METHODS: Intro to Library GROUP 1 (Week 3 only) Library Training Room			EC901S ECON ANALYSIS: MICRO SEMINAR 1 (Weeks 3-10) Andres Carvajal/ Kim Scharf Room S2.79	EC910S ECONOMETRICS B CLASS 3 (Weeks 4, 5, 8, 10) Mark Stewart Room S0.20			EC901S ECON ANALYSIS: MACRO CLASS 3 (Weeks 3-6) Michael McMahon S2.79	EC901S ECON ANALYSIS: MACRO CLASS 4 (Weeks 3-6) Michael McMahon S2.79			
	RESEARCH METHODS LECTURES (Weeks 4-6 only) Michael McMahon ROOM TO BE CONFIRMED			EC901S ECON ANALYSIS: MICRO SEMINAR 1 (Weeks 3-10) Andres Carvajal/ Kim Scharf Room S2.79	EC910S ECONOMETRICS B CLASS 3 (Weeks 4, 5, 8, 10) Mark Stewart Room S0.20			EC901S ECON ANALYSIS: MACRO CLASS 3 (Weeks 3-6) Michael McMahon S2.79	EC901S ECON ANALYSIS: MACRO CLASS 4 (Weeks 3-6) Michael McMahon S2.79			
WEDNESDAY		RES METHODS: Intro to Library GROUP 2 (Week 3 only) Library Training Room	EC910L ECONOMETRICS B (Weeks 2-10) Mark Stewart Room S0.21	EC9012S ECON ANALYSIS: MACRO CLASS 4 (Weeks 7-10) Jennifer Smith Room S2.79				EC981 INTRODUCTORY MATHS & STATS <u>EXAMINATION</u> Wed 1st October (Week 1) Room M50.2				
								PRESENTATION OF OPTIONS MEETING Wednesday 3rd December (Week 10) Wiji Anulampalam Room to be confirmed				
THURSDAY			EC9012S ECON ANALYSIS: MACRO CLASS 2 (Weeks 7-10) Jennifer Smith Room S2.79	EC9012L ECONOMIC ANALYSIS: MACRO (Weeks 2-5) Peter Sinclair Room F1.07	EC9012L ECONOMIC ANALYSIS: MACRO (Weeks 1-5) Peter Sinclair Room F1.07	EC9012L ECONOMIC ANALYSIS: MACRO (Weeks 1-5) Peter Sinclair Room F1.07		RESEARCH METHODS LECTURES (Weeks 1-10) Michael McMahon Room F1.07		RES METHODS: Intro to Library GROUP 3 (Week 3 only) Library Training Room		
				EC9012S ECON ANALYSIS: MACRO CLASS 3 (Weeks 7-10) Jennifer Smith Room S2.79	EC9012L ECONOMIC ANALYSIS: MACRO (Weeks 1-5) Peter Sinclair Room F1.07	EC9012L ECONOMIC ANALYSIS: MACRO (Weeks 1-5) Peter Sinclair Room F1.07				Departmental Seminar Room S2.79 All Welcome		
FRIDAY			EC901L ECON ANALYSIS: MICRO (Weeks 7-10) Andres Carvajal/ Kim Scharf Room S0.21		RES METHODS: Intro to Library GROUP 4 (Week 3 only) Library Training Room	RES METHODS: Intro to Library GROUP C (Week 2 only) Library Training Room	RES METHODS: Intro to Library GROUP D (Week 2 only) Library Training Room					

Seminars/Classes: Please sign-up for ONE group per module on My.Economics

Key: Core Modules Seminars/Classes

# MSc Teaching Timetables – Term Two (as at 09/09/08)

EC916 MID TERM TEST (Week 20)  
Marcus Miller  
ROOM TO BE CONFIRMED

## MSc Economics (L1P6) - 2008/2009 TIMETABLE: TERM TWO

(The Timetable is always subject to change at short notice)

	9am-10am	10am-11am	11am-12noon	12noon-1pm	1pm-2pm	2pm-3pm	3pm-4pm	4pm-5pm	5pm-6pm
MONDAY	EC916S TOPICS IN GLOBAL FINANCE CLASS (Weeks 15-20) Lei Zhang/ Ashwin Moheesut Room R0.12	EC910L ECONOMETRICS B (Weeks 12-20) Mike Pitt Room S0.21	EC977L PANEL DATA ECONOMETRICS (Weeks 12-20) Mark Stewart/Wij Anulampalam Room F1.07 EC916L TOPICS IN GLOBAL FINANCE (Weeks 12-20) Marcus Miller/Lei Zhang Room L5	EC910S ECONOMETRICS B CLASS 1 (Weeks 14, 16, 18, 20) Mike Pitt Room S2.79		EC902L ECONOMETRICS A (Weeks 12-20) Danielle Massacci Room H5.45	EC902S ECONOMETRICS A CLASS 1 (Weeks 12-20) Andrea Salvatori Room S0.41/43	EC902S ECONOMETRICS A CLASS 2 (Weeks 12-20) Andrea Salvatori Room S0.41/43	EC902S ECONOMETRICS A CLASS 3 (Weeks 12-20) Andrea Salvatori Room S0.17
TUESDAY	EC9410S GAME THEORY CLASS (Weeks 13, 15, 17, 19, 20) Sushama Murty Room S2.79	EC9430L IND ECON ANAL: HORIZONTAL MARKET STRUCTURE (Weeks 12-20) Mike Waterson Room S2.79		EC941L GAME THEORY (Weeks 12-20) Amrita Dillon Room R0.14				EC938L MACRO TOPICS IN DEV & TRANSITION (Weeks 12-20) Sharun Mukand Room S2.79	EC978S BEHAVIOURAL ECON: THEORY & APPLICATIONS CLASS (Weeks 16, 18, 20) Patricio Dalton Room S2.86
WEDNESDAY	EC938L MACRO TOPICS IN DEV & TRANSITION (Weeks 12-20) Sharun Mukand Room S2.79	EC910L ECONOMETRICS B (Weeks 12-20) Mike Pitt Room S0.21	EC902L ECONOMETRICS A (Weeks 12-20) Danielle Massacci Room S0.11	EC978S BEHAVIOURAL ECONOMICS: THEORY & APPLICATIONS (Weeks 12-20) Sayantan Ghosal Room S2.12		EC920S INT MONETARY ECONOMICS CLASS 1 (Weeks 13, 15-17, 19-20) Craig Thamoerham Room S0.13	EC932L ECONOMIC HISTORY (Weeks 12-20) Steve Broadberry/Nick Crafts Room S0.10	EC955L TOPICS IN POLITICAL ECONOMY (Weeks 12-20) Amrita Dillon Room R3.41	
THURSDAY	EC962L GENERAL EQUILIBRIUM (Weeks 12-20) Herakles Polemarchakis Room S2.79	EC950L MICROECONOMETRICS (Weeks 12-20) Mark Stewart Room S2.79		EC931L INTERNATIONAL TRADE THEORY (Weeks 12-20) Carlo Perroni Room S2.12		EC914L THE MARKET FOR LABOUR (Weeks 12-20) Jennifer Smith Room S2.79	EC920S INT MONETARY ECONOMICS CLASS 2 (Weeks 13, 15-17, 19-20) Craig Thamoerham Room S0.21		Departmental Seminar Room S2.79 All Welcome
FRIDAY	EC962L GENERAL EQUILIBRIUM (Weeks 12-20) Herakles Polemarchakis Room S2.79	EC928L MICRO TOPICS IN DEV & TRANSITION (Weeks 12-20) Eugenio Proto Room S2.79		EC940L THE THEORY OF PUBLIC ECONOMICS (Weeks 12-20) Kim Scharf Room R0.14		EC953L INFORMATION AND INCENTIVES IN MARKETS & ORGANIZATIONS (Weeks 12-20) Claudio Mezzetti Room S2.79			

Key: Core Modules      Optional Modules      Seminars/Classes      03/09/2008

EC916 MID TERM TEST  
(Week 20)  
Marcus Miller  
ROOM TO BE CONFIRMED

(The Timetable is always subject to change at short notice)

MSc Econ and Int Financial Econ (L1P7) - 2008/2009

TIMETABLE: TERM TWO

	9am-10am	10am-11am	11am-12noon	12noon-1pm	1pm-2pm	2pm-3pm	3pm-4pm	4pm-6pm	6pm-8pm	8pm-7.30pm
MONDAY	EC916S TOPICS IN GLOBAL FINANCE CLASS 2 (Weeks 15-20) Lei Zhang/ Ashwin Moheeput Room S0.12	EC910L ECONOMETRICS B (Weeks 12-20) Mike Pitt Room S0.21	EC916L TOPICS IN GLOBAL FINANCE (Weeks 12-20) Marcus Miller/Lei Zhang Room L5			EC910S ECONOMETRICS B CLASS 2 (Weeks 14, 16, 18, 20) Mike Pitt Room S2.79	EC910S ECONOMETRICS B CLASS 3 (Weeks 14, 16, 18, 20) Mike Pitt Room S2.79			
TUESDAY				EC910S ECONOMETRICS B CLASS 1 (Weeks 14, 16, 18, 20) Mike Pitt Room S2.79				EC938L MACRO TOPICS IN DEV & TRANSITION (Weeks 12-20) Sharun Mukand Room S2.79	MSc In ECONOMICS & INTERNATIONAL FINANCIAL ECONOMICS STUDENT WORKSHOPS (Weeks 12-20) Mark Taylor Room S2.79	
WEDNESDAY	EC938L MACRO TOPICS IN DEV & TRANSITION (Weeks 12-20) Sharun Mukand Room S2.79	EC910L ECONOMETRICS B (Weeks 12-20) Mike Pitt Room S0.21				EC920S INT MONETARY ECONOMICS CLASS 1 (Weeks 13, 15-17, 19-20) Craig Thamootheram Room S0.13				
THURSDAY		EC920L INT MONETARY ECONOMICS (Weeks 12-20) Marcus Miller/Emanuel Kohlscheen Room S0.19		EC931L INTERNATIONAL TRADE THEORY (Weeks 12-20) Carlo Parroni Room S2.12			EC920S INT MONETARY ECONOMICS CLASS 2 (Weeks 13, 15-17, 19-20) Craig Thamootheram Room S0.21	Departmental Seminar Room S2.79 All Welcome		
FRIDAY		EC928L MICRO TOPICS IN DEV & TRANSITION (Weeks 12-20) Eugenio Proto Room S2.79								

Key: Core Modules Optional Modules Seminars/Classes

Pre-Requisites for Optional Modules - Choose **THREE** from the list below:  
EC920 International Monetary Economics **OR** EC924 Monetary Economics  
EC928 Micro Topics In Development & Transition **OR** EC926 Macro Topics In Development & Transition  
EC931 International Trade Theory  
EC916 Topics In Global Finance

03/09/2008

**MSc in Economics and Industrial Organisation (L1P8) - 2008/2009**  
**TIMETABLE: TERM TWO**

	8am-10am	10am-11am	11am-12noon	12noon-1pm	1pm-2pm	2pm-3pm	3pm-4pm	4pm-5pm	5pm-6pm	6pm-7.30pm
<b>MONDAY</b>		EC910L ECONOMETRICS B (Weeks 12-20) Mike Pitt Room S0.21	EC977L PANEL DATA ECONOMETRICS (Weeks 12-20) Mark Stewart/Waji Arulampalam Room F1.07	EC910S ECONOMETRICS B CLASS 1 (Weeks 14, 16, 18, 20) Mike Pitt Room S2.79		EC902L ECONOMETRICS A (Weeks 12-20) Daniele Massacci Room H5.45	EC902S ECONOMETRICS A CLASS 1 (Weeks 12-20) Andrea Salvatori Room S0.41/43	EC902S ECONOMETRICS A CLASS 2 (Weeks 12-20) Andrea Salvatori Room S0.41/43	EC902S ECONOMETRICS A CLASS 3 (Weeks 12-20) Andrea Salvatori Room S0.17	
<b>TUESDAY</b>	EC9410S GAME THEORY CLASS (Weeks 13, 15, 17, 19, 20) Sushama Murty Room S2.79	EC9430L IND ECON ANAL: HORIZONTAL MARKET STRUCTURE (Weeks 12-20) Mike Waterson Room S2.79		EC941L GAME THEORY (Weeks 12-20) Amrita Dhillon Room R0.14						
<b>WEDNESDAY</b>		EC910L ECONOMETRICS B (Weeks 12-20) Mike Pitt Room S0.21	EC902L ECONOMETRICS A (Weeks 12-20) Daniele Massacci Room S0.11				EC965L TOPICS IN POLITICAL ECONOMY (Weeks 12-20) Amrita Dhillon Room R3.41			
<b>THURSDAY</b>		EC960L MICROECONOMETRICS (Weeks 12-20) Mark Stewart Room S2.79				EC914L THE MARKET FOR LABOUR (Weeks 12-20) Jennifer Smith Room S2.79	Departmental Seminar Room S2.79 All Welcome			
<b>FRIDAY</b>			MSc in ECONOMICS & INDUSTRIAL ORGANISATION STUDENT WORKSHOPS (Weeks 12-20) Claudio Mezzetti/Gregory Crawford Room S2.86			EC963L INFORMATION AND INCENTIVES IN MARKETS & ORGANIZATIONS (Weeks 12-20) Claudio Mezzetti Room S2.79				

Key: Core Modules Optional Modules Seminars/Classes

Pre-Requisites for Optional Modules - Choose **THREE** from the following list, including at least **ONE** from List A:

**LIST A:**

- EC943 Industrial Economic Analysis: Horizontal Market Structure
- EC963 Information & Incentives in Markets & Organisations

**LIST B:**

- EC914 The Market for Labour
- EC941 Game Theory
- EC950 Microeconomics (*pre-requisite - have to take Econometrics B*)
- EC977 Panel Data Econometrics (*pre-requisite - have to take Econometrics B*)
- EC965 Topics in Political Economy

## Deciding between Econometrics A and Econometrics B

Students registered on the MSc Economics and the MSc Economics of Industrial Organisation course are asked to choose between Econometrics A and Econometrics B.

Econometrics A covers fundamental econometric research skills while Econometrics B is a second-level module for those who have already covered the basics. We will give guidance on which we recommend as more suitable for you given your background, after you have registered with the Department. You should note that you may not necessarily find that Econometrics A is "easier" than Econometrics B and that it also has a greater examination load. More details of the modules are available later in the Handbook.

To take Econometrics B you should be familiar with the following topics (or be prepared to fill in any minor gaps on your own):

Ordinary Least Squares; Tests of significance (t & F); Tests of linear restrictions; Properties of N, t, chi-squared and F distributions; Multicollinearity; Prediction; Autocorrelation; The Durbin-Watson test; Heteroscedasticity; Weighted Least Squares; Dummy variables; Exogeneity and endogeneity.

If you have done a reasonable amount of econometrics previously (as in a typical undergraduate econometrics module) you should take Econometrics B.

The deadline on My.Economics for making your choice of econometrics module is **Friday 10<sup>th</sup> October 2008 (week 2)**.

## Teaching Structure

The teaching time breaks down as follows:		Approx. Contact Hours
ECONOMIC ANALYSIS	2-3 lectures per week. 1 seminar per week Autumn Term	64
ECONOMETRICS	ECONOMETRICS A 2 lectures per week. 1 seminar per week Autumn and Spring Terms  ECONOMETRICS B 2 lectures per week. 1 seminar per fortnight Autumn and Spring Terms	52
PRE-SESSIONAL MATHS & STATS	A number of lectures and classes held within the first week prior to the start of the Autumn term	54
RESEARCH METHODS	See the module page for workshop and lecture details (Autumn Term)	17
THREE OPTIONS	Two hours lectures/seminars per week (normally Spring Term)	18 each
DISSERTATION (individual supervisor)	Individual meetings in the Summer Term and Summer Vacation	2

Note: “Classes”, “Seminars” and “tutorials” are all different names for the same things – teaching in small groups.

## Options choice

You are required to take three optional (elective) modules. All three will usually be taken in the second term. You may also wish to sample further options (that is, sit in on the lectures without intending to be examined in the subject) if you can find the time, though you will not be able to be examined for more than three because the work load is already heavy.

A wide range of Economics options are available, described here: [www.warwick.ac.uk/go/economics/pg/modules](http://www.warwick.ac.uk/go/economics/pg/modules). MSc Economics students are permitted to take one module from another department as one of your options (subject to approval by the MSc Course Leader – Wiji Arulampalam). For example a number of modules in Finance are offered by the Warwick Business School (see [www.wbs.ac.uk/students/masters/economics\\_finance](http://www.wbs.ac.uk/students/masters/economics_finance)). The possibility exists for an option to be taken in the Department of Politics and International Studies subject to the agreement of both departments (see [www.warwick.ac.uk/PAIS](http://www.warwick.ac.uk/PAIS)).

**Students on the specialist MSc courses are not permitted to take an optional module from another department.**

We would not recommend taking an outside option in the first term when the core module teaching takes place. Please see the MSc Course Leader if you are contemplating this.

Staff will give presentations of their options in week 10 of the first term in order to aid your choice.

The Department is intending to offer the options listed on the following page: [www.warwick.ac.uk/go/economics/pg/modules/](http://www.warwick.ac.uk/go/economics/pg/modules/). However, the information given is indicative rather than definitive and in some cases it has not been possible to include the whole syllabus. Final decisions on whether any option will actually be taught as a full module or as a "reading module" (or not at all) will depend on the numbers who choose it. An option will run as a fully resourced module if the number of students who register for it (that is formally, for credit including the examination) is sufficient to justify the resources; alternatively if the number who choose it is small then it may run as a reading module, by arrangement between the lecturer and students. Decisions on this will be taken during the Induction Programme in the first week of the year.

## Online Module Registration

When you arrive at the University in September you will need to register your module/exam choices for the 2008/2009 academic year using the Online Module Registration (OMR) system. The system will be open from Monday 15<sup>th</sup> September to Friday 17<sup>th</sup> October 2008 for most students; to access it you need to sign in via My.Warwick and then select the module registration link.

You will then be able to see a personalised page where you can view any modules that may be core for your course, confirm these choices or select new modules. Specific information on which modules are compulsory or optional for are listed in this Handbook.

The OMR system will also re-open at the end of the Autumn term, in order for you to confirm your choices of modules in term 2. Further details will be available nearer the time. You are advised to check the notices on My.Economics and to consult the Module Registration Guide made available to you at enrolment.

Please note that My.Warwick is the university run software and My.Economics is our departmental software.

## Reading Lists, Lecture Handouts and Exam Papers

Copies of reading lists and other module handouts are normally distributed during lectures and classes. Exam papers for the last couple of years are available on the University Library website. [www.warwick.ac.uk/go/economics/pg/library](http://www.warwick.ac.uk/go/economics/pg/library).

Many lecturers place notes and other module documentation on the module website. [www.warwick.ac.uk/go/economics/pg/modules/](http://www.warwick.ac.uk/go/economics/pg/modules/).

## Research Seminars and Workshops

In addition to formal modules, MSc students may want to attend our weekly Department Research Seminar on Thursday afternoons, usually at 4.00pm. Speakers are mainly academics from other universities and are often eminent authorities in their fields. These generally take place in room S2.79.

In addition, we have specialised workshops in different areas: Macro, Economic Theory, Development, Econometrics, Industrial, Economic History, Labour, and Public Economics and these are generally one-hour sessions at lunchtime; some are seminars given by outside speakers but many are internal work-in-progress reports given by staff and research students.

You are welcome to come along to any of these. They are a window on the wider research community and will help you get to grips with what economists think is important and how they go about doing research. They can be very helpful in developing your ideas for a dissertation topic. Information is circulated in the weekly email bulletin, "This Week in Economics" and details can be found on the Department's website: [www.warwick.ac.uk/go/economics/research/](http://www.warwick.ac.uk/go/economics/research/)

## Section Three: Assessment and Examination

Students must pass all the following components of the degree: namely Economic Analysis (Micro and Macro), Econometrics A or B, the Options (three modules) and the Dissertation. Compensation is allowed between the two parts of Economic Analysis, and also between the three Options (i.e. a borderline fail in one option may be compensated with a pass in the others). Students are also required to sit the examination for EC961 Introduction to Mathematics and Statistics, which is weighted at 5% of the MSc degree, but there is no requirement to pass this module before proceeding to the dissertation. There is no resit examination for EC961.

There are two Exam Boards at which students' progress is formally assessed: a progress review board in the Summer Term and a final exam board in November after the course has finished. The progress review board receives the results of all the coursework assessments and examinations. Students who pass are permitted to proceed to the dissertation and those who fail any elements must resit the module they failed, (apart from EC961) and pass before proceeding. Students who fail several modules are allowed to resit the following summer but those who marginally fail one or two modules may be allowed to resit in September at the discretion of the Board of Examiners. Dissertations are submitted in September and marked in October and the full set of marks is presented to the final Exam Board in November.

Formally students may only proceed to the dissertation once they have passed the exams component of the MSc (which does not include the module EC961). Students doing resits in September will be given a dissertation deadline (which will be in mid-March) after they pass the resits. Informally we allow students with a single resit to do the dissertation in parallel with their resit, if they wish to do so, and hand it in by the September deadline, on the understanding that this is done at their own risk. However, it should be stressed that such a student is not required to do the dissertation for the September deadline, and moreover that the dissertation will not be considered if the resit is failed.

In the event of failure in the summer exams, there is a right to resit for one further attempt only. The exam board will determine whether the resit should be in September (this is likely in the case of marginal and moderate failures), or the following May/June (this is likely in the case of bad failures). Those who resit in September will normally submit their dissertation the following March. Candidates who fail at the second attempt but still achieve a certain minimum standard may be awarded the Postgraduate Diploma in Economics in place of the MSc.

The Chair of the Board of Examiners is the Director of Graduate Studies. There are two external examiners (who are senior academics at other leading universities whose job it is to ensure that our standards are maintained) who mark a selection of work and comment on overall standards. Both external examiners attend both exam boards. The secretary of the Board of Examiners is [Dr Gianna Boero](#).

### Methods of Assessment for Individual Modules

Coursework and examinations are marked to an absolute standard, not a relative one. There are no 'quotas' for failures or for the numbers gaining a particular class of degree. All examinations are marked and moderated independently by two examiners and all coursework that forms part of student assessment is also marked and moderated by two examiners. The pass mark is 50%.

## Degree Weightings

**Economic Analysis.** The Average is the average of the total marks for Economic Analysis: Microeconomics (50%) and Economic Analysis: Macroeconomics (50%).

**Econometrics.** For Econometrics, students choose either Econometrics A or Econometrics B. The total consists of 75% weight on the exam (E) and 25% weight on the project (A).

**Options.** For those option modules which have assessed coursework, the weight on the assessed work component is 20%, except for EC943 Industrial Economic Analysis: Horizontal Market Structure, where it is 10%, EC963 Information & Incentives in Markets & Organizations it is 25% , EC978 Behavioural Economics: Theory and Application it is 25%.

**Overall Exam Average.** This is the average of the Economic Analysis Average (23%), Econometrics mark (23%), the average of the Options (24%), the pre-sessional Introductory Mathematics and Statistics module (EC961) (5%), totalling 75%.

**Overall Average** (for candidates who have completed both the written exams and the dissertation). This is the average of the Overall Exam Average (75% weight) and the Dissertation (25% weight).

## Assessment Criteria

We list below the criteria which we use in the Economics Department for grading students' work. All work is graded on a percentage scale and it is our policy to use the whole range.

80 plus	An outstanding piece of work, showing complete mastery of the subject, with an exceptionally developed and mature ability to analyse, synthesise and apply concepts, models and techniques. All requirements of the set work are covered, and work is free from errors. The work demonstrates originality of thought, with strong critical reflection and the ability to tackle questions and issues not previously encountered. Ideas are explained with great lucidity and in an extremely organised manner
70-79	An excellent piece of work, showing mastery of the subject, with a highly developed and mature ability to analyse, synthesise and apply concepts, models and techniques. All requirements of the set work are covered, and work is free from all but very minor errors. There is good critical reflection and the ability to tackle questions and issues not previously encountered. Ideas are explained very clearly and in a highly organised manner.
60-69	A good piece of work, showing a sound grasp of the subject. A good attempt at analysis, synthesis and application of concepts, models and techniques. Most requirements of the set work are covered, but there may be a few gaps leading to some errors. There is some critical reflection and a reasonable attempt is made to tackle questions and issues not previously encountered. Ideas are explained clearly and in a well organised manner, with some minor exceptions.
50-59	A satisfactory piece of work, showing a grasp of major areas of the subject, but probably with areas of ignorance. Analysis, synthesis and application of concepts, models and techniques is mechanical, with a heavy reliance on course materials. The requirements of the set work are covered but with significant gaps. Little or no critical reflection, and limited ability to tackle questions or issues not previously encountered. Ideas are explained adequately but with some confusion and lack of organisation.
40-49	An unsatisfactory piece of work, not of passable Master's standard, but passable at the Diploma level. There is a weak attempt at analysis, synthesis and application of concepts, models and techniques. Only some of the requirements of the set work are covered. Inability to reflect critically, and difficulty in beginning to address questions and issues not previously encountered. Ideas are poorly explained and organised.
Below 40	A failing piece of work, passable neither at the Master's nor the Diploma level. There are extremely serious gaps in knowledge of the subject, and many areas of confusion. Few or none of the requirements of the set work are covered. The student has failed to engage seriously with the subject, and finds it impossible to begin to address questions and issues not previously encountered. The levels of expression and organisation in the work are very inadequate.

## Module Examinations and Assessment Weightings

Module taught in . . .	Name and code of module	Type and timing of assessment & examination	% of module assessed by formal examination
Pre-term	EC961 Introduction to Mathematics and Statistics	2 hour exam held Wednesday 1 <sup>st</sup> October 2008	100
Term 1	EC9011 Microeconomic Analysis	2 hour examination in January	100
	EC9012 Macroeconomic Analysis	2 hour examination in January	100
	EC902 Econometrics A	1. Coursework: individual project 2. 3 hour written examination in May	75
	EC910 Econometrics B	1. Coursework: individual project 2. 3 hour written examination in May	75
Term 2	Various optional modules	2 hour examinations in May (some modules also have assessed coursework)	Variable
Term 3	EC959 Dissertation	12,000 word dissertation submitted in mid-September	100

## MSc Examination Conventions

The following are guidelines only, and the Board of Examiners reserves the right to exercise its discretion in individual cases.

### A) Examination Components

The examination components for the MSc Economics, MSc Economics and International Financial Economics, and the MSc Economics of Industrial Organisation are as follows:

	Examined component	Weighting in Overall Average
<b>A1</b>	<b>Average of EC9011 Economic Analysis: Microeconomics and EC9012 Economic Analysis: Macroeconomics</b>	<b>23%</b>
<b>A2</b>	<b>EC902 Econometrics A or EC910 Econometrics B</b>	<b>23%</b>
<b>A3</b>	<b>Average of three optional modules</b>	<b>24%</b>
<b>A4</b>	<b>EC961 Introduction to Mathematics and Statistics</b>	<b>5%</b>
<b>A5</b>	<b>EC959 MSc dissertation</b>	<b>25%</b>

### B) To be allowed to proceed to the MSc dissertation

The candidate needs to pass the following examination components with a mark of 50 or more:

- A1
- A2
- A3

Candidates can resit failed papers for the above components once only.

### C) To be awarded the MSc

The candidate must also get a mark of 50 or more for the dissertation. Candidates can resubmit a failed dissertation once.

### D) To be awarded the Diploma in place of the MSc

The candidate must obtain:

- (i) A mark of at least 40 on at least two of the three components of the MSc listed as A1, A2 and A3 above; and
- (ii) An average of 45 or better over these three components.

**E) Marking Conventions**

The MSc degree carries a Distinction classification and a Pass classification. To be awarded the distinction, candidates must achieve an average mark of 70% or higher taken across all components of the course, A1, A2, A3, A4 and the dissertation.

For the purposes of the individual elements of the course, the following marking conventions are in place:

≥ 70 distinction

60-69 high pass

50-59 pass

40-49 fail, but equivalent to a passing standard for the purposes of the Diploma

≤ 39 fail

**F) Convention on Recommendation to Admissions Tutor for Research Degrees**

Those accepted for a research degree are expected to get an overall exam average of at least 60, taken from A1, A2, A3 and A4.

**G) Convention for Resitting Students**

Note that resit marks are based on the exam only and not the combined exam and assessment weights.

## Attendance at Examinations

You must have a legitimate reason (e.g. serious illness for which you have a medical certificate) for wishing to defer an Examination, and you must aim to get approval, in writing, from the Director of Graduate studies before the examination. You will be required to provide supporting documentation, e.g. medical certificate. If you are taken ill during an examination you should inform the Senior Invigilator immediately. You will be required to provide a medical certificate from your doctor which should be submitted via the Postgraduate Office (room S2.133).

## Use of Calculators in Examinations

The University Regulations forbid the use of programmable calculators and any calculators which can store formulae or text in Exam rooms. The Regulations also forbid students to take manufacturer's instructions in the use of calculators into the Exam room.

## Use of PDA's or Mobile Phones

The use of PDA's or mobile phones, or any other hand-held devices that facilitate wireless communication are not admissible in the Exam room.

## Use of Bi-Lingual Dictionaries in Examinations

Students whose first language is not English are allowed to use a single-volume, non-specialist, general-purpose bilingual translation dictionary covering English and their first language. Permitted dictionaries should give only equivalent words and phrases in English and the first language, and should not include further explanatory text or appendices, other than of a trivial nature. Encyclopaedic, electronic, pictorial or specialist/subject-specific dictionaries (e.g. legal or business dictionaries) are not permitted.

It is your responsibility to provide your own bi-lingual dictionary. All bi-lingual dictionaries will need to be authorised by the department and you should take it to Postgraduate Office (S2.133) prior to the exams period to get it stamped.

## Exam Marks

Students will be notified by email when exam results are viewable via my.economics. The Data Protection Act states that exams marks may not be given out over the telephone.

## Transcripts

Official transcripts will be provided by the Graduate School Office, University House, after graduation.

## Exam Script Access – Departmental Policy

The Department of Economics is always seeking to improve the feedback that students receive on their performance in university assessments and examinations. In this spirit, we allow you to obtain a photocopy of your marked examination script, subject to a charge that is normally set to cover costs. Please note that costs are significant, since examination scripts are folded and stapled and so cannot be passed through a document feeder.

**Please note that this arrangement is not retrospective. It applies only to university examinations that were sat in May 2007 or later.**

### Some important limitations

You will not be able to use the examination feedback that we provide to demand further explanation from tutors or lecturers, or to challenge marks. In providing a photocopy of any script, we will affix a cover page listing the marking symbols and conventions that are currently used. The cover page will state:

"This copy includes all the feedback that can be provided. You must not approach lecturers, tutors, or markers to ask for additional feedback. Please note that the academic judgement of the examiners is final. While students may appeal against exam board decisions on various grounds, there is no provision for students to challenge the academic judgement of examiners or to dispute marks awarded in individual modules or pieces of work. Note, also, that the moderation process may have had the effect that the final mark on your script does not coincide exactly with the marks given to each part."

**Please note that this policy only applies to scripts for EC-coded modules - you will need to ask other departments for their own policy on their modules.**

### When you can get access

As a general rule, we will provide access to exam scripts after the mark has been considered by a board of examiners, which is generally in the month of June.

Note that we will give access to undergraduate second year exam scripts following the second year board, even though marks are provisional until the Final Year Board the following year, when external examiners are present. In future years, postgraduate students will be allowed access to their January exams after the meeting of the June board.

There are two categories of exam script access requests:

### **(A) Failing Students**

Following the relevant exam board, we will permit UG and PG students who have both failed particular modules and face September resits in those modules to request a photocopy of the marked script, limiting immediate access to scripts for those particular modules.

Time frame: we will accept requests up to the end of the first week of the summer vacation, and we will aim to fulfil them by the end of the third week of the vacation; earlier if possible.

Charge: £10 per script.

### **(B) All Students**

Following the relevant exam board, we will permit UG and PG students to request a copy of any exam script sat during the year (provided they were sat in May 2007 or later).

Timeframe: we will accept requests up to the end of the third week of the summer vacation, and we will aim to meet them by the end of the first week of the following term.

Charge: £25 per script.

### **How to request access**

To request access to your examination scripts, you will be required to complete a form. Please note that the form allows you to request one failed script and one passed script per submission. If you are requesting more than one of each type of script, you will need to submit more than one form.

Undergraduate Students Exam Script Access Request Form can be found at: (Diploma students should also use this form):

[www.warwick.ac.uk/go/economics/ug/exam\\_script\\_access/](http://www.warwick.ac.uk/go/economics/ug/exam_script_access/)

Postgraduate Students Exam Script Access Request Form can be found at:

[www.warwick.ac.uk/go/economics/pg/exam\\_script\\_access/](http://www.warwick.ac.uk/go/economics/pg/exam_script_access/)

Once you have completed the form, you will receive an email receipt that your form has been submitted.

### **Payment**

**Please note that before the Department can process your script access request, you will need to make the relevant payment.** For each copy of a failed exam script which you will be resitting in September you will be charged £10. For each copy of a passed exam script you will be charged £25. Please provide a cheque made payable to The University of Warwick, or bring the cash amount (exact amount please), to Eleanor Kempster, Teaching Programmes Assistant, Room S2.132.

**Your script access request will not be processed without receipt of this payment.**

# Submission Procedures

## Handing in Assessed Work

The marking within the Department is moderated by External Examiners and it is important that we have copies of your assessed work to show them. Thus we insist that assessed work is handed in with a form signed by you – and this is your receipt. A copy of the form can be found at:

[www.warwick.ac.uk/go/economics/pg/econ/forms/assessed\\_work\\_submission\\_form.pdf](http://www.warwick.ac.uk/go/economics/pg/econ/forms/assessed_work_submission_form.pdf). When the work is returned to you, you must keep it – it will be asked for later in the year for further inspection by our External Examiners.

## Late Submission of Assessed Work

Failure to submit work by the specified time (unless an extension has been authorised) will result in a penalty. Currently that penalty is 3% points per day (including non-working days) for late submission of work.

## Extensions to Assessed Work

Normally, the only grounds for extension without penalty are medical, in which case a medical certificate is required. An extension may also be granted on compassionate grounds, (e.g. death or serious illness in the student's immediate family or other exceptions and unforeseeable circumstances). Requests for an extension should be made on the form - provided at

[www.warwick.ac.uk/go/economics/pg/forms/extension\\_form\\_-\\_msc.doc](http://www.warwick.ac.uk/go/economics/pg/forms/extension_form_-_msc.doc) and are subject to authorisation by the MSc Course Leader. Extensions are not available for technological difficulties - you should anticipate that your hard disk will crash, your work will be destroyed by a virus, and that your laptop will get stolen. Make sure you back up to a writable CD, or a memory stick, or to your network disk space. Do not store your backup with your computer – and definitely not in your laptop bag. Note also that extensions will not be granted on the basis of a student being in full- or part-time employment or on the basis of undertaking a summer internship.

## Appeals

If you are unhappy with a mark for a piece of work then, in the first instance, you should ask the module leader for an appointment to explain why your mark is so low. It is often helpful to see what went wrong and be able to ask staff what they were looking for in an answer. No mark can be changed unilaterally by a tutor or module leader after the coursework has been returned to you.

If you are not satisfied and do wish to appeal against an assessment mark, you can do so by completing a form (available at [www.warwick.ac.uk/go/economics/pg/forms/appeals\\_form.doc](http://www.warwick.ac.uk/go/economics/pg/forms/appeals_form.doc))

You must submit your appeal within seven days of receiving your marked coursework. The form will go to the MSc Course, who decides either to order an immediate re-mark, or to refer the matter to the Board of Examiners. In the event of an internal re-mark the module leader or an independent internal marker will consider the coursework again and confirm or amend the mark. Students should bear in mind that in either case marks may be revised downward as well as upward. Please note that there is no right of appeal against academic judgement.

## Submission Dates

### Submission Dates for MSc Economics Coursework 2008-2009

All coursework must be handed in to the Postgraduate Office, Room S2.133, between 8.30-11.00am and 1.30-3.30pm, with an Assessment Submission Form attached to the front. You can download a form, whenever you need one, from:

[www.warwick.ac.uk/go/economics/pg/forms/assessed\\_work\\_submission\\_form.doc](http://www.warwick.ac.uk/go/economics/pg/forms/assessed_work_submission_form.doc)

Core Modules		Lecturer(s)	Submission Date
EC902	<b>Econometrics A</b> Project	Daniele Massacci	Mon 16 <sup>th</sup> March 2009 (Vac)
EC910	<b>Econometrics B</b> Project	Mark Stewart Mike Pitt	Mon 16 <sup>th</sup> March 2009 (Vac)
<b>Options</b>			
EC928	<b>Micro Topics in Development and Transition</b>	Eugenio Proto	Mon 27 <sup>th</sup> April 2009 (wk22)
EC938	<b>Macro Topics in Development and Transition</b>	Sharun Mukand	Thurs 26 <sup>th</sup> March 2009 (Vac)
EC941	<b>Game Theory</b> Problem Set	Amrita Dhillon	Tues 10 <sup>th</sup> March 2009 (wk 20)
EC943	<b>Ind Econ Anal: Horizontal Market Structure</b> Problem Set 1 Problem Set 2	Mike Waterson	Mon 9 <sup>th</sup> Feb 2009 (wk16) Mon 9 <sup>th</sup> Mar 2009 (wk20)
EC977	<b>Panel Data Econometrics</b> Assessment 1 Assessment 2	Wiji Arulampalam Mark Stewart	Fri 20 <sup>th</sup> Feb 2009 (wk 17) Fri 13 <sup>th</sup> Mar 2009 (wk 20)
EC978	<b>Behavioural Economics: Theory and Applications</b>	Sayantana Ghosal	Mon 20 <sup>th</sup> April 2009 (wk21)
EC962	<b>General Equilibrium</b> Take Home Test	Herakles Polemarchakis	Mon 20 <sup>th</sup> April 2009 (wk21)
EC916	<b>Topics in Global Finance</b> End of Term Test	Marcus Miller	Week 20 date to be confirmed
EC963	<b>Information and Incentives in Markets &amp; Organisations</b>	Claudio Mezzetti	Monday 20 <sup>th</sup> April 2009 (wk21)be

# Dissertation Guidelines

## Objectives

The main aim of the dissertation is to encourage **independent** study and to provide a foundation for future original research. In terms of learning, the dissertation should provide students with a number of research skills, including the ability to:

- (i) Define a feasible project allowing for time and resource constraints;
- (ii) Develop an adequate methodology;
- (iii) Make optimal use of library resources;
- (iv) Access data bases, understand their uses and limitations and extract relevant data;
- (v) Work without the need for continuous supervision.

## Topic Selection and Supervision Arrangements

The first task of the student following the Summer examinations (around week 24) is to determine their dissertation topic. Topics may be suggested by lecturers in the course of their teaching – and this might be especially true in the optional modules. The Research Methods module features lectures that explicitly direct students to sources of inspiration. A number of possible topics will have been suggested by staff who are available to act as supervisors. Alternatively you may have already the topic you wish to pursue.

Whatever the source of your dissertation topic, you will be able to make recommendations to the department of who you think would be the best person to supervise your work.

All students have the right to be supervised. Students must register a title and supervisor with the Department prior to the end of the Summer term using this [form](http://www.warwick.ac.uk/go/economics/pg/econ/forms/prospective_supervisor_form-title_2008-2009.pdf) or [from:](http://www.warwick.ac.uk/go/economics/pg/econ/forms/prospective_supervisor_form-title_2008-2009.pdf) [www.warwick.ac.uk/go/economics/pg/econ/forms/prospective\\_supervisor\\_form-title\\_2008-2009.pdf](http://www.warwick.ac.uk/go/economics/pg/econ/forms/prospective_supervisor_form-title_2008-2009.pdf). You should be as detailed as you can in your description of your topic – those who are most precise will get a better matched supervisor. In general, only one supervisor can be used. The MSc Economics Course Leader will allocate students to staff to get the best possible set of matches.

You are encouraged to research your idea(s) and seek advice and guidance from appropriate members of staff as to the suitability of the ideas. A point to bear in mind is that when a significant econometric component is intended, it may be better to have one of the econometricians as supervisor: all our econometrics specialists have experience of wide-ranging applications. The Department does not expect any staff member to supervise more than 4 students unless he or she specifically wishes.

Changes in title must be agreed with the supervisor. Changes in supervisor must be notified to the Department and both original and new supervisor must agree. As soon as you have been allocated a supervisor you are advised to see them as soon as possible. A timetable for supervision should be agreed before the end of the Summer term. It is the student's responsibility to produce the dissertation, not the supervisor's and students should seek guidance from their supervisor regarding availability over the Summer vacation. As a rule, students should expect no more

than 2 hours contact with their supervisor and should not expect assistance from other members of staff.

## Ethical Scrutiny

At Warwick, all research proposals require ethical scrutiny that involve "direct contact with participants, through their physical participation in research activities (invasive and non-invasive participation), that indirectly involves participants through their provision of data or tissue and that involves people on behalf of others (e.g. parents on behalf of children)." It is the researcher's responsibility to ensure that ethical approval is secured.

Note that your research does **not** require ethical scrutiny if it does not involve direct or indirect contact with participants. For example, most research involving previously existing datasets where individual-level information is not provided, or where individuals are not identified, or using historical records, does not require ethical scrutiny, and this is likely to include most research conducted in the department.

Students' research proposals may also require ethical scrutiny and approval, and this is done within the department under rules approved by the University's [Humanities & Social Sciences Research Ethics Committee](#). When you submit your dissertation, you will be asked to declare on the submission form that you have considered whether ethical approval is required. If you consider that ethical approval is necessary, please consult with your supervisor and complete the Department's [form for ethical approval of student research](#) (available here: [www.warwick.ac.uk/go/economics/research/ethics](http://www.warwick.ac.uk/go/economics/research/ethics)) submitting to the Postgraduate Office by week 6 of the summer term.

For more information on research ethics, please consult the webpage above.

## Format and Submission

A maximum length of 12,000 words is inclusive of all appendices, footnotes, tables and the bibliography. There is no minimum word length and concise expositions are encouraged.

The first page should include the title, your name, date and any preface and acknowledgements. We have no particular preference for how you format your dissertation but detailed guidance on content and presentation will be given in the Research Methods module.

There will be two **deadlines** each year for MSc dissertations. The first will be in mid-September and the second one will be in mid-March. The September deadline will be for all MSc students who have passed their examinations at the first attempt and are not taking any resits. The March deadline will be for those students who are doing resits in September, and for those who may have asked for an extension due to extenuating circumstances. Students who are doing one or two resits and are able to hand in their dissertation for the September deadline will be permitted to do so.

Any student who cannot make their September or March deadline due to medical, or other extenuating circumstances, will be required to complete an **extension** application form:

[www.warwick.ac.uk/go/economics/pg/forms/extension\\_form\\_-\\_msc.doc](http://www.warwick.ac.uk/go/economics/pg/forms/extension_form_-_msc.doc) which is also available through the Postgraduate Office. The MSc Economics Course Leader has the discretion to approve or decline an extension application. If an application is approved, the student will be permitted to submit their dissertation at the next biannual deadline (either March or September). Suitable medical or other evidence needs to be supplied by the student within **two weeks** of submitting the extension request. Both paper and electronic copies of the dissertation plus a submission form should be given in to the Postgraduate Office. Earlier handing-in is possible, but be sure to include the submission form. This includes confirmation of your supervisor's identity and your next address. Note that extensions will not be granted on the basis of a student being in full- or part-time employment or on the basis of undertaking a summer internship.

## References

Should be collected at the back in alphabetical order and should contain sufficient detail to allow them to be followed up if required: at a minimum you should cite author, date of publication, title of book or article, journal of publication or book publishing company.

## Typing

Should be double-spaced, font size 12, with wide margins, on one side of the page only; material which is not readily typed may be written in by hand. We recommend that you use Microsoft Word or Scientific Word both of which can easily insert equations. Pages must be numbered.

## Binding

Soft binding may be done via the Copyshop, where a discount for MSc students has been negotiated. Please attach a sticky label with your name and year to the outside front cover (pre-printed labels available from the Postgraduate Office). Two paper copies must be presented. You should also supply an electronic copy in PDF format: this must be a single file; the file name should be your student ID number.<sup>1</sup> We may require to see your data, input and output files so you should include these on your disk if appropriate.

## Assessment

To achieve at least a pass, a dissertation must demonstrate a high level of competence in both analysis and expression. This can be achieved in several ways, for instance by:

- (i) Providing a critical survey of some area of the subject. This should be written in such a way as to take the non-specialist reader from the beginnings of the

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<sup>1</sup> To create a pdf document you can either download a copy of the free software pdf converter from <http://www2.warwick.ac.uk/services/its/servicessupport/computers/software/pdfconverter> and then clicking PDF Converter and follow the instructions. Alternatively, on the Warwick network go into Novell and under Applications install PDF Converter. Note if you install PDF Converter from the Warwick tree you MUST REBOOT your machine before the programme works. In either case you will be able to print (with ScanSoft PDF create!) to produce a pdf file from within WORD by choosing File – Print; you will see ScanSoft PDF create! as a printer along side your other available printers.

topic up to the frontiers. It should integrate and synthesise existing ideas, demonstrate the relationships between them and assess their significance. It is not enough to simply catalogue previous work. However lengthy the bibliography is, a dissertation which shows no deep grasp of the motivation, content and structure of the literature will fail. Though 'originality' in the sense of a demonstrable theoretical or empirical innovation is not required in order to pass, it is expected that some degree of original thought will be needed to place the ideas of others in a coherent setting.

- (ii) Applying techniques developed by others to a dataset not previously used for that purpose, with a clear motivation for doing so.
- (iii) Examining the robustness of an existing theoretical model to changes in its underlying assumptions, with a clear motivation for doing so.

At least two examiners will assess your dissertation, employing the criteria described elsewhere in this handbook.

No feedback on the result of your dissertation is possible until after the Exam Board meets – in November. A pass list will then be published. Examiners' comments on the dissertation will also be provided after the Exam Board meets in November. An official transcript of marks will be provided by the Graduate School after graduation.

## Plagiarism

In University Regulation no. 1, 'cheating' is defined as 'an attempt to benefit oneself or another, by deceit or fraud. This includes deliberately reproducing the work of another person or persons without acknowledgement.' The regulation adds that 'A significant amount of unacknowledged copying shall be deemed to constitute prima facie evidence of deliberation, and in such cases the burden of establishing otherwise shall rest with the candidate against whom the allegation is made. Further details can be found here

<http://www2.warwick.ac.uk/services/gov/calendar/section2/regulations/cheating/>

Some plagiarism examples are: reproducing ideas from another published work without citing the source; reproducing words from another published work without quotation marks; copying another student's work and pretending it is yours, with or without their permission, and whether they are a present or past student at this or any other university; work downloaded from an internet website and pretending it is yours.

Plagiarism will be penalised, and penalties are severe. Some forms of plagiarism are more easily concealed and therefore harder to detect. The effort taken to conceal plagiarism will usually be taken as evidence of the perpetrator's intention. Therefore, the greater the effort, the more severe the punishment when it is detected.

The Department now makes extensive use of the JISC Plagiarism Detection Service. This web-based service allows us to submit student assignments for comparison with working papers, existing theses, published sources, web-pages and other students' work. The software produced extremely detailed reports. See JISC (<http://www.jiscpas.ac.uk/>) for details.

The procedure is described in University Regulation 11. If a marker decides that he or she suspects plagiarism in a piece of coursework, he or she will report it to the Director of Graduate Studies, who will in turn make a recommendation to the Chair of the Department. Where the Chair decides an offence has occurred and exacts a penalty, the maximum penalty is a mark of zero on the relevant piece of assessed work. Alternatively, the Chair may report the matter to the Academic Registrar for consideration by an Investigating Committee of Senate. If the Committee finds an offence has been committed it has the power to impose a mark of zero for the entire module unit or some more severe penalty. At each point the student has rights of representation and defence which are described in the regulation.

It is not plagiarism to cite without attribution ideas and theories which have passed into the public domain and appear in any number of textbooks: for example, 'Economic theory suggests that demand curves for normal goods are negatively sloped.' The more widely you read and research your coursework, the quicker and better you will know what is and is not in the public domain, and the more safely you will be able to determine what can go without a supporting reference.

It is important for you to avoid even the suspicion of plagiarism or cheating in your assessed work. The best way is to ensure that you adhere to good practice. Usually this means that when you first take notes from a book or article you should be careful to preserve the details of author, title, date, and page numbers. Such precision is an important transferable skill in itself, and shows that you are acquiring a professional approach.

Students who lack confidence in writing sometimes prefer copying or quoting from the textbook to expressing ideas in their own words. Why should they use their own words when somebody else's words are better? Such students do not intend to cheat. They escape serious consequences by scattering quotation marks and references — sometimes, in large quantities. The marker cannot detect plagiarism, but is uneasy because it is not clear that the student has done more than some of intelligent cutting and pasting. It is impossible to be sure that the student has an independent understanding of the topic. Such work may pass, but will not get a good mark.

Copying out lecture notes is something we would especially discourage. Notes provided by lecturers should be only a starting point of your research, not your finishing point. Again, work based largely on lecture notes will not get a good mark.

Discussing your work with your colleagues can be a positive and fruitful learning experience. Often it is enhanced by showing your colleagues what you have done. However, there is no good reason for another student to ask to borrow a disk or file on which your essay or project work is recorded. If your work is copied by another student, and the copying is detected, you lay yourself open to accusations of abetting or colluding with their cheating, or even of engaging in cheating yourself.

Collaboration, or working cooperatively with other students, is an excellent way of acquiring knowledge and testing your understanding of it. Teamwork enables you to cover material more quickly and more efficiently. Having to explain things to others clarifies them and fixes them in your mind.

## Section Four: Communication

### Mail

All postgraduate students have a pigeon-hole (i.e. mailbox) in room S1.128B. Any registered letter or parcel will be kept in the Graduate Secretaries' office (room S2.133) and a note left in your pigeon-hole advising you to collect it. Personal correspondence may be put in the tray for collection in room S2.130 but must bear the appropriate postage. Please make sure that you check your pigeon-hole regularly.

### Noticeboards

For graduate modules please consult the graduate noticeboards opposite room S1.125. Graduate job opportunities are posted on the Careers noticeboard opposite room S1.114. There is an "urgent" noticeboard (including Staff Student Liaison Committee notices) in room S1.128B. Please check these noticeboards regularly.

### Email

You will be allocated a University email address. Staff will communicate with you only via this address. Please check it regularly and please ensure that your mailbox is never full. For further information see the section on [Computing](#).

### Change of Address/Telephone Number

It is essential that you inform the staff in the Postgraduate Office in Room S2.133 if you intend to be away from the University for more than two weeks. In this event, you must supply your new contact address details in case we need to contact you urgently. It is also essential that you inform the Postgraduate Office if you change your address or telephone number, so that we can keep our records up-to-date.

### My.Economics

The Department has a secure web-based portal to support our postgraduate programmes, called my.economics. This system is accessible from the Department's website, and will allow you to receive important announcements, check assessment marks, sign up for support classes, give course and module feedback, contact your lecturers and supervisors, access forms, and change your contact details.

You can find my.economics at <http://go.warwick.ac.uk/myeconomics>, accessible both on- and off-campus. Further details and instructions are available upon login. You will be prompted by email to login to the system soon after enrolling.

### How to Raise Issues

#### Staff-Student Liaison Committee

There is a Graduate Staff Student Liaison Committee ([www.warwick.ac.uk/go/economics/pg/gsslc/](http://www.warwick.ac.uk/go/economics/pg/gsslc/)) in the Department with representatives from each graduate course and key teaching and administrative staff. It meets at least once each term in order to discuss matters of common concern arising from the academic programmes, for example, essay deadlines, assessment, social events,

library provision, computing facilities, etc. Further information is provided in a booklet, published by the University and the Students Union, The Staff-Student Liaison Committee Handbook (<http://www2.warwick.ac.uk/sunion/sslc>). The Students Union also provides a training programme for student representatives on SSLCS. Usually the Chair or Secretary (or both) of the SSLC is a student. Students' representatives are elected early in the Autumn Term. The MSc Economics representatives will be elected at one of the Economic Analysis lectures early in the year. The minutes of the meetings are circulated among staff and students and where necessary matters discussed at the SSLC are placed on the agenda of the Graduate Management Committee. You can access the minutes of the GSSLC on the departmental webpages.

## Feedback

We are genuinely interested in providing you with a course which, whilst clearly challenging and perhaps even difficult and exhausting in part, is of high quality. Thus, we are keen to receive feedback from you. There are three main methods by which feedback may be provided by you:

- (i) Through the module assessment and course assessment questionnaires
- (ii) Via your Staff Student Liaison Committee:  
[www.warwick.ac.uk/go/economics/pg/gsslc/](http://www.warwick.ac.uk/go/economics/pg/gsslc/).
- (iii) By complaining (see below as to whom) if you feel we are falling below reasonable standards.

It is our practice to issue module assessment questionnaires to students on each module at around week 8 and week 18. These contain a section which is analysed centrally and becomes available to the Graduate Management Committee and feeds into the module review process, also a section which is free form for the attention of the module lecturers. We also issue a Course assessment questionnaire, covering your experience as a whole. In recent years, representatives of the student body have devised the questions asked. Remember that, in a one-year course, although feedback may not influence your experience, it can nevertheless influence future students' experiences for the better.

## How to Complain

If you wish to make a complaint about teaching on a module, you should first bring the matter to the attention of the teacher concerned, whether the lecturer or seminar leader, and the course leader. If that does not lead to a resolution of the issue, then it should be brought to the attention of your representative(s) on the Staff Student Liaison Committee who will raise it at the next meeting. It is important at this stage to give appropriate notice to the Chair and Secretary of the committee that the matter is to be raised in order that it can be dealt with effectively. Most issues are dealt with in this way. However there could be occasions when they are not and students can raise them at other levels, such as the Faculty Board, the Board of Graduate Studies and elsewhere. The SSLC Handbook covers these matters in detail.

# Section Five: Help and Support

## Supervisors and Personal Tutors

You will be assigned a personal tutor in October, to whom you can talk about any matters, academic or personal, on which you need guidance or advice. We will try to ensure that your personal tutor's research and teaching interests correspond, at least to some extent, with your own academic interests as you expressed them in the questionnaire we sent to you in July. Later when you have determined your dissertation topic you will be assigned a supervisor who is, as far as possible, more of a specialist in the topic.

You should introduce yourself to your Personal Tutor as soon as possible (ideally during the first week of the course). You should also go and see him/her during the designated "Personal Tutor Days" which we fix each term. Your tutor will write a short report following this meeting so that any problems may be able to be dealt with. In addition to your personal tutor, women students can talk to the Adviser to Women Students ([Dr Natalie Chen](#)), overseas students can talk to the Adviser to Overseas Students ([Mrs Kelly Taylor](#)) and all students can see the MSc Economics Senior Tutor ([Professor Wiji Arulampalam](#)). "Personal Tutor Days" have been fixed for **Wednesday 8<sup>th</sup> October 2008 (week 2)** and **Wednesday 4<sup>th</sup> February 2009 (week 15)**.

## Section Six: Student Support Services

There is a comprehensive network of support and welfare services available to students to support them in times of difficulty. There is often more than one service which may be able to help, and services work together to ensure that any problems are dealt with swiftly and effectively. More details of the below services, along with others available to students can be found at [go.warwick.ac.uk/supportservices](http://go.warwick.ac.uk/supportservices)

The Director of Student Support and Residential Life, the University Senior Tutor and colleagues in Student Support work closely together to help students in times of need. If a student needs help during their time at Warwick, it is likely that one of them will be able to help.

The Senior Tutor is able to help with serious academic issues, and the Director of Student Support and Residential Life can help with non-academic issues. The Senior Tutor is also responsible for developing the personal tutor system and for liaising with and co-ord

inating student welfare functions. The Senior Tutor has no disciplinary functions. More information can be found at [go.warwick.ac.uk/supportservices/student-support-and-senior-tutor/](http://go.warwick.ac.uk/supportservices/student-support-and-senior-tutor/)

Director of Student Support and Residential Life:

*Phone number:* 024 7657 5570 or internal extension 75570

*Email address:* [studentsupport@warwick.ac.uk](mailto:studentsupport@warwick.ac.uk)

Senior Tutor

*Phone number:* 024 7652 2761 or internal extension 22761

*Email address:* [seniortutor@warwick.ac.uk](mailto:seniortutor@warwick.ac.uk)

*Website:* [go.warwick.ac.uk/seniortutor](http://go.warwick.ac.uk/seniortutor)

### The University Counselling Service

Provides an opportunity for all students at any level and at any time of study at the University of Warwick to access professional therapeutic counselling so that they may better develop and fulfil their personal, academic and professional potential. There are a wide variety of services, including individual counselling, group sessions, workshops and email counselling.

*Phone number:* 024 7652 3761 or internal extension 23761

*Email address:* [counselling@warwick.ac.uk](mailto:counselling@warwick.ac.uk)

*Website address:* [go.warwick.ac.uk/counselling](http://go.warwick.ac.uk/counselling)

### Disability Services

Disability Services work to help students with disabilities such as hearing and visual impairments, dyslexia, dyspraxia, dyscalculia, AD(H)D, dysgraphia, mobility impairments, Autistic Spectrum Disorders, 'unseen' disabilities such as asthma, epilepsy and diabetes and any other conditions to address barriers to study.

Disability Services can help make reasonable adjustments to facilitate study, provide advice and specialist services to students.

*Phone number:* 024 7615 0641 or internal extension 50641

Email address: [disability@warwick.ac.uk](mailto:disability@warwick.ac.uk) Website: [go.warwick.ac.uk/disability](http://go.warwick.ac.uk/disability)

## **The Residential Life Team**

All students who have accommodation on campus are provided with a network of support staff called the Residential Life Team. The Residential Life team work and live alongside students within the Halls of Residences and are a key part of the University's welfare and support network. They also have responsibility for enforcing discipline on the rare occasions it is required.

Phone Number: 024 7657 5570 or internal extension 75570

Email Address: [seniorwarden@warwick.ac.uk](mailto:seniorwarden@warwick.ac.uk)

## **The Chaplaincy**

The Chaplaincy provides the provision of pastoral and spiritual care to all members of the University community, of all faiths and none.

They provide a space for worship and quiet reflection and the leadership of religious worship. The Chaplaincy is home to the Anglican, Roman Catholic, Free Church and Jewish chaplains, who are always glad to meet students socially and pastorally.

The University also has a dedicated Islamic Prayer Hall immediately adjacent to the Chaplaincy building.

Phone number: 024 7652 3519 or internal extension 23519

Email address: [cpsab@warwick.ac.uk](mailto:cpsab@warwick.ac.uk)

Website: [go.warwick.ac.uk/chaplaincy](http://go.warwick.ac.uk/chaplaincy)

## **The University Mental Health Co-ordinators**

Available to provide students with mental health difficulties with advice, information and support as needed to facilitate academic work and participation in University life. All communication is confidential and informal. Students are encouraged to disclose their mental health issues either at enrolment or at any time afterwards so that they can actively take part in how best to manage any difficulties that may arise.

Phone number: 024 7615 0226 or internal extension 50226

Email address: [mentalhealth@warwick.ac.uk](mailto:mentalhealth@warwick.ac.uk)

Website: [go.warwick.ac.uk/mentalhealth](http://go.warwick.ac.uk/mentalhealth)

## **The Health Centre**

Students resident on campus should register with the University Health Centre. The Health Centre provides primary health care General Practitioner (GP) services to registered patients, two medical practices with both male and female doctors, nurse practitioners and practice nurses, sexual health clinics, travel clinics and immunisation facilities.

Students must be registered in order to use the Health Centre, although they may be able to assist non-registered people in emergencies.

Phone number: 024 7652 4888 or internal extension 24888

Website: <http://www.uwhc.org.uk/>

## **The Students' Union Advice and Welfare Service**

Offers a range of independent advice and guidance, in particular, housing law and finance/social security. It also offers advice in other areas including academic problems.

*Phone number:* 024 7657 2824 or internal extension 72824

*Email address:* [advice@sunion.warwick.ac.uk](mailto:advice@sunion.warwick.ac.uk)

*Website:* [www.warwicksu.com/advice/](http://www.warwicksu.com/advice/)

## **The International Office**

Has a team of qualified advisers to assist students on all immigration and related matters (including student visas, travel overseas and post-study work), working closely with other University and Students' Union services to offer induction and generalist support with welfare matters and crises. There are also regional specialists and a team who administer student exchange/study abroad programmes.

*Website:* [go.warwick.ac.uk/international](http://go.warwick.ac.uk/international)

## **The Student Funding Team**

Offers advice and guidance on all aspects of financial support. This includes government grants and loans and funding provided directly by the University. The team administers University hardship funds, including the Access to Learning Fund and scholarships and bursaries through the Warwick Undergraduate Aid Programme (WUAP).

*Phone number:* 024 7615 0096 or internal extension 50096

*Email address:* [studentfunding@warwick.ac.uk](mailto:studentfunding@warwick.ac.uk)

*Websites:* [go.warwick.ac.uk/ugfunding](http://go.warwick.ac.uk/ugfunding);

[go.warwick.ac.uk/hardshipfunds](http://go.warwick.ac.uk/hardshipfunds)

[go.warwick.ac.uk/wuap](http://go.warwick.ac.uk/wuap)

## **The University Security Team**

Exists to support the University's overall aims by ensuring as far as possible, a safe, secure and friendly environment for students, staff and visitors, free from injury, personal threat, damage and theft.

*Emergency:* Internal system 999

*Phone number:* 024 7652 2083 or internal extension 22083

*Email address:* [security@warwick.ac.uk](mailto:security@warwick.ac.uk)

*Website:* [go.warwick.ac.uk/security](http://go.warwick.ac.uk/security)

# The University Library

The main Library provides you with a wide range of resources to support you with your studies, including printed and electronic books, journals and subject databases. These will all help you find research in your area.

Here are a few quick tips to help you get started in the Library:

- Use the Library Catalogue to find what you need (<http://webcat.warwick.ac.uk>). The Catalogue contains details of the books and journals (print and electronic) held by the Library.
- Most electronic resources are available from any PC with internet access, so you can use them from home. Usually, you'll need your University username and password (the one you use to login to a PC on campus) to access these. You may also see this referred to as your Athens username and password. For more information on setting up your Athens password see <http://www.warwick.ac.uk/services/library/main/electronicresources/passwords>
- DataStream is your main source for finding macroeconomic time series or data on equity markets, bonds, futures, exchange rates and interest rates. DataStream is only available in the Library. At busy times, you may need to book to use it.
- If you find something useful which Warwick does not have, we can try and get it for you from another library. Collect a form from the Library or download it from the Document Supply section of the Library website: <http://www2.warwick.ac.uk/services/library/main/basics/documentsupply>
- The Library website <http://www.warwick.ac.uk/library> provides lots of information on using the Library, as well as information on useful resources for Economics research: <http://www2.warwick.ac.uk/services/library/main/tealea/economics>
- If you are having trouble finding what you need, there are two Business and Economics subject Librarians who can help you. The contact details are below.
- The Learning Grid, which is part of the Library, is located in University House. This is open 24 hours a day, 7 days a week and offers a range of resources, including access to IT facilities and a collection of reference only key textbooks.

## Contacting the Library

### General Enquiries

#### In Person:

Help is generally available between 9.00am - 5.30pm Monday – Thursdays and 9.00am – 4.30pm on Fridays.

#### By Phone:

024 7652 4103

**By Email:**

[library.enq@warwick.ac.uk](mailto:library.enq@warwick.ac.uk)

**Economics Enquiries**

The Business, Economics and Management Team in the Library is happy to help you find the information you need for your research, show you how to use specific resources, or discuss any other issues you might have.

**In Person:**

Help is generally available between 9.00am - 5.30pm - Monday - Thursday (4.30pm Fridays).

**By Email:**

[Socialscienceenquiries@warwick.ac.uk](mailto:Socialscienceenquiries@warwick.ac.uk) (if you send a message to this address, a copy of your email will be sent to both of the Business and Economics librarians, plus other library staff).

**Simon Speight**

Tel: 024 7652 8153

Email: [S.G.Speight@warwick.ac.uk](mailto:S.G.Speight@warwick.ac.uk)

**Rebecca Woolley**

Tel: 024 7652 8154

Email: [Rebecca.Woolley@warwick.ac.uk](mailto:Rebecca.Woolley@warwick.ac.uk)

## Careers Advisory Service

The Careers Advisory Service ([www2.warwick.ac.uk/services/careers](http://www2.warwick.ac.uk/services/careers)) exists to enable Warwick students/postgraduates/graduates to devise and implement their lifelong careers plans. The Service is located on the ground floor of University House, next to the Learning Grid, and contains a wide range of resources including:

- Extensive range of careers information, occupational files, books, videos and post-graduate modules
- Comprehensive employer and organisations' files
- Regularly updated vacancy information
- Easy access to Careers Advisers and Information Staff

In addition to the CAS, there are occasional visits of employers, such as the World Bank, to the Department. Students are notified in advance.

The Careers Centre is co-located with other departments in the Student Development and Support Centre, on the ground floor of University House. The reception area is just off the Atrium on the opposite side to tiki cafe.

The Careers Hub is located in the Learning Grid, on the ground floor of University House. There is a Help Desk here to assist with any career related queries, and there is work space and PC access for students. Please Note: You need to swipe your University card to enter University House and the Learning Grid.

Telephone Appointments: 024 7657 5508  
Other Careers Enquiries: 024 7652 4748  
Email: [careers@warwick.ac.uk](mailto:careers@warwick.ac.uk)  
Fax: 024 7652 4220

### Opening Times

#### Careers Centre:

Monday - Thursday: 9am - 5pm  
Friday: 9am - 4pm

#### Careers Hub

The Careers Hub (in the Learning Grid) is open 24 hours 7 days a week. The **Help Desk** is staffed at the following times:

### Autumn and Spring Terms

Monday and Wednesday: 10.30am - 6pm  
Tuesday, Thursday and Friday: 9am - 6pm

### Summer Term and Vacations

Monday and Wednesday: 10.30am - 4pm  
Tuesday, Thursday and Friday: 9am - 4pm

During vacations the Help Desk is not staffed between 12.30 - 1.30pm each day.

## Information Technology (IT) Services

There are many open access areas operated by Information Technology Services. (For some of them you will need your University Card to open the door.) You have to register as a user. You can do this using the automatic registration system as soon as you have been issued with a university card. On registering you will be allocated a username and asked for a password. The ITS computers run Windows XP. In the Economics Department there are two open-access work areas (S2.82 and S2.80). Further details of IT Services can be found at: <http://www2.warwick.ac.uk/services/its/>

### Access Work Area Printing

Black and white laser printers are available in each of the public access work areas. These local printers are named according to the rooms in which they are situated, and the name normally appears on the printer. In order to print users must add credit to their printing account before sending the job to the printer. This can be added through a credit card on my.insite or at IT Services Sales Counter.

A3, colour, duplex and transparency printing are also available but can only be obtained from the printers located at the Help and Advisory Counter in the Student Computer Centre.

### Printing Costs

- A4 Black & White printing (per sheet): 6p single sided, 10p duplex
- A4 Colour printing (per sheet): 30p single sided, 60p duplex
- A3 Colour printing (per sheet): 80p

Printing accounts can be credited at the Help Desk Front Counter or online through [My.Warwick](http://my.warwick.ac.uk). Any credit remaining in your printer account will be lost when you leave the University. No refund of remaining credit will be given. Further details can be found: [www2.warwick.ac.uk/services/its/service-support/printing/workarea/](http://www2.warwick.ac.uk/services/its/service-support/printing/workarea/)

The university has a wide range of software for economists. Besides generic software such as Microsoft Office, email, web browsers etc, the econometric software we use includes GiveWin, Microfit, PCGive, TSP and Limdep. You will be given appropriate guidance on software use when the time comes. Computing facilities are provided by IT Services (<http://www2.warwick.ac.uk/services/its/>). Items which may be of particular interest to Economics graduate students are described below:

### Network Access from Student Residences

The University provides network connectivity from every room in its residences enabling you to access the Internet and files saved onto the network. Use of the residential network is subject to an Acceptable Use Policy.

### Protect your Computer

Any computer attached to a network is susceptible to attacks from viruses and spyware, IT Services provides *free* anti-virus and firewall software to help keep your computer safe:

<http://www2.warwick.ac.uk/services/its/service-support/computers/software/antivirus/>

## **Student Computing**

IT Services provide a dedicated Helpdesk which you can phone or visit for assistance with all aspects of Student Computing. Further information on the various services offered can be found at: <http://www2.warwick.ac.uk/services/its/service-support/>

## **XP Software**

GiveWin, MapExplorer, Maple, Mathematica, MATLAB, NVIVO, SAS, Scientific Word, SPSS, S-PLUS, Statistics for the Terrified and WinEcon are all available for use. The majority of this software is available from the University network, although some titles will need to be installed onto your computer. For assistance with locating and installing software, please contact the Helpdesk (<http://www2.warwick.ac.uk/services/its/service-support/>).

Other econometric software packages are supplied by the Economics Department.

## **UNIX Software**

A wide range of software is available on the UNIX systems at Warwick including GAMS, LIMDEP, Maple, Mathematica, MATLAB, SAS, SHAZAM, S-Plus, TSP. Further information can be found here:

<http://www2.warwick.ac.uk/services/its/service-support/computers/software/unix/>

## **Access to Economic Datasets Online**

CASWEB (Census Area Statistics on the Web) provides access to UK census data and associated geographical boundary data.

ESDS (Economic and Social Data Service) gives access to the NS Databank, OECD Economic Indicators, IMF and UNIDO datasets as well as Longitudinal, Large Scale and Qualitative datasets. The website is still under construction and there will be changes in the next few months. More datasets will be added in future.

(Both ESDS and CASWEB require Athens Authentication. The first time you use these services you will be asked to register so have your Athens username and password ready.)

Timeweb Provides web-based access to OECD and Materials to help you develop effective data-handling skills. Access to UNIDO and IMF data should be available at some time.

National Statistics online provide many UK statistics, including Census 2001 data. Registration is not required.

## **ATHENS Authentication**

When you register (<https://www.warwick.ac.uk/cgi-bin/secure/register.pl>) for an IT Services account you can choose to request an ATHENS account. This will then give you access to the national facilities described above.

An ATHENS account can be created at any time by visiting the IT Services registration page. Contact the Helpdesk (<http://www2.warwick.ac.uk/services/its/service-support/>) if you encounter any problems.

## **Software Available via the helpdesk**

(Prices subject to change)

Personal copies of ArcView, NVIVO, SAS, SPSS, S-Plus, GiveWin and MathType are available by contacting the Helpdesk and you only have to pay the media and copying costs of £7.50 per CD.

## Departmental Computing Facilities

In addition to the main ITS network from any of the open access areas, MSc students also have the use of the ITS network from room S2.81b. This room is available for all Economics postgraduate students to use. This room contains computer and printing facilities. The department does not currently charge for printing, however abuse will result in charges being levied. An allocation of 1500 printed sheets per year is considered an adequate amount per student. Should network problems occur we will try to resolve such issues as soon as possible, but cannot guarantee that every computer in this room will have access to printing facilities at all times.

### Your Email Address

Once you have registered with IT Services and your account has been activated you will have an email address which is usually in the format:

[initials.surname@warwick.ac.uk](mailto:initials.surname@warwick.ac.uk) or [firstname.surname@warwick.ac.uk](mailto:firstname.surname@warwick.ac.uk)

This address will be your 'official' University email address which the department will use, in the future, for all email communications. It will be the responsibility of students to ensure that they check this email account. You can access this account directly from the appropriate software on the ITS delivered applications or from anywhere in the world where you have access to the internet.

### Getting Help

If you have general problems logging-in to ITS Open Access work areas you should follow the procedures published for these rooms. If you have specific problems relating to the computers or printers in SS2.81 you should contact the Department's Computer Support Staff on extn.23501, room S2.138.

## English Language

### **In-session English support classes for international students 2008-2009**

International students following courses at the university may join extra English language classes organised by the English Language Teaching Unit of CELTE. Key features of the courses are as follows:

- an extensive programme of courses available to registered international students at the university, to help students improve their English language skills;
- classes explore cultural issues and international affairs, as well as language skills;
- special language course available for partners of international staff and partners of international students who are at a pre-intermediate level;
- one-to-one tutorials organised in the Spring Term 2009.

International members of staff (including teaching assistants) or research students who need advice regarding their English language support should contact CELTE informally for advice by using the contact details in this brochure.

For up-to-date information about in-session classes, especially rooms (which can change at the last minute) please visit the following web site periodically:  
[http://www2.warwick.ac.uk/fac/soc/al/learning\\_english/insessional/](http://www2.warwick.ac.uk/fac/soc/al/learning_english/insessional/)

## Section 6: Useful Forms

The following forms may all be found at:

<http://go.warwick.ac.uk/economics/pg/forms>

- Form for the Submission of Assessed Work
- Appeal against a mark on assessed coursework
- Examination Attendance Form
- Request for an Extension on Assessed Work Deadlines
- MSc Dissertation Submission Form 2008/2009
- Proposed Title of MSc Dissertation/Proposed Economics Dissertation Supervisor