



D. Final Session

D1.1 Completion of your Mentoring Relationship

As the relationship comes to an end either due to time or the mentee having achieved all of the desired/agreed outcomes then ensure that you hold a final meeting to close off the relationship. This helps to review what has been achieved and for you to celebrate any successes.

As a guide we suggest that you consider the following when completing your relationship.

- **What are the successes of your relationship?**
- **List the achievements for both the mentor and the mentee.**
- **What would you especially like to thank one another for?**
- **How will you celebrate?**
- **What have you learnt that you can take to your next mentoring relationship?**
- **Is there any feedback for the WBS Mentoring programme – what went well, what could be improved, what additional resources would help etc.**

When your relationship comes to an end make sure that you contact WBS so that the mentoring database can be updated. If you'd like to be paired with a new mentee then this may also be arrange