

Policy on Parking and Traffic in the University

- (1) The University will regulate access to its premises, which is private land, for vehicles, traffic on University premises, and parking on the University premises.
- (2) Any person using a vehicle on University premises must observe all provisions of the law relating to drivers on public roads and will ensure that such use is covered by their insurance policy. They must observe any speed limits, signs or other restrictions laid down by the University and will obey the directions of the University's duly authorised staff.
- (3) Any person using or parking a vehicle on University premises does so entirely at their own risk whether to themselves, their passengers, the vehicle or its contents, third persons or third party property of any kind whatsoever.
- (4) All staff and students of, and visitors to, the University will observe this Policy and any Rules made in accordance with this Policy from time to time. The University may charge any staff and student of, or visitor to, the University who contravene this Policy and any such Rules, and may move any vehicle in contravention of the same.
- (5) Any staff and student of, or visitor to, the University who contravenes this Policy or any Rules made in accordance with it will be liable, in addition to any Parking Charge Notices payable, to reimburse the University for any costs incurred by the University in tracing the owner of the vehicle.
- (6) The University will also have the right to prohibit any staff and student of, or visitor to, the University from bringing a vehicle on to University premises.
- (7) Parking charges and Parking Charge Notices will be determined by the Finance and General Purposes Committee from time to time.
- (8) There will be a procedure for appealing against Parking Charge Notices as advised on the PCN itself. There will be a procedure for appealing against prohibition of a vehicle from University premises, which will be determined by the Finance and General Purposes Committee.
- (9) Vehicles brought on to University premises may park only within designated parking places, observing all signing and ground markings indicating eligibility to park. Vehicles must not be driven on cycle paths, footpaths and paved or grassed areas.
- (10) Vehicles may not be left parked on University premises by any staff and student of, or visitor to, the University who is away from the University for a period of more than four weeks without the prior permission of the Head of Security.
- (11) The University may remove, or take steps to remove, any vehicle apparently abandoned on University premises.
- (12) The University requires all vehicles to display valid proof of eligibility to park, such as a University parking permit and valid proof of payment such as a University parking permit, a Pay and Display ticket or Flexi-pay scratch card.
- (13) The University may designate certain car parks as car parks for which users are required to pay a charge.
- (14) The University may designate certain car parks as short-stay car parks.
- (15) The University may designate certain car parks as reserved for specific categories of staff, students, visitors or other authorised user groups.
- (16) Repeated breaches of the Policy on Parking and Traffic by a student may be deemed to constitute a disciplinary offence under Regulation 23.