

UNIVERSITY OF WARWICK

Academic Quality and Standards Committee

There will be a meeting of the Academic Quality and Standards Committee
on **Thursday 24 October, at 09.30 am in the Council Chamber**, Senate House.

Dr J W Nicholls
Registrar

Items marked # are for discussion. Other items will not be discussed unless requested by a member of the Committee. Members wishing to mark an item for discussion are asked to notify the Secretary prior to the meeting.

AGENDA

1. Minutes

TO CONSIDER:

The minutes of the meeting held on 12 June 2002 (copy attached).

2. Membership and Terms of Reference of the Committee
(paper AQSC 1/02-03).

3. # Matters Arising

4. Action taken by the Chair

TO REPORT:

The issue of a memorandum dated 14 August 2002 by the Chair to academic departments on behalf of the Committee, concerning the publication of Examination Conventions (paper AQSC 2/02-03).

5. # Chair's Business

6. # Programme (course) specifications

TO CONSIDER:

A report from the Senior Assistant Registrar (Teaching Quality) regarding the introduction of programme specifications in web-based form, and a proposed revision of the University Template for the specifications. (paper AQSC 3/02-03).

7. # Skills Awayday (26 September 2002)

TO CONSIDER:

A report from the Senior Assistant Registrar (Teaching Quality) on the Skills Awayday held on 26 September 2002 (paper AQSC 4/02-03).

8. # New National Framework for Quality

TO RECEIVE:

A report from the Senior Assistant Registrar (Teaching Quality) regarding developments in the new new national framework and for institutional audit (paper AQSC 5/02-03).

9. # Personal Tutors

TO CONSIDER:

A recommendation to the Committee from the Board of the Faculty of Social Studies held on 29 May 2002 (Minute 48/01-02), that the University introduce a requirement for departments to appoint personal tutors for students enrolled on postgraduate courses.

10. # Abolition of Degree Classification

TO CONSIDER:

An extract from the minutes of the meeting of the Steering Committee held on 16 September 2002 (paper AQSC 6/02-03).

11. New and Revised Constitutions of Research Centres

TO CONSIDER:

Recommended new texts of constitutions for Research Centres as set out in the attached paper from the Senior Assistant Registrar (Teaching Quality) (paper AQSC 7/02-03).

12. OFSTED Reviews

TO REPORT:

The excellent outcome of the most recent OFSTED assessments (paper AQSC 8/02-03).

RMH
October 2002