

UNIVERSITY OF WARWICK

Academic Quality and Standards Committee

There will be a meeting of the Academic Quality and Standards Committee on Thursday 12 May 2005 at 9.30am in the Council Chamber, University House.

Note: Questions on agendum items or apologies for this meeting should be directed to the Secretary of the Committee, Julian Moss, ext 74464, email julian.moss@warwick.ac.uk

C E Charlton
University Secretary

Items marked # are for discussion. Other items will not be discussed unless requested by a member of the Committee. Members wishing to mark an item for discussion are asked to notify the Secretary prior to the meeting.

AGENDA

1. Minutes

TO CONSIDER:

The Minutes of the meeting held on 23 February 2005 (previously circulated).

#2. Matters Arising

(a) National Student Survey (Minute 69(a)/04-05 refers)

TO REPORT:

- (i) That the final participation rate amongst Warwick students was 39.73%, with discipline-level responses ranging from 26.79% to 72.46% as outlined in paper AQSC 77/04-05 (copy attached);
- (ii) That Ipsos plc will feed results back to the University in early July for review in advance of their publication;
- (iii) That results will be reported publicly on the TQI website (www.tqi.ac.uk) from early September;
- (iv) That, given the twin reliability thresholds (50% response rate with a minimum of 30 responses) it is expected that results will be publicly reported only for "Education other than teacher training";
- (v) That the Secretariat in consultation with others will draft the institutional commentary which will be placed on the NSS website for the consideration of the committee at its next meeting.

- (b) Academic Satisfaction Review 2004 (Minute 75/04-05 refers)

TO CONSIDER:

Responses from academic departments and administrative offices to the reports on the undergraduate and postgraduate student experience 2004 as set out below:

- (i) Warwick Business School, paper AQSC 60/04-05 (copy attached).
- (ii) Department of Economics, paper AQSC 62/04-05 (to follow)
- (iii) School of Health and Social Studies, paper AQSC 64/04-05 (to follow)

#3. Chair's Business

4. Progress of Committee Recommendations

TO REPORT:

- (a) That at its meeting held on 9 March 2005, the Senate considered a report from the meetings of the Academic Quality & Standards Committee held on 27 January and 23 February and recorded its approval of recommendations made by the Committee under the following headings:
 - (i) E-Learning Steering Group: Reporting Lines
 - (ii) Minor Amendments to Nomination and Report Forms for Research Degrees
 - (iii) External Examiners' Report Form: Part-Time and 2+2 Degrees
 - (iv) Minor Amendments to Course Approval Documentation
 - (v) Annual Course Review: Summary Reports
 - (vi) Contractual Position of Small Credit Volume Collaborations
 - (vii) Discontinuation of Courses of Study
- (b) That at its meeting held on 1 December 2004, the Senate approved the proposed policy for the accreditation of prior (experiential) learning, subject to a reassessment as part of the ongoing review of the Warwick Teaching Certificate (WTC) of the arrangements for evaluating prior (experiential) learning requests in relation to staff registered on the WTC, with a view to involving a member of staff from the academic department in which an AP(E)L applicant is based in the consideration of that candidate's AP(E)L application.

5. PSRB visits: British Computer Society

TO REPORT:

That the visit of the British Computer Society due to take place in April 2005 has been postponed to the summer term 2007 due to the changes being made in courses operated by the Department of Computer Science.

6. GMC accreditation visit to Warwick Medical School

TO REPORT:

That the General Medical Council has confirmed informally that it will be visiting Warwick Medical School and the University of Leicester Medical School during 2005-06 as part of its statutory quality assurance procedures.

#7. Warwick in Asia/Singapore

TO CONSIDER:

A paper proposing an outline structure for academic courses that could be offered in Singapore, paper AQSC 79/04-05 (copy to follow), it being noted that this structure is being developed as part of the ongoing feasibility study into the establishment of a Warwick campus in Singapore.

8. Costs of Training and Supervising PGR students

TO RECEIVE:

A summary of the HEFCE report entitled 'Costs of training and supervising postgraduate research students' (paper BGS 24/04-05) and a paper analysing the HEFCE report entitled 'Postgraduate research degree programmes in English universities-costs and revenues' (paper BGS 25/04-05), it being noted that the Board of Graduate Studies received these papers at its meeting held on 26 April. The full HEFCE report is available at: www.hefce.ac.uk/pubs/rereports/2005/rd01_05/rd01_05.doc

9. Any Other Business

10. Date of the Next Meeting

TO REPORT:

That the next meeting of the Committee will be held at 9.30am on 8 June in the Council Chamber, University House.

