

UNIVERSITY OF WARWICK

Board of Graduate Studies

There will be a meeting of the Board of Graduate Studies at **2.00pm** on **Thursday, 9 June 2011** in the Council Chamber, University House.

J F Baldwin
Registrar

Note: Committee papers can be accessed at <https://files.warwick.ac.uk/bgs/browse>. Questions on items on the agenda or apologies for this meeting should be directed to the Assistant Secretary to the Board, Martin Mik (m.mik@warwick.ac.uk).

2nd CIRCULATION A G E N D A

New items added since the first circulation agenda, additional papers and revised papers are highlighted in **bold**. We will work from the second circulation agenda at the meeting.

1. Minutes of the last meeting

TO CONSIDER:

The minutes of the meeting of the Board held on 5 May 2011 (copy attached).

2. Matters Arising on the minutes

- (a) ESRC DTC Application (minutes 54(h)/10-11, 47/10-11, 20(d)/10-11, 9/10-11, 112/09-10, 88/09-10, 54(d)/09-10 and 44(d)/09-10 refer)

TO RECEIVE:

A report from the Interim Director on Warwick ESRC Doctoral Training centre (paper BGS 65/10-11, previously circulated), with a copy of the ESRC DTC launch PowerPoint presentation (paper BGS 66/10-11, previously circulated) and a list of pathways (paper BGS 67/10-11, previously circulated).

- (b) PGR Funding Working Party (minutes 55/10-11, 36(d)/10-11 and 21(c)/10-11 refer)

TO CONSIDER:

- (i) A paper from the PGR Funding Working Party with its proposals (paper BGS 68/10-11, previously circulated);
- (ii) A paper from the Assistant Registrar (Graduate School) on the review of the introduction of the new amalgamated application form and administration of the scholarships competition (paper BGS 69/10-11, previously circulated).

- (c) ~~Research Students Skills Provision and Training (minutes 35(d)/10-11, 20(f)/10-11 and 9(d)/10-11 refer)~~ **2.00pm**

TO CONSIDER:

A proposal from the Skills Working Group on embedding skills training within faculties and within students' research activities (paper BGS 70/10-11, previously circulated).

- (d) ~~New 4-year Standard Period of Registration for Full-Time PhD Students (minutes 74(b)/10-11, 54(d)/10-11, 35(e)/10-11, 20(g)/10-11, 9(g)/10-11, 101/09-10 and 63/09-10 refer)~~

TO RECEIVE:

A paper from the Director of Student Recruitment and Admissions on communication of the change to PhD registration period from three to four years to applicants and staff (paper BGS 71/10-11, previously circulated).

- (e) ~~Extension Charge for Students Resubmitting a PGT Project or Dissertation (minutes 74(c)/10-11, 54(e)/10-11, 35(g)/10-11, 20(i)/10-11, 16/10-11, 95/09-10 and 93/09-10 refer)~~

TO RECEIVE:

An oral report from the Administrative Officer (Graduate School/Student Records) on the feasibility of distinguishing extensions from resubmissions on SITS.

- (f) ~~PGT Grade Descriptors and Award of Merits (minutes 74(d)/10-11, 54(f)/10-11, 20(j)/10-11, 104/09-10 and 60/09-10 refer)~~

TO CONSIDER:

A paper from the Secretary summarising the recommendations of Faculty Graduate Studies Committees with respect to the proposed introduction of an award of Merit at PGT level with effect from 2011-12 and issues arising (paper BGS 72/10-11, copy attached).

- (g) ~~New Dedicated Postgraduate Space: Coventry House (minutes 74(f)/10-11, 56/10-11 and 36(g)/10-11 refer)~~

TO RECEIVE:

- (i) An oral report from the Chair and the Secretary on developments concerning the new dedicated postgraduate space in Coventry House;
- (ii) A paper from the Education Officer on postgraduate students' opinion with regard to the new dedicated postgraduate space in Coventry House (paper BGS 73/10-11, previously circulated).

- (h) ~~English Language Admissions Requirements (minute 79/10-11 refers)~~

TO RECEIVE:

A follow-up paper from the Assistant Secretary on the University admissions and English language training (paper BGS 74/10-11, previously circulated).

TO CONSIDER:

- (i) A paper from the Assistant Registrar (PG Admissions) on the minimum SELT scores (paper BGS 75/10-11, previously circulated);
- (ii) A paper from the Senior International Student Adviser on the use of GMAT for MBA students (paper BGS 76/10-11, previously circulated).

- (i) ~~Policy on remedying failure at PGT level (minute 84/10-11 refers)~~

TO RECEIVE:

An oral report from the Chair on the immediate steps taken with regard to reminding Boards of Examiners of the Policy on remedying failure at PGT level.

3. Chair's Action

TO RECEIVE:

A report on items approved by the Chair on behalf of the Board (paper BGS 77/10-11, to be tabled).

4. Reports from the Chairs of the Graduate Studies Committees

TO RECEIVE:

Oral reports from the Chairs of the Graduate Studies Committees.

5. Postgraduate Forum and the Students' Union

TO RECEIVE:

An oral report from the Education Officer.

6. **Special Examination Arrangements**

TO CONSIDER:

A draft Policy on Examination Arrangements for Students with Disabilities prepared by the Board of Undergraduate Studies (paper BGS 78/10-11, copy attached).

7. Amendment to Thesis Submission Procedure

TO CONSIDER:

A paper from the Assistant Registrar (Graduate School) concerning recommended changes to procedure on the submission and deposit of research degree theses (paper BGS 79/10-11, previously circulated).

8. Amendment to Regulation 38 Governing Research Degrees and to the Guidance on the Requirements for the Award of Research Degrees

TO CONSIDER:

A paper from the Assistant Registrar (Graduate School) concerning recommendations for changes to Regulation 38 Governing Research Degrees and to the Guidance on the Requirements for the Award of Research Degrees (paper BGS 80/10-11, previously circulated).

9. Reports from External Examiners

TO CONSIDER:

A report compiled by the Assistant Secretary on issues arising from External Examiners' reports on Postgraduate Programmes for 2009-10 (paper BGS 81/10-11, previously circulated).

10. PGT Annual Course Review Reports

TO CONSIDER:

The summary Annual Course Review Reports prepared by each of the Faculty Graduate Studies Committees, as follows:

- (a) Arts (paper AGSC 23a/10-11, previously circulated);
- (b) Medicine (paper DMAP 33/10-11, previously circulated);
- (c) Science (paper SGS 138/10-11, previously circulated);
- (d) Social Science (paper GFSS 176/10-11, previously circulated).

11. Revised Course Proposals

TO RECEIVE:

A paper setting out recommendations for the approval of revised courses (paper BGS 82/10-11, copy attached).

12. New Course Proposals

TO RECEIVE:

A paper setting out recommendations for the approval of new courses (paper BGS 83/10-11, copy attached).

13. Postgraduate Awards

TO RECEIVE:

A list of approved Postgraduate Awards (paper BGS 84/10-11, previously circulated).

14. Graduate School Newsletter

TO RECEIVE:

The Spring 2011 newsletter issued by the Graduate School since the last meeting of the Board (paper BGS 85/10-11, previously circulated).

15. Any Other Business

HRWS/MM 02.06.2011