

UNIVERSITY OF WARWICK

Board of Graduate Studies

Minutes of the Board of Graduate Studies meeting held on Thursday 24 February 2011.

Present: Professor J Labbe (Chair), Professor S Ali, Dr C Bilton, Professor K Butcher, Dr A Clark, Dr A Dowd, Dr R Earle, Professor F Griffiths, Ms Y Kay, Dr D Leadley, Professor R Napier, Professor J Neelands, Mr S Ruston, Ms A Stewart, Dr P Taylor.

Apologies: Mrs J Cooper, Ms S Ekeocha, Mr D Maynard, Mr A di Mascio, Professor N Johnson, Professor J Swan, Dr J Vickery.

In attendance: Dr J Gardner, Mr A Higgins, Mr M Mik.

53/10-11 Minutes of the last meeting

RESOLVED:

That the minutes of the meeting of the Board held on 18 January 2011 be approved.

54/10-11 Matters arising on the minutes

(a) Terms of Reference (minutes 18/10-11 and 1/10-11 referred)

REPORTED:

That, at its meeting on 26 January 2011, the Senate considered a recommendation from the Board that its terms of reference be revised as specified in the minutes, and resolved that the recommendation be approved.

(b) Membership of Sub-Committees (minutes 35/10-11, 20(b)/10-11 and 4/10-11 referred)

Graduate Awards and Nominations Sub-Committee

REPORTED:

That Dr R Earle would serve as the second member from the Faculty of Arts.

(c) Arts and Humanities Research Council (AHRC) Block Grant Partnership Awards for academic year 2011/12 and beyond (minutes 35(c)/10-11, 20(c)/10-11 and 9(b)/10-11 referred)

RECEIVED:

An oral report from the Chair.

REPORTED:

(i) That the AHRC had cut funding for two Research Preparation

Master's awards;

- (ii) That the University would cover the cost of these two awards for 2011/12, but was not in a position to do so for the remaining two years of the Block Grant Partnership;
 - (iii) That the AHRC had forecast further cuts for the remainder of the Block Grant Partnership period and that the Faculty of Arts and relevant departments (including Philosophy) were invited to consider ways of replacing the lost funding.
- (d) New 4-year Standard Period of Registration for Full-Time PhD Students (minutes 35(e)/10-11, 20(g)/10-11, 9(g)/10-11, 101/09-10 and 63/09-10 referred)

RECEIVED:

An oral report from the Secretary on operational aspects of the proposed change in the standard period of registration for full-time PhD students.

REPORTED:

- (i) That ITS had been asked to advise on an implementation timeframe for system changes to manage the operational aspects of the change in the standard period of registration for full-time PhD students;
 - (ii) That information would be communicated to departments as soon as possible, noting that proposed operational changes were intended to minimise the impact on students and departments;
 - (iii) That the target schedule for implementation of the changes remained October 2011;
 - (iv) That the change in registration period applied to the PhD degree only in the first instance.
- (e) Extension Charge for Students Resubmitting a PGT Project or Dissertation (minutes 35(g)/10-11, 20(i)/10-11, 16/10-11, 95/09-10 and 93/09-10 referred)

RECEIVED:

Oral reports from the Chairs of Graduate Studies Committees on departmental practices regarding supervision of students resubmitting PGT Projects or Dissertations.

REPORTED:

- (i) That the Graduate Studies Committees of the Faculties of Arts and Social Sciences were not in favour of the introduction of an

extension charge, but did not expect departments to provide extensive supervision during period of extension, apart from providing feedback on failed dissertations;

- (ii) That the Arts and Social Sciences faculties did not have a history of a large number of resubmissions of failed dissertations;
- (iii) That the Graduate Studies Committee of the Faculty of Science expected departments to provide full supervision during a student's period of extension;
- (iv) That student representatives objected to the introduction of such a fee, which might act as disincentive and have a negative impact on students;
- (v) That for the Faculties of Arts and Social Sciences resubmission of dissertation/project was a marginal issue, but that possibly due to disciplinary differences it was more substantial for the Faculty of Medicine and the Faculty of Science.

RESOLVED:

- (vi) That departments ensure that their approach to supervision during periods of extension be made clear to students at the start of their studies;
 - (vii) That the Graduate School would seek to produce data on numbers of postgraduate taught students resubmitting their dissertations/projects.
- (f) PGT Grade Descriptors and Award of Merits (minutes 20(i)/10-11, 104/09-10 and 60/09-10 referred)

RECEIVED:

Oral reports from the Chairs of Graduate Studies Committees on faculty recommendations regarding the award of merit.

REPORTED:

- (i) That the Graduate Studies Committee of the Faculty of Science agreed a level for the award of merit of 65% and was in the process of revising examination conventions for individual courses;
- (ii) That the Graduate Studies Committee of the Faculty of Social Sciences resolved that departments be asked to devise their own formulae for the award of merit at degree level and that the Committee would receive revised examination conventions for individual courses;
- (iii) That the Graduate Studies Committee of the Faculty of Arts

agreed a level for the award of merit on individual assessments at 65%, and that departments be asked to devise their own formulae for the award of merit at degree level, after which the Committee would receive revised examination conventions for individual courses.

(g) Visiting Postgraduate Research Students (minute 40/10-11 referred)

RECEIVED:

A paper from the Assistant Secretary summarising the amended rules concerning non fee-paying visiting PGR students (paper BGS 34/10-11).

(h) ESRC DTC Application (minutes 47/10-11, 20(d)/10-11, 9/10-11, 112/09-10, 88/09-10, 54(d)/09-10 and 44(d)/09-10 referred)

RECEIVED:

An oral report from the Chair.

REPORTED:

- (i) That a Management Committee had been established, comprising departmental representatives for each of the pathways;
- (ii) That the Committee was considering core skills training provision at the faculty level;
- (iii) That an agreement had been reached on the allocation of the first round of awards;
- (iv) That one external member of the Committee would sit on departmental selection committees for allocation of awards;
- (v) That Professor L Bridges had been appointed Interim Director of the ESRC DTC until August 2011.

(i) Parking Fees for PGR Students (minute 51/10-11 referred)

REPORTED:

That the Chair would discuss the situation and report back to the Board.

55/10-11 Chair's Business

PGR Funding Working Party (minutes 36(d)/10-11, 21(c)/10-11 referred)

RECEIVED:

An oral report from the Chair.

REPORTED:

- (a) That at its first meeting the PGR Funding Working Party considered two forms of PGR funding:
 - (i) Fees only: for Home/EU and Overseas fee-payers;
 - (ii) Full funding, which would be contingent on a work-based element within the department;
- (b) That the Chair had requested financial modelling from Student Finance to inform further discussions;
- (c) That the Chair would be bidding for an increased budget for the Chancellor's International Scholarship and WPRS;
- (d) That the Chair aimed for the Working Party to deliver its first paper with proposals to the Board next term.

56/10-11

New Dedicated Postgraduate Space: Coventry House

RECEIVED:

A floor plan of the new dedicated postgraduate space in Coventry House (paper BGS 35/10-11).

REPORTED:

- (a) That the Chair and the Secretary met with Estates to discuss usage of the new postgraduate space, noting that budget limitations meant that physical changes to the space would be minimal;
- (b) That notwithstanding that leaving date for the current occupants had yet to be confirmed, the intention remained for the space to be available for the start of academic year 2011/12;
- (c) That the feedback from a Students' Union consultation indicated there was no single overriding concern of the student population, noting that the following uses of the space (or requirements) had been proposed:
 - (i) Silent study space;
 - (ii) Group study space;
 - (iii) Kitchen space;
 - (iv) Students' Union information point.
- (d) That the Chair was in consultation with the University Librarian to ensure the new postgraduate space complements facilities in the Wolfson Research Exchange in the Library;
- (e) That the space should remain versatile and should be bookable to ensure its efficient usage;
- (f) That a seminar room should be created to offer a space for workshops

and seminars, noting that the use of removable walls could be considered to make the space multi-purpose;

- (g) That inspiration for the use of this space could be gained elsewhere on Campus, notably the Learning Grid, Wolfson Research Exchange, Milburn House foyer or Ramphal foyer;
- (h) That the Students' Union had been invited to provide further feedback on the desired use of this space;
- (i) That the Chair would attempt to obtain more documentation about the space to inform further discussions and planning.

57/10-11

Chair's Action

RECEIVED:

A report on items approved by the Chair on behalf of the Board (paper BGS 36/10-11), as follows:

(a) Faculty of Social Sciences

(i) Warwick Business School

- (A) "MSc in Finance" and "MSc in Finance with Behavioural Science (variant)" (minute BGS 46/10-11 referred)

REPORTED:

- (1) That, at its meeting on 18 January 2011, the Board considered a proposal from Warwick Business School to approve, in principle, a revised "MSc in Finance" course with a new variant "MSc in Finance with Behavioural Science" (paper BGS 31/10-11) and resolved that the proposal be approved, in principle, subject to a confirmation from WBS that consultations had taken place with other departments with regard to existing postgraduate courses, namely the MSc in Economic and Psychological Science and the MSc in Behavioural and Economic Science;
 - (2) That confirmation from Warwick Business School that consultation with other departments, and Psychology and Economics in particular, took place had been received and that the Chair of the Board, acting on its behalf, had subsequently taken action to approve, in principle, the revised "MSc in Finance" with the new variant "MSc in Finance with Behavioural Science". The revised course would take effect in Autumn 2011.
- (B) "Postgraduate Diploma in Public Finance and Leadership"

(minutes BGS 30(a)(ii)(A)/10-11 and GFSS 17(c)/10-11 referred)

REPORTED:

- (1) That, at its meeting on 27 October 2010, the Graduate Studies Committee of the Faculty of Social Sciences recommended that the proposal to revise the course entitled "Postgraduate Diploma in Public Finance and Leadership" (papers GFSS 15a-d/10-11) be approved, noting that this proposal includes two new modules (minutes GFSS 16(a)(ii)-(iii)/10-11 refer);
 - (2) That, at its meeting on 18 November 2010, the Board considered the proposal to revise the course entitled "Postgraduate Diploma in Public Finance and Leadership", as set out in papers GFSS 15a-d/10-11 and resolved that the proposal be approved, subject to clarification of the title of core module "Performance Measurement and Management and Financial Reporting";
 - (3) That clarification from Warwick Business School of the title of core module "Performance Measurement and Management and Financial Reporting" had been received and that the Chair of the Board, acting on its behalf, had subsequently taken action to approve the revised course entitled "Postgraduate Diploma in Public Finance and Leadership".
- (C) "MSc in Accounting and Finance" (minute BGS 12(a)(ii)/10-11 referred)

REPORTED:

- (1) That, at its meeting on 13 October 2010, the Board considered a request from Warwick Business School for an in principle approval of a new MSc course in Accounting and Finance (paper BGS 8/10-11) and resolved that the proposal be approved, in principle, subject to assurance that professional body criteria and requirements were being met;
- (2) That assurances from Warwick Business School that professional body criteria and requirements were being met had been received and that the Chair of the Board, acting on its behalf, had subsequently taken action to approve, in principle, the new MSc course in Accounting and Finance.

(ii) Centre for Applied Linguistics

“PG Certificate in Language Testing and Assessment” (minute GFSS 16(b)(i)/10-11 referred)

REPORTED:

- (1) That, at its meeting on 27 October 2010, the Graduate Studies Committee of the Faculty of Social Sciences recommended that the proposal to introduce a new course entitled “PG Certificate in Language Testing and Assessment” (papers GFSS 2a-e/10-11) be approved;
- (2) That, at its meeting on 18 November 2010, the Board considered the proposal and resolved that the proposal be approved, subject to clarification of whether students holding PG Diploma in ELT/Applied Linguistics might use the PG Certificate to ‘top up’ to full Master’s degree;
- (3) That confirmation that the PG Certificate would not allow students to ‘top up’ to full Master’s degree had been received and that the Chair of the Board, acting on its behalf, had subsequently taken action to approve the new “PG Certificate in Language Testing and Assessment”.

(iii) School of Law

“LLM in Development Law and Legal Education”

REPORTED:

- (1) That, at its meeting on 27 October 2010, the Graduate Studies Committee of the Faculty of Social Sciences recommended that the proposal to revise the course entitled “LLM in Development Law and Legal Education” to “LLM in Law in Development” (paper GFSS 33/10-11) be approved;
- (2) That, at its meeting on 18 November 2010, the Board considered the proposal from the School of Law to revise the course entitled “LLM in Development Law and Legal Education” to “LLM in Law in Development”, as set out in paper GFSS 33/10-11, and resolved that the proposal be approved, subject to confirmation that course content, learning outcomes and assessment patterns remain unchanged;
- (3) That confirmation from the School of Law that course content, learning outcomes and assessment patterns remain unchanged had been received and that the Chair of the Board, acting on its behalf, had subsequently taken action to approve the proposal to revise the course entitled “LLM in Development Law and Legal Education” to “LLM in Law in Development”.

RECEIVED:

Oral reports from the Chairs of the Graduate Studies Committees, noting the following:

- (a) That the Graduate Studies Committees of the Faculty of Arts and Social Sciences were reviewing their procedures for auditing departmental module approval processes;
- (b) That the Undergraduate Studies Committees and the Graduate Studies Committees of the Faculties of Arts, Science and Social Sciences were working towards synchronising the approval process for undergraduate and postgraduate modules;
- (c) That the Graduate Studies Committee of the Faculty of Social Sciences had been reviewing examination conventions for all courses with the view of introducing more transparency, rather than homogeneity;
- (d) That discussions on transferable skills training for postgraduate students would be held in conjunction with ongoing DTC debates in the Graduate Studies Committee of the Faculty of Social Sciences;
- (e) That discussions regarding the suitable level for the delivery of transferable skills training were ongoing in the Graduate Studies Committee of the Faculty of Arts.

REPORTED:

- (f) That the Chair would ask the AQSC to provide Faculties with more guidance about what should be reported and noted during the audit process;
- (g) That the Working Group on Skills Training would meet on 8 March 2011.

59/10-11

Postgraduate Forum and the Students' Union

RECEIVED:

An oral report from the Education Officer.

REPORTED:

- (a) That the Students' Union was undertaking a number of surveys of student opinion and planned surveys of postgraduate students for term three of this academic year, noting that these would focus on how the Union could engage with postgraduate students more and how to enhance postgraduate students' representation and participation in the Students' Union beyond the use of the Advice Centre;
- (b) That postgraduate students were disproportionately high users of the Students' Union Advice Centre relative to their population size and reasons for this were being explored;

- (c) That the Students' Union had conducted a survey on student expectations post-Browne and that copies would be circulated to members of the Board.

60/10-11 PGR Annual Course Review Reports

CONSIDERED:

The summary PGR Annual Course Review Reports prepared by each of the Faculty Graduate Studies Committees, as follows:

- (a) Arts (paper AGSC 22a/10-11);
- (b) Science (paper SGS 62/10-11);
- (c) Social Science (paper GFSS 110/10-11).

REPORTED:

- (d) That standard issues were reported, notably difficulties in accessing funding, difficulties in accessing space (office, study) and issues surrounding completion and progression;
- (e) That the School of Law had a clear policy regarding supervision of PhD students whose supervisors go on study leave to ensure continuous supervision, contrary to the statement contained in paper GFSS 110/10-11, noting that this would be reflected in the revised Graduate Studies Committee of the Faculty of Social Sciences minutes;
- (f) That the Graduate Studies Committee of the Faculty of Social Sciences would clarify in its revised minutes issues raised with regard to PhD supervision and staff workload at the department of Politics and International Studies, paragraph f, section 3, paper GFSS 110/10-11;
- (g) That most departments reported difficulties with securing funding for overseas students, noting that although the Research Councils were beginning to address the problem, Research Council funding would be at the Home/EU fee level;
- (h) That the departments should be asked in their next report to comment on their ability to meet the University's goal of doubling the number of postgraduate research students outlined in the refreshed University Strategy;
- (i) That the summary PGT annual course review reports prepared by each of the Faculty Graduate Studies Committees were due for the meeting of the Board on 9 June 2011.

61/10-11 RSC/Warwick Centre for Teaching Shakespeare

RECEIVED:

A briefing paper in preparation for the phased introduction of a suite of new postgraduate qualifications from academic year 2012/13, which together

constitute the academic foundation for a new collaboration between the Royal Shakespeare Company and the University of Warwick in an RSC/Warwick Centre for Teaching Shakespeare (CTS) to be hosted by Warwick Business School (paper BGS 37/10-11).

REPORTED:

- (a) That consultations with the Department of English and Comparative Literary Studies and Warwick Institute of Education on this new suite of postgraduate qualifications were under way;
- (b) That existing postgraduate qualifications in the Institute of Education would not be affected by the proposed postgraduate courses in the new Centre.

62/10-11 Amendments to the data protection statement on the postgraduate application form

CONSIDERED:

A paper from the Assistant Registrar (Postgraduate Admissions) on the use of plagiarism detection software in the postgraduate admissions process (paper BGS 38/10-11).

RESOLVED:

That the recommendation (from the Committee on the Admission of Students to Courses of Study) that the University adopt the use of plagiarism detection software, and that the data protection statement on the postgraduate application form be amended to advise applicants that this software may be utilised during the application process, be approved.

63/10-11 2009/10 SSLC report

RECEIVED:

A report from the Education Officer on 2009/10 Postgraduate Student Staff Liaison Committee (paper BGS 39/10-11).

REPORTED:

- (a) That the timeliness with which marked work was returned was of concern;
- (b) That brief and inadequate feedback offering no direction for improvement was of concern;
- (c) That a suggestion was made that the Institute of Advanced Teaching and Learning might lead on developing innovative training guidelines on feedback;
- (d) That ITS were exploring the development of an e-feedback tool, to complement, not to replace, 1-2-1 feedback;

- (e) That some MA and MSc students appeared to struggle with initial assignment requirements and would benefit from further guidance to facilitate transfer from the Bachelor's to the Master's level, noting that some departments offered the possibility of 'tester' assignments;
- (f) That there was currently a lack of clarity over course costs beyond fees;
- (g) That concern was raised regarding noise levels in the Library and general lack of workspace on campus;
- (h) That links with alumni networks needed strengthening;
- (i) That lack of contractual flexibility on the part of Warwick Accommodation negatively influenced students' ability and willingness to undertake placements or study abroad, noting that it was suggested that the University might explore the designation of certain accommodation for short let purposes to address this.

RESOLVED:

- (j) That the Board fully endorsed University policy on providing feedback, noting the expectations that work with feedback should be returned within four weeks;
- (k) That SSLCs be reminded to invite representatives from Student Careers and Skills to their meetings.

RECOMMENDED (to the Pro-Vice-Chancellor (Student Experience)):

That the issue of accommodation contracts for students wishing to undertake a period of placement or study abroad be looked into by the Pro-Vice-Chancellor (Student Experience).

64/10-11

Fulbright

RECEIVED:

An oral report from the Chair.

REPORTED:

- (a) That two candidates were to be interviewed for Fulbright Scholarships to support Master's study in Mathematics and Economics in 2011/12, and that both departments had provided questions to inform the interview process;
- (b) That there will be no Marshall Scholarship holders coming to Warwick next year, noting that a number of candidates had shown interest in the University.

65/10-11

QAA Consultation Paper on Doctoral Degree Characteristics

CONSIDERED:

QAA consultation paper on doctoral degree characteristics (papers BGS 40/10-11, 41/10-11, 42/10-11).

REPORTED:

- (a) That responses were expected by 28 April 2011;
- (b) That comments to inform the University's response were to be directed to the Graduate School by Friday 8 April 2011.

66/10-11

New Course Proposals

RECEIVED:

A paper setting out recommendations for the approval of new courses (paper BGS 43/10-11) as follows:

(a) Cross-Faculty Course Proposal

Master of Fine Arts (MFA) (minutes AGSC 17(a)-(e)/10-11 and GFSS 34(b)(ii)/10-11 referred)

REPORTED:

- (i) That, at its meeting on 1 February 2011, the Graduate Studies Committee of the Faculty of Arts considered a cross-faculty course proposal for "Master in Fine Arts (MFA)", co-proposed by the Department of English and Comparative Literary Studies, the School of Theatre, Performance and Cultural Policy Studies, and the Institute of Education (papers AGSC 04a-e/10-11) and recommended that it be approved, noting that the Committee welcomed the innovative and exciting proposal;
- (ii) That, at its meeting on 1 February 2011, the Graduate Studies Committee of the Faculty of Social Sciences recommended that the proposal to introduce a new course entitled "MFA (Master of Fine Arts)", as set out in papers GFSS 74a-e/10-11, be approved, subject to:
 - (A) Clarification of the 25 month duration;
 - (B) Receipt of examination conventions for the course;
 - (C) Receipt of a signed copy.

CONSIDERED:

The proposal to introduce a new cross-faculty course entitled "Master of Fine Arts (MFA)" as set out in papers AGSC 04a-e/10-11 and GFSS 74a-e/10-11.

RESOLVED:

That the proposal be approved, subject to conditions set by the

Graduate Studies Committee of the Faculty of Social Sciences and satisfactory external adviser's report.

(b) Faculty of Social Sciences

(i) Institute of Education

"Postgraduate Certificate in Innovation in Education (Emerging Leaders in Special Education)" (minute GFSS 34(b)(i)/10-11 referred)

REPORTED:

That, at its meeting on 1 February 2011, the Graduate Studies Committee of the Faculty of Social Sciences recommended that the proposal to introduce a new course entitled "Postgraduate Certificate in Innovation in Education (Emerging Leaders in Special Education) – Part 1", as set out in papers GFSS 98a-f/10-11, be approved.

CONSIDERED:

The proposal to introduce a new course entitled "Postgraduate Certificate in Innovation in Education (Emerging Leaders in Special Education) – Part 1" as set out in papers GFSS 98a-f/10-11.

RESOLVED:

That the proposal be approved.

(ii) Sociology

"MSc in Science, Media and Public Policy" (minute GFSS 34(c)/10-11 referred)

REPORTED:

That, at its meeting on 1 February 2011, the Graduate Studies Committee of the Faculty of Social Sciences recommended that the proposal to introduce a new course entitled "MSc in Science, Media and Public Policy", as set out in papers GFSS 76a-d/10-11, be approved subject to:

- (A) The revision of the proposal to explicitly indicate the number of optional modules to be completed for students to be awarded the MSc;
- (B) The revision of the proposal to explicitly identify the collaborative and distance learning aspects of the proposal as aspirations for future development;

And noting that there was discussion of the nature of the course and whether there is potential to include an applied aspect in the future (or if the conceptual focus of the course was intended as a distinctive element against the two competing programmes noted in

the documentation).

CONSIDERED:

The proposal to introduce a new course entitled “MSc in Science, Media and Public Policy” as set out in papers GFSS 76a-d/10-11.

RESOLVED:

That the proposal is approved, subject to conditions set by the Graduate Studies Committee of the Faculty of Social Sciences; clarification of length of course (Diploma/Certificate) for full-time/part-time study, noting that since both are exit qualifications for the course, the MSc would presumably be attempted; clarification of division of modular study in part-time mode; and clarification of pro-rata fees for Diploma/Certificate.

67/10-11

Revised Course Proposals

RECEIVED:

A paper setting out recommendations for the approval of revisions to existing courses (paper BGS 44/10-11) as follows:

(a) Faculty of Arts

Centre for Cultural Policy Studies (minutes AGSC 17(g)-(m)/10-11 referred)

REPORTED:

That, at its meeting on 1 February 2011, the Graduate Studies Committee of the Faculty of Arts recommended that the proposal to revise MA programmes of the Centre for Cultural Policy Studies for 2011/12 (paper AGSC 06/10-11), namely the “MA in Creative and Media Enterprises” (papers AGSC 07a-c/10-11), “MA in International Cultural Policy and Management” (papers AGSC 08a-c/10-11), and “MA in Global Media and Communication” (papers AGSC 09a-c/10-11), be approved.

CONSIDERED:

The proposals from the Centre for Cultural Policy Studies to revise its MA programmes for 2011/12 (paper AGSC 06/10-11), namely the “MA in Creative and Media Enterprises” (papers AGSC 07a-c/10-11), “MA in International Cultural Policy and Management” (papers AGSC 08a-c/10-11), and “MA in Global Media and Communication” (papers AGSC 09a-c/10-11).

RESOLVED:

That the proposal be approved.

(b) Faculty of Science

(i) MSc in Complexity Science (minute SGS 17(i)/10-11 referred)

REPORTED:

That the Chair of the Graduate Studies Committee of the Faculty of Science, acting on its behalf, approved revisions to the course “MSc in Complexity Science” as set out in papers SGS 55/10-11 and SGS 56/10-11.

CONSIDERED:

The revision to the course “MSc in Complexity Science” as set out in papers SGS 55/10-11 and SGS 56/10-11.

RESOLVED:

That the proposal be approved.

(ii) MSc in Financial Mathematics (minute SGS 25/10-11 referred)

REPORTED:

That, at its meeting on 1 February 2011, the Graduate Studies Committee of the Faculty of Science considered proposed changes to the “MSc in Financial Mathematics” course as set out in papers SGS 63/10-11, SGS 64/10-11, SGS 65/10-11, SGS 66/10-11 and SGS 67/10-11 and recommended that the proposed course revisions be approved, subject to discussion between the departments involved in the delivery of the course regarding the inclusion of the module IB9Y8 Asset Pricing, given that the course has hitherto been composed only of modules unique to this MSc.

CONSIDERED:

The proposed revisions to the “MSc in Financial Mathematics” course as set out in papers SGS 63/10-11, SGS 64/10-11, SGS 65/10-11, SGS 66/10-11 and SGS 67/10-11.

RESOLVED:

That the proposal be approved.

(c) Faculty of Social Sciences

(i) Institute of Education

“Postgraduate Certificate in Innovation in Education (Aspiring Senior Leaders)” (minute GFSS 33(a)/10-11 referred)

REPORTED:

That, at its meeting on 1 February 2011, the Graduate Studies Committee of the Faculty of Social Sciences recommended that the proposal to change the name of the “Postgraduate Certificate in Innovation in Education (Middle Level Leaders)” to “Postgraduate

Certificate in Innovation in Education (Aspiring Senior Leaders)", as set out in paper GFSS 85/10-11, be approved.

CONSIDERED:

The proposal from the Institute of Education to change the name of the "Postgraduate Certificate in Innovation in Education (Middle Level Leaders)" to "Postgraduate Certificate in Innovation in Education (Aspiring Senior Leaders)", as set out in paper GFSS 85/10-11.

RESOLVED:

That the proposal be approved, subject to clarification of rationale for title change.

(ii) School of Health and Social Studies

"MA in Applied Social Research with Specialism in Islam in Contemporary Societies" (minute GFSS 33(b)/10-11 referred)

REPORTED:

That, at its meeting on 1 February 2011, the Graduate Studies Committee of the Faculty of Social Sciences recommended that the proposal to revise the course entitled "MA in Applied Social Research with Specialism in Islam in Contemporary Societies", as set out in papers GFSS 73a-c/10-11, be approved, noting the potential need to make future amendments to this proposal in light of the establishment of the Doctoral Training Centre.

CONSIDERED:

The proposal from the School of Health and Social Studies to revise the course entitled "MA in Applied Social Research with Specialism in Islam in Contemporary Societies", as set out in papers GFSS 73a-c/10-11.

RESOLVED:

That the proposal be approved, subject to clarification of optional core modules, course title and length of Diploma.

(iii) Sociology

Postgraduate Courses within Sociology (minute GFSS 33(c)/10-11 referred)

REPORTED:

That, at its meeting on 1 February 2011, the Graduate Studies Committee of the Faculty of Social Sciences recommended that the proposal to revise the course regulations for postgraduate courses within Sociology, as set out in paper GFSS 109/10-11, be approved.

CONSIDERED:

The proposal to revise the course regulations for postgraduate courses within Sociology, as set out in paper GFSS 109/10-11.

RESOLVED:

That the proposal be approved.

(iv) Warwick Business School

(A) "Masters in Public Management (Commissioning)" (minute GFSS 33(d)(i)/10-11 referred)

REPORTED:

That, at its meeting on 1 February 2011, the Graduate Studies Committee of the Faculty of Social Sciences recommended that the proposal to revise the course entitled "Masters in Public Management (Commissioning)", as set out in papers GFSS 92a-b/10-11, be approved.

CONSIDERED:

The proposal from Warwick Business School to revise the course entitled "Masters in Public Management (Commissioning)" as set out in papers GFSS 92a-b/10-11.

RESOLVED:

That the proposal be approved.

(B) "Distance Learning MBA" (minute GFSS 33(d)(ii)/10-11 referred)

REPORTED:

That, at its meeting on 1 February 2011, the Graduate Studies Committee of the Faculty of Social Sciences recommended that the proposal to revise the assessment methods for the course entitled "MBA Distance Learning", as set out in paper GFSS 93/10-11, be approved.

CONSIDERED:

The proposal from Warwick Business School to revise the assessment methods for the course entitled "MBA Distance Learning", as set out in papers GFSS 93/10-11.

RESOLVED:

That the proposal be approved, subject to clarification that the same 24-hour period applies to downloading and submission of work.

(C) “MSc in Finance Suite of Programmes” (minute GFSS 33(d)(v)/10-11 referred)

REPORTED:

That, at its meeting on 1 February 2011, the Graduate Studies Committee of the Faculty of Social Sciences recommended that the proposal to restructure the MSc in Finance suite of programmes, as set out in paper GFSS 105/10-11, be approved, including:

- (1) The proposal to introduce a new variant entitled “MSc in Finance with Behavioural Science”, as set out in papers GFSS 106a-g/10-11;
- (2) The proposal to revise the variant entitled “MSc in Finance and Economics”, as set out in papers GFSS 107a-e/10-11;
- (3) The proposal to revise the variant entitled “MSc in Financial Mathematics”, as set out in papers GFSS 108a-e/10-11.

CONSIDERED:

The proposal from Warwick Business School to restructure the MSc in Finance suite of programmes, as set out in papers GFSS 105-108/10-11.

RESOLVED:

That the proposal be approved, subject to amendment of Examination Conventions to reflect how the degree with Merit will be awarded.

68/10-11 Graduate School Newsletter

RECEIVED:

For information, the Winter 2010-11 newsletter issued by the Graduate School since the last meeting of the Board (paper BGS 45/10-11).

69/10-11 Postgraduate Awards

RECEIVED:

A list of Postgraduate Awards approved (paper BGS 46/10-11) as follows:

(a) Faculty of Social Sciences

(i) Centre for Lifelong Learning (minute GFSS 24(a)/10-11 referred)

REPORTED:

That, at its meeting on 1 February 2011, the Graduate Studies Committee of the Faculty of Social Sciences approved the proposal to introduce a new suite of Postgraduate Awards, as set out in paper GFSS 65/10-11, including:

- (A) The proposal to introduce a new Postgraduate Award entitled 'Challenges of Careers Work in Higher Education', as set out in papers GFSS.66a-b/10-11;
 - (B) The proposal to introduce a new Postgraduate Award entitled 'Career Development Theories: Integrating Theory and Practice', as set out in papers GFSS.67a-b/10-11;
 - (C) The proposal to introduce a new Postgraduate Award entitled 'Learning from Work Experience', as set out in paper GFSS.68a-b/10-11;
 - (D) The proposal to introduce a new Postgraduate Award entitled 'The Recruitment Process', as set out in paper GFSS.69a-b/10-11.
- (ii) Warwick Business School (minute GFSS.34(c)/10-11 referred)

REPORTED:

That, at its meeting on 1 February 2011, the Graduate Studies Committee of the Faculty of Social Sciences approved the proposal to introduce a new course entitled "PGA in Leading Operations and Process Management in the Service Sector", as set out in papers GFSS 87a-d/10-11.

- (iii) Institute of Education (minute GFSS 34(d)/10-11 referred)

REPORTED:

That, at its meeting on 1 February 2011, the Graduate Studies Committee of the Faculty of Social Sciences approved the proposal to introduce a new course entitled "PGA: Teacher Effectiveness Enhancement Part 1", as set out in papers GFSS 100a-j/10-11.

70/10-11 Strategic Departmental Review of the Department of Chemistry

REPORTED:

- (a) That the Strategic Departmental Review of the Department of Chemistry took place in 2010, noting that since then the responsibility for taking forward the actions relating to postgraduate matters had been devolved from the Academic Quality and Standards Committee to the Board of Graduate Studies;
- (b) That the recommendations of the review within the Board's Terms of Reference would be discussed at the next meeting of the Board.

71/10-11 Postgraduate Open Days

REPORTED:

That the Chair invited Board members to reflect on the suitability of having separate open days for postgraduate taught and postgraduate research students and suitable dates for these open days.

72/10-11 Next meeting

REPORTED:

That the next meeting of the Board would be on **Thursday, 5 May 2011** in the **Council Chamber**.

AH/MM 07.03.11