

UNIVERSITY OF WARWICK

Board of Graduate Studies

Minutes of the Board of Graduate Studies meeting held on Thursday 7 June 2012.

Present: Professor J Labbe (Chair), Dr C Bilton, Professor K Butcher, Professor R Earle, Professor D Leadley, Dr A Phillips, Mr S Ruston, Mr T Skelhon, Ms A Stewart, Dr P Taylor, Dr J Vickery, Professor M Wills.

Apologies: Professor R Aldrich, Ms J Blackwell, Dr B Clift, Ms J Cooper, Dr A Dowd, Professor F Griffiths, Dr J Kidd, Mr M Locane, Professor R Napier, Professor J Neelands, Mr D Salter.

In attendance: Ms F Colligan (for item 97(b)/11-12), Ms R Davis (for item 96(a)/11-12), Mr M Mik, Dr N Monk (for item 111/11-12), Mr D Pearson, Ms R Roke (for item 105/11-12), Ms K Weir, Mrs R Wooldridge Smith.

94/11-12 Minutes of the last meeting

RESOLVED:

That the Minutes of the meeting of the Board held on 3 May 2012 be approved.

95/11-12 Changes to Board Secretariat

REPORTED:

That Ms Kathryn Weir, Administrative Officer (Graduate School/Student Records), had been appointed the new Assistant Secretary.

96/11-12 Matters Arising on the minutes

(a) Report from the Skills Working Group (minutes 59(c)/11-12, 46(d)/11-12, 87(c)/10-11, 35(d)/10-11, 20(f)/10-11 and 9(d)/10-11 referred).

RECEIVED:

- (i) An oral report from the Head of Student Development, Student Careers & Skills, on the practical implications of the Warwick Portfolio;
- (ii) A paper from the Head of Student Development, Student Careers & Skills, outlining students' interactions with the Warwick Portfolio (paper BGS 134/11-12).

REPORTED:

- (iii) That the Warwick Portfolio would be rolled out to all new research postgraduate students in October 2012, noting that a mechanism for making the tool available to second and third year students would be developed in due course;

- (iv) That the Warwick Portfolio would not be fully developed, but would be presented as 'work in progress' to facilitate changes based on developing users' needs and requirements;
 - (v) That a prototype of the Warwick Portfolio would be available in July 2012 and that Student Careers & Skills would invite academic departments to test the prototype and propose changes to accommodate subject-specific skills requirements and activities;
 - (vi) That following the launch, work would also focus on developing the Warwick Portfolio's use after students' graduation.
- (b) Thesis Submission Requirements (minutes 60(e)/11-12 and 37/11-12 referred)

REPORTED:

- (i) That, at its meeting on 24 November 2011, the Board reported 'that examiners for a Science doctoral thesis had recommended that all theses submitted be required to contain an explicit statement setting out who carried out the work involved, recognising that much of the research in Science was carried out in teams and many theses would, for example, involve analysis of previously collected data';
- (ii) That, at its meeting on 24 November 2011, the Board resolved 'that Graduate Studies Committees of the Faculty of Medicine and the Faculty of Science discuss the issue at their next meeting with the view of identifying best practice and report back to the Board';
- (iii) That the Graduate Studies Committee of the Board of the Faculty of Medicine considered this item at its meeting on 30 January 2012, noting that Warwick Medical School already advised students to add declarations (minute GSCFM 33/11-12 referred);
- (iv) That the Graduate Studies Committee of the Board of the Faculty of Science considered this item at its meeting on 15 May 2012 and resolved that 'a standard sentence, to be drafted by the Chair of the Graduate Studies Committee, should be added to the declaration page at the front of the thesis acknowledging that any results that were the outcome of teamwork had been duly noted in the thesis itself' (draft unconfirmed minute SGS 32(e)/11-12 referred);

(by the Chair)

- (v) That the Chair of the Graduate Studies Committee of the Board of the Faculty of Science had proposed the following wording to be adopted:

'This thesis is submitted to the University of Warwick in support of my application for the degree of Doctor of Philosophy. It has been composed by myself and has not been submitted in any previous application for any degree [(if parts previously used add:) apart from the background material in sections XXX which was previously submitted for YYY degree.]

'The work presented (including data generated and data analysis) was carried out by the author except in the cases outlined below:

'List of data provided and/or analysis carried out by collaborators.'

'Parts of this thesis have been published by the author:

'List of publications including submitted papers.'

CONSIDERED:

The recommendation of examiners that all Science theses submitted for examination be required to contain an explicit statement as proposed by the Chair of the Graduate Studies Committee of the Board of the Faculty of Science.

RESOLVED:

That the proposed amendments to the declaration for theses submitted within the Faculties of Medicine and Science be approved.

- (c) Use of Extenuating Circumstances as Grounds for Postgraduate Appeals (minutes 60(d)/11-12 and 36/11-12 referred)

RECEIVED:

- (i) A paper from the Assistant Secretary summarising recommendations from Graduate Studies Committees of the Boards of the Faculties of Medicine, Science and Social Sciences on mechanisms for clearly articulating the expectation to all students that they were not only encouraged but expected to bring extenuating circumstances to the attention of the relevant Board of Examiners through the appropriate mechanism (paper BGS 107/11-12);
- (ii) An oral report from the Chair of the Graduate Studies Committee of the Board of the Faculty of Arts on the Committee's recommendations.

CONSIDERED:

Recommendations of Faculty Graduate Studies Committees regarding best practice encouraging students to bring extenuating circumstances to the attention of the relevant Board of Examiners.

RESOLVED:

That the Graduate School draft a form of words to be circulated to academic departments for inclusion in departmental handbooks, encouraging students to make use of mechanisms in place for disclosing extenuating circumstances, noting that under existing University regulations governing postgraduate appeals failure to do so without an explanation would not constitute valid grounds for appeal.

- (d) PGR Scholarships Scoring Criteria (minute 77(a)/11-12 referred)

REPORTED:

- (i) That, at its meeting on 3 May 2012, the Board resolved that a list of DTCs and small centres with scholarship nominations be produced for the Board to consider at its next meeting;
- (ii) That, at its meeting on 3 May 2012, the Board resolved that the scholarships scoring criteria be reworded to reflect admission of students directly from undergraduate courses onto some doctoral courses.

CONSIDERED:

- (iii) A list of DTCs and small centres, which it was proposed be made scholarship nominations (paper BGS 108/11-12);
- (iv) Reworded postgraduate scholarships scoring criteria (paper BGS 109/11-12), amended in line with discussions at the last meeting of the Board.

RESOLVED:

- (v) That the Graduate School produce a list of departments indicating their number of registered PGR students and their current number of scholarship nominations, noting that this be circulated electronically to the Board to consider and resolve the number of scholarship nominations for DTCs and small centres;
- (vi) That the reworded postgraduate scholarships scoring criteria, as set out in paper BGS 109/11-12, be approved, noting that the criteria would be revisited in summer 2013.

97/11-12

Chair's Business

- (a) Postgraduate Taught Experience Survey (PTES) 2012 (minutes 77(e)/11-12 and 49/11-12 referred)

REPORTED:

That the Warwick response rate was 19.2% as of 7 June 2012, noting that the survey would remain open until 14 June 2012.

RECEIVED:

An overview of PTES 2012 response rate breakdown by academic department as of 31 May 2012 (paper BGS 129/11-12), noting that this was previously circulated to all academic departments with a request to encourage their taught postgraduate cohorts to complete the survey.

RESOLVED:

That specifically identified departments with large taught postgraduate cohorts be invited to encourage their PGT students to complete the survey, noting that their participation would ensure greater representativeness of student feedback via PTES 2012.

- (b) New Dedicated Postgraduate Space: Coventry House (minutes 77(d)&(l)/11-12, 46(c)/11-12, 9(c)/11-12, 87(g)/10-11, 74(f)/10-11, 56/10-11 and 36(g)/10-11 referred)

RECEIVED:

A paper from the Academic Support Librarian (Research) on usage of the Postgraduate Hub in Coventry House (paper BGS 128/11-12).

REPORTED:

- (i) That a number of activities planned for the PG Hub, including the regular presence of representatives of administrative, service and support departments, would not come on stream until the academic year 2012/13;
- (ii) That appropriate signage of the facility across the University campus and on the interactive online Campus map was being discussed with the Estates office to raise general awareness of the space and ensure potential users to locate it;
- (iii) That the initial use of the PG Hub exceeded expectations and was being monitored to identify trends and tailor events and services accordingly.

98/11-12 Chair's Action

RECEIVED:

A report on items approved by the Chair on behalf of the Board (paper BGS 110/11-12) as follows:

(a) Faculty of Social Sciences

Department of Philosophy

(i) MA in Philosophy and Literature

REPORTED:

- (A) That the Chair of the Graduate Studies Committee of the Board of the Faculty of Social Sciences, acting on its behalf, took Chair's Action to recommend that the proposal to revise the 'Master of Arts in Philosophy in Literature' course, as set out in papers BGS 132-133/11-12, be approved;
- (B) That the Chair of the Board, acting on its behalf, had taken action to approve the proposal to revise the 'Master of Arts in Philosophy in Literature' course as set out in papers BGS 132-133/11-12.

(ii) MA in Philosophy (minute BGS 40(d)(ii)/11-12 and draft unconfirmed minute GFSS 29(b)(iv)/11-12 referred)

- (A) That, at its meeting on 24 November 2011, the Board considered a proposal from the Department of Philosophy to approve introduction of a new course entitled 'MA in Philosophy', as set out in papers GFSS 23a-d/11-12, and resolved that the proposal be approved, subject to receipt of examination conventions;
- (B) That the Secretary to the Graduate Studies Committee of the Board of the Faculty of Social Sciences confirmed that the examination conventions were received (draft unconfirmed minute GFSS 29(b)(iv)/11-12 referred) and that the Chair of the Board, acting on its behalf, had subsequently taken action to approved the proposal to introduce a new course entitled 'MA in Philosophy'.

(b) Postgraduate Admissions Requirements

REPORTED:

That the Chair of the Board, acting on its behalf, had taken action to approve alteration of postgraduate admissions requirements for Australian qualifications, to include a High Distinction from G8 Australian universities in the three-year undergraduate degree.

99/11-12 PGR Annual Report Form 2012/13

CONSIDERED:

A proposal to strengthen the ethical scrutiny of doctoral students' research projects in association with the Graduate School PGR Annual Review

process, to require re-submission of a student's research proposal to a Research Ethics Committee in the event of a significant re-orientation of the project or change in research methodologies proposed, the draft revised question on the Annual Report form to read;

"Please indicate whether or not this student's research proposal has been reviewed and approved by the Department in accordance with the Ethical Scrutiny Framework, or whether the proposal has been referred to a Research Ethics Committee (REC). If it has been referred to a REC, please provide the Graduate School with a copy of the approval letter if not previously submitted. Please note that any significant re-orientation of the student's project or change in research methodologies proposed will require re-submission to the relevant REC."

RESOLVED:

That the revised wording of the question for the Graduate School PGR Annual Report Form be approved.

100/11-12 Institutional Teaching and Learning Review (minute 65/11-12 referred)

REPORTED:

That the second stage of the Institutional Teaching and Learning Review, which comprised the Faculty engagements, took place 16-22 March 2012.

RECEIVED:

- (a) Copies of Faculty Engagement reports as follows:
 - (i) Faculty of Arts (paper TLR 96/11-12);
 - (ii) Faculties of Science with Medicine (paper TLR 97/11-12);
 - (iii) Faculty of Social Sciences (paper TLR 98/11-12).
- (b) A paper from the Pro Vice-Chancellor (Education and Student Experience) on the outcomes of the Faculty Engagements and consideration of the Faculty Engagement reports, considered by the Steering Committee at its meeting on 14 May 2012 (paper SC 339/11-12);
- (c) Responses from administrative sections to the Faculty Engagement reports as follows:
 - (i) Teaching Quality (paper AQSC 93/11-12);
 - (ii) Academic Office (paper AQSC 94/11-12);
 - (iii) University Senior Tutor (paper AQSC 95/11-12);
 - (iv) IT Services (paper AQSC 96/11-12);
 - (v) Student Careers and Skills (paper AQSC 97/11-12).

CONSIDERED:

- (d) A paper from the Assistant Registrar (Institutional Review) on the Faculty Engagement outcomes (paper BGS 111/11-12);
- (e) Recommendations from the Faculty Engagement for action made to the Board (paper BGS 123/11-12);
- (f) A paper from the Pro Vice-Chancellor (Education and Student Experience) and the Assistant Registrar (Institutional Review) on the format of future reviews of departments (paper SC 340/11-12), with a cover note from the Assistant Registrar (Institutional Review) (paper BGS 112/11-12).

RESOLVED:

- (g) That the Chair of the Board had submitted a bid for the continuation of PGR hardship funding, noting that further clarification on recommendation 13.3(g)(i) (paper TLR 98/11-12) from the Faculty of Social Science be sought;
- (h) That the University already offered a number of events tailored for PGR students who may not wish to enter a career in academia, viz. minute BGS 104/11-12 below;
- (i) That the proposed format for future teaching and learning reviews of departments, be endorsed as set out in in paper SC 340/11-12.

101/11-12 Reports from the Chairs of the Graduate Studies Committees

RECEIVED:

Oral reports from the Chairs of the Graduate Studies Committees.

RESOLVED:

That the Board consider examples of good practice regarding record keeping of PGR supervisions, based on discussions that had taken place at Graduate Studies Committees as reported at the meeting, in the new academic year, as an item for strategic consideration.

102/11-12 Postgraduate Forum and the Students' Union

RECEIVED:

An oral report from the student representative of the Board of the Faculty of Science on behalf of the Education Officer and the Postgraduate Forum Coordinator.

103/11-12 Reports from External Examiners

CONSIDERED:

A report compiled by the Assistant Secretary on issues arising from External Examiners' reports on Postgraduate Programmes for 2010-11 (paper BGS

90/11-12).

RESOLVED:

- (a) That departments be reminded that external examiners' comments needed to be considered and responded to in a timely manner;
- (b) That the Board endorsed points raised by some external examiners regarding equity of feedback, marking and support provided to students based at Warwick and at external locations;

RECOMMENDED (to the Academic Quality and Standards Committee):

That the relevance of the annual consideration of the external examiners' reports for postgraduate taught programmes by the Board of Graduate Studies be reviewed, noting that due to timing of meetings of Boards of Examiners, submission of external examiners' reports and departmental responses, the Board was considering reports after up to a year's delay.

104/11-12 PhD Employer Networking Event

RECEIVED:

A paper from Student Careers & Skills on the recent PhD employer networking event (paper BGS 113/11-12).

RESOLVED:

That the importance of alumni involvement in similar events be recognised, noting that departments be encouraged to liaise with Student Careers & Skills directly with suggested alumni to be engaged in future events, thus increasing their appeal to current student from across the University and potentially contributing to enhanced disciplinary representation.

105/11-12 Risk Identification and Assessment

CONSIDERED:

A paper from the Senior Assistant Registrar (Governance, Risk & Continuity) on risk identification and assessment within the scope of the Board's Terms of Reference (paper BGS 114/11-12).

RESOLVED:

- (a) That risk identification and assessment be considered by the Board as a standing item on a termly basis and be an element of consideration of all proposals before the Board;
- (b) That further postgraduate mitigating factors be identified with respect to risks specifically identified for consideration by the Board.

- 106/11-12 Warwick Community Agreement
- CONSIDERED:
- A paper from the Senior Assistant Registrar (Teaching Quality) setting out the draft Warwick Community Agreement (paper BGS 115/11-12).
- RESOLVED:
- That Board members submit their comments to the Senior Assistant Registrar (Teaching Quality) directly by Monday 11 June 2012.
- 107/11-12 Learning and Teaching Strategy 2012-2017
- CONSIDERED:
- A paper from the Senior Assistant Registrar (Teaching Quality) setting out the draft learning and teaching strategy (paper BGS 116/11-12).
- RESOLVED:
- That Board members submit their comments to the Senior Assistant Registrar (Teaching Quality) directly by Monday 11 June 2012.
- 108/11-12 Examination Advisors
- CONSIDERED:
- A paper from the Assistant Registrar (Graduate School) proposing amendments to the *Guide to Examinations for Higher Degrees by Research* (paper BGS 122/11-12).
- RESOLVED:
- (a) That the current guidance concerning the appointment of an examination advisor was clear, and that the attention of departments once again be drawn to its availability online;
 - (b) That it was no longer appropriate for examination advisors to consider minor corrections where two external examiners had been appointed (or where the internal examiner had left the University), noting that minor corrections within three months could represent more substantial changes than typographical corrections and that where two external examiners were appointed, one should be nominated at the viva to review and approve the minor corrections;
 - (c) That the amendments to the 'Role of Examination Advisor for Research Degree Examinations Notes of Guidance' be approved.
- 109/11-12 Good Practice Guide on Providing Information to Students
- CONSIDERED:
- A paper from the Administrative Officer (Teaching Quality) setting out the draft revised Good Practice Guide on Providing Information to Students

(paper BGS 117/11-12).

RESOLVED:

That Board members submit their comments to the Administrative Officer (Teaching Quality) directly by Monday 11 June 2012.

110/11-12 Evolution of the SSLC System: Reporting, Structure and Governance

CONSIDERED:

A paper from the SSLC coordinators regarding revisions to the SSLC system (paper AQSC 63/11-12).

RESOLVED:

That the Board supported paper AQSC 63/11-12, noting that in general the Board felt that Warwick SSLC procedures worked well and looked forward to the incoming Students' Union Postgraduate Sabbatical Officer playing a role in the SSLC system.

111/11-12 Interdisciplinary and Cross-Faculty Master's Modules at IATL

CONSIDERED:

A proposal from the Institute for Advanced Teaching and Learning that the Institute host interdisciplinary and cross-faculty Master's modules (paper BGS 118/11-12).

RESOLVED:

That the idea of the Institute for Advanced Teaching and Learning hosting interdisciplinary and cross-faculty Master's modules be endorsed and that the proposal be explored further.

112/11-12 New Course Proposals

RECEIVED:

A paper setting out recommendations for the approval of new courses (paper BGS 119/11-12 (revised)), as follows:

(a) Faculty of Arts

(i) Joint Warwick/Monash PhD (Arts) (minute BGS 89(a)/11-12 and minute AGSC 35/11-12 referred)

REPORTED:

(A) That, at its meeting on 3 May 2012, the Board resolved that the in-principle proposal from the Faculty of Arts to introduce a new joint Warwick/Monash PhD (Arts) course as set out in papers BGS 95-103/11-12, be approved, in principle.

- (B) That, at its meeting on 15 May 2012, the Graduate Studies Committee of the Board of the Faculty of Arts recommended that the proposal from the Faculty of Arts to introduce a new joint Warwick/Monash PhD (Arts) course, as set out in papers AGSC 20a-j/11-12, be approved.

CONSIDERED:

The proposal from the Faculty of Arts to introduce a new joint Warwick/Monash PhD (Arts) course as set out in papers AGSC 20a-j/11-12.

RESOLVED:

That this proposal be approved.

(ii) History of Art

MA in the History and Business of the Contemporary Art Market (minute AGSC 36/11-12 referred)

REPORTED:

That, at its meeting on 15 May 2012, the Graduate Studies Committee of the Board of the Faculty of Arts recommended that the proposal from the Department of History of Art to introduce a new course entitled 'Master of Arts in the History and Business of the Contemporary Art Market', as set out in papers AGSC 21a-v/11-12, be approved.

CONSIDERED:

The proposal from the Department of History of Art to introduce the 'Master of Arts in the History and Business of the Contemporary Art Market' course as set out in papers AGSC 21a-v/11-12.

RESOLVED:

That this proposal be approved.

(b) Faculty of Medicine

MSc in Health Sciences (Plastic Surgery) (draft unconfirmed minute GSCFM 44(b)/11-12 referred)

REPORTED:

That, at its meeting on 14 May 2012, the Graduate Studies Committee of the Board of the Faculty of Medicine recommended that the proposal to introduce a new course entitled 'Master of Science in Health Sciences (Plastic Surgery)', as set out in papers M&CPD SC 17/11-12 (revised 4), M&CPD SC 38-39/11-12, M&CPD SC 41/11-12 (revised), be approved, noting that the Director of

Master's and CPD discuss the implications for student numbers on heavily subscribed modules on this course with relevant module leaders.

CONSIDERED:

The proposal from Warwick Medical School to introduce the 'Master of Science in Health Sciences (Plastic Surgery)' course as set out in papers M&CPD SC 17/11-12 (revised 4), M&CPD SC 38-39/11-12, M&CPD SC 41/11-12 (revised), and BGS 106&130-131/11-12.

RESOLVED:

That the proposal be approved, subject to clarification regarding the stability of the course due to the high percentage of honorary teaching staff.

(c) Faculty of Science

(i) Joint Warwick/Monash PhD (Science)

REPORTED:

That the Faculty of Science proposed to introduce a new joint Warwick/Monash PhD (Science) course, as set out in papers BGS 125-127/11-12, noting that the course would be open to all Faculty of Science departments.

CONSIDERED:

The in-principle proposal from the Faculty of Science to introduce a new joint Warwick/Monash PhD (Science) course as set out in papers BGS 125-127/11-12.

RESOLVED:

That this proposal be approved, in principle.

(ii) Department of Physics

Physics EngD in Non Destructive Evaluation (draft unconfirmed minute SGS.32(f)/11-12 referred)

REPORTED:

That, at its meeting on 15 May 2012, the Graduate Studies Committee of the Board of the Faculty of Science recommended that the proposal to introduce a Physics variant of the EngD in Non Destructive Evaluation (P-H1R6), be approved, noting the following:

- (A) That at present the EngD in Non Destructive Evaluation (P-H1R6) could only be applied for through the School of Engineering, but that the Department of Physics had received applications from students

wishing to take the course within the Department;

- (B) That this request was purely operational with no changes to the course.

CONSIDERED:

The proposal from the Department of Physics to introduce a Physics variant of the EngD in Non Destructive Evaluation (P-H1R6), noting that this request was purely operational.

RESOLVED:

That the proposal be approved.

(d) Faculty of Social Sciences

(i) Politics and International Studies

Double MA with Pompeu Fabra University (draft unconfirmed minute GFSS 40(b)(ii)/11-12 referred)

REPORTED:

That, at its meeting on 15 May 2012, the Graduate Studies Committee of the Board of the Faculty of Social Sciences recommended that the proposal from the Department of Politics and International Studies to introduce a new Double MA course with Pompeu Fabra University, Barcelona, Spain, as set out in papers GFSS 164-170/11-12, be approved, subject to provision of supporting documentation as per online advice in Teaching Quality course approval website.

CONSIDERED:

The proposal from the Department of Politics and International Studies to introduce a new Double MA course with Pompeu Fabra University, Barcelona, Spain, as set out in papers GFSS 164-170/11-12.

RESOLVED:

That the proposal be approved, subject to clarification of status of Pompeu Fabra University degree should student gain only the Warwick Postgraduate Diploma, and provision of English translation of key documents.

(ii) Warwick Institute of Education

International.....Postgraduate.....Certificate.....in.....Education
(Secondary)/MA in Educational Innovation (draft unconfirmed
minute GFSS 40(a)(i)/11-12 referred)

REPORTED:

That, at its meeting on 15 May 2012, the Graduate Studies Committee of the Board of the Faculty of Social Sciences recommended that the proposal to introduce a new course entitled 'International Postgraduate Certificate in Education (Secondary)/MA in Educational Innovation', as set out in papers GFSS 192-197/11-12, be approved, subject to:

- (A) Receipt of a full business case detailing fees, student numbers, costs and anticipated surpluses;
- (B) Receipt of an implementation timetable detailing when and how the final course proposal, with local partners and resource implications with all would be reviewed;
- (C) Receipt of the external advisor's report to support the course approval form for the International Postgraduate Certificate in Education (proposed in paper GFSS 192/11-12);
- (D) Receipt of the appropriate Finance Office approval to run an independently funded course.

CONSIDERED:

The proposal from Warwick Institute of Education to introduce the 'International Postgraduate Certificate in Education (Secondary)/MA in Educational Innovation' course as set out in papers GFSS 192-197/11-12.

RESOLVED:

That the proposal be approved, subject to conditions set by the Graduate Studies Committee of the Board of the Faculty of Social Sciences, noting introduction in 2013 due to number of conditions.

113/11-12 Revised Course Proposals

RECEIVED:

A paper setting out recommendations for the approval of revised courses (paper BGS 120/11-12), as follows:

(a) Faculty of Arts

French Studies

MA for Research in French and Francophone Studies (minute AGSC 27/11-12 referred)

REPORTED:

That that Chair of the Graduate Studies Committee of the Board of the Faculty of Arts, acting on its behalf, took action to recommend that the proposal from the Department of French Studies to revise the 'Master of Arts for Research in French and Francophone Studies' course, as set out in paper AGSC 14/11-12, be approved.

CONSIDERED:

The proposal from the Department of French Studies to revise the 'Master of Arts for Research in French and Francophone Studies' course as set out in paper AGSC 14/11-12.

RESOLVED:

That the proposal be approved, subject to clarification of rationale that Advanced Study Option I and II, previously flagged as essential, can now be optional; clarification as to structure of course overall given modular credit changes.

(b) Faculty of Medicine

(i) MSc in Research Methods in Health Sciences (draft unconfirmed minute GSCFM 44(d)/11-12 referred)

REPORTED:

That, at its meeting on 14 May 2012, the Graduate Studies Committee of the Board of the Faculty of Medicine recommended that the proposal from Warwick Medical School to revise the 'Master of Science in Research Methods in Health Sciences' course, as set out in paper M&SPD SC 7/11-12 (revised), be approved.

CONSIDERED:

The proposal from Warwick Medical School to revise the 'Master of Science in Research Methods in Health Sciences' course as set out in paper M&SPD SC 7/11-12 (revised).

RESOLVED:

That the proposal be approved for October 2013 to allow time for SSLC consultation and external consultation.

- (ii) Introduction of an MPhil/PhD upgrade in the PhD in Health Sciences and PhD in Medical Sciences courses (draft unconfirmed minute GSCFM 47/11-12 referred)

REPORTED:

That, at its meeting on 14 May 2012, the Graduate Studies Committee of the Board of the Faculty of Medicine recommended that the proposal from Warwick Medical School to introduce an MPhil/PhD upgrade in the PhD in Health Sciences and PhD in Medical Sciences courses, as set out in paper GSCFM 15/11-12, be approved.

CONSIDERED:

The proposal from Warwick Medical School to revise the PhD in Health Sciences and PhD in Medical Sciences courses as set out in paper GSCFM 15/11-12.

RESOLVED:

That the proposal be approved.

- (c) Faculty of Science

- (i) Computer Science

MSc in Cognitive Systems (draft unconfirmed minute SGS 41/11-12 referred)

REPORTED:

- (A) That, at its meeting on 15 May 2012, the Graduate Studies Committee of the Board of the Faculty of Science recommended that the proposal from the Department of Computer Science to revise the 'Master of Science in Cognitive Systems' course, as set out in paper SGS 60/11-12, be approved, subject to the removal of modules PH210 Logic II and PH341 Modal Logic from paper SGS 60/11-12;
- (B) That the Department of Computer Science revised the proposal in light of the conditions set by the Graduate Studies Committee of the Board of the Faculty of Science, and that the Chair of the Committee, acting on its behalf, had subsequently taken Chair's Action to recommend that the proposal from the Department of Computer Science to revise the 'Master of Science in Cognitive Systems' course, as set out in paper SGS 60/11-12 (revised), be approved.

CONSIDERED:

The proposal from the Department of Computer Science to revise the 'Master of Science in Cognitive Systems' course as

set out in paper SGS 60/11-12 (revised).

RESOLVED:

That the proposal be approved, subject to clarification of reference to undergraduate modules and provision of full information on overall course structure and CATS.

(ii) Warwick Manufacturing Group

MSc in Service Management and Design (draft unconfirmed minute SGS 40/11-12 referred)

REPORTED:

That, at its meeting on 15 May 2012, the Graduate Studies Committee of the Board of the Faculty of Science recommended that the proposal from Warwick Manufacturing Group to revise the 'Master of Science in Service Management and Design' course, as set out in paper SGS 59/11-12, be approved.

CONSIDERED:

The proposal from Warwick Manufacturing Group to revise the 'Master of Science in Service Management and Design' course as set out in paper SGS 59/11-12.

RESOLVED:

That the proposal be approved.

(iii) Warwick Mathematics Institute

MSc in Mathematics and MSc in Interdisciplinary Mathematics (draft unconfirmed minute SGS 39/11-12 referred)

REPORTED:

That, at its meeting on 15 May 2012, the Graduate Studies Committee of the Board of the Faculty of Science recommended that the proposal from Warwick Mathematics Institute to revise the 'Master of Science in Mathematics' courses (TMAA-G190 & TMAA-G1PC) and the 'Master of Science in Interdisciplinary Mathematics' courses (TMAA-G1P9 & TMAA-G1PD), as set out in paper SGS 58/11-12, be approved.

CONSIDERED:

The proposal from Warwick Mathematics Institute to revise the 'Master of Science in Mathematics' courses (TMAA-G190 & TMAA-G1PC) and the 'Master of Science in Interdisciplinary Mathematics' courses (TMAA-G1P9 &

TMAA-G1PD) as set out in paper SGS 58/11-12.

RESOLVED:

That the proposal be approved.

(d) Faculty of Social Sciences

(i) School of Health and Social Studies

MA in Applied Social Studies (draft unconfirmed minute GFSS 41/11-12 referred)

REPORTED:

That, at its meeting on 15 May 2012, the Graduate Studies Committee of the Board of the Faculty of Social Sciences recommended that the proposal from the School of Health and Social Studies to discontinue the 'Master of Arts in Applied Social Studies' course, as set out in paper GFSS 270/11-12, be approved.

CONSIDERED:

The proposal from the School of Health and Social Studies to discontinue the 'Master of Arts in Applied Social Studies' course as set out in paper GFSS 270/11-12.

RESOLVED:

That the proposal be approved.

(ii) Warwick Business School

(A) PhD in Finance (draft unconfirmed minute GFSS 40(c)(i)/11-12 referred)

REPORTED:

That, at its meeting on 15 May 2012, the Graduate Studies Committee of the Board of the Faculty of Social Sciences recommended that the proposal from Warwick Business School to revise the 'PhD in Finance', as set out in papers GFSS 177-178/11-12, be approved.

CONSIDERED:

The proposal from Warwick Business School to revise the 'PhD in Finance' as set out in papers GFSS 177-178/11-12.

RESOLVED:

That the proposal be approved.

- (B) ~~Master of Business Administration (Full-time) (draft unconfirmed minute GFSS 40(c)(ii)/11-12 referred)~~

REPORTED:

That, at its meeting on 15 May 2012, the Graduate Studies Committee of the Board of the Faculty of Social Sciences recommended that the proposal from Warwick Business School to revise the 'Master of Business Administration (Full-time)' course, as set out in papers GFSS 150-152 & 154-163/11-12, be approved, subject to clarification of relative dates and timelines referenced in the documentation; provision of examination conventions; completion and signing of all documentation.

CONSIDERED:

The proposal from Warwick Business School to revise the 'Master of Business Administration (Full-time)' course as set out in papers GFSS 150-152 & 154-163/11-12.

RESOLVED:

That the proposal be approved, subject to conditions set by the Graduate Studies Committee of the Board of the Faculty of Social Sciences.

- (C) ~~Master of Business Administration (draft unconfirmed minute GFSS 43(b)(i)/11-12 referred)~~

REPORTED:

That, at its meeting on 15 May 2012, the Graduate Studies Committee of the Board of the Faculty of Social Sciences recommended that the proposal from Warwick Business School to revise the 'Master of Business Administration' course, as set out in paper GFSS 212/11-12, be approved.

CONSIDERED:

The proposal from Warwick Business School to revise the 'Master of Business Administration' course as set out in paper GFSS 212/11-12.

RESOLVED:

That the proposal be approved.

(D) Discontinuation of Courses (draft unconfirmed minute GFSS 42/11-12 referred)

REPORTED:

That, at its meeting on 15 May 2012, the Graduate Studies Committee of the Board of the Faculty of Social Sciences recommended that the proposal from Warwick Business School to discontinue the following courses, as set out in paper GFSS 220/11-12, be approved:

- (1) Master of Public Administration (N1PF);
- (2) Postgraduate Diploma in Public Finance and Leadership (N3N2);
- (3) Postgraduate Diploma for Leaders in Finance (N3N3);
- (4) Postgraduate Diploma in Local Government Management (N1Z2).

CONSIDERED:

The proposal from Warwick Business School to discontinue courses as set out in paper GFSS 220/11-12.

RESOLVED:

That the proposal be approved.

(iii) Warwick Institute of Education

(A) MA in Educational Leadership (Teach First) & Primary and Secondary PGCE (Teach First) (draft unconfirmed minute GFSS 40(a)(iii)/11-12 referred)

REPORTED:

That, at its meeting on 15 May 2012, the Graduate Studies Committee of the Board of the Faculty of Social Sciences recommended that the proposal to revise the 'Master of Arts in Educational Leadership (Teach First)' and 'Primary and Secondary PGCE (Teach First)' courses, as set out in paper GFSS 207/11-12, be approved.

CONSIDERED:

The proposal from Warwick Institute of Education to revise the 'Master of Arts in Educational Leadership (Teach First)' and 'Primary and Secondary PGCE (Teach First)' courses as set out in paper GFSS 207/11-12.

RESOLVED:

That the proposal be approved, subject to clarification of the date of introduction for the exit qualifications.

- (B) PG Certificate in the Teaching of Shakespeare (draft unconfirmed minute GFSS 40(a)(v)/11-12 referred)

REPORTED:

- (1) That, at its meeting on 15 May 2012, the Graduate Studies Committee of the Board of the Faculty of Social Sciences received the proposal from Warwick Institute of Education to revise the 'Postgraduate Certificate in the Teaching of Shakespeare' course, as set out in paper GFSS 208/11-12;
- (2) That at request from the Chair of the Board, Warwick Institute of Education provided clarification to the proposal (paper BGS 124/11-12), as subsequently reflected in paper GFSS 208/11-12 (revised).

CONSIDERED:

The proposal from Warwick Institute of Education to revise the 'Postgraduate Certificate in the Teaching of Shakespeare' course as set out in papers GFSS 208/11-12 (revised).

RESOLVED:

That the proposal be approved.

114/11-12 Postgraduate Awards

RECEIVED:

A list of approved Postgraduate Awards (paper BGS 121/11-12), as follows:

Faculty of Social Sciences

Warwick Institute of Education

REPORTED:

- (a) That Warwick Institute of Education approved introduction of the following Postgraduate Awards (draft unconfirmed minute GFSS 44/11-12 referred):
- (i) 'Teaching Further Mathematics';
 - (ii) 'Teaching Advanced Mathematics'.
- (b) That Warwick Institute of Education approved introduction of a new

collaborative Postgraduate Award 'Achievement for All' (draft unconfirmed minute GFSS 40(a)/11-12 referred), noting that approval by the Collaborative, Flexible and Distributed Learning Sub-Committee was required.

HRWS/KW/MM 11.06.12

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