

# UNIVERSITY OF WARWICK

## Board of Graduate Studies

Minutes of the Board of Graduate Studies meeting held on Thursday 24 November 2011.

Present: Professor R Napier (in the Chair), Dr C Bilton, Ms J Blackwell, Professor K Butcher, Dr B Clift, Ms J Cooper, Professor F Griffiths, Dr J Kidd, Professor D Leadley, Mr M Locane, Professor J Neelands, Dr A Phillips, Ms A Stewart, Professor J Swann, Dr P Taylor, Dr J Vickery, Professor M Wills.

Apologies: Professor R Aldrich, Ms A Chowcat, Dr A Dowd, Professor R Earle, Professor J Labbe, Mr S Ruston, Mr D Salter, Mr T Skelhon, Mr E Watts.

In attendance: Mr K Costigan (for item 26(b)/11-12), Dr T Flynn (for items 25(g)/11-12 and 32/11-12), Mr N Hull (for item 35(b)/11-12), Mr M Mik, Mr D Pearson, Dr W Mitchell (for item 26(b)/11-12), Mrs R Wooldridge Smith.

24/11-12 Minutes of the last meeting

### CONSIDERED:

The following corrections to the Minutes of the meeting of 11 October made subsequent to the meeting to correct factual inaccuracies, deletions ~~struck through~~, amendments underlined;

#### (a) Schedule of meetings of the Board

(...)

### RESOLVED:

- (a) That meetings of the Board should ideally return to the original Tuesday (week 2) / Thursday (week ~~6~~ 7) schedule from the academic year 2012-13;

Minute 3/11-12

#### (b) Chair's Business

(...)

- (c) New...mechanism...for...Warwick...Collaborative...Postgraduate Research Scholarships allocation

### REPORTED:

(...)

- (ii) That ~~19~~ 14 new awards were made available for the academic year 2012/13 as a consequence of new funds being made available through FPSC, and HEIF;

Minute BGS 12(c)(ii)/11-12

RESOLVED:

That the Minutes of the meeting of the Board held on 11 October 2011, amended as above, be approved.

25/11-12

Matters Arising on the Minutes

- (a) Membership of the Board 2011/2012 (minute 2/11-12 referred)

REPORTED:

- (i) That, at its meeting on 31 October 2011, the Steering Committee, acting on behalf of the Senate, approved the appointment of Mr M Locane to serve on the Board as one of up to two co-opted students subject to the approval of the Senate (minute SC 87(a)/11-12 referred), noting that Mr Locane had been elected to serve as the Students' Union Postgraduate Forum Co-ordinator for 2011/12;
- (ii) That the following postgraduate students had been co-opted, following approval of the Boards of the Faculties of Arts, Medicine, Science and Social Sciences:
  - (A) Arts  
Ms J Blackwell;
  - (B) Medicine  
Mr E Watts;
  - (C) Science  
Mr T Skelhon;
  - (D) Social Sciences  
Ms A Chowcat.

- (b) Membership of Sub-Committees (minute 5/11-12 referred)

Graduate Awards and Nominations Sub-Committee

REPORTED:

- (i) That Dr B Clift would serve as the member of the Board from the Faculty of Social Sciences;
- (ii) That the Faculty Graduate Studies Committees, at their last meetings, had nominated the following to serve as Faculty scorers on the Graduate Awards and Nominations Sub-Committee:
  - (A) Faculty of Arts (minute AGSC 1(e)/11-12 referred)
    - (1) Dr R Dias;
    - (2) Professor N Eilan.

(B) Faculty of Medicine

- (1) Professor D Grammatopolous;
- (2) Professor J Davey.

(C) Faculty of Science (minute SGS 4(a)/11-12 referred)

- (1) Dr V Buchanan-Wollaston;
- (2) TBC.

(D) Faculty of Social Sciences (minute GFSS 6/11-12 referred)

- (1) Professor B Carter;
- (2) Professor P Poellner.

(c) Nomination of Student Member on the University Research Ethics Committee (minute 7/11-12 referred)

REPORTED:

- (i) That Students' Union identified a postgraduate student, Mr C Lieberg, to serve as student member on the University Research Ethics Committee in 2011/12;
  - (ii) That Mr S Ruston, nominated by the Board at its October meeting, supported this alteration, as the constitution of the University Research Ethics Committee provided for the student representative to be a postgraduate student;
  - (iii) That the Chair of the Board, acting on its behalf, had subsequently taken action to approve the nomination of Mr Lieberg to serve on the University Research Ethics Committee.
- (d) PGT Grade Descriptors and Award of Merits (minutes 9(a)/11-12, 87(f)/10-11, 74(d)/10-11, 54(f)/10-11, 20(j)/10-11, 104/09-10 and 60/09-10 referred)

REPORTED:

- (i) That, at its meeting on 1 November 2011, the Academic Quality and Standards Committee considered a paper on the Award of Merit at Postgraduate Taught Level (paper AQSC 9/11-12) and resolved (draft unconfirmed minute AQSC 15/11-12 referred):

'That the remaining revised examination conventions for PGT course, as set out in paper AQSC 9/11-12, be approved, noting that:

- (a) Conventions were still outstanding for two departments, but would be submitted for the consideration of the Committee as soon as possible;

- (b) The Chairs of the Committee and of the Board of Graduate Studies would take action, on behalf of their respective committees, to approve any outstanding conventions subsequent to the meeting.'
- (ii) That since the November meeting of AQSC, one of the two sets of missing examination conventions had been submitted and that only examination conventions for the MSc in Marketing and Strategy course were now outstanding.

RESOLVED:

- (iii) That the outstanding examination conventions for the Master of Science in Marketing and Strategy be submitted for approval by Chair's Action by no later than the end of term;
- (iv) That the MSc in Marketing and Strategy students be notified by Warwick Business School as soon as the amended examination conventions for the course were approved and published online.
- (e) Erasmus Mundus Call for Proposals (minutes 9(d)/11-12, 75(b)/10-11, 35(f)/10-11, 20(h)/10-11 and 10(c)/10-11 referred)

REPORTED:

- (i) That, at its meeting on 11 October 2011, the Board recommended to the Academic Quality and Standards Committee that the recommendations made in the report from the Assistant Registrar (Teaching Quality), setting out proposed improvements to the planning process for potential future Erasmus Mundus bids (paper BGS 5/11-12), be adopted, it being noted that there remained scope for other HEIs to invite Warwick to enter into a consortium with them later than the proposed schedule indicated;
- (ii) That, at its meeting on 1 November 2011, the Academic Quality and Standards Committee considered the recommendation and resolved that the process for approval of Erasmus Mundus applications for the 2011/12 funding cycle be approved (draft unconfirmed minute AQSC 4/11-12 referred).
- (f) University of Warwick-Open Society Institute Scholarship Allocation and Bid (minutes 9(f)/11-12 and 75(d)(vi)/10-11 referred)

REPORTED:

That following an enquiry from the Assistant Registrar (Graduate School) on behalf of the Chair of the Graduate Studies Committee of the Board of the Faculty of Social Sciences seeking clarification of the rationale for the omissions of the LLM in International Development Law and Human Rights from the portfolio of eligible

courses, the OSI had reconsidered its position and included this course in the portfolio of eligible courses for 2012/13 entry.

- (g) Progress toward Strategy Targets and Planning Business for 2011/2012 (minute 10/11-12 referred)

RECEIVED:

A copy of the PGR and PGT funding guides recently produced by the Project Officer (PGR Recruitment) (papers BGS 23/11-12 and 24/11-12).

RESOLVED:

- (i) That the initiative was welcomed and that Board members looked forward to similar advances on the website;
- (ii) That individual feedback be forwarded to the Project Officer (PGR Recruitment) directly or via the Graduate School.

26/11-12

Chair's Business

- (a) Departmental Procedures

CONSIDERED:

Observations from the Chair on evidence of a recent relaxation of departmental procedures including nomination of examiners, submission of Intention to Submit forms etc.

RESOLVED:

- (i) That departments be reminded of the procedure regarding the nomination of examiners and encouraged to ensure timely submission of the form for approval by the Chair prior to the submission of a thesis for examination;
- (ii) That the Graduate School investigate optimum means of notification of approval of the nomination of examiners form by the Chair to departments, noting that this information would trigger departmental viva arrangements;
- (iii) That the Graduate School look into the continuing utility of the reference to the intent to submit on the 'Form for the Submission of a Research Thesis and the Nomination of Examiners for Research Degrees'.

- (b) China Scholarships Council Funding

CONSIDERED:

A paper from the Assistant Director (Institutional Relations) and the Senior Liaison Officer, International Office, on the agreement with the China Scholarships Council (paper BGS 25/11-12).

RESOLVED:

- (i) That the International Office pursue option (b) as set out in paper BGS 25/11-12;
  - (ii) That departments encourage eligible PGR applicants to apply to the China Scholarships Council;
  - (iii) That, given the asynchronicity of the deadlines for 2012, the Graduate School notify unsuccessful Chancellor's International Scholarship applicants immediately and encourage them to apply to the China Scholarships Council.
- (c) Update on AHRC BGP2 preparation

RECEIVED:

An oral report from the Chair of the Graduate Studies Committee of the Board of the Faculty of Arts relating to the current state of preparation for the submission in February 2012 of the University's AHRC Block Grant Partnership 2 bid.

- (d) Directors of Graduate Studies Lunch

REPORTED:

That the Autumn term meeting for Directors of Graduate Studies would take place on Tuesday 6 December 2011 at 12.30pm in the Council Chamber, University House.

27/11-12 New PGT and PGR Fee Levels

RECEIVED:

A report from the Head of Student Finance summarising the resolutions of the Fees Working Group relating to the new PGT and PGR fees to be introduced from autumn 2012 (paper BGS 37/11-12).

REPORTED:

- (a) Some disquiet at Faculty sub-committees not being consulted prior to these decisions being taken;
- (b) That the Board's views, as far as discussed at its 2010-11 meetings, had been fed back to the Fees Working Group by the Chair of the Board;
- (c) That departments should closely monitor impact of the increased fees on admissions in the current round and flag any concerns immediately.

28/11-12      School of Health & Social Studies: Future Directions

CONSIDERED:

A paper from Professor Croft, Pro Vice-Chancellor for Research (Arts & Social Sciences), on a consultation underway across the University relating to the future direction of SHSS (paper BGS 26/11-12).

NOTED:

That there was other cognate research elsewhere in the Faculty of Social Sciences, notably in WBS, which needed to be taken into account when deciding on any proposed new structures.

29/11-12      Chair's Action

RECEIVED:

A report on items approved by the Chair on behalf of the Board (paper BGS 27/11-12) as follows:

Faculty of Social Sciences

Learning and Development Centre

Interim changes to the Postgraduate Certificate in Academic and Professional Practice (PCAPP)

REPORTED:

That the Chair of the Board, acting on its behalf, had taken action to approve interim changes to the Postgraduate Certificate in Academic and Professional Practice (PCAPP), noting that the Chair of the Graduate Studies Committee of the Board of the Faculty of Social Sciences, acting on its behalf, previously took action to recommend the interim changes for approval.

30/11-12      Reports from the Chairs of the Graduate Studies Committees

RECEIVED:

Oral reports from the Chairs of the Graduate Studies Committees.

REPORTED (by the Chair of the Graduate Studies Committee of the Board of the Faculty of Science):

- (a) That a proposal to introduce a minimum threshold for the application of the University Policy on Remedying Failure at Postgraduate Taught Level to PGT dissertations/projects had been discussed by the Graduate Studies Committee of the Board of the Faculty of Science;
- (b) That the proposal would be circulated for discussion at other Graduate Studies Committees at their Spring Term meetings with the view of the issue being considered by the Board at its February

2012 meeting.

31/11-12 Postgraduate Forum and the Students' Union

RECEIVED:

An oral report from the Postgraduate Forum Coordinator.

NOTED:

That the Students' Union General Meeting on 29 November 2011 would be considering a motion to create a Postgraduate Association.

32/11-12 Report on the Postgraduate Open Day

RECEIVED:

A report from the Project Officer (PGR Recruitment) on the University's Postgraduate Open Day held on 16 November 2011 (paper BGS 28/11-12).

NOTED:

That further breakdown of attendance figures and full analysis following debriefing sessions would follow in due course.

33/11-12 PGR Annual Report Forms

CONSIDERED:

A report from the Secretary on annual report forms submitted by postgraduate research students on their experience over the last academic year (paper BGS 29/11-12).

RESOLVED:

- (a) That, subject to students giving necessary permissions, the Graduate School raise issues reported in individual reports with departments;
- (b) That in light of the views that some staff may be identified through the report, it be removed from the online file store and hard copies recalled;
- (c) That the Graduate School circulate a URL to online student case studies to Board members and that assuming Board members supported it, this information be subsequently brought to the attention of Directors of Graduate Studies at the termly lunch on 6 December 2011.

34/11-12 Investigating Committee of the Senate (minute ICS 12/11-12 referred)

REPORTED:

That the Investigating Committee of the Senate, which met on 18 October 2011, recommended to the Board that it consider procedures relating to the



use of dictionaries in exams as set out in the Senate Examination and Degree Conventions, with the aim of making the procedure clearer.

CONSIDERED:

Existing guidance relating to the use of dictionaries in examinations, it being noted that any proposals for amendment should be considered by the Board of Undergraduate Studies in relation to undergraduate examinations prior to recommendations being made to the Academic Quality & Standards Committee (paper BGS 30/11-12).

RESOLVED:

That the Graduate School benchmark Warwick practice with the sector and report back to the Board.

35/11-12

English Language Standards

(a) Concerns Reported by Investigating and Appeals Committees

REPORTED:

That members of a Graduate Appeals Committee and a Investigating Committee of the Senate, considering cases of postgraduate students, had repeatedly commented on the poor level of English of students whose cases they dealt with, for example a case of a student at Warwick Manufacturing group who gave the impression at the meeting that his understanding of the Committee proceedings was very limited, that he did not comprehend basic academic concepts and would require support and further guidance from the department with regard to what constituted good academic practice (minute ICS 66/10-11 referred).

CONSIDERED:

Further means of supporting students for whom English was not their first language in order to enable them to fully take advantage of their experience and ably navigate University procedures and regulations.

RESOLVED:

That indicators of students' English language standards be further monitored.

(b) Proposal to alter minimum score IELTS requirements

CONSIDERED:

A paper from the Senior Assistant Registrar (PG Admissions), regarding the proposal from Warwick Business School, recommended for application across the University, to allow for component IELTS score requirements assigned to bands B-D to be varied (paper BGS 38/11-12).

RESOLVED:

That the proposal be approved as per paper BGS 38/11-12, noting that the change did not apply to Band A.

36/11-12      Use of Extenuating Circumstances as Grounds for Postgraduate Appeals

REPORTED:

That members of a Preliminary Review Panel for graduate appeals had recommended that departments with large international cohorts advise students more explicitly that they were not only encouraged but expected to bring extenuating circumstances to the attention of the relevant Board of Examiners through the appropriate mechanism.

CONSIDERED:

Mechanisms for clearly articulating this expectation to all students.

RESOLVED:

That Faculty Graduate Studies Committees discuss the issue at their next meeting with the view of identifying best practice and report back to the Board.

37/11-12      Thesis Submission Requirements

REPORTED:

That examiners for a Science doctoral thesis had recommended that all theses submitted be required to contain an explicit statement setting out who carried out the work involved, recognising that much of the research in Science was carried out in teams and many theses would, for example, involve analysis of previously collected data.

RESOLVED:

That Graduate Studies Committees of the Faculty of Medicine and the Faculty of Science discuss the issue at their next meeting with the view of identifying best practice and report back to the Board.

38/11-12      Nominations to the UK Council of Graduate Education (UKCGE) Executive Committee

RECEIVED:

A paper setting out the procedure for nominations to be made for three vacancies on the Executive Committee of the UKCGE (paper BGS 31/11-12) noting that:

- (a) Hard copy nomination forms were available from the Assistant Registrar (Graduate School);
- (b) Nomination paperwork should be returned to the Assistant Registrar (Graduate School) as soon as possible in order that all Warwick's

nominations can be returned to UKCGE by the deadline of 19 December 2011.

39/11-12      Developments in Undergraduate Education

RECEIVED:

Papers briefly summarising two developments in undergraduate education to be implemented from summer 2012, likely in due course to become requirements at postgraduate taught level:

- (a)    The Higher Education Achievement Report (paper BGS 32/11-12); and
- (b)    Key Information Sets (paper BGS 33/11-12).

40/11-12      New course proposals

A paper setting out recommendations for the approval of new courses (paper BGS 34/11-12) as follows:

- (a)    Faculty of Arts

Department of History

MA in History and Film (minute AGSC 7/11-12 referred)

REPORTED:

That, at its meeting on 25 October 2011, the Graduate Studies Committee of the Board of the Faculty of Arts recommended that the proposal to introduce a new course entitled 'MA in History and Film', as set out in paper AGSC 2/11-12, be approved, noting the following:

- (i)    That the Department of History should investigate the possibility of film or video production being incorporated into the assessment in the future, as recommended by the external advisor Professor David Ellwood;
- (ii)   That the Department of History should ensure that the team-taught nature of the course and the year-to-year changes in course leadership do not result in any lack of cohesion or reduction in quality of student experience for the students.

CONSIDERED:

The proposal from the Department of History to introduce a new course entitled 'MA in History and Film' as set out in paper AGSC 2/11-12.

RESOLVED:

That the proposal be approved, subject to receipt of course specification and examination conventions.

(b) Faculty of Medicine

Postgraduate Certificate in Advanced Clinical Practice for Health Care Professionals (minute GSFM 9(a)(i)/11-12 referred)

REPORTED:

That, at its meeting on 26 October 2011, the Graduate Studies Committee of the Board of the Faculty of Medicine recommended that the proposal to introduce a new course entitled 'Postgraduate Certificate in Advanced Clinical Practice for Health Care Professionals', as set out in paper DMAP SC 23/10-11 (revised 2), be approved.

CONSIDERED:

The proposals from Warwick Medical School to introduce a new course entitled 'Postgraduate Certificate in Advanced Clinical Practice for Health Care Professionals' as set out in paper DMAP SC 23/10-11 (revised 2).

RESOLVED:

That the proposal be approved, subject to receipt of course specification and examination conventions; confirmation of special entry requirements; confirmation that the course owner is a full member of Warwick staff; confirmation of the fit of voluntary sector trainees; and noting that the course relies heavily on honorary staff for teaching, but that this is often characteristic in this area.

(c) Faculty of Science

(i) Department of Chemistry

MSc in Polymer Chemistry (minute SGS 5(b)/11-12 referred)

REPORTED:

That the Chair of the Graduate Studies Committee of the Faculty of Science, acting on its behalf, had taken action to recommend that the proposal to introduce a new course entitled 'MSc in Polymer Chemistry', as set out in papers SGS 2-3/11-12, be approved, subject to minor amendments in form CA1 (paper SGS 2/11-12) and course regulations (paper SGS 3/11-12) to show that the Postgraduate Diploma included a dissertation, but at the reduced level of 24 rather than 72 CATS, noting that the required amendments had since been made.

CONSIDERED:

The proposal from the Department of Chemistry to introduce a new course entitled 'MSc in Polymer Chemistry' as set out in papers SGS 2-3/11-12.

RESOLVED:

That the proposal be approved.

(ii) MOAC DTC

Postgraduate Certificate in Transferable Skills in Science for Postdoctoral Researchers (minute SGS 5(c)/11-12 referred)

REPORTED:

That the Chair of the Graduate Studies Committee of the Board of the Faculty of Science, acting on its behalf, had taken action to recommend that the proposal to introduce a new course entitled 'Postgraduate Certificate in Transferable Skills in Science for Postdoctoral Researchers', as set out in paper SGS 4/11-12, be approved.

CONSIDERED:

The proposal from MOAC DTC to introduce a new course entitled 'Postgraduate Certificate in Transferable Skills in Science for Postdoctoral Researchers' as set out in paper SGS 4/11-12.

RESOLVED:

That the proposal be approved, subject to clarification from the course leader about the relationship with the existing course, projected numbers and associated funding model.

(iii) Warwick Manufacturing Group

(A) MSc in Digital Healthcare (minute SGS 8(a)/11-12 referred)

REPORTED:

- (1) That, at its meeting on 1 November 2011, the Graduate Studies Committee of the Board of the Faculty of Science had recommended that the proposal to introduce a new course entitled 'MSc in Digital Healthcare', as set out in papers SGS 15-16/11-12, be approved, subject to discussions taking place between Warwick Manufacturing Group and the School of Engineering in order to resolve issues raised by the School of Engineering, namely the considerable overlap with an existing course 'MSc in Biomedical Engineering';
- (2) That the discussions between WMG and the School of Engineering took place and that the Chair of the Graduate Studies Committee of the Board of the Faculty of Science, acting on

its behalf, had subsequently taken Chair's Action to recommend the proposal for approval.

CONSIDERED:

The proposal from Warwick Manufacturing Group to introduce a new course entitled 'MSc in Digital Healthcare' as set out in papers SGS 15-16/11-12.

RESOLVED:

That the proposal be approved, subject to receipt of examination conventions.

- (B) MSc in Service Management and Design (minute SGS 8(b)/11-12 referred)

REPORTED:

That, at its meeting on 1 November 2011, the Graduate Studies Committee of the Board of the Faculty of Science had recommended that the proposal to introduce a new course entitled 'MSc in Service Management and Design', as set out in papers SGS 28-29/11-12, be approved.

CONSIDERED:

The proposal from Warwick Manufacturing Group to introduce a new course entitled 'MSc in Service Management and Design' as set out in papers SGS 28-29/11-12.

RESOLVED:

That the proposal be approved.

- (d) Faculty of Social Sciences

- (i) Centre for Lifelong Learning

- (A) MA in Career Development and Coaching Studies (draft unconfirmed minute GFSS 8(b)(i)/11-12 referred)

REPORTED:

- (1) That, at its meeting on 25 October 2011, the Graduate Studies Committee of the Board of the Faculty of Social Sciences had recommended that the proposal to introduce a new course entitled 'MA in Career Development and Coaching Studies', as set out in papers GFSS 13a-e/11-12, be approved;

- (2) That, at its meeting on 10 November 2011, the Collaborative, Flexible and Distributed Learning Sub-Committee had recommended that the proposal from the Centre for Lifelong Learning to introduce a new course entitled 'MA in Career Development and Coaching Studies' be approved (minute CFDLSC 18(b)/11-12 refers).

CONSIDERED:

The proposal from the Centre for Lifelong Learning to introduce a new course entitled 'MA in Career Development and Coaching Studies' as set out in papers GFSS 13a-e/11-12.

RESOLVED:

That the proposal be approved.

- (B) Postgraduate Certificate in Career Development and Coaching Studies (draft unconfirmed minute GFSS 8(b)(ii)/11-12 referred)

REPORTED:

That, at its meeting on 25 October 2011, the Graduate Studies Committee of the Board of the Faculty of Social Sciences had recommended that the proposal to introduce a new course entitled 'Postgraduate Certificate in Career Development and Coaching Studies', as set out in papers GFSS 20a-b/11-12, be approved.

CONSIDERED:

The proposal from the Centre for Lifelong Learning to introduce a new course entitled 'Postgraduate Certificate in Career Development and Coaching Studies' as set out in papers GFSS 20a-b/11-12.

RESOLVED:

That the proposal be approved.

- (C) Postgraduate Diploma in Career Development and Coaching Studies (draft unconfirmed minute GFSS 8(b)(iii)/11-12 referred)

REPORTED:

That, at its meeting on 25 October 2011, the Graduate Studies Committee of the Board of the Faculty of Social Sciences had recommended that the proposal

to introduce a new course entitled 'Postgraduate Diploma in Career Development and Coaching Studies', as set out in papers GFSS 21a-b/11-12, be approved, subject to the review process being as robust as possible due to the risk associated with having a 100-credit dissertation.

CONSIDERED:

The proposal from the Centre for Lifelong Learning to introduce a new course entitled 'Postgraduate Diploma in Career Development and Coaching Studies' as set out in papers GFSS 21a-b/11-12.

RESOLVED:

That the proposal be approved.

(ii) Department of Philosophy

MA in Philosophy (draft unconfirmed minute GFSS 8(d)/11-12 referred).

REPORTED:

- (A) That, at its meeting on 25 October 2011, the Graduate Studies Committee of the Board of the Faculty of Social Sciences had recommended that the proposal to introduce a new 'MA in Philosophy', as set out in paper GFSS 23a-d/11-12, be approved, subject to the course proposal being amended so that it was made clear that undertaking the Postgraduate Diploma would not require completion of a dissertation; it being noted that the MA in Philosophy would replace the MA in Philosophy in Mind;
- (B) That the amendments required by the Graduate Studies Committee of the Board of the Faculty of Social Sciences had subsequently been made.

CONSIDERED:

- (C) The proposal from the Department of Philosophy to introduce a new course entitled 'MA in Philosophy' as set out in papers GFSS 23a-d/11-12;
- (D) The proposal from the Department of Philosophy that the course entitled 'MA in Philosophy of Mind' be discontinued, subject to the approval of the introduction of the new course entitled 'MA in Philosophy' as set out in papers GFSS 23a-d/11-12.



RESOLVED:

That the proposal be approved, subject to receipt of examination conventions.

(iii) Department of Politics and International Studies

MA in United States Foreign Policy (draft unconfirmed minute GFSS 8(c)/11-12 referred)

REPORTED:

That, at its meeting on 25 October 2011, the Graduate Studies Committee of the Board of the Faculty of Social Sciences had recommended that the proposal to introduce a new 'MA in United States Foreign Policy', as set out in papers GFSS 22a-f/11-12, be approved, subject to receipt of examination conventions.

CONSIDERED:

The proposal from the Department of Politics and International Studies to introduce a new course entitled 'MA in United States Foreign Policy' as set out in papers GFSS 22a-f/11-12.

RESOLVED:

That the proposal be approved, subject to conditions set by the Graduate Studies Committee of the Board of the Faculty of Social Sciences.

(iv) Warwick Business School

(A) Postgraduate Certificate in the Advanced Teaching of Shakespeare (draft unconfirmed minute GFSS 8(a)(i)/11-12 referred)

REPORTED:

- (1) That, at its meeting on 25 October 2011, the Graduate Studies Committee of the Board of the Faculty of Social Sciences had recommended that the proposal to introduce a new course entitled 'Postgraduate Certificate in the Advanced Teaching of Shakespeare', as set out in papers GFSS 7a-g/11-12, be approved, subject to receipt of examination conventions;
- (2) That, at its meeting on 10 November 2011, the Collaborative, Flexible and Distributed Learning Sub-Committee had resolved that the proposal from Warwick Business School to introduce a new course entitled 'Postgraduate

Certificate in the Advanced Teaching of Shakespeare' be approved by the Chair, subject to confirmation that the proposed external examiner is eligible to serve in this capacity (minute CFDLSC 18(a)/11-12 refers).

CONSIDERED:

The proposal from Warwick Business School to introduce a new course entitled 'Postgraduate Certificate in the Advanced Teaching of Shakespeare' as set out in papers GFSS 7a-g/11-12.

RESOLVED:

That the proposal be approved, subject to conditions set by the Graduate Studies Committee of the Board of the Faculty of Social Sciences and the Collaborative, Flexible and Distributed Learning Sub-Committee.

- (B) Master of Business Administration in Public Services (draft.....unconfirmed.....minute.....GFSS.....8(a)(ii)/11-12 referred).

REPORTED:

- (1) That, at its meeting on 25 October 2011, the Graduate Studies Committee of the Board of the Faculty of Social Sciences had recommended that the proposal to introduce a new course entitled 'Master of Business Administration in Public Services', as set out in papers GFSS 12a-c/11-12, be approved, noting that the MBA in Public Services is being introduced as part of an exit strategy for current Master of Public Administration students;
- (2) That it had been proposed that students who transfer onto the MBA (Public Services) would be considered under the approved MBA examination conventions which were in force at that time, noting that to avoid the potential for disadvantaging students it was further proposed that where aspects of the examination conventions that were in force at the point of initial enrolment were more advantageous to the student the Board of Examiners would apply such guidance in making progress or award decisions.

CONSIDERED:

The proposal from Warwick Business School to

introduce a new course entitled 'Master of Business Administration in Public Services' as set out in papers GFSS 12a-c/11-12.

RESOLVED:

That the proposal be approved.

41/11-12      Revised course proposals

A paper setting out recommendations for the approval of revisions to existing courses (paper BGS 35/11-12) as follows:

(a)      Faculty of Medicine

(i)      MSc in Research Methods in Health Sciences (minute GSFM 9(b)(i)/11-12 referred)

REPORTED:

That, at its meeting on 26 October 2011, the Graduate Studies Committee of the Board of the Faculty of Medicine had recommended that the proposal to revise the course entitled 'MSc in Research Methods in Health Sciences', as set out in paper M&CPD SC 7/11-12, be approved.

CONSIDERED:

The proposals from Warwick Medical School to revise the course entitled 'MSc in Research Methods in Health Sciences' as set out in paper M&CPD SC 7/11-12.

RESOLVED:

That the proposal be approved, subject to inclusion of the Project in the module list.

(ii)      Certificate in Diabetes Care (Blended Learning) (minute GSFM 9(b)(ii)/11-12 referred)

REPORTED:

That, at its meeting on 26 October 2011, the Graduate Studies Committee of the Board of the Faculty of Medicine had recommended that the proposal to revise the course entitled 'Certificate in Diabetes Care', as set out in paper M&CPD SC 10/11-12, be approved.

CONSIDERED:

The proposals from Warwick Medical School to revise the course entitled 'Certificate in Diabetes Care' as set out in paper M&CPD SC 10/11-12.

RESOLVED:

That the proposal be approved.

(b) Faculty of Science

(i) School of Life Sciences

(A) MSc in Plant Bioscience for Crop Production (minute SGS 5(e)(i)/11-12 referred)

REPORTED:

That the Chair of the Graduate Studies Committee of the Board of the Faculty of Science, acting on its behalf, had taken action to recommend that the proposal to discontinue the course entitled 'MSc in Plant Bioscience for Crop Production', as set out in paper BGS 39/11-12, be approved.

CONSIDERED:

The proposal from the School of Life Sciences to discontinue the course entitled 'MSc in Plant Bioscience for Crop Production' as set out in paper BGS 39/11-12.

RESOLVED:

That the proposal be approved.

(B) MSc in Enterprise in Horticulture (minute SGS 5(e)(i)/11-12 referred)

REPORTED:

That the Chair of the Graduate Studies Committee of the Board of the Faculty of Science, acting on its behalf, had taken action to recommend that the proposal to discontinue the course entitled 'MSc in Enterprise in Horticulture', as set out in paper BGS 39/11-12, be approved.

CONSIDERED:

The proposal from the School of Life Sciences to discontinue the course entitled 'MSc in Enterprise in Horticulture' as set out in paper BGS 39/11-12.

RESOLVED:

That the proposal be approved.

- (C) MSc in Environmental Bioscience in a Changing Climate (minute SGS 5(e)(iii)/11-12 referred)

REPORTED:

That the Chair of the Graduate Studies Committee of the Board of the Faculty of Science, acting on its behalf, had taken action to recommend that the changes to the course regulations for the course entitled 'MSc in Environmental Bioscience in a Changing Climate', as set out in paper BGS 39/11-12, resulting from the changes to module weightings previously approved, be approved.

CONSIDERED:

The proposal from the School of Life Sciences to change course regulations for the course entitled 'MSc in Environmental Bioscience in a Changing Climate' as set out in paper BGS 39/11-12, resulting from the changes to module weightings previously approved.

RESOLVED:

That the proposal be approved.

- (D) MSc in Sustainable Crop Production: Agronomy for the 21st Century (minute SGS 5(e)(iii)/11-12 referred)

REPORTED:

That the Chair of the Graduate Studies Committee of the Board of the Faculty of Science, acting on its behalf, had taken action to recommend that the changes to the course regulations for the course entitled 'MSc in Sustainable Crop Production: Agronomy for the 21st Century', as set out in paper BGS 39/11-12, resulting from the changes to module weightings previously approved, be approved.

CONSIDER:

The proposal from the School of Life Sciences to change course regulations for the course entitled 'MSc in Sustainable Crop Production: Agronomy for the 21st Century' as set out in paper BGS 39/11-12, resulting from the changes to module weightings previously approved.

RESOLVED:

That the proposal be approved.

- (E) MSc in Food Security (minute SGS 5(e)(iii)/11-12 referred)

REPORTED:

That the Chair of the Graduate Studies Committee of the Board of the Faculty of Science, acting on its behalf, had taken action to recommend that the changes to the course regulations for the course entitled 'MSc in Food Security', as set out in paper BGS 39/11-12, resulting from the changes to module weightings previously approved, be approved.

CONSIDERED:

The proposal from the School of Life Sciences to change course regulations for the course entitled 'MSc in Food Security' as set out in paper BGS 39/11-12, resulting from the changes to module weightings previously approved.

RESOLVED:

That the proposal be approved.

- (ii) Warwick Mathematics Institute

MSc in Mathematics and Statistics

REPORTED:

That, at its meeting on 1 November 2011, the Graduate Studies Committee of the Board of the Faculty of Science had recommended that the proposal to revise the MASDOC course regulations to add an optional module, as set out in paper SGS 33/11-12, be approved.

CONSIDERED:

The proposals from Warwick Mathematics Institute to revise the MASDOC course regulations as set out in paper SGS.33/11-12.

RESOLVED:

That the proposal be approved.

(c) Faculty of Social Sciences

(i) Department of Sociology

MA in Social Research (draft unconfirmed minute GFSS 10(a)(iv)/11-12 referred)

REPORTED:

That the Chair of the Graduate Studies Committee of the Board of the Faculty of Social Sciences, acting on its behalf, had taken action to recommend that the proposal to revise the course entitled 'MA in Social Research', as set out in paper GFSS 287a/10-11, be approved.

CONSIDERED:

The proposal from the Department of Sociology to revise the course entitled 'MA in Social Research', as set out in paper GFSS 287a/10-11.

RESOLVED:

That the proposal be approved.

(ii) Warwick Business School

PhD in Finance (draft unconfirmed minute GFSS 10(a)(v)/11-12 referred)

REPORTED:

That the Chair of the Graduate Studies Committee of the Board of the Faculty of Social Sciences, acting on its behalf, had taken action to recommend that the proposal to revise the course entitled 'PhD in Finance', as set out in paper GFSS 286/10-11, be approved, subject to receipt of a signed copy.

CONSIDERED:

The proposal from Warwick Business School to revise the course entitled 'PhD in Finance', as set out in paper GFSS 286/10-11.

RESOLVED:

That the proposal be approved, subject to conditions set by the Graduate Studies Committee of the Board of the Faculty of Social Sciences.

42/11-12      Postgraduate Awards

RECEIVED:

A list of approved Postgraduate Awards (paper BGS 36/11-12) as follows:

(a)      Faculty of Medicine

REPORTED:

That, at its meeting on 26 October 2011, the Graduate Studies Committee of the Faculty of Medicine had approved proposals to introduce the following new Postgraduate Awards (minutes GSFM 9(a)(ii)/11-12 and 9(a)(iii)/11-12 referred):

- (i)      Postgraduate Award in Clinical Investigations and Diagnostics for Health Professionals;
- (ii)      Postgraduate Award in Clinical Examination Skills for Health Professionals.

(b)      Faculty of Social Sciences

REPORTED:

That, at its meeting on 25 October 2011, the Graduate Studies Committee of the Board of the Faculty of Social Sciences had approved proposals to introduce the following new Postgraduate Awards (draft unconfirmed minute GFSS 9/11-12 referred):

- (i)      Postgraduate Award in Teaching Shakespeare;
- (ii)      Postgraduate Award in Stand up for Shakespeare 1;
- (iii)      Postgraduate Award in Stand up for Shakespeare 2;
- (iv)      Postgraduate Award in Career Coaching and Counselling;
- (v)      Postgraduate Award in Career Development Theories;
- (vi)      Postgraduate Award in Career-related Learning;
- (vii)      Postgraduate Award in Career, Vocation and Calling;
- (viii)      Postgraduate Award in Organisations and Labour Markets.

43/11-12      Next meeting

REPORTED:

That the next meeting of the Board would be on Monday 16 January 2012, 2pm, in the Council Chamber, University House.