

## UNIVERSITY OF WARWICK

### Board of Graduate Studies

Minutes of the meeting of the Board of Graduate Studies held on Wednesday 13 October 2010.

Present: Professor J Labbe (Chair), Professor S Ali, Dr C Bilton, Professor S Bruzzi, Mrs J Cooper, Dr A Dowd, Dr F Griffiths, Dr D Leadley, Mr S Ruston, Ms A Stewart, Professor J Swan, Dr P Taylor, Dr J Vickery.

Apologies: Professor R Napier, Professor J Neelands.

In attendance: Dr C Edgar for item 11/10-11, Ms R Davis for item 9(d)/10-11, Professor S Fuller for item 12(a)/10-11, Dr J Gardner, Mr A Higgins, Dr E Jensen for item 12(a)/10-11, Mr M Mik, Mr N Stockton.

#### 1/10-11 Terms of Reference

##### CONSIDERED:

A proposal that the terms of reference of the Board be amended as follows (insertions underlined, ~~deletions struck through~~):

- (a) To regulate the admission of all graduate students and, subject to the Regulations Governing Taught Postgraduate Degrees and the Regulations Governing Research Degrees, the initial conditions of registration and any change of these conditions;
- (b) To make recommendations to the Senate, via the Academic Quality and Standards Committee, after consultation with the Faculty Boards, Departments and Graduate Studies Committees, if appropriate, on all matters to do with graduate study in the University;
- (c) To make recommendations on the appropriate provision of academic resources and social facilities for postgraduate students in the University;
- (d) To make awards partly or wholly established from University funds to graduate students and to nominate students for postgraduate awards made by external bodies;
- (e) To advise the Senate, via the Academic Quality and Standards Committee, on any general or specific strategic considerations regarding postgraduate study or research in the University;
- (f) To review ~~periodically all~~ postgraduate courses in the University as required;
- (g) To scrutinise all new postgraduate degree and course proposals and recommend approval to the Senate via the Academic Quality and Standards Committee;
- (h) To advise the Academic Quality and Standards Committee on matters

relating to examinations for postgraduate degrees;

- (i) To advise the Academic Quality and Standards Committee on the role of internal and external examiners for postgraduate degrees;
- (j) ~~To report to the Academic Quality and Standards Committee annually on the issues raised in reports by external examiners~~ To consider external examiner's reports, annual course reviews, strategic departmental review reports and Student Staff Liaison Committee reports, to intervene with departments where issues arise and to advise the Academic Quality and Standards Committee on substantive issues of concern;
- (k) To consider requests for variations to the AP(C/E)L policy, referring to the Academic Quality and Standards Committee where matters of principle arise.

RECOMMENDED (to the Academic Quality and Standards Committee):

That the revised terms of reference be approved.

2/10-11 Membership of the Board 2010/2011

REPORTED:

- (a) That the membership of the Board for 2010/11 was as set out in paper BGS 1/10-11;
- (b) That Professor R Napier had been confirmed as the second member of academic staff appointed by the Board of the Faculty of Science from amongst the members of the Graduate Studies Committee;
- (c) That names of student representatives would be announced following the outcome of the Students' Union Autumn 2010 elections.

3/10-11 Freedom of Information Act: Publication Scheme

REPORTED:

- (a) That the University committed to publishing the minutes, agendas and non-reserved business of University bodies and committees on the University website, as part of its Publication Scheme under the Freedom of Information Act 2000;
- (b) That members of the Board were reminded that minutes of Board meetings would be published in this way.

4/10-11 Membership of Sub-Committees

Graduate Awards and Nominations Sub-Committee

CONSIDERED:

The election of representatives to the Graduate Awards and Nominations Sub-Committee.

RESOLVED:

- (a) That a representative of the Faculty of Arts was still to be identified, noting that any eligible Board member wishing to serve on the Sub-Committee should approach the Chair directly;
- (b) That Dr F Griffiths would serve as the member from the Faculty of Medicine;
- (c) That Dr A Dowd would serve as the member from the Faculty of Science;
- (d) That a representative of the Faculty of Social Sciences was still to be identified, noting that any eligible Board member wishing to serve on the Sub-Committee should approach the Chair directly, noting that it had been subsequently confirmed that Professor S Ali would serve;
- (e) That the Chairs of the Graduate Studies Committees would nominate Faculty selectors in due course.

5/10-11 Nomination for Membership of the Board of Undergraduate Studies

CONSIDERED:

The nomination of Professor J Neelands as the representative of the Board to serve on the Board of Undergraduate Studies.

RESOLVED:

That Professor J Neelands be nominated as the representative of the Board to serve on the Board of Undergraduate Studies.

6/10-11 Nomination of Student Member on the University Research Ethics Committee

REPORTED:

That the Chair had approved for recommendation to the Council that Mr S Ruston, the Students' Union Education Officer for 2010/11, serve as the student member on the University Research Ethics Committee.

7/10-11 Planning Business for 2010/2011

CONSIDERED:

- (a) An update from the Secretary setting out progress made towards the Vision 2015 targets (paper BGS 2/10-11);
- (b) A paper from the Chair setting out the main objectives of the Board over the coming year (paper BGS 3/10-11).

RESOLVED:

- (c) That consistency in student data gathering and reporting was paramount for the purposes of assessment of progress to date and

further planning towards doubling postgraduate research student numbers as set out by Vision 2015;

- (d) That reflection on Vision 2015 targets was necessary in light of the current economic climate and its impact on the Higher Education sector in general and postgraduate funding in particular;
- (e) That the impact of potential differential fees on Postgraduate Taught courses be discussed during the course of this academic year, taking account of Warwick Business School experience in this area;
- (f) That the International Office and the Student Admissions and Recruitment Office could assist in market research and establishing competitors' rates to inform departmental decisions on fees;
- (g) That in light of the Browne Review, consideration be given to the ways of attracting Home/EU postgraduate students to ensure balanced representation of Home/EU and Overseas students registered on postgraduate courses across the University;
- (h) That skills training required consideration at both Faculty and University levels to eliminate duplication of effort and costs, it being noted that:
  - (i) Individual Faculty Graduate Studies Committees were invited to discuss these issues and report back to the Board;Note: Skills training was discussed further below under item 9(d).
- (i) That the format of student funding was to be considered during the course of the year.

8/10-11 Minutes of the last meeting

RESOLVED:

That the minutes of the meeting of the Board held on 10 June 2010 be approved.

9/10-11 Matters arising on the Minutes

- (a) ESRC DTC Application (minutes 112/09-10, 88/09-10, 54(d)/09-10 and 44(d)/09-10 referred)

REPORTED:

- (i) That the University had submitted an application for accreditation as an ESRC Doctoral Training Centre (DTC) in March this year, expecting to learn the outcome of the application for accreditation in July and the number of allocated studentships shortly thereafter;
- (ii) That the ESRC had notified the University over the summer that the decision on accreditation and the allocation of studentships had been delayed, with the latter only to be announced following the Comprehensive Spending Review;

- (iii) That the University was subsequently informed at the end of August that the decision on *both* accreditation and allocation of studentships had been rescheduled until the outcome of the Comprehensive Spending Review was known;
  - (iv) That in response to the ESRC's statement that it might be necessary to review the relationship between accreditation and the allocation of studentships, which might involve a tightening of the accreditation criteria, the Vice-Chancellor wrote to the ESRC to express the University's concern;
  - (v) That in mid September, the ESRC asked the University for further evidence in support of its application to inform the final decision on accreditation and allocation and that this was supplied to the ESRC at the end of September;
  - (vi) That no new information would be available until January 2011;
  - (vii) That discussions were under way across the University with regard to possible DTC arrangements to allow for a quick start once the ESRC makes its decision available.
- (b) Changes to administration of the Arts and Humanities Research Council Block Grant Partnership

REPORTED:

That with effect from 1 October 2010, the AHRC made significant changes to the financial administration of its Block Grant Partnership, specifically to the Research Training Support Grant (RTSG), noting the following:

- (i) That the AHRC would provide the University with an RTSG to cover the costs of study visits and conference attendance for AHRC-funded doctoral students, which would be administered by the Graduate School. The money being made available was very limited and it would no longer be possible to fund every application for a study visit or conference attendance;
- (ii) That students seeking RTSG support would be required to apply to the Graduate School, explaining why their proposed study visit or conference attendance was essential to their PhD. Applications would be considered by a selection committee to be chaired by the Chair of the Board of Graduate Studies or her nominee;
- (iii) That given the timing of the introduction of the RTSG, the Graduate School was likely – exceptionally and this year only – to allow retrospective applications from students who had already made plans and submitted applications for trips this autumn (1 October – 31 December 2010);
- (iv) That departments had been asked to consider how they might support AHRC doctoral award-holders who do not receive RTSG funding, particularly those who were currently enrolled and who

might have been expecting AHRC funding for study visits or conference attendance.

- (c) An Update on Postgraduate Scholarships (minute 106/09-10 referred)

RECEIVED:

A report from the Assistant Registrar (Graduate School) giving an update on the administration of Postgraduate Scholarships (paper BGS 4/10-11).

- (d) Centre for Student Careers and Skills' Consultation on the Research Students Skills Programme (minute 113/09-10 referred)

RECEIVED:

- (i) An oral update from the Head of Student Development on the June-July consultation exercise undertaken by the Centre for Student Careers and Skills on the realised and potential development needs of postgraduate research students at the University of Warwick and presentation of the re-designed programme;
- (ii) A report on student attendance of skills programme in 2009/10 by topic, by departments across the University and by departments within individual faculties (paper BGS 11/10-11);
- (iii) A draft content of the new skills programme to be rolled out in Spring 2011 (paper BGS 12/10-11).

CONSIDERED:

The ways in which skills training at departmental, faculty and University level might be usefully amalgamated to prevent duplication of effort and costs.

RESOLVED:

- (i) That the Centre for Student Careers and Skills be commended on the work undertaken following the consultation exercise and on the shape of the re-designed programme.
- (ii) That a working group be convened consisting of the Chair of Board, the Chairs of the Faculty Graduate Studies Committees, the Head of Student Development and Library representatives to take proposals for better coordination between departmental, faculty and University skills programmes forward, including consideration of the appropriate methodology and location for delivery of subject specific research methods training vs. more generic support.

- (e) Roberts Funding

REPORTED:

- (i) That the last Roberts payment was due later in October 2010, thus effectively halving the funding for this year as previously two payments had been received each year. Plans were finalised for the 2010/11 central postgraduate research skills programme, based upon the consultation exercise undertaken in late 2009/10. The remaining Roberts funds were supporting faculty-specific skills programmes as well as the central programme for this academic year. In addition to the Student Development staff within Student Careers and Skills, Roberts funding also supported staff delivering teacher training, careers guidance, employer liaison, e-learning, and information provision/statistical analysis;
  - (ii) That the Comprehensive Spending Review was scheduled for 20 October 2010, and until the outcomes were known and fully understood, the University was not in a position to plan with any certainty for postgraduate researcher development and support from 2011/12 onwards.
- (f) Postgraduate Research Annual Report Process (minute 82/09-10 referred)

REPORTED:

- (i) That as a result of a technical problem identified by Tribal, the provider of our student record system (SITS), automation of the generation and processing of postgraduate research student Annual Report Forms had been delayed.
  - (ii) The Graduate School was working closely with Tribal and colleagues in the Management Information and Planning team to resolve the technical problem.
  - (iii) That, as a result, the 'old' Annual Report Form was sent out via email in July to ensure that students' experience during 2009-10 was captured and a report thereon would be prepared for the next meeting of the Board.
- (g) New 4-year Standard Period of Registration for Full-Time PhD Students (minutes 101/09-10 and 63/09-10 referred)

RECEIVED:

An oral report from the Chair on the implementation of the new four-year PhD registration period.

REPORTED:

- (i) That non-academic services had been asked to provide feedback on the issues within their remit arising from the change in standard registration.
- (ii) That the expectation was not that students had an additional year to complete. Existing study periods and expectations would apply, i.e. that (with the exception of certain funding body criteria) students would normally complete within three years;

- (iii) That discussions as to the implications for fees were on-going.

RESOLVED:

That Faculty Graduate Studies Committees be requested to discuss the academic implications of this change and report to the next meeting of the Board.

10/10-11 Chair's Business

(a) Fulbright-Warwick and Warwick Marshal Scholarships

REPORTED:

- (i) That the Fulbright-Warwick Scholarship and Warwick Marshall Scholarship were both awarded for the first time, noting that the winners were both embarking on Master's courses at the University in 2010-11.
- (ii) That the Chair had met both students to welcome them to the University.

RESOLVED:

That relevant departments (e.g. Postgraduate Admissions, Academic Departments, the Graduate School) devise means to ensure full communication regarding the enrolment of such students.

(b) New International Scholarship Programme (minutes SC 10/10-11 and SC 713/09-10 referred)

REPORTED:

- (i) That at its meeting on 26 July 2010 the Steering Committee approved the establishment of a new central scholarships fund to support the University's commitment towards Global Widening Participation.
- (ii) That at its meeting on 4 October 2010, the Steering Committee considered and approved:
- (A) The proposal that the new central scholarships fund be targeted at international PGR students, with the possibility of a 1+3 model being introduced in later years of the scheme;
- (B) The proposal that Option 1 for the structure of the scheme be adopted;
- (C) The proposal that, should there be funds in excess of the awards to be offered in any one year of the scheme due to a higher-than-estimated proportion of Band 1 awards being made, these funds be used as top-up awards for international WPRS recipients who would otherwise only have their fees covered at the Home/EU rate;



- (D) The proposal that the new scholarships fund be run alongside existing scholarship schemes such as WPRS, adopting the same selection and admission procedures but maintaining distinct identities as different scholarship offerings, but that a wider review of the University's overall financial aid provision be undertaken in the medium to longer term with a view to streamlining and optimising the University's entire range of student support;
- (E) An appropriate nomenclature for the new scholarships scheme;
- (F) The proposal that the new scholarships fund be administered through the Graduate School;
- (iii) That the Finance and General Purposes Committee at its meeting on 5 October 2010 confirmed the proposed new scholarships budget.

Note: The administration of the new international scholarship scheme was discussed further above under item 9(c).

- (c) Erasmus Mundus applications submitted in 2009-10 (minute 77(b)/09-10 referred)

REPORTED:

That the following three Erasmus Mundus applications submitted to the European Commission in April had been unsuccessful:

- (iii) Warwick Business School: MA in International and European Employment Relations;
- (ii) Complexity Science: PhD in Complex Systems;
- (ii) School of Engineering: PhD in Chemical Engineering.

- (d) PGR Recruitment Activities

RECEIVED:

A paper on recent and forthcoming Postgraduate Research recruitment activities (paper BGS 5/10-11).

- (e) Directors of Graduate Studies' Lunch

REPORTED:

That the Autumn term meeting for Directors of Graduate Studies would take place on 25 November 2010 at 12.30pm in the Council Chamber.

11/10-11 References for Applications to Postgraduate Study

RECEIVED:

A report from the Assistant Registrar (Postgraduate Admissions) on reference requirements for applications to postgraduate study (paper BGS 6/10-11).

RESOLVED:

- (a) That electronic signatures be permissible on hard-copy references provided on original letter-headed stationery;
- (b) That other existing standards should remain in place, subject to cases made by individual departments/course selectors to the Assistant Registrar (PG Admissions).

12/10-11      New Course Proposals

(a)    Faculty of Social Sciences

(i)    Department of Sociology

MSc in Science, Media and Public Policy

CONSIDERED:

A request from the Department of Sociology for an in principle approval of a new MSc course in Science, Media and Public Policy (paper BGS 7/10-11).

RESOLVED:

That the proposal be approved, in principle, noting that the Board would receive full paperwork in due course.

(ii)   Warwick Business School

MSc in Accounting and Finance

CONSIDERED:

A request from Warwick Business School for an in principle approval of a new MSc course in Accounting and Finance (paper BGS 8/10-11).

RESOLVED:

That the proposal be approved, in principle, subject to assurance that professional body criteria and requirements were being met.

13/10-11      Chair's Action

RECEIVED:

A report on items approved by the Chair on behalf of the Board (paper BGS 9/10-11), as follows:

(a)    Faculty of Arts

(i) Department of History

MA in Humanities (Caribbean Studies)

REPORTED:

- (A) That the Chair of the Graduate Studies Committee of the Faculty of Arts, acting on its behalf, had taken action to approve a proposal from the Department of History to discontinue the course “MA in Humanities (Caribbean Studies)”;
- (B) That the Chair of the Board, acting on its behalf, had subsequently taken action to approve the proposal from the Department of History to discontinue the course “MA in Humanities (Caribbean Studies)” with immediate effect.

(ii) Theatre, Performance & Cultural Policy Studies

MA in International Performance Research (Erasmus Mundus)

REPORTED:

That the Chair of the Board, acting on its behalf, had taken action to approve a proposal to add the University of the Arts in Belgrade as a new collaborative partner to the existing consortium delivering the MA in International Performance Research, noting that the proposal had also been approved by the Chair of the Academic Quality and Standards Committee.

(b) Faculty of Medicine

Warwick Medical School

(i) Postgraduate Award “Mixed Methods for Health Research” (minute GCFM 8(f)/09-10 refers)

REPORTED:

- (A) That, at its meeting on 3 February 2010, the Graduate Studies Committee of the Faculty of Medicine considered a proposal to introduce a new Postgraduate Award entitled “Mixed Methods for Health Research” (papers DMAP 29/09-10 and DMAP 30/09-10) and resolved (*inter alia*) that the proposal not be approved, and that the proposal be revised as outlined in the minutes;
- (B) That the proposal had subsequently been amended and that the Chair of the Graduate Studies Committee of the Faculty of Medicine, acting on its behalf, had taken action to approve the new Postgraduate Award entitled “Mixed Methods for Health Research” (papers DMAP 29/09-10 (revised 2) and DMAP 30/09-10 (revised 2));
- (C) That the Chair of the Board, acting on its behalf, had taken

action to approve the new Postgraduate Award entitled “Mixed Methods for Health Research” (papers DMAP 29/09-10 (revised 2) and DMAP 30/09-10 (revised 2)).

- (ii) “Certificate in Understanding and Facilitating Health Behaviours for Health Professionals” (minute GCFM 19(h)/09-10 refers)

REPORTED:

- (A) That, at its meeting on 17 May 2010, the Graduate Studies Committee of the Faculty of Medicine considered a proposal to introduce a new course entitled “Certificate in Understanding and Facilitating Health Behaviours for Health Professionals” (papers DMAP 86/09-10, DMAP 87/09-10 and DMAP 88/09-10) and resolved (*inter alia*) that the proposal not be approved, and that the proposal be revised as outlined in the minutes;
- (B) That the proposal had subsequently been amended and that the Chair of the Graduate Studies Committee of the Faculty of Medicine, acting on its behalf, had taken action to approve the new course entitled “Certificate in Understanding and Facilitating Health Behaviours for Health Professionals” (papers DMAP 86/09-10 (revised 2), DMAP 87/09-10 (revised 2) and DMAP 88/09-10 (revised 2));
- (C) That the Chair of the Board, acting on its behalf, had taken action to approve the new course entitled “Certificate in Understanding and Facilitating Health Behaviours for Health Professionals” (papers DMAP 86/09-10 (revised 2), DMAP 87/09-10 (revised 2) and DMAP 88/09-10 (revised 2)).

- (iii) Postgraduate Award “Public Mental Health and Wellbeing: Measurement, Determinants and Promotion (minutes 105(a)(ii)/07-08 and GCFM 26(d)/07-08 refer)

REPORTED:

- (A) That the Graduate Studies Committee of the Faculty of Medicine, at its meeting on 13 May 2008, considered a proposal for a new module and postgraduate award entitled “Public Mental Health and Wellbeing: Measurement, Determinants and Promotion” (papers DMAP 84/07-08 (revised) and DMAP 85-86/07-08) and recommended to the Board that the proposal be approved;
- (B) That, at its meeting on 5 June 200, the Board considered the proposal for a new module and postgraduate award entitled “Public Mental Health and Wellbeing: Measurement, Determinants and Promotion” (papers DMAP 84/07-08 (revised) and DMAP 85-86/07-08) and resolved that the proposal be approved, subject to:
- (1) An indication of student demand;

(2) Confirmation that all staff listed will be involved in delivery of the PGA;

(C) That clarification on the points previously raised by the Board had now been received, noting that the long delay was due to changes in personnel within WMS, and that the Chair of the Board, acting on its behalf, had taken action to approve the new Postgraduate Award entitled “Public Mental Health and Wellbeing: Measurement, Determinants and Promotion”, as set out in papers DMAP 84/07-08 (revised 2), DMAP 85/07-08 (revised) and DMAP 86/07-08 (revised).

(c) Faculty of Social Sciences

(i) Institute of Education

(A) Postgraduate Award “Foundation Research Methods in Education” (minutes BGS 39(d)(iv)(A)/09-10 and GFSS 12(e)(i)/09-10 refer)

REPORTED:

(1) That, at its meeting on 27 October 2009, the Graduate Studies Committee of the Faculty of Social Sciences considered a proposal to introduce a new Postgraduate Award entitled “Foundation Research Methods” (papers GFSS 44/09-10 and GFSS 45/09-10) and recommended that the proposal be approved, subject to a change of title to indicate that the award focuses on research methods in education;

(2) That the Institute of Education had subsequently indicated that the proposed title of the Postgraduate Award is “Foundation Research Methods in Education”.

(3) That, at its meeting on 19 November 2009, the Board considered the proposal to introduce a new Postgraduate Award entitled “Foundation Research Methods in Education”, as set out in papers GFSS 44/09-10 and GFSS 45/09-10, and resolved that the proposal be approved, subject to receipt of a revised proposal form with the correct course title on;

(4) That a revised proposal form had subsequently been received from the Institute of Education.

(B) “Postgraduate Certificate in Innovation in Education (Advanced Teaching Through Peer Coaching)” (minutes BGS 69(c)(i)(F)/09-10, CFDLSC 22(d)/09-10 and GFSS 23(a)(ix)/09-10 refer)

REPORTED:

(1) That, at its meeting on 2 February 2010, the Graduate

Studies Committee of the Faculty of Social Science considered a proposal to introduce a new course entitled “Postgraduate Certificate in Innovation in Education (Advanced Teaching Through Peer Coaching)”, as set out in papers GFSS 145 - 151/09-10, and recommended that the proposal be approved;

- (2) That the Collaborative, Flexible and Distributed Learning Sub-Committee at its meeting held on 11 February 2010 recommended (to the Academic Quality and Standards Committee) that the proposal from the Institute of Education to introduce a new Postgraduate Certificate in Innovation in Education (Advanced Teaching through Peer Coaching), as an extension to the existing collaboration with the Specialist Schools and Academies Trust, be approved as set out in papers GFSS 145/09-10 and 147-151/09-10;
- (3) That the Board, at its meeting on 23 February 2010 considered a proposal to introduce a new course entitled “Postgraduate Certificate in Innovation in Education (Advanced Teaching Through Peer Coaching)” (papers GFSS 145 – 151/09-10), and resolved that the proposal be approved, subject to clarification of the rationale for the very high percentage of teaching by non-Warwick staff, and confirmation of the measures taken to ensure that delivery can be safeguarded;
- (4) That the request clarification had subsequently been received from the Institute of Education and that the Chair of the Board, acting on its behalf, had taken action to approve the new course entitled “Postgraduate Certificate in Innovation in Education (Advanced Teaching Through Peer Coaching)”, as set out in papers GFSS 145 – 151/09-10.

(C) “MA in Educational Innovation” (minutes BGS 69(c)(i)(E)/09-10 and GFSS 23(a)(viii)/09-10 refer)

REPORTED:

- (1) That, at its meeting on 2 February 2010, the Graduate Studies Committee of the Faculty of Social Science considered a proposal to introduce a new course entitled “MA in Educational Innovation”, as set out in papers GFSS 127/09-10, GFSS 128/09-10, GFSS 129/09-10 and GFSS 130/09-10, and recommended that the proposal be approved;
- (2) That, at its meeting on 23 February 2010, the Board considered the proposal to introduce a new course entitled “MA in Educational Innovation” (papers GFSS 127/09-10, GFSS 128/09-10, GFSS 129/09-10 and

GFSS 130/09-10), and resolved that the proposal be approved, subject to:

- (a) Confirmation of the duration of the course for full-time and part-time study;
  - (b) Confirmation of whether CFDLSC approval is required for the DL elements;
  - (c) Modification of the learning outcomes to ensure they are demonstrably at M-level;
  - (d) Confirmation that the full course will be available to those without a PGCE;
- (3) That clarification on all four queries raised by the Board had subsequently been received from the Institute of Education and that the Chair of the Board, acting on its behalf, had taken action to approve the new course entitled “MA in Educational Innovation”, as set out in papers GFSS 127/09-10, GFSS 128/09-10, GFSS 129/09-10 and GFSS 130/09-10 (revised);

(D) Revision of PGCE 14-19 diploma titles

REPORTED:

- (1) That following a notification from the Training and Development Agency for Schools (TDA) regarding the funding of Secondary PGCE 14-19 Diplomas, the Institute of Education, in order to fulfil University commitment to students who had already accepted places on the ‘Creative and Media’ and ‘Society, Health and Development’ Diploma course, and to maintain funding levels, has requested the following:
- (a) That the ‘Secondary PGCE 14-19 Diplomas Creative and Media’ course be re-named ‘Secondary PGCE Media’;
  - (b) That the ‘Secondary PGCE 14-19 Diploma Society, Health and Development’ course be re-named ‘Secondary PGCE Health and Social Care’.
- (2) That the Chair of the Board, acting on its behalf, had taken action to approve the new course names ‘Secondary PGCE Media’ and ‘Secondary PGCE Health and Social Care’.
- (3) That the Chair of the Graduate Studies Committee of the Board of the Faculty of Social Sciences, acting on its behalf, had subsequently also taken action to approve these changes.

(ii) School of Health and Social Studies

(A) “MA in Applied Social Research with a specialism in Social

Work” (minutes BGS 40(a)(i)(B)/09-10 and GFSS 13(c)(ii)/09-10 referred)

REPORTED:

- (1) That, at its meeting on 27 October 2009, the Graduate Studies Committee of the Faculty of Social Sciences considered a proposal to revise the course entitled “MA in Applied Social Research with a specialism in Social Work” (paper GFSS 10/09-10) and recommended that the proposal be approved;
  - (2) That, at its meeting on 19 November 2009, the Board considered a proposal to revise the course entitled “MA in Applied Social Research with a specialism in Social Work”, as set out in paper GFSS 10/09-10, and resolved that the proposal be approved, subject to the deletion of the reference to the MRes on p.7 of the form;
  - (3) That the amendment to the form requested by the Board had subsequently been made.
- (B) “MPhil/PhD in the Built Environment, Health and Wellbeing” (minutes BGS 39(d)(iii)/09-10 and GFSS 12(c)(i)/09-10 refer)

REPORTED:

- (1) That, at its meeting on 27 October 2009, the Graduate Studies Committee of the Faculty of Social Sciences considered a proposal to introduce a new course entitled “MPhil/PhD in the Built Environment, Health and Wellbeing” (papers GFSS 7/09-10 and GFSS 84/09-10) and recommended that the proposal be approved;
- (2) That, at its meeting on 19 November 2010, the Board considered the proposal to introduce a new course entitled “MPhil/PhD in the Built Environment, Health and Wellbeing”, as set out in papers GFSS 7/09-10 and GFSS 84/09-10, and resolved that the proposal be approved, subject to clarification on whether students “expected” to take research training modules will be assessed and, if so, whether they will be required to pass these modules at a certain level;
- (3) That clarification had been received from the School of Health and Social Studies that students will not be assessed on research training modules, and that the Chair of the Board, acting on its behalf, had taken action to approve the proposal to introduce a new course entitled “MPhil/PhD in the Built Environment, Health and Wellbeing”, as set out in papers GFSS 7/09-10 and GFSS 84/09-10.



14/10-11      Postgraduate Forum and Students' Union

RECEIVED:

An oral report from the Education Officer, noting the following:

- (a) That a ballot to elect members to the Postgraduate Forum and student representatives of the Board would take place in week 3.

15/10-11      Graduate School Newsletters

RECEIVED:

The Summer 2010 newsletter issued by the Graduate School since the last meeting of the Board (paper BGS 10/10-11).

REPORTED:

That the next Graduate School newsletter would be circulated shortly, focusing on operational matters and deadlines relevant to the postgraduate research community.

16/10-11      Extension Charge for Students Resubmitting a PGT Project or Dissertation (minutes 93/09-10 and 95/09-10 referred)

RECEIVED:

A request that the matter of extension charge for students resubmitting a PGT project or dissertation be considered at the next Board meeting.

17/10-11      Next meeting

REPORTED:

That the next meeting of the Board would be on **Thursday 18 November 2010**.

AH/MM 18.10.10