

UNIVERSITY OF WARWICK

Board of Graduate Studies

Minutes of the Board of Graduate Studies meeting held on Tuesday 11 October 2011.

Present: Professor J Labbe (Chair), Dr C Bilton, Ms J Cooper, Dr A Dowd, Professor R Earle, Professor F Griffiths, Dr J Kidd, Professor D Leadley, Professor R Napier, Professor J Neelands, Dr A Phillips, Mr S Ruston, Ms A Stewart, Professor J Swan, Dr J Vickery, Professor M Wills.

Apologies: Professor R Aldrich, Professor K Butcher, Dr B Clift, Mr D Salter, Dr P Taylor.

In attendance: Mr A Higgins (for item 11(a)/11-12), Mr M Mik, Mr D Pearson, Mrs R Wooldridge Smith.

1/11-12 Terms of Reference

REPORTED:

That the terms of reference of the Board were as follows:

- (a) To regulate the admission of all graduate students and, subject to the Regulations Governing Taught Postgraduate Degrees and the Regulations Governing Research Degrees, the initial conditions of registration and any change of these conditions;
- (b) To make recommendations to the Senate, via the Academic Quality and Standards Committee, after consultation with the Faculty Boards, Departments and Graduate Studies Committees, if appropriate, on all matters to do with graduate study in the University;
- (c) To make recommendations on the appropriate provision of academic resources and social facilities for postgraduate students in the University;
- (d) To make awards partly or wholly established from University funds to graduate students and to nominate students for postgraduate awards made by external bodies;
- (e) To advise the Senate, via the Academic Quality and Standards Committee, on any general or specific strategic considerations regarding postgraduate study or research in the University;
- (f) To review postgraduate courses in the University as required;
- (g) To scrutinise all new postgraduate degree and course proposals and recommend approval to the Senate via the Academic Quality and Standards Committee;
- (h) To advise the Academic Quality and Standards Committee on matters relating to examinations for postgraduate degrees;

- (i) To advise the Academic Quality and Standards Committee on the role of internal and external examiners for postgraduate degrees;
- (j) To consider external examiners' reports, annual course reviews, strategic departmental review reports and Student Staff Liaison Committee reports; to intervene with departments where issues arise and to advise the Academic Quality and Standards Committee on substantive issues of concern;
- (k) To consider requests for variations to the AP(C/E)L policy, referring to the Academic Quality and Standards Committee where matters of principle arise.

CONSIDERED:

A paper from the Secretary on the Terms of Reference of the Board (paper BGS 1/11-12).

2/11-12 Membership of the Board 2011/2012

REPORTED:

That the membership of the Board for 2011/12 was as set out in paper BGS 2/11-12 (revised).

3/11-12 Schedule of meetings of the Board

REPORTED:

That the Board would meet subsequently as follows during the academic year 2011-12, noting that all meetings would take place in the Council Chamber, University House:

Thursday 24 November 2011 at 2pm;
Monday 16 January 2012 at 2pm;
Friday 24 February 2012 at 10.30am;
Thursday 3 May 2012 at 2pm;
Thursday 7 June 2012 at 2pm.

CONSIDERED:

The desirability of moving to a regular schedule of morning meetings from the academic year 2012-13.

RESOLVED:

- (a) That meetings of the Board should ideally return to the original Tuesday (week 2) / Thursday (week 7) schedule from the academic year 2012-13;
- (b) That the option of morning meetings of the Board be explored for the academic year 2012-13, noting that a significant majority of the current membership could make necessary arrangements with prior warning and that alternating meeting days (Tuesday/Thursday) could

offset difficulties posed by prior teaching commitments.

4/11-12 Freedom of Information Act: Publication Scheme

REPORTED:

- (a) That the University committed to publishing the minutes, agendas and non-reserved business of University bodies and committees on the University website, as part of its Publication Scheme under the Freedom of Information Act 2000;
- (b) That members of the Board were reminded that minutes of Board meetings would be published in this way.

5/11-12 Membership of Sub-Committees

Graduate Awards and Nominations Sub-Committee

CONSIDERED:

The election of representatives to the Graduate Awards and Nominations Sub-Committee, noting that the formal membership was as follows:

- (a) The Chair of the Board as the Chair;
- (b) The Chairs of the Graduate Studies Committees of the Boards of the Faculties of Arts, Medicine, Science and Social Sciences;
- (c) Four members of the Board, one from each of the Faculties:
Faculty of Arts;
Faculty of Medicine;
Faculty of Science;
Faculty of Social Sciences.

With the additional representation of the following in determining awards to be made by the University:

- (d) Eight Faculty selectors, two from each of the Faculties:
Faculty of Arts;
Faculty of Medicine;
Faculty of Science;
Faculty of Social Sciences.

RESOLVED:

- (e) That Professor R Earle would serve as the member for the Faculty of Arts;
- (f) That Professor F Griffiths would serve as the member from the Faculty of Medicine;
- (g) That Dr A Dowd would serve as the member from the Faculty of Science;
- (h) That a representative of the Faculty of Social Sciences was still to be

identified, noting that the Chair of the Graduate Studies Committee of the Faculty of Social Sciences would approach eligible members of the Board and would report back to the Chair in order for confirmation to be provided to the Board at its November meeting;

- (i) That the Graduate Studies Committees would nominate Faculty selectors and report to the Board at its next meeting, noting that care should be taken to ensure spread of selectors across departments.

6/11-12 Nomination for Membership of the Board of Undergraduate Studies

CONSIDERED:

The nomination of a representative of the Board to serve on the Board of Undergraduate Studies.

RESOLVED:

That Professor J Neelands serve as the representative of the Board to serve on the Board of Undergraduate Studies.

7/11-12 Nomination of Student Member on the University Research Ethics Committee

CONSIDERED:

The nomination of a student member of the Board to serve on the University Research Ethics Committee.

RESOLVED:

That Mr S Ruston, the Students' Union Education Officer for 2011/12, be recommended to the Council as the student member on the University Research Ethics Committee.

8/11-12 Minutes of the last meeting

RESOLVED:

That the Minutes of the meeting of the Board held on 9 June 2011 be approved, noting that the Chair updated the Board, with regard to minute 87(b)(iii)/10-11, that she had been re-invited by FPSC to make a case for additional CIS scholarships to be funded for award in 2012/13.

9/11-12 Matters Arising on the Minutes

- (a) PGT Grade Descriptors and Award of Merits (minutes 87(f)/10-11, 74(d)/10-11, 54(f)/10-11, 20(j)/10-11, 104/09-10 and 60/09-10 referred)

REPORTED:

That the members of the Board were invited to vote between 30 June and 8 July 2011 on the institutional level for the Award of Merit, noting that:

- (i) 13 members of the Board were in favour of setting the level for the Award of Merit at 65%;
- (ii) 6 members of the Board were in favour of setting the level of the Award of Merit at 60%;
- (iii) 4 members of the Board abstained.

RECEIVED:

A paper from the Deputy Academic Registrar on the examination conventions for Master's courses amended to reflect the Award of Merit (paper S.3/11-12) considered by the Senate at its meeting on 5 October 2011, noting that the deadline for all remaining outstanding departmental examination conventions to be considered at the next meeting of AQSC was Friday 14 October 2011.

- (b) Research Students Skills Provision and Training (minutes 87(c)/10-11, 35(d)/10-11, 20(f)/10-11 and 9(d)/10-11 referred)

RECEIVED:

An oral report from the Chair regarding the proportion of the £200 PGR fee increase to be earmarked for research students' skills provision and training, noting that portion of the amount would support the PG Certificate in Transferable Skills in Science, the ESRC Doctoral Training Centre, and the Warwick Portfolio, with the remainder of the money supporting other centrally provided skills provision and training.

- (c) New Dedicated Postgraduate Space: Coventry House (minutes 87(g)/10-11, 74(f)/10-11, 56/10-11 and 36(g)/10-11 referred)

RECEIVED:

An oral report from the Chair on developments concerning the new postgraduate space in Coventry House, noting that building work was imminent and the postgraduate space was expected to be made available for use in early 2012.

RESOLVED:

That consideration be given to scheduling a meeting of the Board in the Spring term in the space.

- (d) Erasmus Mundus Call for Proposals (minutes 75(b)/10-11, 35(f)/10-11, 20(h)/10-11 and 10(c)/10-11 referred)

REPORTED:

That the University had been notified that none of the three bids submitted to the European Commission's competition for recognition and funding as Erasmus Mundus courses by the University had been successful.

CONSIDERED:

A report from the Assistant Registrar (Teaching Quality) setting out proposed improvements to the planning process for potential future Erasmus Mundus bids (paper BGS 5/11-12), noting that there was a clear preference for joint doctoral programmes.

RECOMMENDED (to the Academic Quality & Standards Committee):

That the recommendations made be adopted, it being noted that there remained scope for other HEIs to invite Warwick to enter into a consortium with them later than the proposed schedule indicated.

- (e) Parking Fees for PGR Students (minutes 74(e)/10-11, 54(i)/10-11 and 51/10-11 referred)

RECEIVED:

An oral report from the Chair on the issue of campus parking fees for PGR students.

RESOLVED:

That the Board supported a revision of parking fees for PGR students to bring them into line with those for members of staff on grades 1-5.

- (f) University of Warwick Open Society Institute Scholarship Allocation and Bid (minute 75(d)(vi)/10-11 referred)

REPORTED:

- (i) That the Open Society Foundation (OSF) would continue to provide scholarships for the 2012/2013 cohort of up to eight applicants from Kazakhstan, Mongolia, Belarus and Moldova, noting that eligible courses included the MA in Creative and Media Enterprises; MA in Global Media and Communications; MA in International Cultural Policy and Management; MA in Gender and International Development; and MA in Social Research;
- (ii) That whilst the number of scholarships was at the same level as previous years, there were a reduced number of eligible courses and Georgia was no longer included in the programme;
- (iii) That the OSF confirmed that they would not support any PhD scholarships in 2011/12, citing the OSF's 'transition in terms of its goals and strategies and more detailed formulation of our engagement in the region', noting that the situation would be reconsidered for 2012/13.

RESOLVED:

That the Assistant Registrar (Graduate School) contact the OSI to enquire as to the rationale for the dropping of Law courses from the portfolio of eligible courses.

10/11-12 Progress toward Strategy Targets and Planning Business for 2011/2012

CONSIDERED:

- (a) A paper from the Chair setting out the strategic priorities of the Board over the coming year (paper BGS 3/11-12);
- (b) A paper from the Secretary setting out progress towards the Vision 2015 target of doubling PGR numbers (paper BGS 4/11-12).

RESOLVED:

- (c) That the priorities for the Board over the coming year as set out in paper BGS 3/11-12 be approved, it being noted that departments were asked to be particularly mindful of the progress of students in the final stages of their PhD, conferral of whose award within the REF census period would benefit the University, and the progress of students needing to be kept on course for completion to schedule where slippage without exceptional circumstances would not be considered grounds for an extension request;
- (d) That the postgraduate student experience should be made a higher priority on departmental agendas as well as the University agenda;
- (e) That funding guides recently produced be circulated to departments via the URL.

11/11-12 Postgraduate Recruitment

CONSIDERED:

- (a) A report from the Director of Student Admissions and Recruitment Office on postgraduate student recruitment numbers for the 2011-12 academic year (paper BGS 16/11-12);
- (b) A paper from the Secretary and the Project Officer (PGR Recruitment) on the outcomes of the PGR Strategic Branding Workshop of 8 September 2011 (paper BGS 17/11-12).

RESOLVED:

- (c) That departments be encouraged to make offers to potential doctoral students promptly and subsequently reduce the number of outstanding decisions;
- (d) That a creation of new category be considered by the Director of Student Admissions and Recruitment Office for applicants who meet admissions criteria but where decisions were withheld in order to allow time for funding to be sought;

- (e) That the suggested straplines be approved, noting that strap line (v) required rewording to clarify meaning and increase impact.

12/11-12

Chair's Business

(a) Learning & Teaching Review

REPORTED:

- (i) That the Learning & Teaching Review would collate information the Board would normally seek via different routes and that the Board would be presented with the information considered in Review reports when available;
- (ii) That because of the Learning & Teaching Review the PGT and PGR Annual Course Reviews were suspended in 2011/12, with the exception of collaborative courses.

(b) Student Population Working Group

REPORTED:

That this Working Group was considering the future size and shape of the University and that the Chair of the Board was a member of the Working Group to represent postgraduate aspects of study.

(c) New mechanism for Warwick Collaborative Postgraduate Research Scholarships allocation

REPORTED:

- (i) That 4-5 awards were available for the academic year 2011/12;
- (ii) That 14 new awards were made available for the academic year 2012/13 as a consequence of new funds being made available through FPSC, HEIF and DARO;
- (iii) That the Board had been tasked by FPSC with finding a more transparent way of distributing these awards, which would ensure a more even allocation of the awards across the University.

RESOLVED:

- (iv) That the 4-5 awards for 2011/12 be made using the existing allocation mechanism on the 'first come first served' basis;
- (v) That allocations for 2012/13 be considered by the Chair and Deputy Chair of the Board, noting that where one of the two post holders' departments submitted an application for an award, the other would consider the proposal with one of the Chairs of Graduate Studies Committees;
- (vi) That 8 of the WCPRS awards for 2012/13 be allocated, two

per faculty, for distribution by a deadline to be set by the Chair and Deputy Chair of the Board;

- (vii) That all remaining WCPRS awards for 2012/13 be allocated through an open competition where proposals be made and considered jointly by the Chair and the Deputy Chair of the Board;
 - (viii) That any WCPRS awards allocated to faculties not distributed by the set deadline would be redistributed using the open competition later in the year;
 - (ix) That the Chair and the Deputy Chair of the Board discuss a sensible deadline and that departments be informed promptly of the deadline and the procedure;
 - (x) That an awareness-raising event be held, aimed predominantly at staff in the Faculty of Arts.
- (d) Wolfson, HEIF & DARO funding news

RECEIVED:

An oral report from the Chair on new funding for PGR scholarships, including 3 full scholarships from the Wolfson Foundation; 10 WCPRS awards from the Higher Education Innovation Fund (HEIF); and up to 5 WCPRS awards from philanthropic donations made through DARO.

13/11-12 Complaints Committee (minute CC 7(l)/10-11 referred)

REPORTED:

- (a) That the Complaints Committee, which met on 15 June 2011, recommended to the Board that it consider identifying principles of good practice for the supervision of postgraduate taught dissertations or projects, including the allocation of supervisors, for subsequent dissemination to departments;
- (b) That the Institutional Review which was to take place in Autumn term was being used to collate information on existing practice with the view to identifying principles of good practice and reporting back to the Board.

14/11-12 Postgraduate Research Experience Survey (PRES) 2011 and Postgraduate Taught Experience Survey (PTES) 2011 (minute 83/10-11 referred)

RECEIVED:

- (a) A detailed analysis of Warwick PRES 2011 results (paper BGS 6/11-12);
- (b) Detailed Warwick PRES 2011 results with the Russell Group aggregate results benchmark (paper BGS 7/11-12);

- (c) Higher Education Academy's *PRES 2011 Results* national report (paper BGS 8/11-12), an executive summary of the report (paper BGS 9/11-12) and the Headline Results report (paper BGS 10/11-12);
- (d) A detailed analysis of Warwick PTES 2011 results (paper BGS 11/11-12);
- (e) Detailed Warwick PTES 2011 results with the Russell Group aggregate results benchmark (paper BGS 12/11-12);
- (f) Higher Education Academy's *PTES 2011 Results* national report (paper BGS 13/11-12), an executive summary of the report (paper BGS 14/11-12) and the Headline Results report (paper BGS 15/11-12).

RESOLVED:

- (g) That the recommendations in papers BGS 6/11-12 and BGS 11/11-12 be approved;
- (h) That despite the low response rates the surveys provided useful data and that the University would participate in PTES and PRES in the future;
- (i) That participation in PTES was to be reviewed when a clearer timetable for the introduction of the PGT variant of NSS was available;
- (j) That departments should be more intensively involved in promoting PTES and PRES, noting that they had better means of encouraging a higher response rate;
- (k) That the Graduate School liaise with other central University services, particularly Student Careers and Skills to ensure that issues raised by students were properly considered and in order for a 'You said, we did' style feedback to be provided alongside 2012 surveys.

15/11-12 UUK-GuildHE Review of External Examining Arrangements (minutes AQSC 93(b)/10-11 and 82/10-11 referred)

REPORTED:

- (a) That the Academic Quality and Standards Committee (AQSC), at its meeting on 19 May 2011, considered:
 - (i) The final report and recommendations from the UUK review of external examining arrangements in universities and colleges in the UK (paper SC.419/10-11);
 - (ii) A paper from the Secretary on potential changes in response to the recommendations (paper AQSC 57/10-11).

and resolved (*inter alia*) that the recommendation to make external

examiners reports available to students be further considered at the Boards of Undergraduate and Graduate Studies, noting that the report on changes to the Academic Infrastructure (following the recent consultation considered by the Committee) was expected to be published shortly;

- (b) That the Steering Committee, at its meeting on 22 August 2011, approved a robust response to the QAA on its consultation on the section of the new Quality Code for HE on External Examining indicating that it was not supportive of the identity of Externals being made public.

16/11-12 Fulbright Summer School

CONSIDERED:

A call for Warwick to develop a Fulbright Summer School (paper BGS 18/11-12), together with an oral report from the Chair.

REPORTED:

That the University would not participate in the call for a 2012 Fulbright Summer School, but had instead expressed a strong intention to bid for 2013 and invited Board members to feed ideas and names of potential volunteers to be involved back to the Chair.

17/11-12 Reporting to the Higher Education Funding Council for England (HEFCE)

REPORTED:

That HEFCE no longer required a separate report from the University on PGR students and would be using University submission to the Higher Education Statistics Agency (HESA) instead.

18/11-12 Life Sciences BBSRC Doctoral Training Partnership bid (minutes SC 872/10-11 and 845/10-11 referred)

REPORTED:

- (a) That the University, as lead partner of a consortium with the University of Birmingham and the University of Leicester, submitted a bid to the BBSRC for a Doctoral Training Partnership by the deadline of 15 September 2011;
- (b) That, as lead partner, the University would undertake the administrative processes and provide initial student training in the first year of study;
- (c) That administrative costs were not fundable through the BBSRC DTP programme, and that the BBSRC expected a matched funding contribution from institutions;
- (d) That the DTP could expect to be awarded 40 to 50 PhDs overall, and that awards were being more selectively restricted to those institutions which could provide appropriate infrastructure to support

the research training environment.

19/11-12 AHRC BGP 2

CONSIDERED:

Preparations for the University's submission under the AHRC BGP2 call, together with copies of slides from the recent BGP2 Town meeting held on 14 September 2011 (papers BGS 19-20/11-12).

20/11-12 Chair's Action

RECEIVED:

A report on items approved by the Chair on behalf of the Board (paper BGS 21/11-12) as follows:

(a) Cross-Faculty Course Proposal

MSc in Behavioural and Economic Science (Economics Track) (TECS-C8P8) and MSc in Behavioural and Economic Science (Science Track) (TPSS-C8P7) (minutes BGS 96(a)/10-11, SGS 40/10-11 and GFSS 47(a)/10-11 referred)

REPORTED:

- (i) That, at its meeting on 9 June 2011, the Board considered a cross-faculty proposal from the Department of Psychology and the Department of Economics to revise the course originally entitled 'MSc in Economic and Psychological Science', as set out in papers SGS 118-120/10-11 and GFSS 269a-c/10-11, and resolved that the proposal be approved, subject to clarification of the different CATs weighting between the two tracks;
- (ii) That, following clarification that the two tracks were in fact two separate Master's courses with separate admissions processes, separate exam boards, separate SSLCs and separate course codes, the Chair of the Board, acting on its behalf, had subsequently taken action to approve the revised courses entitled 'MSc in Behavioural and Economic Science (Economics Track)' and 'MSc in Behavioural and Economic Science (Science Track)'.

(b) Faculty of Arts

Department of History of Art

MA in the History and Business of Art and Collecting (minute BGS 97(a)(ii)/10-11 referred)

REPORTED:

- (i) That, at its meeting on 9 June 2011, the Board considered a proposal from the Department of History of Art to approve

introduction of a new course entitled 'MA in the History and Business of Art and Collecting' (papers CFDLSC 105/10-11 and BGS 63-64/10-11) and resolved that the proposal be approved, subject to the clarification of the length of the PG Diploma (FT/PT); clarification of IELTS level, given that the University requirement is 6.5; clarification of circumstances allowing direct entry to Year 2; and subject to approval by AGSC;

- (ii) That the Chair of the Graduate Studies Committee of the Faculty of Arts, acting on its behalf, took action to approve the proposal, that clarification has been received of the length of the PG Diploma (FT/PT), of the IELTS level and of the circumstances allowing direct entry to Year 2, and that the Chair of the Board, acting on its behalf, had subsequently taken action to approve the introduction of the new course entitled 'MA in the History and Business of Art and Collecting'.

(c) Faculty of Science

(i) Warwick Manufacturing Group

MSc in Engineering Business Management for Defence and Security (minutes BGS 97(b)(i)(A)/10-11 and SGS 39(a)/10-11 referred)

REPORTED:

- (A) That, at its meeting on 9 June 2011, the Board considered a proposal from Warwick Manufacturing Group to approve introduction of a new course entitled 'MSc in Engineering Business Management for Defence and Security' (papers SGS 105-114/10-11) and resolved that the proposal be approved, subject to conditions set by the Graduate Studies Committee of the Faculty of Science and clarification of monitoring standards for the MSc project;
- (B) That the Graduate Studies Committee of the Faculty of Science had confirmed its conditions had been met, that clarification had been received of the monitoring standards for the MSc project, and that the Chair of the Board, acting on its behalf, had subsequently taken action to approve the introduction of the new course entitled 'MSc in Engineering Business Management for Defence and Security'.

(ii) Warwick Mathematics Institute

Introduction of an MPhil-PhD upgrade in the Warwick Mathematics Institute PhD programme

REPORTED:

That the Chair of the Board, acting on its behalf, had taken action to approve an introduction of an MPhil-PhD upgrade in the Warwick Mathematics Institute PhD programme with effect from October 2012 intake, noting that the introduction had previously been approved by the Chair of the Graduate Studies Committee of the Faculty of Science, acting on its behalf.

(d) Faculty of Social Sciences

(i) Department of Economics

Alteration of degree course regulations for the MSc in Economics and International Financial Economics (L1P7) and the MSc in Economics of Industrial Organisation (L1P8)

REPORTED:

That the Chair of the Board, acting on its behalf, had taken action to approve an alteration of course regulations for the MSc in Economics and International Financial Economics and the MSc in Economics of Industrial Organisation, allowing students to take optional modules from Warwick Business School as set out in papers GFSS269a-b/10-11, noting that the Chair of the Graduate Studies Committee of the Faculty of Social Sciences, acting on its behalf, previously took action to approve the alteration.

(ii) School of Health and Social Studies

(A) MA in Applied Social Research with Specialism in Islam in Contemporary Societies (minute BGS 67(c)(ii)/10-11 referred)

REPORTED:

- (1) That, at its meeting on 24 February 2011, the Board considered a proposal from the School of Health and Social Studies to revise the course entitled 'MA in Applied Social Research with Specialism in Islam in Contemporary Societies', papers GFSS 73a-c/10-11, and resolved that the proposal be approved, subject to clarification of optional core modules, course title and the length of the PG Diploma;
- (2) That clarification had been received of the optional core modules, course title and the length of the PG Diploma, and that the Chair of the Board, acting on its behalf, had subsequently taken action to approve the proposal to revise the course entitled 'MA in Applied Social Research with Specialism in Islam in Contemporary Societies'.

(B) Discontinuation of the MA in Islam in Contemporary Societies (M9P3)

REPORTED:

That the Chair of the Board, acting on its behalf, had taken action to approve discontinuation of the MA in Islam in Contemporary Societies, noting that it had previously been approved by the Chair of the Graduate Studies Committee of the Faculty of Social Sciences, acting on its behalf.

(iii) Warwick Institute of Education

(A) Alteration of length of Master's courses for part-time study

REPORTED:

That the Chair of the Board, acting on its behalf, had taken action to approve a retrospective alteration of course length for Warwick Institute of Education Master's courses from four years to a maximum of five years, a change necessitated by the removal of PPD funding and the Institute's attempts to offset negative impact thereof on recruitment of part-time home students by allowing for fees being payable over a longer period of time, noting that this change had been reflected in amended course regulations since October 2010, but that the Institute omitted to formalise the change via University committee structure at the time (paper GFSS 288/10-11).

(B) PGCE (Early Years)/MA in Educational Innovation (minutes BGS 96(e)(i)(A)/10-11 and GFSS 47(b)(i)/10-11 referred)

REPORTED:

- (1) That, at its meeting on 9 June 2011, the Board considered a proposal from Warwick Institute of Education to revise the course entitled 'PGCE (Early Years)/MA in Educational Innovation', papers GFSS 198/10-11 and 257a-b/10-11, and resolved that the proposal be approved, subject to conditions set by the Graduate Studies Committee of the Faculty of Social Sciences;
- (2) That the Chair of the Graduate Studies Committee of the Faculty of Social Sciences, acting on its behalf, took action to approve the proposal, and that the Chair of the Board, acting on its behalf, had subsequently taken

action to approve the proposal to revise the course entitled 'PGCE (Early Years)/MA in Educational Innovation'.

- (C) PGCE (Primary (5-11) 1-year, 2-year and MFL variants)/MA in Educational Innovation (minutes BGS 96(e)(i)(B)/10-11 and GFSS 47(b)(ii)/10-11 referred)

REPORTED:

- (1) That, at its meeting on 9 June 2011, the Board considered a proposal from Warwick Institute of Education to revise the course entitled 'PGCE (Primary (5-11) 1-year, 2-year and MFL variants)/MA in Educational Innovation', papers GFSS 198/10-11 and 258a-b/10-11, and resolved that the proposal be approved, subject to conditions set by the Graduate Studies Committee of the Faculty of Social Sciences;
- (2) That the Chair of the Graduate Studies Committee of the Faculty of Social Sciences, acting on its behalf, took action to approve the proposal, and that the Chair of the Board, acting on its behalf, had subsequently taken action to approve the proposal to revise the course entitled 'PGCE (Primary (5-11) 1-year, 2-year and MFL variants)/MA in Educational Innovation'.

- (D) PGCE (Secondary) (minute BGS 96(e)(i)(C)/10-11 and GFSS 47(b)(iii)/10-11 referred)

REPORTED:

- (1) That, at its meeting on 9 June 2011, the Board considered a proposal from Warwick Institute of Education to revise the course entitled 'PGCE (Secondary)', papers GFSS 198/10-11 and 246a-c/10-11, and resolved that the proposal be approved, subject to conditions set by the Graduate Studies Committee of the Faculty of Social Sciences;
- (2) That the Chair of the Graduate Studies Committee of the Faculty of Social Sciences, acting on its behalf, took action to approve the proposal, and that the Chair of the Board, acting on its behalf, had subsequently taken action to approve the proposal to revise the course entitled 'PGCE (Secondary)'.

- (E) International Postgraduate Certificate in Education (Early Years) (3-7 Age Range)/MA in Educational

Innovation (minutes BGS 97(c)(i)(A)/10-11 and GFSS 48(a)(i)/10-11 referred)

REPORTED:

- (1) That, at its meeting on 9 June 2011, the Board considered a proposal from Warwick Institute of Education to approve introduction of a new course entitled 'International Postgraduate Certificate in Education (Early Years) (3-7 Age Range)/MA in Educational Innovation', papers GFSS 247/10-11 and 248a-b/10-11, and resolved that the proposal be approved, subject to conditions set by the Graduate Studies Committee of the Faculty of Social Sciences;
- (2) That the Chair of the Graduate Studies Committee of the Faculty of Social Sciences, acting on its behalf, took action to approve the proposal, and that the Chair of the Board, acting on its behalf, had subsequently taken action to approve the proposal to revise the course entitled 'International Postgraduate Certificate in Education (Early Years) (3-7 Age Range)/MA in Educational Innovation'.

(F) International Postgraduate Certificate in Education (Primary) (7-11 Age Range)/MA in Educational Innovation (minute BGS 97(c)(i)(B)/10-11 and GFSS 48(a)(ii)/10-11 referred)

REPORTED:

- (1) That, at its meeting on 9 June 2011, the Board considered a proposal from Warwick Institute of Education to approve introduction of a new course entitled 'International Postgraduate Certificate in Education (Primary) (7-11 Age Range)/MA in Educational Innovation', papers GFSS 247/10-11 and 249a-b/10-11, and resolved that the proposal be approved, subject to conditions set by the Graduate Studies Committee of the Faculty of Social Sciences;
- (2) That the Chair of the Graduate Studies Committee of the Faculty of Social Sciences, acting on its behalf, took action to approve the proposal, and that the Chair of the Board, acting on its behalf, had subsequently taken action to approve the proposal to revise the course entitled 'International Postgraduate Certificate in Education (Primary) (7-11 Age Range)/MA in Educational Innovation'.

- (G) PGCE Secondary (GTP)/MA in Educational Innovation (minute BGS 97(c)(i)(C)/10-11 and GFSS 48(a)(iii)/10-11 referred)

REPORTED:

- (1) That, at its meeting on 9 June 2011, the Board considered a proposal from Warwick Institute of Education to approve introduction of a new course entitled 'PGCE Secondary (GTP)/MA in Educational Innovation', papers GFSS 198/10-11 and 259a-b/10-11, and resolved that the proposal be approved, subject to conditions set by the Graduate Studies Committee of the Faculty of Social Sciences;
- (2) That the Chair of the Graduate Studies Committee of the Faculty of Social Sciences, acting on its behalf, took action to approve the proposal, and that the Chair of the Board, acting on its behalf, had subsequently taken action to approve the proposal to revise the course entitled 'PGCE Secondary (GTP)/MA in Educational Innovation'.

- (e) Proposal for a Joint PhD Guidance Note (minute BGS 75(c)/10-11 referred)

REPORTED:

- (i) That, at its meeting on 5 May 2011, the Board considered a paper from the Chair and the Assistant Registrar (Graduate School) on the proposal for a joint PhD guidance note (paper BGS 52/10-11), and resolved that the proposal be approved, subject to clarification of the residency requirement and proportion of fees covered by scholarships awarded;
- (ii) That the residency requirement and proportion of fees covered by scholarships awarded were clarified (paper BGS 52(revised)/10-11), and that the Chair of the Board, acting on its behalf, had taken action to approve the proposal for a joint PhD guidance note.

21/11-12 Postgraduate Forum and the Students' Union

RECEIVED:

An oral report from the Education Officer.

22/11-12 Graduate School Newsletter

RECEIVED:

The Summer 2011 newsletter issued by the Graduate School since the last meeting of the Board (paper BGS 22/11-12).

23/11-12 Next meeting

REPORTED:

That the next meeting of the Board would be on **Thursday 24 November 2011**.

HRWS/MM 19.10.11

Records & Finance/BGS/2011-12/2011.10.11/BGS Minutes October 11