

BOARD OF UNDERGRADUATE STUDIES

A G E N D A

There will be a meeting of the Board of Undergraduate Studies at 09:00 a.m. on Monday 13 February 2017, in room CMR 1.0, University House.

Rachel Sandy-Thomas
Registrar

Note: Questions on agenda items for this meeting should be directed to the Secretary to the Board, Dr. J A Taylor, email J.A.Taylor@warwick.ac.uk or telephone extension 22633. Apologies for this meeting should be directed to the Assistant Secretary to the Board, Mr. D W Brandist, email D.Brandist@warwick.ac.uk or telephone extension 74049.

MATTERS FOR CONSIDERATION BY THE BOARD OF UNDERGRADUATE STUDIES

The following items and reports are for consideration at the meeting.

Note: Committee papers are available at <https://files.warwick.ac.uk/bugs/browse#2016-17/Spring>

1. Conflicts of Interest

TO REPORT:

That, should any members or attendees of the Board have any conflicts of interest relating to agenda items for the meeting, they should be declared in accordance with the *CUC Guide for Members of Higher Education Governing Bodies in the UK*.

2. Minutes

TO CONSIDER:

The minutes of the meeting held on 18 November 2016.

3. Matters Arising on the Minutes

- (a) Membership 2016/17 (Minute 2(a) & (b)/16-17 refers)

TO REPORT:

That Steering Committee acting on behalf of Senate, at its meeting on 9 January 2017, approved the recommendations of the Board to change to the constitution and membership of the Board of Undergraduate Studies.

- (b) Task and Finish Group on Regulation 36 and Late Penalties (Minute 6(b)/16-17 refers)

TO RECEIVE:

An oral report from the Chair outlining the progress of the Task and Finish Group.

- (c) Task and Finish Group on the Application of the Marking Scale (Minute 6(c)/16-17 refers)

TO RECEIVE:

An oral report from the Chair outlining the progress of the Task and Finish Group.

- (d) Proofreading Policy (Minute 8/16-17 refers)

TO REPORT:

That as its meeting on 30 November 2016, the Academic Quality and Standards Committee resolved;

- (i) That the Policy should apply to both formative and summative work;
- (ii) That the minute of the Board of Undergraduate Studies' consideration of the application of the Policy to summative work be clarified;
- (iii) That the Policy be amended in light of the discussion by the Committee and be considered by the Committee at its next meeting, following review by the Chair and the Chair of CFDLSC.

(AQSC minute 32(p), (q) & (r)/16-17 refers).

- (e) Receipt and scrutiny of expert reports relating to disability (Minute 9(b)/16-17 refers)

TO RECEIVE:

An oral report from the Chair outlining the progress of the Task and Finish Group.

(f) Task and Finish Group on Degree Classification Conventions (Minute 12(e)/16-17 refers)

TO RECEIVE:

An oral report from the Chair outlining the progress of the Task and Finish Group in clarifying the operation of discretion under the current Degree Classification Conventions.

(g) First Year Board of Examiners in Social Sciences (Minute 13/16-17 refers)

TO CONSIDER:

An oral report from the Secretary to the Board outlining the proposals for overseas centres to scan and submit exam scripts electronically.

(h) HEAR – Section 6.1 Additional Information

TO CONSIDER:

A paper (BUGS 9/16-17) from the Assistant Secretary to the Board reviewing the existing approved activities and achievements, and the need for an extra criteria to be added to the Overarching Principles to address the matter of 'weighting'.

8. Chair's Business

(a) Directors of Undergraduate Studies lunch - Spring Term

TO REPORT:

That the Directors of Undergraduate Studies spring term lunch will take place on Tuesday 14 March 2017, from 12 noon to 13:45 pm, in room CMR 1.0, University House.

9. New Courses of Study

TO CONSIDER:

(a) Department of History and Department of English and Comparative Literary Studies

BA Honours Degree in History and Literature & in History and Literature with intercalated year
A proposal to introduce the above named courses, as set out in paper AUSC 18/16-17

(b) Department of Film and Television Studies

BA Honours Degree in Film and Literature with Study Abroad
A proposal to introduce the above named course, as set out in paper AUSC 19/16-17

(c) Warwick Manufacturing Group

(i) BEng Engineering (Degree Apprenticeship)

A proposal to introduce the above named course, as set out in paper SUGS 21/16-17

(ii) BSc Cyber Security

A proposal to introduce the above named course, as set out in paper SUGS 28/16-17

(d) Department of Psychology

BSc Psychology with Education

A proposal to introduce the above named course, as set out in paper SUGS 29/16-17

(e) Department of Statistics

BSc Data Science with intercalated year

A proposal to introduce the above named course, as set out in paper SUGS 25/16-17

10. Changes to existing courses of study

TO REPORT:

That the Department of Engineering require to make changes to their UG course structures in order to meet recommendations from previous PSRB review visits. In order that consideration can be given to proposals and to ensure they be applicable to 2017 entry, a bespoke process has been approved requiring a combined meeting, chaired by the Deputy Pro-Vice-Chancellor (Education), the membership of which is:

- Chair of BUGS
- Two representatives of BUGS (not from the Faculty of Science)
- Chair of SUGS
- Two representatives of SUGS
- Student representative: Education Officer, Students' Union

TO CONSIDER:

A proposal from the School of Modern languages and Cultures to amend the titles of the below named BA Honours Degrees, effective from October 2017.

<i>Previous degree title</i>	<i>Revised degree title</i>
BA Italian	BA Italian Studies
BA French and German Studies	BA French and German
BA French and Italian Studies	BA French and Italian
English and German Literature	BA English and German
English and Italian Literature	BA English and Italian
French Studies and Economics	French and Economics
German Studies and Economics	German and Economics
Italian Studies and Economics	Italian and Economics
French Studies and Linguistics	French and Linguistics
German Studies and Linguistics	German and Linguistics
Italian Studies and Linguistics	Italian and Linguistics
French Studies with German	French with German
French Studies with Italian	French with Italian
French Studies with Spanish	French with Spanish
French Studies with Portuguese	French with Portuguese
French Studies with Arabic	French with Arabic
French Studies with Chinese	French with Chinese
French Studies with Japanese	French with Japanese
French Studies with Russian	French with Russian
German Studies with Portuguese	German with Portuguese
German Studies with Arabic	German with Arabic
German Studies with Chinese	German with Chinese
German Studies with Japanese	German with Japanese
German Studies with Russian	German with Russian
Italian Studies with Portuguese	Italian with Portuguese
Italian Studies with Arabic	Italian with Arabic
Italian Studies with Chinese	Italian with Chinese
Italian Studies with Japanese	Italian with Japanese
Italian Studies with Russian	Italian with Russian

12. Changes to Regulations for First Degrees

TO CONSIDER:

A paper from the School of Engineering outlining proposed changes to Regulation 8, as set out in SUGS 26/16-17.

13. Any other business

Matters to RECEIVE and APPROVE without further discussion

14. Chair's Action

(a) New Courses

- (i) BSc Psychology with intercalated year
Received the amended CA1, as requested.
- (ii) BA Politics, Philosophy and Law
Received the course specifications which were outstanding.
- (iii) BA Classics and English
Approved a proposal from the Department of Classics and the Department of English to replace the BA English and Latin Literature with the above named course. It being noted that this was restructuring an existing degree providing greater flexibility for students.
- (iv) BA Ancient History and Classical Archaeology
Approved a proposal from the Department of Classics to introduce the above named course, as set out in paper AUSC 15/16-17.

(b) Changes to existing courses

School of Modern Languages and Cultures

- (i) Approved a proposal that students entering a SMLC degree programme from October 2017 be allowed to go abroad in their second year, if they wish.
- (ii) Approved that the flexibility as to whether the year abroad is taken in year 2 or year 3 be retained for future cohorts.

(c) Variation in Assessment on disability or medical grounds

- (i) Approved a request for a named student in the Department of Philosophy, Politics and Economics, in that unseen examinations in PH336 and PH338 be replaced by essays of 2,500 words.
- (ii) Approved a request for a named student in the Department of Philosophy, Politics and Economics, in that unseen examinations in PH336 and PH338 be replaced by essays of 2,500 words. Also an unseen examination in EC310 be replaced by an essay of 3,000 words.
- (iii) Approved a request for a named student in the Department of Economics, in that examinations in EC9011 and EC9012 be replaced by essays of 2,500 words.
- (iv) Approved a request for a named student in the Department of History and Politics, in that the 2 hour examination and 4500 word essay for either the designated 'special subject' or 'advanced option' be replaced with a 3 hour examination.

(d) Reading Time

- (i) Approved a request from Warwick Business School for reading time to be added to the exam for IB91SB, to be implemented from January 2017. It being noted that WBS undertake to print the new exam paper with revised instructions, deliver the paper to the exam room, communicate the revised starting time to all students and provide sufficient invigilators to cover the earlier start.

(e) Extension of Feedback/Marking deadlines

- (i) Approved a request from the School of Modern Languages and Cultures to extend the provision of feedback for the assignment in GE214, by five working days.
- (ii) Approved a request from Warwick Business School to extend the marking deadline for IB349, by three weeks. It being noted that WBS will notify students of this extension to the deadline.

Date of the next meeting

Tuesday 30 May 2017, 09:00 – 12:00, CMR 1.0 University House

(If required ... Wednesday 17 May 2017, 09:00 – 12:00, CMR 1.0 University House)