

UNIVERSITY OF WARWICK

BOARD OF UNDERGRADUATE STUDIES

A G E N D A

There will be a meeting of the Board of Undergraduate Studies at 2.00pm on Wednesday 15th November 2006 in the Council Chamber, University House.

C E Charlton
University Secretary

Note: Questions on agenda items or apologies for this meeting should be directed to the Secretary to the Board, Dr J A Taylor, email J.A.Taylor@warwick.ac.uk or telephone extension 22633.

1. Terms of Reference

TO REPORT:

That Senate, at its meeting on 4th October 2006, approved Terms of Reference of the Board as follows:

- (i) To consider and make recommendations to the Academic and Quality Standards Committee on issues relating to the assurance and enhancement of the quality of learning and teaching across all undergraduate provision.
- (ii) To make recommendations to the Senate, after consultation with academic departments and the Faculty Boards, on all matters affecting undergraduate study in the University including strategic considerations.
- (iii) To scrutinise all new undergraduate course proposals and report to the Academic and Quality Standards Committee on consideration of such proposals.
- (iv) To consider reports from the Faculty Boards on the periodic reviews of undergraduate courses.
- (v) To advise the Academic Quality and Standards Committee on matters relating to examinations in undergraduate courses.
- (vi) To advise the Academic Quality and Standards Committee on the role of internal and external examiners for undergraduate degrees.

- (vii) To report to the Academic Quality and Standards Committee annually on the issues raised in reports by external examiners.
- (viii) To consider submissions from the Faculty Boards for non-standard examination methods, including seen papers, open-book examinations and reading times, and to make recommendations to the Academic Quality and Standards Committee.
- (ix) To exercise delegated powers on behalf of the Academic Quality and Standards Committee in approving, on personal grounds, minor variations in the arrangements for the sitting of undergraduate examinations by individual students.
- (x) To consider all matters affecting admissions practices and policy and make recommendations to the Academic Quality and Standards Committee where appropriate.

2. Membership 2006/07

TO REPORT:

That the Senate, at its meeting on 4th October 2006, resolved that the membership of the Board of Undergraduate Studies for the academic year 2006/07 be as follows:

	First Appointed	
Chair (a Pro-Vice-Chancellor)	2003	Professor M Whitby
Two full-time members of the academic staff from each of the Faculties or Arts, Medicine, Science and Social Studies appointed by the Senate:		
Arts	2006	Professor S Gilson
	2006	TBA
Medicine	2006	Dr N Johnson
	2006	Dr J Kidd
Science	2003	Dr J Robinson
	2002	Dr G Martin
Social Studies	2002	Dr S Gardner
	2006	Professor M Terry
One member of the Board of Graduate Studies appointed by the Senate	2003	Professor A Phizacklea
The Chairs of the Undergraduate Studies Committees of the Boards of the Faculties of Arts and Social Studies and the Chair of the Sub-Faculty of Science		
Arts	2003	Professor S Swain
Science	2006	Dr M Skinner
Social Studies	2006	Mr G Watt
One member of staff appointed by and from the Centre for Lifelong Learning	2005	Dr D Lamburn
Two members nominated by the Union of Students	2006	Ms C Longworth
	2006	Mr G Siles-Brugge

3. Reserved Items

Please see separate agenda (attached) for academic members of the Board only.

4. Minutes

TO CONSIDER:

The minutes of the meeting held on 31st May 2006 (copy attached).

5. Matters Arising on the Minutes

New Courses of Study (minute 22/05-06, resolution (b) refers)

TO REPORT:

That the Chair, acting on behalf of the Board, has approved the proposal from the the Departments of PAIS and Sociology for the new course 'BA in Politics and Sociology with Intercalated Year' as set out in paper UFSS 84/05-06 following clarification from the departments of the arrangement for credit transfer for the intercalated year, which is that this would be on a pass/fail basis.

6. Chair's Action

TO REPORT:

- (a) That the Chair, acting on behalf of the Board, has approved the new course of study BSc/BA in Mathematics and Philosophy with Intercalated Year (GV18), as set out in paper SFS 1/06-07 (attached);
- (b) That the Chair, acting on behalf of the Board, has approved has a request from the Department of English and Comparative Literary Studies that the provision in respect of the 50% Rule approved in 2003/04 for the BA degrees within the Department be also approved for the part-time BA in English and Cultural Studies (paper BUGS 6/06-07, attached);

7. Chair's Business

8. New and Restructured Courses of Study

TO CONSIDER:

- (a) A proposal from the Centre for Lifelong Learning for a new course, "Career Management Certificate (HE Level 1)" for introduction in January 2007 as set out in paper BUGS 7/06-07 (attached);
- (b) A proposal from the Department of Biological Sciences for a new course, "BSc in Biomedical Science" for introduction in September 2007 as set out in paper SFS 24/06-07 (attached);

- (c) A proposal from the School of Law for a new course, "Certificate of Higher Education in Licensing Law" for introduction in September 2007 as set out in paper UFSS 10/06-07 (attached);
- (d) A proposal from the Warwick Institute of Education for a restructured BA degree course in Early Childhood Studies to replace the current full-time, part-time and 2+2 variants of this degree with effect from October 2007, as set out in papers UFSS 29 – 32/06-07 (attached).

9. Re-designation of existing Integrated Undergraduate Masters' Degrees

TO CONSIDER:

Proposals from the Departments of Physics and Statistics to re-designate the MPhys, MMathPhys, MMORSE and MMathStat degrees as BSc.MPhys, BSc.MMathPhys, BSc.MMORSE and BSc.MMathStat, as set out in papers SFS 19/06-07 and SFS 20/06-07 (attached).

10. Proposed Amendments to University Regulations

TO CONSIDER:

Proposed amendments to University Regulations as set out in paper BUGS 8/06-07, attached.

11. Employment Equality (Age) Regulations 2006 and Undergraduate Admissions

TO CONSIDER:

A paper from the Assistant Registrar (Undergraduate Admissions) concerning the implications of the Employment Equality (Age) Regulations 2006 for undergraduate Admissions (paper BUGS 9/06-07, attached).

12. Any Other Business.

jat 7.11.06