

# UNIVERSITY OF WARWICK

## BOARD OF UNDERGRADUATE STUDIES

Minutes of the meeting of the Board of Undergraduate Studies held on Wednesday 2 February 2005.

Present: Professor M Whitby (in the Chair), Dr M Neary, Professor A McFarlane, Mr K Mohaddes, Professor L Paterson, Dr J Robinson.

Apologies: Professor J Treglown, Dr T Drewello, Dr P Ferdinand, Dr S Gardner, Ms S Khan, Dr G Martin

In Attendance: Dr J Taylor, Miss E Heath

---

13-14/04-05 Reserved Items

Please see separate minutes (for academic members of the Board only).

15/04-05 Minutes

RESOLVED:

That the minutes of the last meeting of the Board held on 10<sup>th</sup> November 2004 be approved.

16/04-05 Matters Arising on the Minutes

(a) Progress of Board Recommendations

REPORTED:

That the Senate, at its meeting on 1<sup>st</sup> December 2004, had approved the recommendations of the Board made under the following minutes:

2/04-05	BUGS Membership 2004/05
10(b)/04-05	History Exchanges
12/04-05	Pass Degree Regulations

(b) Special Arrangements for Examinations (minute 8(c)/04-05 refers)

RECEIVED:

A memorandum from the Administrative Officer (Examinations) (paper BUGS 17/04-05).

(c) New Courses of Study (minutes 9(b)/04-05 and 10/04-05 refer)

(i) Centre for Lifelong Learning

RECEIVED:

Part 2 of the course proposal form from the Centre for Lifelong Learning for the BA in Post Compulsory Education and Training (paper BUGS18/04-05).

REPORTED:

That the Chair, acting on behalf of the Board, had approved Part 2 of the course proposal form from the Centre for Lifelong Learning for the FDA in Basic Skills Education and Training (paper BUGS 19/04-05 copy attached).

(ii) Institute of Education

CONSIDERED:

A reply from Institute of Education regarding the confirmation sought by the Board of Undergraduate Studies at its meeting on 10<sup>th</sup> November 2004 regarding the resourcing of the BA Early Childhood Education Studies (paper BUGS 20/04-05).

RECOMMENDED:

That, in the light of the Institute's reply in paper BUGS 20/04-05, the proposed new course of BA in Early Childhood Education Studies be approved as set out in papers UFSS 7/04-05 and UFSS 7a/04-05.

(d) Undergraduate Curriculum Review: Course Length Sub-Group (minute 8(b)/04-05 refers)

CONSIDERED:

Replies from departments regarding available modules for years 1 and 2 of the proposed course (paper BUGS 21/04-05).

RESOLVED:

That the Sub-Group's proposal for an Introductory Year course for US students be forwarded to the Boards of the Faculties of Arts and Social Studies for their consideration.

17/04-05 Review of the University's Learning and Teaching Strategy

CONSIDERED:

A memorandum from the Senior Assistant Registrar (Teaching Quality) regarding the Learning and Teaching Strategy 2002-2005, (paper BUGS 22/04-05 copy attached).

RECOMMENDED:

that the following amendments be included in the revision of the Learning and Teaching Strategy for the period 2006-2009;

- a) Section 2:
  - “Ensuring the integration of research and teaching strengths” be added to the strategic academic and planning objectives;
- b) Section 3:
  - that the objective concerning the provision of skills and enterprise modules be placed at the end of the list of objectives to avoid appearing to give it undue prominence;
  - “Developing professional standards by recognising and rewarding high quality teaching” be added to the objectives listed;
- c) Section 4.2:
  - that the text be amended to emphasise research-led teaching and steps being taken to involve undergraduates in research-based learning;
- d) Section 4.4:
  - that a statement be added encouraging departments to reflect on teaching, learning and the curriculum during the Periodic Review of courses;
  - that reference be made to links departments are establishing with subject centres outside the University.

18/04-05 Regulation 11: Cheating in University Tests

CONSIDERED:

Replies from departments regarding any cases of plagiarism for the academic year 03/04 (paper BUGS23/04-05).

RESOLVED:

That the Education Officer of the Students’ Union be asked to email all students to remind them of Regulation 11.

19/04-05 Undergraduate Annual Course Review

RESOLVED:

That the summaries of Undergraduate Annual Course Review Reports from the faculties of Arts, Science and Social Studies (paper BUGS24/04-05) be deferred to the next meeting of the Board.