

# UNIVERSITY OF WARWICK

## BOARD OF UNDERGRADUATE STUDIES

Minutes of the meeting of the Board of Undergraduate Studies held on Thursday 5<sup>th</sup> June 2003.

Present: Professor J Jones (in the Chair), Dr K Flint, Mr R Leng, Dr G Martin, Professor A McFarlane, Dr R Naylor, Professor M Whitby

Apologies: Professor R Burns, Professor A Phizacklea, Mr A Reiss

In Attendance: Dr A Price (for item 52(c)/02-03 only), Ms R Wooldridge-Smith (for item 55/02-03 only)

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50/02-03 Minutes

RESOLVED:

That the minutes of the last meeting of the Board held on 19<sup>th</sup> May 2003 be approved.

51/02-03 Chair's Action

REPORTED:

That the Chair, acting on behalf of the Board, had not approved a late request for the addition of reading time from the School of Law for the examination LA3480 *Company Law*.

52/03-04 New Courses of Study

CONSIDERED:

The following proposed new undergraduate courses:

- (a) A proposal from the Department of French Studies to introduce 5 year part-time variants to two existing full-time degrees; BA *French with German* and BA *French with Italian* and the associated Course Specifications (papers AUSC65/02-03, 40/02-03 & 41/02-03).
- (b) A proposal from the Department of Italian Studies for a new BA degree in *Italian* (paper AUSC74/02-03).
- (c) Revised course regulations for the new undergraduate degrees in the School of Engineering (paper SFS61/02-03(revised), incorporating the following new courses:
  - (i) BEng *Management of Engineering Business* (paper SFS126/02-03),

- (ii) BSc *Engineering and Business Studies* (paper SFS 127/02-03),
- (iii) BEng *Combined Technology* (paper SFS128/02-03),
- (iv) BEng *Engineering* (paper SFS129/02-03),
- (v) MEng *Engineering (plus variants)* (paper SFS130/02-03),
- (vi) BEng *Civil Engineering* (paper SFS131/02-03),
- (vii) MEng *Civil Engineering (plus variants)* (paper SFS132/02-03),
- (viii) BEng *Mechanical Engineering* (paper SFS133/02-03),
- (ix) MEng *Mechanical Engineering (plus variants)* (paper SFS 134/02-03),
- (x) BEng *Electronic Engineering* (paper SFS135/02-03),
- (xi) MEng *Electronic Engineering (plus variants)* (paper SFS136/02-03),
- (xii) BEng *Systems Engineering* (paper SFS137/02-03),
- (xiii) MEng *Systems Engineering (plus variants)* (paper SFS138/02-03),
- (xiv) BEng *Manufacturing and Mechanical Engineering* (paper SFS139/02-03),
- (xv) MEng *Manufacturing and Mechanical Engineering (plus variants)* (paper SFS140/02-03).

RECOMMENDED:

- (d) That the two new proposed part-time BA's in *French with German* and *French with Italian* be approved as set out in papers AUSC65/02-03, 40/02-03 & 41/02-03.
- (e) That the new proposed BA in *Italian* be approved, as set out in paper AUSC74/02-03, subject to the module referred to in the proposal as 'Study Skills, provisional title' being approved at the next meeting of Undergraduate Studies Committee of the Board of the Faculty of Arts.
- (f) That the revised course regulations and all 15 of the proposed new and revised degree courses from the School of Engineering be approved as set out in the papers listed above.

53/02-03 Amendments to Regulations 9 and 14

CONSIDERED:

Proposed minor amendments to Regulations 9 and 14 concerning who may accompany a student at an appeal hearing, in light of recent advice from the University solicitor (papers BUGS37/02-03 & 38/02-03).

RECOMMENDED:

That the amendments to Regulations 9 and 14 be approved, as set out in papers BUGS37/02-03 & 38/02-03, subject to the inclusion of a requirement for the appellant to inform the Chair of the relevant committee of the name and status of any person accompanying the appellant to the committee in advance of the meeting.

54/02-03 Periodic Review Reports

CONSIDERED:

- (a) The Periodic Review Report for English and Comparative Literary Studies (paper BFA27/02-03) and the department's response (paper BFA28/02-03).
- (b) The Periodic Review Report for Italian Studies (paper BFA29/02-03) and the department's response (paper BFA30/02-03).
- (c) The Periodic Review Report for German Studies (paper BFA31/02-03) and the department's response (paper BFA32/02-03).
- (d) The Periodic Review Report for History of Art (paper BFA33/02-03) and the department's response (paper BFA34/02-03).

RECOMMENDED:

- (e) That Periodic Review report for English and Comparative Literary Studies and the Department's response be approved, as set out in papers BFA27/02-03 & 28/02-03, subject to the confirmation from the Chair of the Review Panel regarding the fifth bullet point on the undergraduate section of the Executive Summary.
- (f) That the Periodic Review report for Italian Studies and the Department's response be approved, as set out in papers BFA29/02-03 & 30/02-03, noting that First Destination data is available from the Academic Statistics publication and from the Careers Service, with reference to the report's recommendation (b) (v).
- (g) That the Periodic Review report for German Studies and the Department's response be approved, as set out in papers BFA31/02-03 & 32/02-03, subject to confirmation from the Chair of the Board of the Faculty of Arts that references to a 'viva' at the end of the second year should more properly be to an 'oral examination'.

- (h) That the Periodic Review report for History of Art and the Department's response be approved, subject to the Chair of the Board of Arts providing the Board of Undergraduate Studies with an update on the Department's progress in implementing the recommendations of the Report at the next meeting, it being noted that the Department is currently undertaking a review of its degree programmes and the term spent studying in Venice.

RESOLVED:

That the Board, at its next meeting, discuss further the ways in which data collected by the University may be used more effectively by departments, for example, First Destination data.

55/02-03 Revised External Examiner's Report Forms

CONSIDERED:

Revised report forms and Notes of Guidance for use by External Examiners (papers BUGS42/02-03 & 43/02-03).

RECOMMENDED:

- (a) That the revised External Examiners Report form and Notes of Guidance be approved, subject to corrections to the numerical ordering of questions.

RESOLVED:

- (b) That the fees paid by the University to undergraduate External Examiners be reviewed at the next meeting of the Board.

56/02-03 - Reserved Items  
57/02-03

Please see separate minutes, attached, for academic members of the Board only.