

**UNIVERSITY OF WARWICK**

**SENATE**

**OPEN MINUTES OF THE MEETING HELD 14:00, WEDNESDAY 10 JUNE 2020**

**VIA MICROSOFT TEAMS**

<b>Present</b>	Professor Stuart Croft	SC	Vice-Chancellor (Chair)
	Professor Jo Angouri	JA	Representative of the Assembly
	Professor Katherine Astbury	KA	Representative of the Board of the Faculty of Arts
	Chloe Batten	CB	Education Officer, Students Union
	Professor Daniel Branch	DB	Representative of the Board of the Faculty of Arts
	Dr Jane Bryan	JB	Representative of the Assembly
	Alice Churm	AC	Postgraduate Officer, Students' Union
	Professor David Davies	DD	Representative of the Board of the Faculty of Science, Engineering & Medicine
	Professor Chris Ennew	CE	Provost
	Professor Jon Forster	JF	Representative of the Board of the Faculty of Science, Engineering & Medicine
	Dr Rebecca Freeman	RF	Dean of Students
	Professor Lorenzo Frigerio	LF	Representative of the Board of the Faculty of Social Sciences
	Robin Green	RG	Librarian
	Professor John Greenlees	JG	Representative of the Board of the Faculty of Science, Engineering & Medicine
	Professor Chris Hughes	CH	Pro-Vice-Chancellor (Education)
	Professor Saul Jacka	SJ	Representative of the Assembly
	Professor Virinder Kalra	VK	Representative of the Board of the Faculty of Social Sciences (from item 081b)
	Professor Sudhesh Kumar	SK	Representative of the Board of the Faculty of Science, Engineering & Medicine (from item 081b)
	Professor Andy Lavender	ALa	Representative of the Board of the Faculty of Arts
	Professor Ranko Lazic	RL	Representative of the Board of the Faculty of Science, Engineering & Medicine
	Professor David Leadley	DLe	Representative of the Board of the Faculty of Science, Engineering & Medicine
	Professor Geoff Lindsay	GL	Representative of the Board of the Faculty of Social Sciences
	Professor Andrew Lockett	ALo	Representative of the Board of the Faculty of Social Sciences
	Professor Emma Mason	EM	Representative of the Board of the Faculty of Arts
	Professor Caroline Meyer	CM	Chair, Faculty of Science, Engineering & Medicine
	Professor Rachel Moseley	RM	Representative of the Board of the Faculty of Arts
	Professor Zahra Newby	ZN	Representative of the Board of the Faculty of Arts
	Ben Newsham	BN	President, Students' Union
	Professor Matt Nudds	MN	Chair, Faculty of Social Sciences
	Professor Lorenzo Pericolo	LP	Representative of the Board of the Faculty of Arts
	Professor Fabienne Peter	FP	Representative of the Board of the Faculty of Social Sciences (from partway through item 089b)
	Professor Lesley Roberts	LR	Representative of the Board of the Faculty of Science, Engineering & Medicine (until partway through item 089b)
	Professor Penny Roberts	PR	Chair, Faculty of Arts
Dr Gavin Schwartz-Leeper	GSL	Representative of the Assembly	
Professor Mike Shipman	MS	Pro-Vice-Chancellor (International)	
Professor Jeremy Smith	JS	Representative of the Board of the Faculty of Social Sciences	
Professor Colin Sparrow	CS	Chair of the Board of Graduate Studies	
Professor Simon Swain	SS	Academic Vice-President	
Professor Pam Thomas	PTh	Pro-Vice-Chancellor (Research)	

	Paul Trimmer	PTr	Representative of the Assembly
	Professor Ema Ushioda	EU	Representative of the Board of the Faculty of Social Sciences
	Professor Mike Ward	MW	Representative of the Board of the Faculty of Science, Engineering & Medicine
	Professor Derrick Watson	DW	Representative of the Board of the Faculty of Science, Engineering & Medicine
	Jenny Wheeler	JW	Representative of the Assembly
<b>Attending</b>	Sophie Black	SB	Assistant Registrar (Governance) (minute taker)
	Professor Will Curtis	WC	Academic Director (Partnerships) (for item 083a)
	Rosie Drinkwater	RD	Group Finance Director
	Helen Knee	HK	Director of Student Discipline and Resolution (for item 089b)
	Maureen McLaughlin	MMc	Director of Education Policy and Quality (Assistant Secretary)
	Lauren McCleary	LMcC	Administrative Officer (Governance) (support/presentations)
	Rachel Sandby-Thomas	RST	Registrar (Secretary)
	Tony Pauley	TP	Interim Chief Information Officer (for item 084)
	Professor Pat Tissington	PTi	Academic Director (Employability and Skills) (for item 083a)
	Sharon Tuersley	ST	Secretary to Council
	Dr Chris Twine	CT	Academic Registrar
	Professor Azrini Wahidin	AW	Observing

**NOTE:** Some items are noted as “Exempt information not included” as they contain information that would be withheld from release to the public because an exemption under the Freedom of Information Act 2000 applies.

Ref	Item
078	<p><b>Welcome, Introductions and Apologies for absence</b></p> <p>Apologies for absence were received from Professor Kate Ireland.</p> <p>The Chair welcomed members and attendees to the meeting. Professor Azrini Wahidin was also welcomed as an observer.</p> <p>The Senate noted that Professor Andy Lavender would be leaving the University at the end of June. The Chair extended thanks to Professor Lavender for their contribution to the Senate and the wider University and wished them well for the future. It was noted that Dr Stéphanie Panichelli-Batalla (School of Cross Faculty Studies) would be joining Senate with effect from 1 July as a representative of the Board of the Faculty of Arts.</p> <p>The Chair confirmed that item 089b Regulations 27 and 23 had been brought above the line for discussion, at the request of Paul Trimmer.</p> <p>The Senate also noted that, at the request of Professor Saul Jack, a further revision to Regulation 3 Governing the Election of Student Members of Committees was being proposed (item 089a refers).</p>
079	<p><b>Declarations of Interest</b></p> <p>No new conflicts of interest were declared.</p>
080	<p><b>Minutes of last meeting on 11 March 2020</b></p> <p>The minutes of the meeting held on 11 March 2020 (080-S100620) were <b>approved</b>.</p>
081	<p><b>a) Matters arising from meeting held on 11 March 2020</b></p> <p>A report was received and noted (081a-S100620) providing updates on matters arising from the meeting of the Senate held on 11 March 2020.</p> <p><b>b) Steering Committee Review</b></p> <p>The Secretary to Council presented a report (081b-S100620, Restricted) outlining proposals for the reform of the Steering Committee into the Policy Steering Review Group. The following key points were highlighted:</p> <ul style="list-style-type: none"> <li>A number of attempts had been made to reform the Steering Committee over the years, with the most recent review having received relatively low engagement from members.</li> </ul>

- Although the value of the broad membership of Steering in providing input and feedback had been highlighted, the overriding themes focused on a general confusion of the role of Steering or the value it added.
- The paper outlined a number of suggestions to route business, as well as a proposal to form a Policy Steering Review Group.
- In parallel with the review of the Steering Committee, a review of University-wide policy had also been undertaken. This review and the preparatory work for the Information Commissioner's Office audit in December 2019, had identified the need for a sufficiently senior group of people, with wide representation from across the University to have strategic oversight of policy development.
- The constitution would include an expanded Steering membership, with representation from the groups that developed and reviewed policy.
- It was proposed that the Group be established for the 2020-21 academic year.

The Senate discussed the proposals and acknowledged the comments put forward by Senators in advance of the meeting. It was noted that several consultations had been held in recent years with staff and student members of Steering regarding the Committee's role. Comments raised by the Steering Committee at its meeting on 1 June had also been incorporated into the report to Senate.

Members suggested that further consideration should be given to the proposed name of the Group.

Concerns were raised from Assembly and student representatives regarding the lack of Senate and student representation in executive decision-making more generally and that, ideally, discussions should take place during the formation of policy and other proposals, rather than once momentum had gathered pace. The role and value of staff and student representation on the majority of University committees, including those with authority for final decision-making, was highlighted.

Members agreed that it would be essential for the proposed Policy Group to have a strong consultation remit and that, in terms of social inclusion, the Group should try to identify impacted groups/individuals and consult them.

**DECISIONS:** The Senate **approved:**

1. The establishment, in principle, of a Policy Oversight/Steering Group, subject to further review and extension of the proposed terms of reference, to include a strong consultative remit as well as an instrumental role in the formation and development of University policy.
2. The Fees Working Group to report into the Finance and General Purposes Committee, University Health and Safety Committee to report into the University Executive Board and the Capital, Space and Amenities Group to report directly into the University Estate Committee.
3. The Sub-Group of Steering (the Senate Sub Group) with authority to approve undergraduate and postgraduate taught pass lists, to become a direct sub-group of the Senate.
4. Approval of postgraduate research pass lists to return to the Senate in the interim.
5. Chair's Action requests on behalf of Senate (for business previously delegated to the Steering Committee) to be considered via Senate Chair's Action.
6. Authority to invoke Regulation 41 to return to the Senate, with invocation authority also given to the University Executive Board when it is not feasible to hold a quorate meeting of the Senate.

**ACTION:** Update the proposed Policy Group's terms of reference to expand its role in the formation and development of policy as well as strengthen its consultative role.

**c) Social Inclusion/Equality Objectives**

The Chair reported that following discussion at the meeting of the Senate on 11 March 2020, the SI/Equality Objectives 2020-2024 had been approved by the University Council on 20 May 2020.

<p>At the Council meeting, it had also been agreed that the Students' Union would engage still further with the University in relation to the Objectives.</p> <p>The approved Objectives had been circulated to members and attendees of the Senate for information and subsequently published on the Equality, Diversity and Inclusion webpages by the end of May deadline.</p> <p>Senators were encouraged to draw their constituent's attention in particular to the elements around inclusive communications.</p>
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<b>Chair's Update</b>	
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<p>082     <b>Chair's Business</b></p> <p>The Senate received a report (082-S100620) providing updates from the Chair under the following headings:</p> <ul style="list-style-type: none"> <li>• COVID-19 Business Continuity and Recovery</li> <li>• COVID-19 Business Operations at Warwick</li> <li>• COVID-19 Support from Warwick</li> <li>• HE Sector Updates</li> <li>• Education</li> <li>• Research</li> <li>• Institutional news</li> <li>• Awards and promotions</li> </ul> <p>A further verbal report from the Chair was also provided as follows:</p> <p><b>a) Budget Update</b></p> <p>The Chair updated the Senate on the impacts of the COVID-19 pandemic on University financial planning, with the following key points:</p> <ul style="list-style-type: none"> <li>• All University staff had been asked to save as much as possible from spending in the current financial year, in the context of working to cut £50m of University spending plans for next academic year and the intention to borrow £50m to ensure a strong cash position.</li> <li>• Financial planning for the upcoming year included the assumptions of full recruitment to target for home students and a 50% reduction against target for new international and EU students.</li> <li>• The considerable amount of work being undertaken by departments to achieve savings in the current year was acknowledged and commended. Current forecasts projected that, as a result of this work, a surplus of at least £10m in 2019-20 was currently anticipated. This margin was anticipated in the context of an updated forecast shortfall of £44m due to the ongoing COVID-19 emergency, compared with the previously forecasted shortfall of £30m.</li> <li>• Current expectations for 2020-21 were for a loss of income (from international students, commercial work and research) of c. £120m. It would be essential to drive planned expenditure down by £60m, not necessarily in terms of increasing the previously communicated target but to enable the achievement of £50m savings with a greater degree of confidence.</li> <li>• [Exempt information not included]</li> <li>• The considerable amount of ongoing savings work was noted, such as the recently launched Voluntary Leavers' Scheme, however a certain amount of flexibility in plans would still be required, given the inevitable additional costs incurred by the developing campus reopening plans.</li> <li>• There was confidence that the University's current plan could be achieved in order to help spread the financial impact. However, in light of expectations around a route to a vaccine, planning assumptions could not realistically account for a return to "normal", with financial impact and pressures anticipated to extend into future academic years.</li> </ul>
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The Chair updated the Senate that discussions regarding government support were ongoing through engagement with Universities UK, the Russell Group and UK Research and Innovation (UKRI). A ministerial task force had been set up, however the current message was that a government bailout in the wider sense would not be forthcoming.

The Chair advised that senior management salary pay caps/cuts were not being considered at the current time, as this approach often had knock on effects throughout the pay spine. Such measures might also be misconstrued as a signal of an institutional financial crisis, which was not the case at the current time.

Members raised concerns around the reduction in the Sessional Teaching Payroll (STP) and the impact of this by way of an increased workload passing to other academic colleagues at the lower end of the salary scale. It was highlighted that the STP was being retained as far as possible, given its importance in supporting postgraduate research students and specialist department needs. The suspension of academic research leave, as well as the rebalancing of workloads were noted as other elements contributing to savings. Members suggested that messages to staff could articulate more clearly the rationale behind recent announcements and highlight the effects of the pandemic across the institution.

The Senate noted that the entire Warwick community would need to remain focussed to navigate the crisis, by working towards achieving savings and maximising student numbers, in addition to securing the best borrowing deal.

#### **b) Start of the Academic Year and Return to Campus**

The Academic Registrar provided a verbal update on the plans to re-open the campus, with the following key points highlighted:

- The University was once again operating under its normal governance structures with the addition of the Business Continuity and Recovery (BCRP) Programme Board, which was overseeing c. 200 workstreams guided by the University's five strategic principles for recovery.
- Plans were progressing for the phase 5 campus re-opening. It was intended that all campus buildings would be open by early September under COVID-19 public health standards and therefore with limited building capacities under social distancing rules. The considerable amount of work undertaken by colleagues in Estates and Security to achieve this was acknowledged.
- There was currently no expectation of a return to a "pre-COVID model" for the entire 2020-21 academic year, with all three terms affected and
- A significant proportion of working from home and online teaching and learning required throughout the year.
- Maintaining the health and safety of the campus community would remain a priority. Public health measures must be proportionate and inclusive.

Members noted that guidance was being drafted on accessibility in the context of campus reopening under COVID-19 standards and that inclusive facemasks were available on the market.

The Senate extended thanks to all those teams who continued to work to keep the campus going, including but not limited to Estates, Security and the Residential life Team.

The Provost updated the Senate on the work on the Shape of the Academic Year workstream, in preparation for the commencement of the 2020-21 academic year, with the following key points highlighted:

- The aim was for the autumn term to start on 5 October 2020 with term dates broadly as planned and predominantly on campus with social distanced teaching.
- It was not intended to move to an online only teaching model, however due to ongoing social distancing rules a more blended approach to delivery which would include online elements would be embedded into teaching programmes.
- Preparations would need to be in place to enable a move to wholly online teaching for some periods of time if necessary.

- While it was expected that all undergraduate programmes would be delivered with normal structures/timetables, the structure and scope of the teaching week and beyond would need to be considered, as well as the potential to reduce module optionality. There would also need to be flexibility to facilitate lab-based delivery.
- Postgraduate taught programmes were expected to run in line with a normal academic year, with other arrangements possible (e.g. recommended five-week leeway on enrolment) in view of the large international student cohort. The potential impacts of a five-week enrolment window on certain programmes were being scoped out.
- Communications to staff, students and offer holders had commenced, with an emphasis on safety and the benefits of the campus environment.

Members sought clarification on the process to request staff and students' health status. It was confirmed that potential tools were being investigated and that, while staff could declare health status via Success Factors, work was ongoing to establish appropriate communication routes. It was suggested that for staff, a process similar to the confidential REF special circumstances self-declaration could potentially be adapted.

Members agreed that communications could be reiterated around the need for all departments to be prepared to move to online teaching if required.

The need to be mindful of interdependencies between departments, in the context of joint honours' students, was also acknowledged.

**c) Update on call for Assembly Representative on Senate**

The Chair reported that further to the recent notification on Insite, the "Call for Nominations" had now closed and five Assembly members had been nominated for the current Assembly Representative on Senate vacancy. Thanks were extended to all the nominees, proposers and seconders. The electronic ballot was currently open and would end on 21 June 2020.

**d) Call for Nominations**

The Chair reported that nominations were being invited for the following roles:

- One academic member of Senate to act as Chair of the Academic Freedom Committee (1 year term)
- One academic member of Senate on Council (for 3 year term)
- One Senate representative on the Policy Steering Review Group (1 year term) (subject to discussions on the future of the Steering Committee, item 081b refers).

**e) Students' Union Election Results**

It was noted that the Senate had been informed of the results of the 2020 Warwick SU Spring Elections, as follows:

President: Luke Mephram

Education Officer: Megan Clarke

Democracy and Development Officer: Akosua Sefah

Postgraduate Officer: Shingai Dzumbira

Welfare and Campaigns Officer: Izzy Bourne

Societies Officer: Olly Barron

Sports Officer: Charlotte Lloyd

**Strategic Items**

083

**COVID-19 Updates**

**a) Education Executive Update**

The Senate received and noted a report (083a-S100620) and presentation from the Pro-Vice-Chancellor (Education) on the first phase of the COVID-19 response from the Education Executive, as well as a forward look

	<p>to the developments for 2020-21. The Senate acknowledged the breadth of the work undertaken to establish an effective online assessment portal, appropriate communication channels for staff and students, and the development of safety net and mitigation approaches to safeguard the academic standards and support the quality of the student experience of undergraduates and taught postgraduates.</p> <p>The Senate welcomed the update and thanked colleagues for the considerable work undertaken to date.</p> <p>The importance of linking up the various work strands around accessibility and inclusivity was highlighted.</p> <p>It was further noted that while feedback to date from students having completed the Warwick Online Learning Certificate (WOLC) was strong and growing incrementally, further analysis and reflection on the data and feedback was ongoing as part of the development of WOLC.</p> <p>Members commented on academic promotion, both in terms of communications around priorities for the 2020-21 academic year and plans for the promotions process in the current year. It was noted that the academic promotion process had been delayed given recent circumstances. It was acknowledged that messages around the role of the established academic promotions process in ensuring fairness (in terms of the teaching/research balance) could be reinforced. It was further noted that while the focus might currently naturally be on teaching provision and supporting students, academic staff would continue to be supported to enable research.</p> <p><b>b) Research Executive Update</b></p> <p>The Senate received and noted a report (083b-S100620) and verbal update from the Pro-Vice-Chancellor (Research) on the COVID-19 response from the Research Executive.</p> <p>The scope of the work undertaken to support and sustain positive institutional research environment during the pandemic was acknowledged. Despite the postponed submission date, momentum towards REF had continued in order to be well placed to present best possible account of the University's research and impact and ensure that all units are in a strong position when the new timetable is confirmed.</p> <p>The Senate welcomed the update and acknowledged the pressures on and achievements of the Research and Impact Services Team at the current time.</p>
084	<p><b>Information Security Change Programme</b></p> <p><b>a) ICO Audit Action Plan Update</b></p> <p>The Chief Information and Digital Officer (CIDO) presented the report (084a-S100620, Restricted) and highlighted the following:</p> <ul style="list-style-type: none"> <li>• Work was progressing against Information Commissioner's Office (ICO) action plan under the following headings: <ul style="list-style-type: none"> <li>○ Asset Register</li> <li>○ Records Management</li> <li>○ Physical Security</li> <li>○ Security Hardening</li> <li>○ Operating Model</li> <li>○ Communications</li> <li>○ Policies</li> <li>○ Training</li> </ul> </li> <li>• Warwick's overarching Information Security operating model had undergone review, leading to the appointment of a CIDO, reporting into the University Executive Board, and review of the Data Protection Officer role. Identifying asset owners throughout the University would be the next step to progress the new model.</li> <li>• The University Information Management Committee (UIMC) and the University Information Management Executive Committee (UIMEC), the two recently established information management committees, continued to meet regularly.</li> </ul>

- Weekly updates of work ongoing under the Information Security Change Programme were being posted to Insite and communication to students had commenced.

The Senate acknowledged the considerable volume, pace and complexity of the work undertaken to date.

**b) Information Management Policies**

The CIDO presented the report (084b-S100620, Restricted) with the following key points highlighted:

- One of the primary action items from the ICO audit was the need to create a comprehensive suite of Information Management policies that applied to all engaged by the University.
- A departmental framework and full suite of policies had been drafted to sit under and support Regulation 31 and these had been reviewed by UIMC and UIMEC.
- In order to comply with the commitments to the ICO, the policies required approval by the end of June 2020 and, in acknowledgement of the tight timescales, all policies would be reviewed after six months to reflect any changes needed due to operational constraints.
- Development of training was ongoing.
- Converting the new policies and processes into action would be the next considerable piece of work to address.

The CIDO thanked Senators for questions put forward in advance in relation to the framework and policies, and assured that these would be addressed as the work progressed.

The Senate discussed the policies and in particular the Acceptable Use Policy, with concerns raised around particular wording, such as the notion of “bringing the University into disrepute”, and potential issues relating to Academic Freedom.

Members were assured that the policies were not intended to supersede the usual ethics approval procedures in relation to issues of Academic Freedom. Staff and students would also continue to be required to adhere to Regulation 31 and the Dignity at Warwick Policy.

The Senate agreed that the Acceptable Use policy should be reviewed to address comments raised, as well as clarifying the link in with the ethics approval process (for new and existing projects).

Concerns were also raised around particular impact on those with additional devices or requirements for assistive technology and privacy concerns for those with particular protected characteristics. It was agreed that all the policies should undergo an Equality Impact Assessment.

**ACTIONS:**

- 1) Further work to be carried out in consultation with a sub-group of Senators on the proposed Information Management policies with a view to:
  - Clarifying and highlighting the links with Regulation 31 and Dignity at Warwick.
  - Reviewing the Acceptable Use policy to address comments raised, including those around Academic Freedom.
- 2) Equality Impact Assessments to be carried out on all the policies.
- 3) Further proposed amendments to the policies to be considered at the forthcoming meeting of the Steering Committee on 22 June, and reported back for final approval by the Senate at its meeting on 1 July 2020.

*Items below this line were for receipt and/or approval, without discussion, with the exception of item 089b which was brought above the line for discussion.*

**Substantive Items**

085	<p><b>Disciplinary Process and Values Implementation Plan Activity Update</b></p> <p>The Committee received and noted the report (085-S100620, Restricted).</p>
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086	<p><b>Regional Strategy Activity One Year On</b></p> <p>The Committee received and noted the report (086-S100620, Restricted).</p>
<b>Governance</b>	
087	<p><b>Chair's Action Report</b></p> <p>The Committee received and noted the report (087-S100620) on approvals made by the Chair on behalf of the Senate since the last meeting of Senate held on 11 March.</p>
088	<p><b>Revisions to Ordinances</b></p> <p><b>a) Revision to Ordinance 8 on Degrees, Diplomas and Certificates</b></p> <p>The Committee received the report (088a-S100620).</p> <p><b>DECISION:</b> The Senate <b>approved</b> the amendment to Ordinance 8 on Degree, Diplomas and Certificates to include the award of Master of Arts and Science (MASc).</p>
089	<p><b>Revisions to Regulations</b></p> <p><b>a) Minor Revisions to Reg 3 Governing the Election of Student Members of Committees</b></p> <p><b>DECISION:</b> The Senate <b>approved</b> the proposed revisions to Regulation 3 Governing the Election of Student Members of Committees with the following additional changes agreed at the meeting (additions <u>underlined</u>, deletions <u>struck through</u>):</p> <p>3.1 (1) [...] the Students' union President and one other elected Sabbatical Officer will be <del>appointed</del> <u>nominated by the Students' Union for appointment</u> as representatives of the students of the University to the Council.</p> <p>3.1 (3) [...] the President and two other elected Sabbatical Officers will be <del>appointed to be</del> <u>nominated by the Students' Union for appointment as</u> representatives of the students of the University to the Senate.</p> <p><b>b) Revisions to Reg 27 Residential Accommodation Regulations and Reg 23 Student Disciplinary Offences</b></p> <p><b>Note:</b> This item was brought above the line for discussion at the meeting.</p> <p>Senators raised a number of comments in relation to Regulation 27, as it was not explicitly clear within the revised Regulation that racial discrimination (among other hate crimes) would not be tolerated. Members were assured that racist behaviour would be dealt with more appropriately under the aegis of Regulation 23 as a major disciplinary offence. It was agreed that further clarification to strengthen the tone of the language be made in Regulation 27, the accompanying student handbook and signposted accordingly within Regulation 27. This suggestion was endorsed by a high proportion of Senators and was supported by the Senate student members.</p> <p>It was also suggested that the Race Equality Taskforce be consulted with regard to the appropriateness of the proposed revisions.</p> <p>Members agreed that it would be essential for Equality Impact Assessments to be carried out on the procedures outlined in Regulation 27 and the student handbook to safeguard against unconscious bias towards any groups who might be disproportionately impacted by these measures.</p> <p><b>ACTIONS:</b></p> <ol style="list-style-type: none"> <li>1) Further work to be carried out on Regulation 23 and the Regulation 27: Procedural Information and Sanctions Handbook to: <ul style="list-style-type: none"> <li>• Make more explicit that racist behaviour would be addressed as a serious offence under Regulation 23.</li> <li>• Ensure use of gender neutral language throughout.</li> </ul> </li> <li>2) The Race Equality Taskforce to be consulted with on the proposed changes on Regulation 23 and the Regulation 27: Procedural Information and Sanctions Handbook.</li> </ol>

	<p>3) Equality Impact Assessments to be carried out on the procedures outlined in Reg 27 and the handbook.</p> <p><b>c) Minor Revisions to Reg 42 Governing Academic Appeals</b></p> <p>The Senate received the report (089c-S100620).</p> <p><b>DECISION:</b> The Senate <b>approved</b> the proposed revisions to Regulation 42: Governing Academic Appeals.</p>
090	<p><b>Term Dates for the 2030-31 Academic Year</b></p> <p>The Committee received the report (090-S100620) setting out the proposed term dates for the 2030-31 academic year.</p> <p><b>DECISION:</b> The Senate <b>approved</b> the term dates for the 2030-31 academic year.</p>
<b>Committee Reports</b>	
091	<p><b>Report from the Academic, Quality and Standards Committee</b></p> <p>The report (091-S100620) was received and noted.</p>
092	<p><b>University Research Centres</b></p> <p>The report (092-S100620) was received and noted.</p> <p><b>DECISION:</b> The Senate <b>approved</b> with immediate effect:</p> <ol style="list-style-type: none"> <li>1) The establishment of the Warwick Soft &amp; Active Matter Centre;</li> <li>2) The establishment of the Centre for Early Life;</li> <li>3) The establishment of the Biomedical Engineering Institute;</li> <li>4) The continuation and reclassification of the Warwick Research in Nursing Centre.</li> </ol>
093	<p><b>Report from the Research Governance and Ethics Committee</b></p> <p>The report (093-S100620, Restricted) was received and noted.</p>
094	<p><b>Report from the Social Inclusion Committee</b></p> <p>The report (094-S100620) was received and noted.</p>
095	<p><b>Joint Report from the University Executive Board and Steering Committee</b></p> <p>The report (095-S100620, Restricted) was received and noted.</p>
<b>Other</b>	
096	<p><b>Student and Alumni Deaths</b></p> <p>The report (096-S100620) was received and noted.</p>
097	<p><b>Any other business</b></p> <p>There was no other business.</p>
<b>Next meeting: 14:00, Wednesday 1 July 2020, via MS Teams</b>	

<b>DECISIONS AND ACTIONS</b>			
<b>ITEM</b>	<b>DECISION/ACTION</b>	<b>LEAD AND DUE DATE</b>	<b>STATUS</b>
<b>034 – Report from the Education Committee</b>	<b>ACTION:</b> A project plan would be developed which would include further consultation with the Faculty of Arts and presented to the Senate at a future meeting to assist the implementation of the Warwick Core Skills framework and an update on progress provided by the end of the academic year.	PTi July 2020	In progress

<b>081b - Steering Committee Review</b>	<b>DECISIONS:</b> The Senate <b>approved</b> :		
	1. The establishment, in principle, of a Policy Oversight/Steering Group, subject to further review and extension of the proposed terms of reference, to include a strong consultative remit as well as an instrumental role in the formation and development of University policy.		
	2. The Fees Working Group to report into the Finance and General Purposes Committee, University Health and Safety Committee to report into the University Executive Board and the Capital, Space and Amenities Group to report directly into the University Estate Committee.		
	3. The Sub-Group of Steering (Senate Sub Group), with authority to approve undergraduate and postgraduate taught pass lists, to become a direct sub-group of the Senate.		
	4. Approval of postgraduate research pass lists to returns to the Senate in the interim.		
	5. Chair's Action requests on behalf of Senate (for business previously delegated to the Steering Committee) to be considered via Senate Chair's Action.		
	6. Authority to invoke Regulation 41 to return to the Senate, with invocation authority also given to the University Executive Board when it is not feasible to hold a quorate meeting of the Senate.		
	<b>ACTION:</b> Update the proposed Policy Group's terms of reference to expand its role in the formation and development of policy as well as strengthen its consultative role.	Sharon Tuersley, asap	In progress
<b>084b - Information Management Policies</b>	<b>ACTION 1:</b> Further work to be carried out in consultation with a sub-group of Senators on the proposed Information Management policies with a view to: <ul style="list-style-type: none"> <li>Clarifying and highlighting the links with Regulation 31 and Dignity at Warwick.</li> <li>Reviewing the Acceptable Use policy to address comments raised, including those around Academic Freedom.</li> </ul>	Tony Pauley, asap	
	<b>ACTION 2:</b> Equality Impact Assessments to be carried out on all the policies.	Tony Pauley, asap	
	<b>ACTION 3:</b> Further proposed amendments to the policies to be considered at the forthcoming meeting of the Steering Committee on 22 June, and reported back for final approval by the Senate at its meeting on 1 July 2020.	Tony Pauley, asap	
<b>088a – Revisions to Ord 8</b>	<b>DECISION:</b> The Senate <b>approved</b> the amendment to Ordinance 8 on Degree, Diplomas and Certificates to include the award of Master of Arts and Science (MASC).		
<b>089a - Revisions to Reg 3</b>	<b>DECISION:</b> The Senate <b>approved</b> the proposed revisions to Regulation 3 Governing the Election of Student Members of Committees with the following additional changes agreed at the meeting (additions <u>underlined</u> , deletions <u>struck through</u> ):  3.1 (1) [...] the Students' union President and one other elected Sabbatical Officer will be <del>appointed</del> <u>nominated by the Students' Union for appointment</u> as representatives of the students of the University to the Council.  3.1 (3) [...] the President and two other elected Sabbatical Officers will be <del>appointed to be</del> <u>nominated by the Students' Union for appointment as</u> representatives of the students of the University to the Senate.		
<b>089b - Revisions to Reg 27 and Reg 23</b>	<b>ACTION 1:</b> Further work to be carried out on Regulation 23 and Regulation 27: Procedural Information and Sanctions Handbook to:	Helen Knee, Lara McCarthy asap	Complete

	<ul style="list-style-type: none"> <li>• Make more explicit that racist behaviour would be addressed as a serious offence under Regulation 23.</li> <li>• Ensure use of gender neutral language throughout.</li> </ul>		
	<b>ACTION 2:</b> The Race Equality Taskforce to be consulted with on the proposed changes on Regulation 23 and the Regulation 27: Procedural Information and Sanctions Handbook.	Helen Knee, Lara McCarthy asap	In progress
	<b>ACTION 3:</b> Equality Impact Assessments to be carried out on the procedures outlined in Reg 27 and the handbook.	Helen Knee, Lara McCarthy asap	In progress
<b>089c – Revisions to Reg 42</b>	<b>DECISION:</b> The Senate <b>approved</b> the proposed revisions to Regulation 42 Governing Academic Appeals.		
<b>090 - Term Dates for the 2030-31 Academic Year</b>	<b>DECISION:</b> The Senate <b>approved</b> the term dates for the 2030-31 academic year.		
<b>092 - University Research Centres</b>	<b>DECISION:</b> The Senate <b>approved</b> with immediate effect: <ol style="list-style-type: none"> <li>1) The establishment of the Warwick Soft &amp; Active Matter Centre;</li> <li>2) The establishment of the Centre for Early Life;</li> <li>3) The establishment of the Biomedical Engineering Institute;</li> <li>4) The continuation and reclassification of the Warwick Research in Nursing Centre.</li> </ol>		