

THE UNIVERSITY OF WARWICK

Minutes of the Meeting of the Steering Committee held on 22 January 2007

Present: Vice-Chancellor (Chair)
Professor S Bassnett
Professor L Bridges
Professor A Caesar
Professor Y Carter
Mr B Duggan
Professor J Jones
Professor R Lindley
Professor M Luntley
Professor S B Palmer
Professor M Smith
Professor H Thomas
Professor M Whitby

In Attendance: Director of Communication, Director of Estates, Director of Finance, Registrar, University Secretary, Ms N Snodgrass.

252/06-07 Minutes

RESOLVED:

That the minutes of the meeting held on 15 January 2007 be approved.

253/06-07 Appointment of ESRC Board and Committee Members 2007 (minute 235/06-07 refers)

REPORTED: (by the Registrar)

That the following members of staff had been nominated by the University for appointment to the part-time membership of ESRC Boards and Committees in 2007:

Professor Paul Edwards, Warwick Business School
Professor Diane Stone, Department of Politics and International Studies
Professor Sayantan Ghosal, Department of Economics
Professor Herakles Polemarchakis, Department of Economics.

254/06-07 Employer Engagement

REPORTED: (by the Pro-Vice-Chancellor (Teaching and Learning))

That the Higher Education Academy had recently established a Special Interest Group on Employer Engagement.

RESOLVED:

That the Pro-Vice-Chancellor (Teaching and Learning) contact the Higher Education Academy to register an interest in membership of the HEA Special Interest Group on Employer Engagement.

255/06-07 Computer Science Departmental Review (minute 238/06-07 refers)

REPORTED: (by the Deputy Vice-Chancellor)

That the Academic Resourcing Committee would be discussing the Report of the Review of the Department of Computer Science at its meeting to be held on 23 January.

RESOLVED:

That the Chair of the Board of the Faculty of Science be appointed as Chair of the monitoring group to be established to work with the Department of Computer Science in taking forward the recommendations contained in the Review Report and that the remaining membership of this group be brought forward for approval by the Steering Committee as soon as practicable.

256/06-07

Warwick's Future

CONSIDERED:

- (a) Oral reports from the Vice-Chancellor and the Registrar on the positive outcome of the Warwick's Future discussion event held on 17 January and outlining the next steps to be taken in the process of development of the University's future strategy.
- (b) The proposed membership of the Senior Panel to be established to review submissions from the Warwick's Future consultation process for inclusion in the University's draft strategy document.

RESOLVED:

- (a) That the membership of the Warwick's Future Senior Panel be approved as follows:

Professor Stuart Palmer
Professor Ann Caesar
Professor Yvonne Carter
Professor Mark Smith
Professor Michael Luntley
Professor Lee Bridges
Ms Nicola Owen
Mr Ian Rowley
Mr Brian Duggan
Ms Casey Leaver (Secretary)

- (b) That consideration be given to the inclusion in the membership of the Senior Panel of a representative from the Warwick's Future Primary Panel.

257/06-07

Policy Item for Discussion: Regional and Community Affairs

CONSIDERED:

A paper providing an update on key regional and community affairs issues, including the University's engagement with regional organisations; the West Midlands Economic Strategy; Science Cities; the 2006 Stakeholder Perception Survey; and the forthcoming Community Engagement Audit shortly to be undertaken by Urban Communications on behalf of the University (SC.167/06-07) together with an oral report from the Registrar.

RESOLVED:

That the Director of Communication compile a list of all members of University staff in the membership of the City of Coventry Ambassadors Group.

258/06-07

Warwick Institutional Repository (minute 110/06-07 refers)

CONSIDERED:

Proposals for the establishment of an institutional digital repository for the University (SC.163/06-07) together with an oral report from the University Librarian.

RESOLVED:

- (a) That the Steering Committee approve in principle the establishment of a Warwick institutional digital repository as set out in paper SC.163/06-07, it being recognised that the establishment and operation of the repository might necessitate the allocation of additional resources.
- (b) That a compulsory approach to content deposit be implemented in the first instance, responsibility for the posting of content to be delegated to a nominated contact within each academic Department; it being noted that a number of research funding bodies have mandated their award-holders to deposit their research outputs in digital repositories and on the understanding that this approach would be reviewed in six months' time.
- (c) That the proposal for the establishment of the Warwick institutional repository be incorporated into the Library Five-Year Plan for consideration in the University's annual financial and strategic planning process.

259/06-07 Final Report of the Gowers Review of Intellectual Property: University Response

CONSIDERED:

The draft University response to Universities UK on the final Report of the Gowers Review of Intellectual Property (SC.170/06-07).

RESOLVED:

That the draft University response to the final Report of the Gowers Review of Intellectual Property be approved as set out in paper SC.170/06-07 for submission to UUK by the deadline of 22 January 2007.

260/06-07 Final Report of the Leitch Review of Skills: University Response (minute 217/06-07 refers)

CONSIDERED:

The draft University response to Universities UK on the final Report of the Leitch Review of Skills "Prosperity for All in the Global Economy: World-Class Skills" (SC.168/06-07).

RESOLVED:

That the draft University response to the final Report of the Leitch Review of Skills be approved as set out in paper SC.168/06-07 for submission to UUK by the deadline of 31 January 2007.

261/06-07 RCUK Efficiency and Effectiveness of Peer Review Project: University Response (minute 77/06-07 refers)

CONSIDERED:

The University's response to the RCUK consultation on the RCUK Efficiency and Effectiveness Peer Review Project (SC.172/06-07).

RESOLVED:

That the University's response to the RCUK Peer Review consultation be revised along the lines discussed at the meeting and resubmitted to RCUK.

262/06-07

TRAC Return 2005/06

CONSIDERED:

The University's draft TRAC return to the HEFCE for the academic year 2005/06 and a supporting paper prepared by the Finance Office (SC.173/06-07) together with an oral report from the Director of Finance.

REPORTED: (by the Director of Finance)

That the report from the review of the annual TRAC Time Allocation Survey recently undertaken by JM Consulting would shortly be published and would be brought forward for consideration by the Steering Committee in due course.

RESOLVED:

That the University's 2005/06 TRAC return be approved for submission to the HEFCE by the deadline of 31 January 2007 subject to ratification of the return by the University's internal auditors and any final amendments deemed necessary by the Director of Finance.

263/06-07

Medical Research Council Strategic Partnership Agreement

REPORTED: (by the Pro-Vice-Chancellor (Research) and the Dean of the Warwick Medical School)

That a strategic partnership agreement between the University and the Medical Research Council was in the process of being established and that this would be the first of such partnerships involving a new Medical School.

264/06-07

Email Replacement Project

REPORTED: (by the Registrar)

That current plans were for the GroupWise email system to be decommissioned on 10 April 2007 and that representatives from Information Technology Services would shortly be visiting all departments with further information on departmental migration schedules.

265/06-07

Warwickshire Institute of Diabetes, Endocrinology and Metabolism

REPORTED: (by the Dean of the Warwick Medical School)

That Lord Hunt, Minister of State for Quality at the Department of Health, had visited the University Hospital on Friday 19 January for the opening of the Warwickshire Institute of Diabetes, Endocrinology and Metabolism (WISDEM) and that this had been an extremely positive visit.

266/06-07

One World Week 2007

RECEIVED:

An oral report from the Vice-Chancellor on the successful launch of One World Week 2007 noting that the India and Pakistan talk held on Sunday 21 January had been extremely well-attended and that all members of the Committee were encouraged to attend the events to be held as part of the week's celebrations.

267/06-07 Home Office Consultation on a new Charging Regime for Immigration and Nationality Fees

RECEIVED:

UUK Information Note I/07/01 providing a summary of the key elements of UUK's response to the Home Office consultation on a new charging regime for immigration and nationality fees together with a copy of the full UUK response (SC.169/06-07).

268/06-07 Mind to Market: A Global Analysis of University Biotechnology Transfer and Commercialisation

RECEIVED:

The executive summary of the report recently published by the Milken Institute on global University biotechnology transfer and commercialisation (SC.171/06-07).

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