Health and Safety at Warwick

General Information for Contractors
What is Health and Safety

To ensure the health, safety and wellbeing of those at work or those who could be affected by work

- The University provides a safe environment to support you in working safely
- Ensure staff work to your own safety policy and safe operating procedures at all times. (these must have been reviewed and agreed by your point of contact)
- Ensure you have received a copy of the University Code of Conduct for Contractors and follow its requirements
- Failure to do this may result in disciplinary action or your removal from site.
Before you start work

- On your first day on site you must report to your University contact before starting work
- Ensure all relevant risk assessments are available
- Ensure you have relevant permits where necessary (see your University contact)
- Be aware of fire alarms, exits and assembly points – evacuate immediately even if you know the cause of the alarm
While you are onsite

- Be familiar with your work surroundings
- Report accident and incidents
  - To your manager
  - To your University representative
- Ensure that you wear your corporate clothing at all times
While you are on site – cont’d

- Follow the instructions identified in the prestart meeting
- Keep work area tidy
- Consider others – be aware of how your work may impact on others in the area
- Comply with PPE requirements
What to do in an emergency

- Call 024 765 22222
  - Recommend you put this number in your phone
  - Please do not call 999 directly

- Any questions, please talk to your University contact.