Health and Safety at Warwick

- Always report to your allotted point of contact before work commences and report before leaving site
- Familiarise yourself with your work surroundings
- Know the location of the nearest fire exits and assembly points.
- Find out on what day the fire alarm sounders are tested where you are working, you do not need to leave the building at this time unless the alarm sounds for more than 30 seconds
- Keep your work area tidy, consider others working in that area and keep them informed where necessary
- Ensure you use your appropriate PPE and follow relevant procedures
- Report any accidents to your manager and ensure the University representative has been made aware
- First aiders are available - contact security should you require help
- If you require any chemicals to carry out your work, ensure they have been approved by the University representative
- Certain activities require a permit before work can commence. Ensure a permit is in place before you commence these activities (e.g. Roof work, hot work, confined space)

*Full details of contractor responsibilities can be found in the Contractor Safety document issued kick-start meeting*

*If in any doubt about your work, ASK for help.*

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