

UNIVERSITY OF WARWICK LIBRARY

MODERN RECORDS CENTRE

Report 2001-2002

THE UNIVERSITY OF
WARWICK

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Modern Records Centre

Report for 2001-2002

Professor Royden Harrison

Professor Royden Harrison died on 30 June 2002. He was Director of the University's Centre for the Study of Social History 1970 – 1982 but his links with the Department and University continued until the 1990s. He was one of the leading proponents for the establishment of this Centre in 1973 and was on the selection board for its first Archivist, Richard Storey. He served on the Centre's Academic Committee from 1974 until 1993 and was always available to advise and to use his contacts on the Centre's behalf. He will be much missed in the field of Labour History and in the Centre.

Introduction

The last year has seen many changes, not least in staff, so that once more the 'old hands' have been especially busy keeping the Centre open and training new colleagues. Despite these pressures this report reveals the wide-ranging and excellent results achieved by the Centre, in terms of archives deposited, finding aids completed, and researchers assisted. The outstanding achievement of the year has been the successful conversion of the Centre's finding aids to the XML format, and their publication on the internet in a format (HTML) available to all internet users. This is the first annual report to cover a full year for the new reporting period, 1 August – 31 July.

Accessions

The flow of records into the Centre has continued unabated, with additions to existing deposits, as well as those from new depositors. Appendix 1 contains a summary list of all accessions received in the year. The one of the most significant deposits (and one of the largest) came from the Engineering Employers' Federation. The deposit extended our coverage of the EEF's activities and considerably improved our holdings of their publications. Another major deposit came from the Trades Union Congress. Our holdings were extended into the 1990s and significant additions were made to material already here. We were able to pass on a large amount of duplicated material to the Working Class Movement Library, the University of North London and the University of Wales at Cardiff.

Funding

The Centre has continued to enjoy funding support from several sources, in addition to the support given by the University of Warwick. Our depositors have also very generously assisted the work of cataloguing. They include the Confederation of British Industry, the National Cycle Archive and the Trades Union Congress.

The Research Support Libraries Programme (RSLP) granted funding to the Centre from its Access programme for three years. This will continue for an additional year. It enables the Centre to open longer hours, by not closing at lunch time and by opening until 7 pm on Wednesdays and Thursdays. 238 (201 last year) archive readers and 119 (92) thesis readers have used the extended hours. The extra staff have also catalogued material in demand.

The Access programme has also provided funding for a librarian to catalogue on to the library's OPAC (On-line Public Access Catalogue; <http://opac.warwick.ac.uk>) both the Centre's own holdings of publications such as union journals and annual reports and also the University Library's collection of such material. The opportunity has been taken to create a 'best set' and to de-accession duplicated material. The de-accessioned material has been offered to library colleagues elsewhere. The result is 1398 entries created/amended on OPAC. 824 of these are serial entries and 574 are monographs of items in MRC. 590 books/volumes and 5368 parts/pamphlets were discarded. In addition numerous Archive Authority Records have been created or revised. Our holdings are now much more visible, particularly since the records on the University Library's OPAC are contributed to COPAC, a union catalogue which gives free access to the merged online catalogues of members of the Consortium of University Research Libraries (CURL). We have also been able to liberate badly needed space in our strongrooms.

The Centre was also successful in three collaborative bids for funding from the RSLP's project fund. A bid led by the University of Wales Swansea entitled 'A Mine of Information: Cataloguing the South Wales Coalfield' was successfully completed in July 2002 (<http://www.mineofinfo.ac.uk/>). The aim of this project was to improve access to research resources on the South Wales Coalfield during the nineteenth and twentieth centuries. A survey was made of the Centre's holdings for sources on mining and the 1,500 page finding aid for the TUC archive 1920-60 was retrospectively converted into the EAD format.

A second bid was the Genesis project, led by the Women's Library. The Genesis project was a mapping initiative to identify and develop access to women's history sources in the British Isles (<http://www.genesis.ac.uk/>).

Collection-level descriptions for 106 archives have been submitted to the project.

A third bid was the CASBAH project, led by Institute of Commonwealth Studies, School of Advanced Study, University of London. CASBAH was a demonstrator project with the aim of identifying and mapping national research resources relating to Caribbean Studies and the history of Black and Asian people in the UK. It has created a pilot web site: <http://www.casbah.ac.uk/index.html>.

I reported last year that a successful bid had been made to participate in the Joint Information Systems Committee's Archives Hub (formerly the HE Archives Hub). The Archives Hub provides a single point of access to descriptions of archives held in UK universities and colleges (<http://www.archiveshub.ac.uk>). At present these are primarily at collection-level, although where possible they are linked to complete catalogue descriptions. The Archives Hub forms one part of the UK's National Archives Network, alongside related networking projects. Our bid included completing the Centre's own collection-level descriptions (CLDs) and compiling collection-level descriptions for the archival holdings of the Universities of Birmingham, Coventry, Keele and Staffordshire and for the BP Archive. The project is not yet concluded but so far 238 CLDs have been created for the Centre, 378 for Birmingham, 5 for BP, 3 for Coventry, 23 for Keele, and 4 for Staffordshire, 651 in total. In addition, 2871 index terms and 385 authority records have been created or used. All of these descriptions with their index terms can now be searched at the same time as other descriptions from other universities.

The Centre also collaborated in two successful bids to participate in the Access 2 Archives Programme (A2A). The A2A programme partners are the British Library, the Historical Manuscripts Commission and the Public Record Office; it is hosted by the Public Record Office (<http://www.a2a.pro.gov.uk/>). A2A is a strand in the growing national archives network in the United Kingdom. Its database contains catalogues of archives held across England which date from the 900s to the present day. The Centre collaborated in a bid led by the Parliamentary Archives which enabled us to convert to the EAD electronic format the paper catalogues to the archives of Ernest Bevin, Richard Crossman, and Sir Leslie Scott. A second bid, 'Muck and Brass,' was made by a consortium of repositories in the West Midlands region, led by Shropshire Records and Research Centre. Over 1200 pages of the Centre's paper catalogues were converted to EAD, including those for various regional and constituency Labour party archives, Parnell and Son of Rugby, Birmingham Small Arms Co. Ltd, Coventry & District

Engineering Employers' Association, various West Midland metal trade unions, the Motor Cycle Association of Great Britain Ltd., the British Motor Industry Heritage Trust, Rubery Owen, A.P. Young, and Coventry Chain Shop Stewards Committee. Further bids have been made to continue this work.

The Centre is delighted to have been awarded a grant from the Arts and Humanities Research Board to catalogue the TUC archive, 1970-1990. Work started in April and will continue for three years. We hope to make parts of the catalogue available on our web site as the work proceeds.

Processing

Joanne Burman continued to produce and put away archives, dissertations and special collections material. She has continued to keep the deposits from Amnesty International and ITF documents and circulars up to date. She has assisted in the transfer of material from the Library's 41T collection, which included compiling box lists for material for the National Union of Agricultural & Allied Workers (MSS.435), the United Road Transport Union (MSS.436), the Merchant Navy and Airline Officers' Association (MSS.441), and the Mercantile Marine Services Association (MSS.442). She has unpacked and compiled box lists for papers of the Certification Office (MSS.388E), the Central Council for Education and Training in Social Worker (MSS.422), Gillian Rose (MSS.377), and the National Health Service Officers' Association (MSS.461). All of this work has been in addition to her work administering the daily routine of the Centre and keeping the Centre's statistical records.

Charles Fonge has continued to work on the Frank Cousins papers but he has concentrated on the revision of the Centre's XML files and their related stylesheets. Working with an XML/SGML consultant, the Centre has developed a series of XSL(T) stylesheets to render our EAD finding aids to HTML, with versions for our website and our printed finding aids. All the Centre's on-line finding aids were updated this summer and the work has resulted in what we hope are clearer and more navigable finding aids.

Stevie Harman has continued to produce and put away archives, dissertations and special collections material. In addition she has assisted in the listing and sorting of the material being merged into the Centre's holdings from the Library's collections. She organised the distribution of several hundreds of duplicate items to other universities which saved the Centre a considerable amount of space as well as enriching the holdings of other libraries.

Caroline Hughes has worked on the papers of the Devlin Commission on Industrial and Commercial Representation, and the Advice Centre on the Organisation of Industrial and Commercial Representation (MSS.230). She also helped prepare finding aids for retrospective conversion to the EAD format under the A2A Political Archives project. She has maintained the accessions database which manages the diverse and numerous range activities related to each accession. Her main efforts have been directed to the Archives Hub project (see above).

James King unpacked and box listed the 2001 deposit of the Society for Research in Higher Education (MSS.323) and the associated papers of Graeme Moodie and Ernest Rudd. He also listed the papers of trade unionist Percy Allott (MSS.431), converted the catalogue of the Wayne Ashcroft papers (MSS.412) to EAD and completed collection-level descriptions for the South Wales Mine of Information Project. This work involved creating and amending records in the authority records and subject heading databases. James has worked on sorting and listing of the archives of the National Union of Teachers (MSS.179), jointly with Rachel Wood. He has already listed the Union's large collection of minute books. He has written and revised a number of collection-level descriptions for a variety of different archives. As well as this listing work, James has revised the Centre's guidelines for the indexing of subjects (using Library of Congress Subject Headings) and corporate and personal names (using AACR2 and ISAAR(CPF)). He is editing the Centre's Archival Authority Record database of corporate and personal names, which now has 2,280 entries.

Carole Jones, previously with Coventry University Library, started work as a part-time records assistant in July. She has assisted with the production and putting away of archives, dissertations and special collections material. Alongside administrative duties she has been compiling a box list for our holdings of the Miners' Federation of Great Britain/National Union of Mineworkers publications and unpacking and reboxing a recent deposit from Christian CND.

Monica Ory continued to work part-time, unpacking and accessioning the National Cycle Archive. She has created collection-level descriptions for most of the archive with the related archival authority records and subject index terms. She also created collection-level descriptions for the Mine of Information project.

Marie Osborne worked part-time, as the RSLP-funded records assistant until June. She assisted in the production and putting away of archives, dissertations and special collections material. She also assisted in the day to day running of the Centre. She unpacked and compiled box lists

for the Social Workers' Benevolent Trust, the Wallpaper Manufacturers' Association, the Association of Professional Recording Services, the Brewers and Licensed Retailers' Association, two new deposits from the Engineering Employers' Federation, and the Association of Publishers' Educational Representatives. She also compiled collection-level descriptions and authority records for these archives. She converted part of the ASLEF finding aid to EAD.

Richard Temple has completed box lists and collection-level descriptions for the William A. Brown papers (MSS.446), the Association of Community Workers (MSS.445) and the National Union of Vehicle Workers (MSS.126/VW). He has created and amended collection-levels for the Archives Hub project. This work involved creating and amending records in the authority records and subject heading databases. He has also begun a survey of the Centre's deposits relating to the effects of the Data Protection Act.

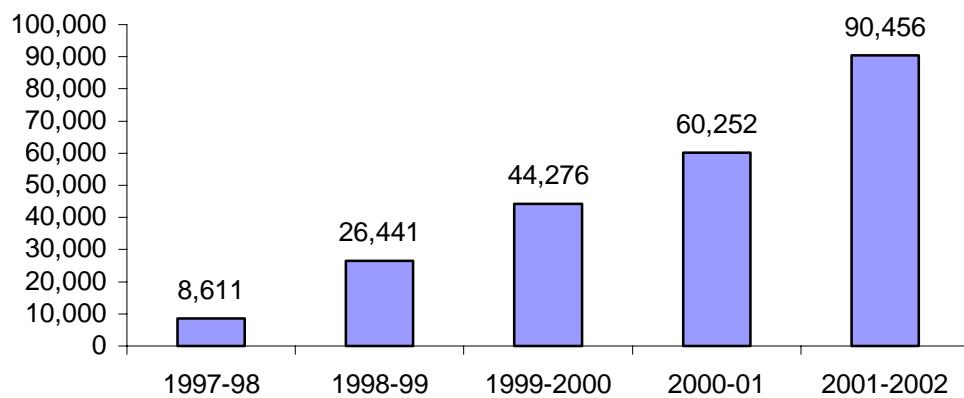
Rachel Wood has listed the papers of the drugs charity Release (MSS.171) and of the Council for Educational Advance (MSS.179/CEA). She and James King are currently working on the archives of the National Union of Teachers (MSS.179) for which they have prepared a full box list. Rachel has also completed a detailed catalogue for the National Union of Teachers Education Committee Case Files 1925-1960. She has also compiled box lists of the papers of Professor Andrew Pettigrew (MSS.423) and completed the box list of the papers of James Charles McLauchlan (MSS.409) begun by Victoria Peters. She has created and amended collection-levels for the Mine of Information, Archives Hub and Genesis projects, and for the Public and Commercial Services Union and its predecessors (MSS.415). This work involved creating and amending records in the authority records and subject heading databases.

Christine Woodland's time continued to be occupied with the negotiating, surveying, and administering the deposit of archives, as well as administering the Centre. She edited the finding aids compiled by other members of the Centre's staff. A considerable amount of her time was spent writing grant applications.

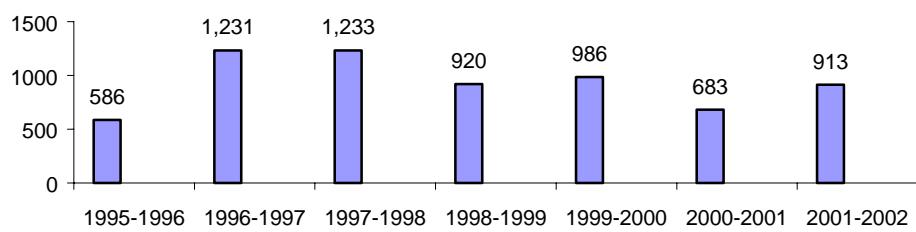
Research

The statistics in Appendix 2 give a quantitative picture for the year. The following graphs put those figures into a longer perspective, although as with all statistics a number of caveats need to be remembered. The figures for 2000/2001 in all the graphs are only for nine months, reflecting a change in the reporting period to the academic financial year.

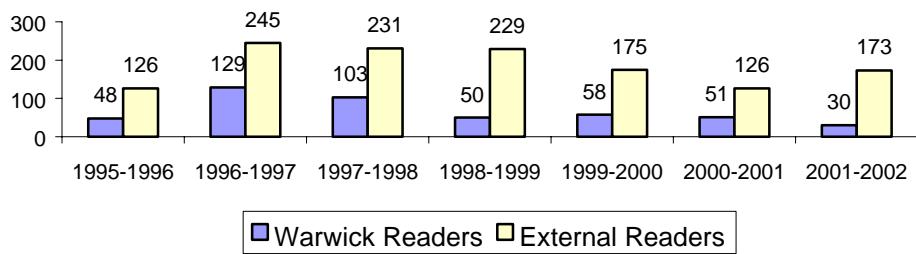
Web Page Visits



MRC Reader Visits

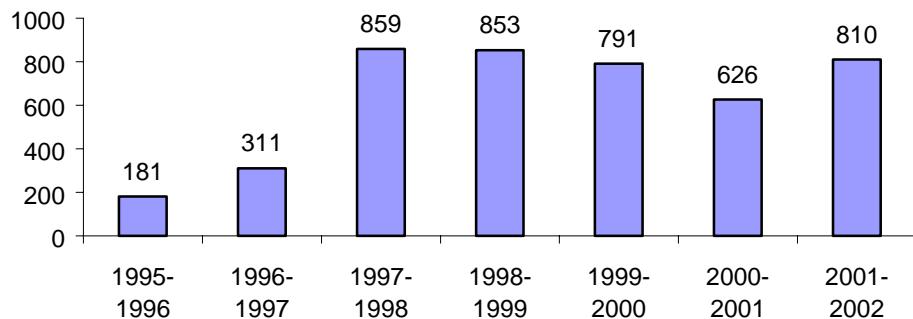


MRC Readers



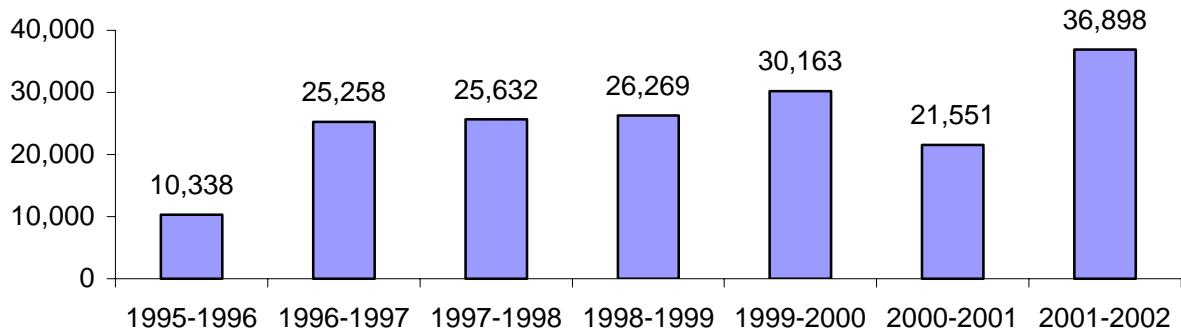
For reporting purposes, readers are classified as those from Warwick and those from outside the University (External Readers). External Readers are further sub-divided into those from UK Higher Education Institutions and others (including non-UK academics, and non-academic sector readers.)

Postal/Telephone Enquiries

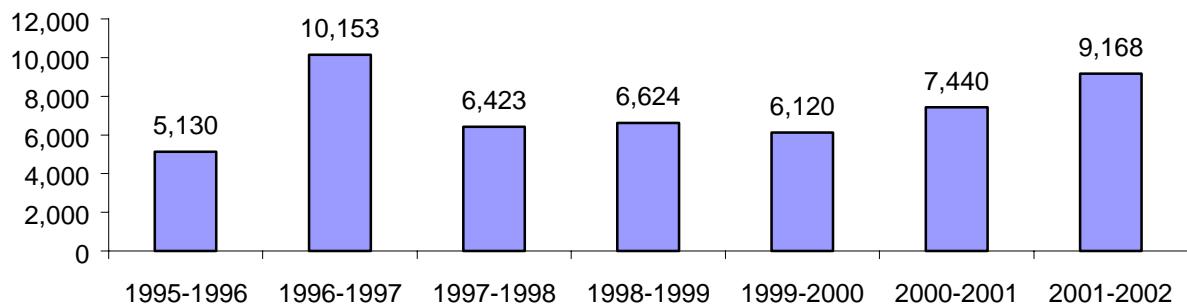


The graph of enquiries shows a large increase between 1997/8 and 1998/9. The difference is due in part to the addition of telephone enquiries not previously included in the number.

Documents Produced



Photocopies produced for Readers



The trend from previous years seems to be continuing, supporting the interpretation offered last year, that would-be researchers are able to use the web pages to see for themselves whether or not a visit is worthwhile, as well as when and how that visit can best be arranged. Those that do come are able to use their time in the searchroom to see documents, rather than searching the Centre's finding aids. We propose to survey researchers and web-site users over the next year, to see if this interpretation is correct. As usual, the variety of research topics pursued is remarkably wide. Appendix 2 lists some of the publications that have been based on material held at the Centre.

Outreach

Janette Martin spent a six weeks secondment at the Centre thanks to an award from the Sharing Museum Skills Millennium Awards scheme. Janette is an Assistant Archivist at the Labour History Archive and Study Centre (LHASC) which is managed by the John Rylands University Library of Manchester and housed at the National Museum of Labour History. The LHASC's collecting policy focuses on the political wing of the labour movement and its two major collections are the Labour Party archive and the Communist Party of Great Britain archive. The collections in Manchester complement those held in Warwick and for many years the two repositories have enjoyed a good working relationship. Janette created and revised EAD collection-level descriptions for the Archives Hub and created authority records and subject index terms.

Charles Fonge visited the Borthwick Institute of Historical Research at the University of York 15-16 November 2001 to demonstrate the Centre's work and provide an introduction to Encoded Archival Description, its implementation and application.

Caroline Hughes continued as Special Repositories Group Representative for the Society of Archivists West Midlands Region. She has produced quarterly reports on regional activities.

Richard Temple gave a talk to a meeting of the West Midlands Region of the Society of Archivists in Birmingham in June 2002 on his experiences as an archivist on a VSO project in The Gambia.

Christine Woodland gave introductions to archives in general and the Centre in particular to history and politics postgraduates, and to undergraduates studying *Visions of Society, 1930-1960*, the history of medicine, and to women and gender students. She also gave introductions to the Centre and its archives to local genealogy students. She gave a lecture at the Society of Genealogists' conference 'Forward to

the Past: Twentieth Century records for Family Historians,' 31 August 2001 at Imperial College, London. She also gave a lecture at the Family History Conference hosted by the Guild of One-Name Studies at the University of Warwick, 13 April 2002. She continued to be a committee member of the Warwickshire Local History Society, the Dugdale Society, the Records Preservation Section of the British Records Association, the archive committee of the Operational Research Society, the archive committee of Qualidata, and the Archive and Resources sub-committee of the Society for the Study of Labour History. She participated in the National Council on Archives' networking forum. She represented SCONUL on the West Midlands Regional Archives Council.

An induction course for postgraduate students, introducing them to the contents of the Public Record Office and how to find them, was held in the Centre in January 2002. It is hoped to repeat the course annually and to invite postgraduates from neighbouring universities.

The Society of Archivists EAD Group held a training session at the Centre on 20 November 2001. Bill Stockting (Public Record Office) spoke about the EAD Cookbook; Sarah Flynn (PRO) spoke about the Access2Archives project; Amanda Hill (Archives Hub) spoke about the Archives Hub, and Caroline Shenton (Parliamentary Archive) spoke on web page design.

A half-day colloquium on early modern women's receipt books was held in the Centre on 29 September 2001, under the auspices of the Department of History. This was part of a series of colloquia begun as the Trinity/Trent Colloquium. A one-day conference on women and charity in the United States and Britain was held in the Centre on Saturday, 18 May 2002.

The sessions held during the Centre's opening hours were made possible by the BP Archive allowing us to use their exhibition room for the Centre's readers

The Edward Thompson Memorial Bursary was established by the Society for the Study of Labour History in honour of one of its distinguished founders and past Presidents. It is tenable at the Modern Records Centre, up to a value of £200 per annum, in order to support research in the Centre's archives. The recipient in 2002 was Ms Viv Mackay of the Department of History, University of Southampton. Her thesis title is 'Adapting to change: trade unions and economic restructuring, 1890-1990', using the Tailor and Garment Workers as a case study.

The Centre's Honorary Fellow was Dr Ted R. Bromund, Associate Director, International Security Studies, Yale University. His Ph.D. (Yale

University 1999) made much use of material held at the Centre. He gave a seminar in the Department of Political and International Studies on 21 November 2001 on 'The Imperial Illusion, European Integration, and the Failure of the Empire Industries Association, 1945-1963.'

Visitors to the Centre included Ms B. Hunt and colleagues from the Open University Library, to see how the Centre's building worked and met national standards.

Staff

Carole Jones joined us in July to work as a part-time records assistant. Her work was funded by the RSLP Access programme.

James King joined us in September 2001. He qualified in June 1999 and then worked for Cambridgeshire County Council (where he was Records Manager), at the Historical Manuscripts Commission and, most recently, as an archivist at the British Railways Board Records Centre. James is working on various projects, including listing the records of the National Union of Teachers and updating the Centre's indexing procedures and databases

Marie Osborne continued to work as a part-time records assistant until June. Her work was funded by the RSLP Access programme. She left to begin work as library assistant at Coventry City Library. She will be much missed: for her good company by her colleagues; for her friendly helpfulness by the users of the Centre; and for her prodigious amounts of work by the Centre.

Richard Temple came back to work in the Centre in April, on his return from an eighteen-month period of unpaid leave as a Records Management Adviser to the National Records Service (NRS) in The Gambia. The project, which was sponsored by VSO, comprised two major components: the development and management of the appraisal programme, and the compilation of a guide to the existing archival collections at the NRS. In addition he lectured on archival management at the Management Development Institute in Kanifing, The Gambia. A summary of the VSO project may be found in the *ACARM Newsletter* issue 30 (May 2002), pp. 17-20.

Rachel Wood began work in the Centre in October 2001, funded by the RSLP Access programme. Rachel has worked for Cambridgeshire County Council (as Records Management Adviser), at the Cumbria Record Office and most recently as Outreach Archivist at the Somerset Record Office in Taunton.

Appendix 1

Summary list of accessions

1st August 2001 to 31st July 2002

The inclusion of an accession in the following list does not necessarily mean that it is available for research at present. In the case of large or complex accessions only the main constituent parts have been described.

Part 1 Additions to existing accessions

- MSS.21/3533 Brigadier John Barraclough: Military Governor, North Rhine Province, Control Commission for Germany (British Element), 1945-1950. A photocopy of his diary, June 1945-May 1947 has been deposited.
- MSS.21/3535 Mrs Olga Yvonne McCleland (1914-1995): Assistant Secretary of the National Joint Committee for Spanish Relief (Basque Children's Committee): address book, 1937-1938, photograph of Mrs McCleland as a WRNS, and two phonograph records of traditional Basque songs recorded by the Basque Children's Choir.
- MSS.28 and MSS.39 National Graphical Association (London Region): an additional deposit which includes annual reports, 1966-1991, various minutes series, 1965-1996, and annual conference reports 1964-1986. The deposit also includes some earlier material for the London Typographical Society: annual reports, 1955-6, annual conferences, 1955-1965; for the London Society of Compositors, additions to the *London Typographical Journal*, 1906-11, and miscellaneous additions to the Printing Machine Managers' Trade Society. Executive Committee minutes for the London Region of the Printing and Kindred Trades Federation, 1920-1955 (incomplete), are also included.
- MSS.48/6 Civil Service Clerical Association: papers of F. G. Fallows, member of the Land Registry branch, and trustee of the Association, 1927-1954.
- MSS.127 National Union of Railwaymen a large additional deposit of printed material filled in gaps and extended our coverage of the Amalgamated Society of Railway

- Servants and the National Union of Railwaymen. It included *Railway Review* (later *Transport Review*), 1879, 1880-1, 1883-5, 1890-6, 1898-9, 1970-90; proceedings and reports, 1975-1989; annual and special general meetings, 1926-1990.
- MSS.135G Post Office Engineering Union: files relating to union officials, 1940s-50s.
- MSS.148 Union of Communication Workers: an additional deposit comprising videos relating to particular issues in the 1980s, including the Miners' strike, and annual conferences 1984 and 1987. Circulars etc to branches (transferred from Liverpool Central Library).
- MSS.156 Forest School Camps: oral history tapes, interviews and related papers for the compilation of *Our Story* (1998), a history of the camps.
- MSS.200/C Confederation of British Industry: a further deposit of 125 boxes. This latest deposit includes files from various directorates including Government Relations, Human Resources, Communications, and the Director General's Office. Subjects covered include the following: incomes policies, 1975-1979; correspondence on the Insolvency Bill, 1984-1987; City/EEC Committee, 1974-1980; the employment of homeworkers, 1973-1978. There are closure periods of ten and thirty years on these papers.
- MSS.237 Engineering Employers' Association: a large additional deposit has been made. It includes case registers, 1941-59; wage movements figures, 1897-1925; wages index registers, 1947-1960; signed agreements, 1931-1978; wages agreements; circular letters, 1987-99; conference committee minutes, 1949-1974; national conference proceedings, 1975-81 (incomplete). A further deposit added a large collection of EEF publications, 1956-2000.
- MSS.292E Trades Union Congress: a further 225 boxes have been added to the TUC archive. They have been arranged by the TUC in its decimal registry order and cover a wide range of subjects from inter-union disputes to health and safety issues to trade union membership in the armed forces to relations with overseas bodies. The dates range from 1962 to 1991

- MSS.329 Dr G. Pugh: an additional small deposit of papers relating to Militant, 1970s.
- MSS.328/N032 National Cycle Archive: additions to the archive include *The Bath Road News*, 1913-1958, (incomplete, with gap 1927-1941), the journal of The Bath Road Club, founded in 1886, and probably based in London.
- MSS.353 Tom Mann Memorial Fund and Tom Mann Centre Trust: papers and correspondence (1985-1999) and (1978-1999). Includes 2 cassettes of a day school on Tom Mann in 1980.
- MSS.377 Gillian Rose: further sorting of material given to the University Library has revealed additional archival material. In addition to articles and other material by Rose herself it includes miscellaneous material and correspondence files relating to her various studies. There are also personal papers, school reports, and family photographs. Access is limited while the papers are uncatalogued.
- MSS.385 National Glass Workers' Trade Protection Association: Dr T. Spencer has deposited an abridged version of his Ph. D thesis 'The Development of the Yorkshire Glass Industry, c. 1800-1940,' 2 vols.
- MSS.388E Certification Officer's papers: a further ten boxes have been deposited.
- MSS.392 Low Pay Commission: a further two boxes, containing the research commissioned by and written evidence to the Commission, have been deposited.
- MSS.414 Institute of Management Services: an additional deposit includes papers from the bodies which merged to form the Institute. They include papers of the Motion Study Society of Great Britain, the Work Study Society, the Institute of Economic Engineering, and the Society of Industrial Engineers. The deposit also includes some the Institute's Financial Sector Specialist Group, 1980-96.
- MSS.415 Public and Commercial Services Union (PCS): small additions, mainly printed items for various predecessor unions.

- MSS.421 George Gibson: additional papers, including copies of his obituaries, and copies of some original correspondence. Also includes a copy of *Seventy Years of Trade Unionism*, 1868-1938 (Trades Union Congress, London, 1938), signed by the members of the TUC's General Council.

Part 2 New Accessions

1 August 2001 - 31 July 2002

- MSS.342 European Forum for Teamwork: the National Society of Quality Circles (NSQC) was founded in 1984 'to encourage the healthy development of Quality Circles in the UK, by combining the experience and energy of individual firms.' In October 1991 it changed its name to the National Society for Quality through Teamwork (NSQT). In 2000 it changed its name again to the European Forum for Teamwork. The society was liquidated on 12 March 2002. The deposited papers include minutes of the Management Committee and Members' Meetings and correspondence, March 1982 - March 1996; general information, including accounts, certificate of incorporation as a company and charity annual report.
- MSS.430 Frida Knight (1910-1996): papers relating to the UCATT strike in Shrewsbury, 1970s.
- MSS.431 Percy Allott: Allott was Secretary of the City District of the National Amalgamated Union of Shop Assistants, Warehousemen and Clerks, 1918-45. He was also a left-wing Labour Party activist and parliamentary candidate (in 1928) and a prolific poet. The deposit contains scrapbooks compiled by him, 1915-62 (including one exclusively on the pioneer of adult education Horace Fleming); subject files relating to NAUSAWC, the Labour Party, and Allott's personal life and political interests, 1919-1963; and many original copies of his poems.
- MSS.432 Social Workers' Benevolent Trust: agendas, minutes, and related papers, 1976-1985, annual reports, 1980-1984, accounts, 1977-1982, applications, 1970s-1999.

- The applications and case records are closed to research.
- MSS.433 International Marxist Group papers: publications, pamphlets, leaflets, flyers, publicity material, discussion documents and information sheets produced by a variety of mostly left-wing organisations, both York-based and national, collected 1972-73.
- MSS.434 Radio and Electronic Officers' Union: various publications from the union and its predecessors. Transferred from the University Library.
- MSS.435 Transport and General Workers' Union (Agricultural and Allied Workers' Trade Group): various publications from the union and its predecessors. Transferred from the University Library.
- MSS.436 United Road Transport Union: various publications from the union and its predecessors. Transferred from the University Library.
- MSS.437 Broadcasting Entertainment Cinematograph and Theatre Union: various publications from BECTU and its predecessors. Transferred from the University Library.
- MSS.438 National Union of the Footwear, Leather and Allied Trades: various publications from the union and its predecessors. Transferred from the University Library.
- MSS.439 Bakers, Food and Allied Workers' Union: various publications from the union and its predecessors. Transferred from the University Library.
- MSS.440 Prison Officers' Association: various publications. Transferred from the University Library.
- MSS.441 National Union of Marine, Aviation and Shipping Transport Officers: various publications from the union and its predecessors. Transferred from the University Library.
- MSS.442 Mercantile Marine Service Association: various publications from the union and its predecessors. Transferred from the University Library.

- MSS.443 Society of Clerks of National Health Service Executive Councils: various publications. Transferred from the University Library.
- MSS.444 National Association of Fire Officers: various publications from the union and its predecessors. Transferred from the University Library.
- MSS.445 Association of Community Workers: council minutes and papers, 1967-1973; annual general meetings, 1970-1984; annual reports, 1971-1988 (incomplete); publications including *Talking Point*, 1971-1988.
- MSS.446 Professor William A. Brown: Professor Brown began his career as an economic assistant to the National Board for Incomes and Prices, 1966-68, before joining the Industrial Relations Research Unit (IRRU) of the University of Warwick. He was Director of IRRU 1981-5 when he became Montague Burton Professor of Industrial Relations at the University of Cambridge. Professor Brown's papers mainly comprise those generated by research in the 1960s into industrial relations and, in particular, pay bargaining at that time. Included in the papers are: National Board for Prices and Incomes *Payment by Results* memoranda, case studies, 1966-69; Merseyside earnings data, 1962-1964; British Leyland (Austin-Morris) Engines Division, reports on industrial relations by Allan Flanders, Alan Fox, Ian Brough, 1970; IRRU survey of shop stewards, 1976.
- MSS.447 British Actors' Equity Association: various publications. Transferred from the University Library.
- MSS.448 S.T.Griffin: pamphlets relating to the building trades.
- MSS.449 National Association of Head Teachers: various publications. Transferred from the University Library.
- MSS.450 National Association of Inspectors of Schools and Educational Organisers: various publications. Transferred from the University Library.
- MSS.451 Association of First Division Civil Servants: various publications. Transferred from the University Library.

- MSS.452 National Association of Schoolmasters/Union of Women Teachers: various publications. Transferred from the University Library.
- MSS.453 Assistant Masters Association: various publications. Transferred from the University Library.
- MSS.454 Ambulance Service Institute: various publications. Transferred from the University Library.
- MSS.455 Association of H. M. Inspectors of Taxes: various publications. Transferred from the University Library.
- MSS.457 R.A. Storey motor collection
- MSS.458 Britannic Field Staff Association: minutes and agenda for delegate conferences, 1952-2000, journal, 1926-1974 (incomplete) and other papers.
- MSS.459 Tony Cliff papers: Tony Cliff (1917-2000), founder and leader of the Socialist Workers Party, was born in Palestine and became a Trotskyist in the 1930s. He was a member of the Revolutionary Communist Party, and he founded the Socialist Review Group, which became the International Socialism Tendency in 1962. Tony Cliff's papers include notes for books, personalia, and a collection of his publications.
- MSS.460 Dr John Goldthorpe: papers relating to his research into the lower levels of management in the coal industry, especially pit deputies, 1950s.
- MSS.461 Association of National Health Service Officers: National committee minutes, 1936-1991; Executive council minutes, 1931-1937; annual reports, 1978-1986, 1991; annual conference reports, 1920, 1951-1991 [incomplete]; *The Insurance Committee Officer*, Journal of the Association of Insurance Committee Officers, 1920-1927; *The Officer*, Journal of The Association of National Health Service Officers, 1959-1992 [incomplete]; and other publications.

Archives passed on to other repositories

Papers relating to Loughborough Constituency Labour Party were transferred to Nottingham University Library. Papers relating to Exeter Constituency Labour Party were transferred to Exeter Record Office.

Duplicate publications were passed to the University of North London, the University of Cardiff, Liverpool Record Office, and London Metropolitan Archives.

A large collection of statistics deposited by the Engineering Employers' Federation included a significant amount of duplicated material. With the EEF's permission, the duplicates were transferred to Glasgow University Archive Services, ref GB 243 UGC 26.

Appendix 2

Performance Indicators, 2001-2002

As always, the *Report* as a whole serves as an overall performance indicator for the Centre. One of the Centre's most important activities is the selection and preservation of the records of the past for research in the future. This has been recorded in Appendix 1 of each annual *Report*, in the list of records accessioned.

The Centre's reporting year has changed from the academic year (October-September) to the University's financial year (August-July). This is the first year that full figures are available for that period. Figures in brackets are for 2000-2001 which only covered nine months.

Visits to the Centre's web pages

90,456 (60,252) external visits. Only external visits have been included as internal visits include those made by the Centre's staff when working on the pages.

Reader visits to the Modern Records Centre

913 (683) visits. These visits were made by 30 (51) researchers from this University and 172 (126) researchers from elsewhere. 131 (87) of the researchers from elsewhere were from other UK universities and 42 (39) were from overseas or were non-academic researchers.

Documents produced

36,898 (21,551) documents were produced. These figures include 939 documents produced for BP readers whose use was supervised in MRC's searchroom.

Enquiries answered

810 (626) were answered.

Photocopies produced for readers

9,168 (7,440) photocopies were produced for readers.

Publications sold

The Centre is now concentrating its efforts on developing its web pages so that it is unlikely that new publications will be issued. Very few sales have been made in the past year and it has been decided that this statistic will no longer be reported.

Catalogues

No pages were submitted to the *National Inventory of Documentary Sources* and the National Register of Archives while the Centre concentrated on creating collection-level descriptions. It is expected that a significant amount of full cataloguing will be carried out in the next year.

External funding

Two part-time assistant archivists' posts and a part-time records assistant post was funded by the RSLP's Access programme.

An part-time assistant archivist's post was funded by the JISC Archives Hub.

An assistant archivist's post was funded from April by a grant from the Arts and Humanities Research Board to catalogue the TUC archive, 1970-1990.

In addition to these grants donations have been made by the Confederation of British Industries, the Trades Union Council, and the National Cycle Archive. We are most grateful for this help. £7,500 (£7,161) was added to the Development Fund from these and other sources.

Theses produced

982 (1563) theses and 55 (31) spc items were produced.

A selection of recent research making significant use of the Centre's holdings

ACTA, International Conference: The Past and Future of International Trade Unionism (edited by Amsab-Institute for the History of Social Movements and IALHI), 2002

Coupland, Philip, 'Left-wing Fascism' in theory and practice: the case of the British Union of Fascists,' *Twentieth Century History*, vol. 123, no. 1, 2002, pp. 38-61.

Donnelly, Tom, Tully, Janet, and Morris, David, 'The decline of the Coventry car industry, 1945-68,' *Midland History*, xxvi (2001), pp. 198-211.

Eyre, Michael, Heaps, Chris, and Townsin, Alan, *Crossley. The story of a famous engineering business...* (Oxford Publishing Company, 2002)

Field, John, 'Does training have any history? The enduring influence of behaviourism in Britain, 1940 – 1966,' in Manning, Sabine; Dif, M'hamed (eds.). 2001. *VETNET ECER 2001 proceedings: Current research in European vocational education and human resource development* (Berlin: Wissenschaftsforum Bildung und Gesellschaft e.V. [Internet: <http://www.b.shuttle.de/wifo/vet/ecer01.htm>]).

Griggs, Clive *The TUC and Education Reform, 1926-1970* (Woburn Press, 2002)

Hayes, Nick, 'Did manual workers want industrial welfare? Canteens, latrines and masculinity on British building sites, 1918-1970,' *Journal of Social History*, vol. 35, no. 3, Spring 2002, pp. 637-658

Mansfield, Nicholas, *English Farmworkers and Local Patriotism, 1900-1930* (Ashgate, Abingdon, 2001).

Melling, Joseph, 'Leadership and Factionalism in the Growth of Supervisory Trade-Unionism: the case of ASSET, 1939-1956,' *Historical Studies in Industrial Relation*, no. 13 (Spring 2002), pp. 37-82.

Mihr, Anja, *Amnesty International in der DDR. Der Einsatz für Menschenrechte im Visier der Stasi* (Ch. Links Verlag, Berlin, 2002)

Nelles, Dieter, *Widerstand und internationale Solidarität. Die Internationale Transportarbeiter-Föderation im Widerstand gegen den Nationalsozialismus*, Essen, Klartext Verlag 2001 (Veröffentlichungen des Instituts für soziale Bewegungen: Schriftenreihe A: Darstellungen; Bd.18)

Ringe, Astrid and Rollings, Neil, 'Responding to relative decline: the creation of the National Economic Development Council,' *Economic History Review*, vol. LIII, no. 2 (2000), pp. 331-353.

Silverman, Victor, *Imagining internationalism in American and British labor, 1939-49* (Urbana : University of Illinois Press, c2000).

Temple, Richard, 'The appraisal of semi-current records at the National Records Service, The Gambia,' *ACARM Newsletter* issue 30, May 2002, pp.17-20

Wrigley, Chris, *British Trade Unions, 1945-1995* (Manchester, Manchester University Press, 1997).

Appendix 3

The Advisory Board of the Centre, 2001-2002

Professor Sir G.S. Bain (Chairman)

Mr R. Bickerstaffe

Dr P. Burnham*

Professor W. Grant *

Dr J. A. Henshall, University Librarian (Secretary) *

Dr J. Hinton *

Ms E. Houston (CBI)

Professor R. Hyman

Mr J. L. Jones CH

Mr M. Jones (TUC)

Dr H. Marland*

Professor A. Mason

Mr S. Newens

Professor C. Steedman

Mrs C. Woodland, Archivist *

* Members of the Academic Committee

Appendix 4

The Staff of the Centre, 2001-2

Dr J. A. Henshall, University Librarian, Director

Christine Woodland, M.A., D.A.A., Archivist

Joanne Burman, Records Assistant (part-time)

Charles Fonge, B.A., M.A., D.Phil., Assistant Archivist (funded partly by RSLP Access programme and partly by the University of Warwick Archive)

Stevie Harman, Records Assistant (part-time)

Caroline Hughes, B.A., M.A., (funded partly by JISC Archives Hub and partly by the Centre's Development Fund)

Carole Jones, Records Assistant (part-time from July 2002; funded by RSLP Access programme)

James King, B.A., D.A.A., Assistant Archivist (from September 2001; partly replacing Richard Temple during his leave of absence and partly funded by the Centre's Development Fund)

Monica Ory, B.A., D.A.A. (part-time; funded by the Centre's Development Fund and the National Cycle Archive)

Marie Osborne, Records Assistant (part-time; funded by RSLP Access programme, to June 2002)

Richard Temple B.A., M.A., D.A.A., Assistant Archivist (on unpaid leave until April 2002)

Rachel Wood B.A., D.A.A., Assistant Archivist (from October 2001; funded by RSLP Access programme)

PUBLICATIONS

- Summary Guide to the Modern Records Centre* (1995), £5.00.
- Guide to the Modern Records Centre* (1977), £2.50
- Supplement to the Guide* (1981), £3.00
- Consolidated Guide to the Modern Records Centre* (1986), £5.00
- Supplement to the Consolidated Guide* (1992), £6.00.
- The Taff Vale case : a guide to the ASRS records*, 1978, £2.00
- The Osborne case papers & other records of the Amalgamated Society of Railway Servants*, 1979, £2.50
- A shop steward at Oxford*, 1980, out of print (available in fiche from Microform Academic Publishers)
- The first Labour Correspondent and the Board of Trade Library*, 1983, £1.25
- The Confederation of British Industry & predecessor archives*, 1997, £5.00
- The International Transport Workers' Federation archive*, 1985, £2.25
- Trade union & related records* (pocket guide to deposits), 7th ed. *in preparation*
- Women at work and in society*, 2nd, enlarged, edition, 1991, £4.00
- A postman's round* (extracts from the diary of a Victorian letter-carrier in E. London), reprint, 1991, £3.50
- The Trades Union Congress archive 1920-60*, 1992, £4.00
- The Trades Union Congress archive 1960-70*, 1998, £3.00
- Employers' & trade associations' history*, 1992, £3.75
- Tom Mann : a bibliography*, 1993, £3.00
- Automotive history sources in Coventry archives*, 1996, £4.00
- The personal papers of Sir Victor Gollancz*, 1997, £3.00
- Rubery Owen Holdings Ltd Archive*, 1997, £3.50
- Microfiche No. 1 *British Employers' Confederation Archive*, 1983, £15
- Register of business records of Coventry & related areas*, pub. Lanchester Polytechnic, 1977, £3.00
- Further titles in this *Information Leaflet* series include:
- No. 2 *Pacifist history*, 10p
- No. 3 *Taff Vale Case additional papers*, 10p
- No. 4 *CBI predecessor archive*, gratis
- No. 5 *Bevin TGWU papers*, 10p
- No. 6 *Notes on local labour records*, 20p
- No. 7 *Engineering Employers' Federation records*, 10p
- No. 8 *Papers of R.A. (Dick) Etheridge*, 20p
- No. 9 *Trades Union Congress deposited records*, 75p
- No. 10 *Cinema history sources*, 40p
- No. 11 *Road haulage history sources*, £1.00

Opening hours :

Monday-Tuesday : 9am - 5pm

Wednesday-Thursday : 9am – 7pm

Friday : 9am - 4pm

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