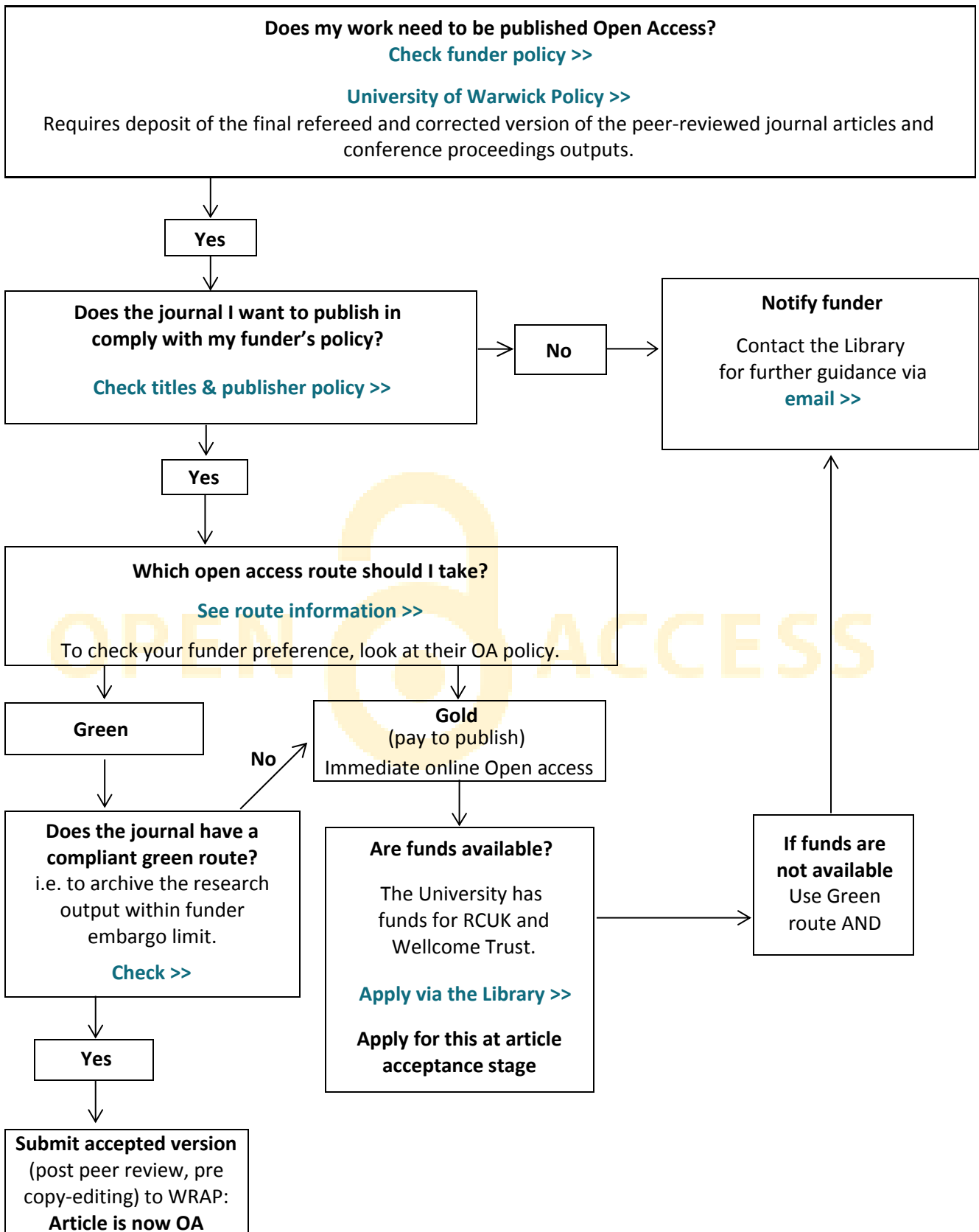


Open Access workflow



Part 2 (for Gold OA): License and finance steps, see the following instructions and flowchart.

Financial procedure for Gold OA

For the Gold OA route, there are a small number of steps to undertake once the Library has approved the funding. The approval will have been received by the applicant via email from the University’s Open Access Officer. This will include the following instructions (or something similar):

Please arrange for the invoice to be raised for the open access APC. If you would like any assistance in raising the invoice or for the invoice to be raised on your behalf please contact us on this email address.

When raising the invoice with (Name of publisher), please ensure you request the RCUK compliant Creative Commons Attribution (CC-BY) license.’

The following flowchart shows this procedure, from the point of Library approval.

License type and finance procedure

