How do I enter the library?

You enter the library through the gates on the first floor.

![Figure 1: Entrance/Exit Gates](image1)

You will need your university ID card to enter and exit the library. Make sure you have it ready before you approach the gates.

![Figure 2: University Card](image2)

Look for a gate with a green arrow displayed.

![Figure 3: Gate displaying green arrow](image3)
Swipe your card across the glass to open the gate.

![Figure 4: Swiping a card](image)

If you have forgotten your card, or encounter problems when scanning your card, please go to the Welcome point to the right of the gates and wait for a member of staff to help you.

![Figure 5: Welcome Point](image)

You need to scan your card to exit. If the alarm sounds, or if there are any problems, please step to one side and allow other users to go through. Wait for a member of staff to assist you.

The library entrance gets particularly busy between ten minutes to, and ten minutes past the hour. It's best to avoid these times if you don't want to queue.

During busy periods, you can use the disabled gate to leave the library.

![Figure 1: Disabled Gate](image)