Welcome to Warwick!

Congratulations on starting at Warwick in 2016. We’re looking forward to welcoming you.

This guide contains lots of useful information from enrolling and collecting your University card to setting up your email account and feeling at home on campus and beyond. You can read this guide in conjunction with our website for new students, warwick.ac.uk/welcome, to learn more about living and studying at Warwick and where to go if you have any questions.

International students can find further information in the International Guide.

“The decision to undertake a degree can be life-changing, allowing you to rediscover the world and your place in it as you learn new knowledge and take on new perspectives. You will also make friends at University, based on shared experiences and a sense of solidarity that only studying together can bring. Coming to University really is a transformative experience.

Make the most of your years at Warwick, joining societies, flourishing through sport, volunteering, or simply through excelling in your discipline. You have all the potential, now is the moment to fulfil it.”

Professor Stuart Croft
Vice-Chancellor and President

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Getting Started activities

[link: warwick.ac.uk/welcome/undergraduates]

As part of your preparations, why not try our getting started activities, designed specifically to help you discover your way around and learn more about Warwick.

Checklists

The steps below guide you through what to do before and when you arrive – besides packing!

Before you arrive

- Upload a photo for your University card
- Complete your course registration
- Register for your IT Services Account
- Complete online Health Centre registration
- Discover campus with our interactive map
- Join in on social media

When you arrive

- Collect the keys for your residence
- Collect your University card
- Visit the Students’ Union
- Visit Freshers’ events over Arrivals Weekend
- Attend your kitchen meeting

Week one activities

- Attend the Vice-Chancellor’s Welcome Event
- Visit our Fairs:
  - Societies Fair
  - Sports Fair
  - Volunteering Fair
- Attend the welcome to your academic department
- Visit the Library
- Check out Students’ Union events
Enrolling and Registering with IT Services

Enrolling at Warwick

Before you begin your studies, there are some steps you need to complete. We refer to this as ‘enrolment’.

Before you arrive:
- Submit a photo for your University card
- Complete your course registration
- Register for an IT Services Account
- Access the Enrolment Dashboard and complete your other pre-arrival tasks

When you arrive:
- Collect your University Card
- For students from outside of the UK or European Economic Area: collect your Biometric Residence Permit

Submitting a photograph for your University card

Your University card is used to gain access to buildings and services around campus and also acts as identification. You should receive a request to upload a photograph over the summer. Please upload your photo before 31 August or your University card may not be ready when you arrive on campus.

If you have not received a request to upload a photo, please use the website above.

Completing your course registration

We’ll send you an email before your course starts inviting you to begin the course registration process. You should normally receive this between four and six weeks before the start date of your course.

If you haven’t studied at Warwick before, we will create a temporary password for you so that you can begin the online course registration process. To request this password you will need:
- Your Warwick University ID number (the seven-digit number found on your formal offer email)
- Your date of birth
- Your family name/surname
- Access to your personal email address (we’ll send your temporary password to the email address you have previously registered with us).

When you log in for the first time, you’ll be able to set your own password and begin your course registration.

Registering for an IT Services Account

Please refer to the instructions on page 10 to register for your IT Services Account.

Accessing the Enrolment Dashboard

Once you have completed your course registration and set up an IT Services Account, you will be able to view your enrolment dashboard. The dashboard lists a number of other activities that we recommend you complete before you begin your studies.

Registering with the Health Centre

If you’re living on campus or within the catchment area, we encourage you to register with our campus-based National Health Service (NHS) Health Centre. You will be able to register online as one of the activities on your Enrolment Dashboard.

Problems enrolling?

If you encounter any problems with the enrolment process, please visit warwick.ac.uk/enrolment/faqs to see our frequently asked questions and get help from the Enrolment team.
**Students from outside the European Economic Area**

You must provide a valid passport and your original valid visa or other immigration permission, which permits study. We will ask you to upload a copy of these documents when you complete your online course registration so that we comply with Home Office UK Visas and Immigration regulations. You will need to bring your original passport, visa and UKVI decision letter (as applicable) with you when you arrive.

**Tier 4 visa holders**

If you hold a Tier 4 (General) Student visa, your sponsor must be the University. If you used a CAS (Confirmation of Acceptance for Studies) issued by another institution to obtain your Tier 4 visa, you must apply for a new Tier 4 visa using a CAS issued by the University of Warwick. You will need to do this before you can complete enrolment and begin your course. If you have a visa application in progress, please refer to the enrolment section of the Immigration Service website. We strongly advise that you obtain appropriate immigration permission that allows study at the University of Warwick before you are due to enrol.

If your course lasts more than six months, and you were granted your visa from overseas, you will need to present a number of documents: your original 30-day travel visa (issued inside your passport), your Home Office decision letter, and your Biometric Residence Permit, unless you will be collecting this from us.

**Collection of Tier 4 Biometric Residence Permit (BRP) cards**

If you used the University’s delivery code, included in your CAS, you should be able to collect your Tier 4 BRP card when you first arrive on campus. If you will have dependants joining you please complete the form on our website. If you did not choose delivery to Warwick you will need to collect your BRP card yourself. To do this, please follow the instructions in the Home Office decision letter and present your BRP card at enrolment together with your original passport.

**Students with permanent residency or indefinite leave to remain**

If your passport is for a nationality that would normally require immigration permission to study in the UK, but you have permanent residency or indefinite leave to remain in the UK, you must provide your original passport and any other immigration documentation that confirms your residency status, such as a BRP card.

We will take a copy of your passport and any other immigration documentation when you arrive so that we comply with UKVI regulations. If you are seeking asylum, or have been granted refugee status, and you do not have a passport, you must provide:

- An acknowledgement letter from either the Home Office or your immigration solicitor, which confirms you have valid permission to be in the UK with no prohibition on studying
- Your refugee application card

OR

- Immigration status document complete with leave to remain vignette.

**Your passport is with the Home Office**

If your passport is with the Home Office as part of an in-progress visa application, you must provide:

- A copy of your previous visa

AND one of the following:

- A fully online Tier 4 application cover sheet
  OR
- A letter from the Home Office requesting biometric enrolment as part of a UK visa application
  OR
- A letter from the Home Office confirming that an application for leave to remain in the UK has been approved.

If your new visa application was submitted after the expiration date of your previous visa, or you cannot provide a copy of your previous visa, you may not be permitted to complete enrolment and begin your course until we can confirm whether your new visa application is likely to be valid. It is very important that you retain a copy of your previous immigration permission and bring it with you to enrolment.
Registering for an IT Services (ITS) Account and your ‘@warwick.ac.uk’ email address

helpdesk@warwick.ac.uk
warwick.ac.uk/welcome/enrol

You should complete online course registration before you register for your ITS Account and email.

At the end of the course registration process, click ‘Register for IT Services Account’. To register later go to warwick.ac.uk/register

Your University email is the only one we’ll send official messages to so check it regularly. If you choose to forward this email to another address, make sure spam filters don’t prevent emails getting through. We’ll use it to notify you of things like re-enrolment dates, exam registration, and fees or bursaries information.

Once you have an ITS Account, you’ll be able to purchase tickets for the Students’ Union events, join Warwick Sport and register for modules.

IT Services will never ask you for your ITS Account details and password via email. For advice on ‘phishing’ emails and other threats, see warwick.ac.uk/gov/informationsecurity/working_practices
Fees and Finance

Student Finance

warwick.ac.uk/studentfinance

Paying fees

Once you have completed your course registration, you can see your statement, pay fees and set up a Direct Debit at warwick.ac.uk/evision. You can find more information about paying your fees (for tuition, accommodation, etc.), contact details and a list of frequently asked questions at warwick.ac.uk/studentfinance/faqs.

Student Funding

Student Funding Team

024 7615 0096
studentfunding@warwick.ac.uk
warwick.ac.uk/studentfunding

The Student Funding Team can help you with different aspects of financial support. This includes government grants and loans, as well as scholarships and bursaries offered by the University.

Budgeting and financial difficulties

warwick.ac.uk/studentfunding
warwick.ac.uk/hardshipfunds

For help managing your money, visit our website or download the Warwick Student Budget Calculator app. If you do find yourself in financial hardship or with particular financial concerns, please come and speak to us so that we can help. Hardship funds may be available to help UK students and an emergency fund is also available for international students as a last resort.

If you need help with budgeting or have financial concerns, please speak to the Student Funding Team, Student Support Services or the Students’ Union Advice Centre.

Welcome to Warwick

warwick.ac.uk/welcome

Our website for new students takes you through the stages of enrolment, explains what to do when you arrive and introduces you to our services and opportunities.

MyWarwick

warwick.ac.uk/students

Want to stay up-to-date on University news and events? Keep an eye on your inbox for our fortnightly newsletter or head to the website – it’s updated daily and has useful links in one place to help you find the information you need.

Your academic department

For information about your course and course induction, it’s a good idea to check the website for your academic department. WBS students can refer to my.wbs.ac.uk

Your student record

warwick.ac.uk/evision

In the online Student Records system, you can update your record, pay tuition and accommodation fees, and register for modules. Your department will tell you when module registration is open.

Student Blogs

studentblogs.warwick.ac.uk

Our Student Blogs are all written by current students, studying and often living on campus. They share their thoughts, opinions and insights on both their academic and social lives, and hopefully capture what it’s like to be part of our community.

Social media

We’d love to hear from you as you get ready to start your course - whether you have a question or you just want to say hi, please get in touch.

You can find us at:

warwickuniversity
@warwickuni
@universityofwarwick

#warwick2016

There will be a #warwick2016 banner in your Welcome Pack – post a selfie of you with the banner on Twitter or Instagram using #warwick2016 so we can say hello and so you can connect with other fresher. We’ll also be posting useful information and reminders in the build-up to the start of term using #warwick2016.
Living in Warwick

Accommodation

Warwick Accommodation is dedicated to managing your accommodation needs both on and off campus. As well as halls of residence, Warwick Accommodation is one of the largest providers of off campus student housing in Coventry, Leamington Spa and Kenilworth.

Accepting your offer of accommodation

accommodation@warwick.ac.uk
warwick.ac.uk/accommodation

If you’ve applied for accommodation, we’ll send you an email in August or September. To make sure your email doesn’t get lost in a spam or junk mail folder, please add these email addresses to your safe list or email address book:

accommodation@warwick.ac.uk
accommodationoffers@warwick.ac.uk
accommodation2@warwick.ac.uk

You’ll receive a contract with all the information you need regarding your accommodation fees. You’ll need to pay the fees by Direct Debit, the details of which can be found at warwick.ac.uk/studentfinance/makingpayments. With your accommodation offer, we’ll also send you detailed instructions for moving into your new home. More information about arriving is in the Arriving section of this guide.
Packing

Here are a few tips on what you should and shouldn’t bring. For those of you joining us from overseas, there is further information in the International Guide about what not to bring through an airport when arriving in the UK. It is a good idea to bring wheeled suitcases as you may have to park some distance from your room.

Please see warwick.ac.uk/studentaccom for details of what is provided in our halls of residence and off campus properties.

Bed linen

If you’ll be living on campus, a bed sheet, duvet, duvet cover, pillow and pillowcase are provided. Remember that you’ll need to supply all bedding if you are living off campus.

Kitchen items

All hall kitchens contain at least one cooker, microwave, fridge/freezer, toaster, kettle and ironing board. So you’ll just need your own iron, crockery, cutlery, pots and pans. Unless you have a medical reason and prior permission from Warwick Accommodation, kitchen appliances can’t be used in your bedroom, though you can use them in the kitchens. There are plenty of places to buy kitchen items either on or close to campus. The Rootes Grocery Store on campus stocks a selection of kitchen utensils, cutlery, crockery and glassware.

RLT – Residential Life Team

024 7657 5570
studentsupport@warwick.ac.uk

Members of the Residential Life Team live alongside you in your halls of residence. Their role is to support your wellbeing and encourage a sense of community. In doing this, they also provide guidance on rules and expectations within your accommodation. You can speak to them if you need advice or someone to talk to.

If you have difficulty settling in, then please speak to a member of the Residential Life Team. If, after a few weeks, you find you’re still unhappy, they may refer you to our other Support Services to help you adjust to life at university. In some circumstances you can request to move to a different room within your hall of residence altogether.

Joely Alexrod,
History

Bring things to decorate your room with and generally make it feel more homely... when you first arrive, bring a door stopper and prop your door open. This means people will be able to pop in, say hello and introduce themselves.”

Looking after your property

warwick.ac.uk/security
saferstudents.co.uk

Whilst crime on campus is extremely low, we advise you to bring a ‘D’ type lock for your bike if you intend to cycle. You could also invest in a cable lock for your laptop and insure your personal items.

When leaving your accommodation, always make sure to lock windows and doors and put valuable items away. If you’re in public spaces such as the Library, keep your bags and other property with you at all times.

For advice on marking your property for additional security, such as laptops and mobile phones, please contact our campus police officer, Fiona Jay, at F.K.Jay@warwick.ac.uk. You can also register all of your valuable property free of charge at immobilise.com.

Receiving parcels and post

warwick.ac.uk/studentpost

If you’re living on campus, including Westwood campus, your address is:

Your full name as shown on your University card
Your residency / block / flat / room
University of Warwick
COVENTRY
CV4 7ES

Including your University card number with your postal address may help speed up delivery.

Letters are delivered to your block by 1pm Monday to Saturday during term time. Larger items, such as parcels and ‘signed for’ or courier post, are kept at the Student Post Room on Westwood campus. You’ll receive a notification email when your parcel arrives. Please check your e-mail spam/junk folders from time to time.

Please bring your University card when you collect your parcel.

Parcels with a tracking number can be tracked at warwick.ac.uk/tracking. Once your parcel has arrived, you can collect it without waiting for the notification; just make a note of the location reference.

Our campus shuttlebus can take you to the Post Room during its term-time opening hours:

Monday–Friday: 10:30am–6pm
Saturday: 10am–3pm

For shuttlebus times, check warwick.ac.uk/shuttlebus
Arriving

Arrivals Weekend 1 and 2 October

We look forward to welcoming you to campus on 1 and 2 October. It’ll be a busy weekend, so please read your arrival instructions from Warwick Accommodation carefully. These will explain what to do when you arrive.

For directions and traffic information, see warwick.ac.uk/visit. For further information, see warwick.ac.uk/studentaccom

Parking on arrival

When you arrive, you’ll be directed to a short-term parking zone so that you can unload your belongings. Please be as quick as possible doing this and make sure you don’t block emergency access routes. Once you’ve unpacked, you’ll be able to move your vehicle to a long-stay car park.

Collecting your keys

The Residential Life Team will be distributing keys from a location close to your residence. They may be accompanied by representatives of your Hall Society, a group made up of students living in, or affiliated to, your residence. All student helpers welcoming you to your term-time home will be dressed in green.

Collecting your University card – living on campus

You can collect your University Card from Student Reception in Senate House, 8am-11pm. We recommend you collect your card soon after you arrive, as it provides access to buildings and other facilities.

Collecting your University card – living off campus

You can collect your University Card from Student Reception in Senate House, 8am-11pm. We recommend you collect your card soon after you arrive, as it provides access to buildings and other facilities.

Kitchen meetings

A member of the Residential Life Team will arrange a kitchen meeting over Arrivals Weekend or during your first week. This is your opportunity to meet your tutor and other students from your block. It’s also an opportunity to share information on using the kitchen equipment, make sure you know the fire procedures, and lay basic ground rules on how best to share the kitchen.

Other things to do

Students’ Union (SU) - Arrivals Weekend marks the start of Freshers’ Fortnight, a vibrant two-week entertainments programme to welcome you to Warwick: warwicksu.com/freshers

You can: join one of our many societies and sports clubs at the Societies and Sports Fairs during week 1 of term; socialise with your friends at the Copper Rooms; and hang out at any of the SU’s bars, pubs and coffee shops.

Music Centre - over Arrivals Weekend, meet us at our stall in the Students’ Union and find out what we offer.

Chaplaincy - you’re invited to join our Chaplains over free refreshments in the Chaplaincy between 11am-4pm on Saturday 1 October. Departing parents are also welcome.

In addition, you can come and meet the Chaplains over breakfast on Sunday 2 October between 9.30-11am.

“In Freshers, everyone is in the same boat, so you’ll find that you make friends super quick and that people are very welcoming.”

Georgia Parker, Life Sciences
Vice-Chancellor’s Welcome Events
The VC, Stuart Croft, hosts welcome events for parents and supporters of new students over Arrivals Weekend. These take place at 12 noon on 1 and 2 October in the Butterworth Hall, Warwick Arts Centre.
Stuart also hosts welcome events for new students. Please join him at 9am on 3 October in the Butterworth Hall, Warwick Arts Centre.

For international students
warwick.ac.uk/welcometowarwick

Welcome to Warwick Week
27-30 September
International students arriving from 27 September are invited to join the Welcome to Warwick programme - four days of activities to help you settle into your new home and adjust to studying and living in the UK. During this time, you’ll be able to collect your University card and Biometric Residence Permit (BRP) and receive support on registering with the police and opening a bank account.
This is the perfect opportunity to familiarise yourself with campus, the surrounding area, our facilities and support services. Over one third of our students come from overseas so you’ll meet a wide range of people from different backgrounds and cultures. We hope you’ll take this opportunity to learn from each other and develop new friendships.
All events are optional but we encourage you to participate as much as you wish. There is also the option of paying for on-campus accommodation, a food package and/or transport from the airport if you would like to.
For further information, a timetable of events and booking forms, please visit warwick.ac.uk/welcometowarwick

“If you have time then go explore a little more of the campus – find out where your department is, and other important stuff like the library and places to get food. On top of that, find the important stuff that isn’t so obvious - cash machines, bus stops etc. that you never know when you might need.”

Thomas Wilson, Engineering
Help with IT

024 7657 3737
helpdesk@warwick.ac.uk
warwick.ac.uk/its

Walk in and see us at the IT Services Help Desk on the first floor of the Library (open 9am–5:30pm Monday to Friday). Information leaflets are available in the Library and at warwick.ac.uk/helpdesk/leaflets

You can also ask a question any time via the online ITS Help Desk at warwick.service-now.com/ess

Internet access

To access Wi-Fi, you first need to register for an ITS Account.

Every student bedroom on campus has access to the residential Wi-Fi network ‘resnet-secure’. In case you have problems accessing this we’ll leave a network cable in your room ready for when you arrive.

ResNet is governed by an Acceptable Use Policy, which includes restrictions on peer-to-peer file sharing and illegally downloading copyrighted materials. Read the policy at warwick.ac.uk/resnetaup

Elsewhere on campus, you can use the ‘hotspot-secure’ network. For a list of Wi-Fi networks and instructions on how to connect, visit warwick.ac.uk/wireless

Computer work areas and printing

To use a printer in the computer rooms, you’ll need to buy printer credits. You can buy credits with a debit or credit card at warwick.ac.uk/printercredits. If you don’t have a card, you can pay with cash at the Office for Global Engagement. We also run a wireless printing service, where you can print to any ITS-run printer from your personal devices. See warwick.ac.uk/wirelessprint

For a full list of computers and printers on campus, visit warwick.ac.uk/findpc or warwick.ac.uk/findprinter

Student discounts on Apple purchases

You can get discounts when purchasing Apple products through the Apple Store for Education. Visit store.apple.com/uk/mac/education

Software

You’ll receive a free Microsoft Office 365 Pro Plus subscription while studying at Warwick. You can download the latest versions for PC, Mac and mobile devices. See warwick.ac.uk/office365proplus

To view the full list of available software and installation instructions, visit warwick.ac.uk/software/list

For software not provided by the University, you can buy licences with a student discount. For the full list visit warwick.ac.uk/software/licences
Your perspectives and aspirations are core to our teaching. In your classes, you’ll be encouraged to share your ideas and knowledge. You’ll learn from your tutors and fellow students who share your passion for the subject.

Academic department inductions

In your first weeks your academic department will provide you with the information you need to get started on your course. This may take the form of a welcome reception, introductory lectures and a departmental handbook. You may also have an induction to the Library, as well as to any other facilities you might use during your time at Warwick, such as laboratories or specialist software.

Timetables

Your personalised timetable can be displayed in a variety of ways and this will depend on your department. See the department list at warwick.ac.uk/centraltimetabling/studenttimetable

To start with you'll just see core lectures. After online module registration opens, your timetable will be updated to reflect the optional modules you’ve chosen. Your department will organise smaller group sessions such as seminars.

If you have any questions about your timetable please contact your academic department in the first instance.

Classes

Our community thrives on collaboration between individuals, and the respect we show for each other’s opinions and values.

Classes will enable you to ask questions, share your research and ideas, and work together with your tutors and like-minded students. Involvement in your studies and listening to those around you are crucial to a better understanding of your subject and to help you achieve success.

Personal Tutors

warwick.ac.uk/personaltutors

Personal Tutors are academic members of staff assigned to all those undertaking taught courses. They assist you with induction into Warwick life, provide feedback on academic progress, and offer pastoral support. You can speak to your Personal Tutor about course changes, module choices, study problems, or anything else that affects your ability to study.

Dean of Students

Our Dean of Students works closely with Student Support Services and our Senior Tutors to provide academic pastoral support and enhance the Personal Tutoring system.

Student-Staff Liaison Committees (SSLCs)

warwick.ac.uk/sslc

Student-Staff Liaison Committees (SSLCs) consist of staff and student representatives, also known as Course Reps, and give you the opportunity to feed back to your department. Your Course Reps act as the bridge between students and staff, conveying any concerns you may have and working on your behalf.

SSLCs also provide a forum for academic staff to explain the reasons behind departmental and academic decisions. The SSLC system is coordinated by the Students’ Union’s Education Officer.

The Students’ Union’s new annual Course Rep Awards recognise the great contribution that Course Reps make to your experience at Warwick.

“Academically speaking, you’ll get lots of advice and guidance in first year, especially in the first few weeks... first year really is a learning curve and is designed to lay the groundwork for the more serious graft of second and third year.”

Joely Alexrod, History
Welcome to Warwick

Outside of classes, independent study is supported by online materials and a wide range of study facilities. From the Library to informal learning spaces such as our Learning Grids and brand new Teaching and Learning Building, you can learn in a way that suits you.

Library

- warwick.ac.uk/library
- studyblog.warwick.ac.uk
- @WarwickLibrary

Invaluable for your time at Warwick, the Library offers so much more than books and study spaces. It gives you access to: expert staff and services; a programme of wellbeing activities; and skills development sessions to equip you for your course and the world beyond Warwick.

The Library has a growing collection of over 1.3 million books, over 150,000 online resources including e-books and e-journals, and numerous digital resources. There is a dedicated team of Academic Support Librarians who can help you to make the most of the Library’s resources and provide consultation sessions if you need extra help.

The first two floors encourage informal and collaborative working whilst the extension building and upper floors are discrete and quiet, ideal for research, revision and writing. You’ll also find group and individual study zones, presentation facilities and equipment such as computers, plasma screens and interactive smart boards.

Get Started sessions

- warwick.ac.uk/lib-getstarted

The Library runs Get Started sessions to help you familiarise yourself with facilities, meet staff and find out more about your course resources.

Teaching and Learning Building

It’s an exciting time to be studying at Warwick as our Teaching and Learning Building opens in the autumn term. Here your teaching and studying will be supported by new resources and learning spaces, including 500- and 250-seat lecture theatres.

Learning Grids

- warwick.ac.uk/library/spaces

Our Learning Grids are located across campus and include a Learning Grid in Leamington Spa. The grids allow you to work individually or in groups with facilities to help you create videos, posters and presentations.

Student Careers and Skills

- warwick.ac.uk/careersandskills
- learning.grid, university house

We can help you make the most of your time, develop your skills and become more employable.

Academic and professional skills

- warwick.ac.uk/ugskills
- warwick.ac.uk/academicwriting
- warwick.ac.uk/sprint

We offer an Undergraduate Skills Programme to support your academic and professional development. Choose from our wide range of free workshops, activities, online resources and one-to-one support. You can also gain recognition through the Warwick Skills Portfolio Award. We also offer dedicated academic writing support.

For our female undergraduates we have our Sprint Programme, which supports professional development and develops self-belief, confidence and assertiveness.

Please be aware that skills programmes are being updated and may be subject to change.

Enterprise and entrepreneurship

- warwick.ac.uk/enterprise

Student enterprise and entrepreneurship are key to our culture and values. If you want to start your own business or develop enterprise skills which will make you stand out from the crowd, we can help you.

Research skills and experience

- warwick.ac.uk/urss

Our Undergraduate Research Support Scheme provides an opportunity to carry out a summer research project. You can gain valuable skills and insights into the world of research and apply for a bursary to support living costs associated with your project.

Work experience

- myAdvantage.warwick.ac.uk
- warwick.ac.uk/workexperience

Find work experience through our internship programmes and online jobs portal, including part-time work to fit around your course, and a bursary to support unpaid work. You can also explore 8,000 paid and volunteer roles on campus through the Experience Pool.

Career support

- warwick.ac.uk/careers

It’s never too early to start thinking about your career. We can help you:

- Decide what you want to do: identify your skills and strengths and explore your career options through one-to-one advice and online resources.
- Research jobs and employers: search thousands of vacancies on myAdvantage, meet employers on campus, and talk to Warwick graduates from your department.
- Make effective applications and prepare for interviews: use our online resources, get one-to-one advice on your CV and applications, or take part in interview practise.

Careers support is also available after you graduate.

Tell your story

- warwick.ac.uk/tellyourstory

What if you thought of your experiences during your degree as exploits in a story - your story. What would it say? How compelling would it be? Would employers give you a job on the strength of it?

Research shows employers want candidates with a good degree, work experience, evidence of involvement in extra-curricular activities, and the ability to reflect on and articulate their achievements. You might not always be aware of or value the ways in which you’re developing your skills and experience - we can help you draw together all of your experiences and tell your story with confidence.

Succeeding in a global environment

- warwick.ac.uk/interculturaltraining

We’ve developed an intercultural training programme which is the perfect complement to the intercultural experience of living and studying at Warwick.

Institute for Advanced Teaching and Learning (IATL)

- warwick.ac.uk/iatl
- icurportal.com

IATL encourages you to enhance your teaching and learning experience at Warwick and there are all sorts of ways you can get involved. You can: join other students to study an interdisciplinary module; apply for funding to develop your own projects; submit your research to be published in our Reinvention Journal; present your research at our International Conference (ICUR); and learn through performance practice with the Student Ensemble.

Tell your story
We have a substantial network of support to help you adjust to, and make the most of, student life. We want you to feel that you’re living and learning in a supportive, positive environment.

**Student Support**

024 7657 5570  
studentsupport@warwick.ac.uk  
warwick.ac.uk/supportservices

Student Support Services, based on the ground floor of University House, can help you find the specialist team you need.

**University Mental Health and Well-being Team**

024 7657 5570  
mentalhealth@warwick.ac.uk  
warwick.ac.uk/mentalhealth

Our Mental Health and Well-being Team gives advice, information and support to anyone experiencing mental health difficulties so you can participate fully in university life. All communication is confidential and informal.

We would encourage you to tell us about any mental health issues either at enrolment or at any time afterwards so that the team can actively support you in managing any difficulties that may arise.

**The University Counselling Service**

024 7652 3761  
counselling@warwick.ac.uk  
warwick.ac.uk/counselling

Our Counselling Service is your opportunity to access professional therapeutic counselling to help you fulfil your personal, academic and professional potential. You can choose from confidential services including individual counselling, group therapy, workshops and email counselling.

**Disability Services**

024 7615 0641  
disability@warwick.ac.uk  
warwick.ac.uk/disability

Disability Services offer confidential advice, guidance and support to anyone with specific learning differences or dyslexia. We also provide support for other sensory impairments, mental health difficulties, Asperger’s, unseen disabilities or any other long-term condition that can affect your studies. We create an inclusive environment that gives you the ability to fulfil your academic potential and make the most of student life. We encourage you to make contact to discuss your individual requirements ahead of making an appointment.

For details on all our services and how to register for an appointment, please visit warwick.ac.uk/supportservices

**Student Reception**

warwick.ac.uk/studentreception  
warwick.ac.uk/accomreception  
warwick.ac.uk/academicoffice

Ground floor, Senate House

Student Reception is your one-stop shop for queries relating to Student Support Services, Accommodation or the Academic Office, including Student Finance, Student Records, the Graduate School, enrolment and examinations. See the website for opening hours.

**Students’ Union Advice Centre**

024 7657 2824  
advice@warwicksu.com  
warwicksu.com/advice

Top floor of SUHQ

If you have a problem or question and are unsure what to do, the Students’ Union Advice Centre can help you. The service is free, confidential and independent from the University.

**Medical care and out-of-hours provision**

If you need medical assistance outside of surgery hours, telephone 111. Calls to this service are free from both landlines and mobiles. If you have a life-threatening medical emergency, telephone 999. For first aid whilst you’re on campus, please contact Security.

**Security Services**

warwick.ac.uk/security  
@WarwickUniCop

Our large, well-trained and professional Security Services team operates 24 hours a day, 365 days a year to keep you safe.

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<thead>
<tr>
<th>Phone: (if calling from an external line preface with 024765)</th>
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<tr>
<td>Non-emergency: 22083</td>
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<tr>
<td>Emergency: 22222</td>
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</table>

“With all the student support here at Warwick, it’s nice to know that if it reaches a point when university life isn’t feeling too rosy, there is someone there to go and talk to and help get you back on top form!”

Beth Kynman,  
Physics
University life offers you all sorts of opportunities. You can get involved with student societies, sports clubs, volunteering and much more. We aim to provide an environment where you can be yourself, try new things and make friends. Take a look at what’s on offer.

**Places to eat, drink and shop**

[warwick.ac.uk/retail](http://warwick.ac.uk/retail)  
[warwicksu.com/foodanddrink](http://warwicksu.com/foodanddrink)

At Warwick you’re never far away from a vibrant, social place where you can eat, drink, shop and meet up with friends.

There are restaurants and cafés across our campus including a café at Westwood Campus, Gibbet Hill Campus and Warwick Business School. Bring your travel mug, fill up with your favourite hot drink and we’ll knock 10p off the price. You can also pick up a loyalty card and claim your 11th drink free!

The Students’ Union also has a choice of bars and food outlets where you can pick up a tasty snack, dine out or relax with friends over a drink. These include Xananas restaurant, Terrace Bar and Curiositea, our vintage tea shop. In the Warwick Arts Centre, you’ll find Café Bar and Le Gusta Oven and Bar.

You can also look forward to:

- Regular market days on central campus
- A variety of cafés selling sandwiches, cakes, snacks, barista coffee and hot and cold drinks. Every café also provides free tap water.
- A value hot food dish and sandwiches every day in our cafés
- Microwaves and hot water free of charge at various locations around campus so you can heat up your own food.

Our outlets work with local suppliers to help reduce food miles.

**Eating at Warwick scheme**

[warwick.ac.uk/eating](http://warwick.ac.uk/eating)

Accessed via your University card, Eating at Warwick is a convenient and cashless way to buy food and drink and receive 10% discount in all cafés, bars and restaurants. Parents and guardians can also top up your account online.

**Shops and services on campus**

<table>
<thead>
<tr>
<th>Shop or service</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>Rootes Grocery Store</td>
<td>Central campus</td>
</tr>
<tr>
<td>Post Office</td>
<td>Inside Rootes Grocery Store</td>
</tr>
<tr>
<td>Cash machines</td>
<td>Outside Rootes Grocery Store</td>
</tr>
<tr>
<td>Barclays and Santander</td>
<td>SU building</td>
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<tr>
<td>Hair and Beauty Salon</td>
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<tr>
<td>Cash machines</td>
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<tr>
<td>Pharmacy</td>
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<tr>
<td>STA Travel</td>
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<tr>
<td>Amazon Lockers</td>
<td>Next to Rootes Building</td>
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<tr>
<td>Book and gift shop</td>
<td>Warwick Arts Centre</td>
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<tr>
<td>Cinema</td>
<td></td>
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<tr>
<td>Warwick Shop</td>
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</tbody>
</table>
With all the opportunities open to you at Warwick, you’ll meet a variety of people, many of whom may become close friends. From meeting new people, you’ll see how individual everyone is at Warwick; you might learn in different ways, find out about different cultures and customs, and share different opinions.

The Students’ Union

The Students’ Union is led by a team of seven students elected by the student body to spend a sabbatical year working at the Students’ Union. The ‘Sabbs’, as they are known, are either recent Warwick graduates or taking a year out from their studies to work full-time representing and supporting students. There are also part-time officers who fulfil their roles alongside their courses. Student officers are elected in the Spring term, which means you will have the chance to vote for the 2017/18 Officer team.

The Sabbs are supported by a team of permanent staff and are directed by SU policy, which can be changed or amended at Student Council and General Meetings. Student Council monitors Officers’ actions, debates important issues, passes policy and sets SU regulations. Campaigns can centre around any part of university life, the local area, or even national issues.

Sabbatical Officers 2016-17

President
Luke Pilot
Democracy and Development Officer
Becky Gittins
Societies Officer
Marissa Beatty
Postgraduate Officer
Nat Panda
Welfare and Campaigns Officer
Chloe Wynne
Sports Officer
Ted Crowson
Education Officer
Hope Worsdale

Societies and sports clubs

The SU is responsible for more than 260 societies and 65 clubs through the Societies Federation and Warwick Sport. Clubs and societies bring together students who are interested in or have a passion for a certain sport, activity or issue. The SU supports these societies by providing funding, training and facilities. If there isn’t a society that interests you, you’re more than welcome to get a few people together and start one. The best time to join societies is at the Societies Fair, held in Week One.

Festivals and events

The Students’ Union’s entertainment programme runs throughout the week. Music ranges from chart hits to dubstep, to electro and alternative, with plenty in between. Visit the website for the year’s full programme and to book tickets.

Festivals run throughout the year including One World Week, Warwick Student Arts Festival and the Real Ale Festival.

The Office for Global Engagement

024 7652 3706
global.reception@warwick.ac.uk
warwick.ac.uk/international/ogfe

We offer support to all international students throughout your studies. Our Student Experience team has qualified advisers ready to assist on all immigration and visa-related matters. We also run UK trips and events for all students to take part in. Our Study Abroad team can help you find out about our Study Abroad programmes.

Go Global

warwicksu.com/goglobal
@warwickgoglobal
facebook.com/goglobalwarwick

‘Global graduates’ are highly sought after by employers today. We run an initiative called ‘Go Global’, which will help you learn about different world views and how they compare with your own. You may choose to stay on campus – learning a new language or working in international teams – or go abroad to pursue an internship or course of study. However you choose to Go Global, we encourage you to get involved and increase your international outlook – while at the same time developing your employability, through participating in a range of multicultural teams.

The Chaplaincy

Faith | Friendship | Food
024 7652 3519
chaplaincy@warwick.ac.uk
warwick.ac.uk/chaplaincy

Central campus is home to the Chaplaincy, which welcomes those of all faiths and of none. It provides a space for worship and quiet reflection, as well as study, conversation and hospitality. The Chaplains provide pastoral and spiritual care to all members of the University community.

There are three Chaplaincy kitchens (general, halal and kosher), for use by the student faith societies. The Chaplaincy also has multi-faith prayer rooms for quiet reflection and prayer at Westwood campus and Gibbet Hill.

Regular events are advertised on the Chaplaincy website and Facebook group together with welcome events at the start of the academic year so drop in and see us.

Warwick Volunteers

volunteers@warwick.ac.uk
warwick.ac.uk/volunteers

Level One, SUHQ

You can choose from a variety of volunteering roles in the local community. Some require a regular commitment, while others are flexible, allowing you to give as much or as little time as you’re able. There is a staff team who work with a student Executive Committee and volunteering project leaders.

To volunteer with children you’ll need a DBS (criminal record) check before starting your placement, so remember to bring suitable ID. See gov.uk/disclosure-barring-service-check

In addition to a DBS check, if you’ve lived outside the UK for six months or more in the last five years, you’ll need a Certificate of Good Conduct, sometimes called a Police Check, from your home country(ies). It’s much easier to obtain this document while you’re still in your home country.

Visit the Volunteering Fair on Friday 7 October 2016, 10am-3pm in the Panorama Suite, Rootes Building to find out more.
"The plethora of cultural societies and events, such as One World Week, embody the importance of the international community in the University and this is something I myself found very appealing and attractive about attending Warwick.”

Isabel Qah, Centre for Applied Linguistics

**Warwick Sport**

[warwick.ac.uk/sport](http://warwick.ac.uk/sport)

We have lots of ways for you to keep active with memberships available for our multi-disciplinary centres, including three large sports halls, a gym, fitness classes, 25m swimming pool, climbing wall, bouldering room, squash, badminton and Indoor Tennis Centre. You can try football and hockey on our synthetic pitches, represent the University with one of our teams, or just pay and play for any activity when it suits you.

Why not try one of our free activities like our Walking, Running or Cycling Routes and keep yourself active every day?

**Warwick Arts Centre**

[warwickartscentre.co.uk/students](http://warwickartscentre.co.uk/students)

Warwick Arts Centre is based at the heart of campus and open 364 days of the year. It boasts a diverse programme of theatre, music, visual arts, comedy and film.

**Gain skills and experience**

You can work in our box office, gallery, front of house or marketing teams. Volunteer as a Student Ambassador or Performance Steward.

**Student deals**

Including £4.50 cinema tickets, £6.50 theatre tickets and £11 tickets to our classical concert series.

**Study and socialise**

Use our free Wi-Fi, comfy chairs and café.

**Music Centre**

[warwick.ac.uk/musiccentre](http://warwick.ac.uk/musiccentre)  
[@UoWMusicCentre](https://twitter.com/UoWMusicCentre)

Our Music Centre has opportunities for all students with an interest in or passion for music. You’ll find free practice facilities, rehearsal space and a huge number of different music societies. Enjoy a great social atmosphere and experience tours, competitions and performances.

**Unitemps**

[unitemps@warwick.ac.uk](mailto:unitemps@warwick.ac.uk)  
[unitemps.com](http://unitemps.com)

Argent Court, University of Warwick Science Park

Unitemps is our temporary staffing agency. You’ll find a variety of short and long-term opportunities within the administrative, academic and commercial departments of the University, as well as opportunities with local employers.

**Language Centre**

[language.enquiries@warwick.ac.uk](mailto:language.enquiries@warwick.ac.uk)  
[warwick.ac.uk/language](http://warwick.ac.uk/language)

Ground floor, Humanities Building

If you’re learning a language as part of your course, or are interested in developing your language skills, the Language Centre offers a wide range of modules and the facilities, resources and programmes to support you.

Enrolment for academic modules will take place on: Wednesday 5 October, Thursday 6 October and Friday 7 October between 10am and 4pm.

Online enrolment for Lifelong Language Learning courses will open from mid-September. If you’re unsure of your level, we’ll be holding some consultation evenings to help you. Dates for these sessions will be published on our website over the summer.

**Improving your English**

[warwick.ac.uk/cal](http://warwick.ac.uk/cal)

Applied Linguistics, Social Sciences Building

If English isn’t your first language, Applied Linguistics offer an in-sessional programme to help develop your academic English skills. We hold classes and workshops in term time throughout the academic year. You are eligible to attend if you are an international student enrolled on a degree course at Warwick. Please note that demand is often high and class places are limited.

Visit [warwick.ac.uk/cal/study/learn-english](http://warwick.ac.uk/cal/study/learn-english) for further details. You can find more information about English Language support in the International Guide.

**Sustaining our Campus**

[warwick.ac.uk/environment](http://warwick.ac.uk/environment)

We all have a role to play in the sustainability of our campus. We’re committed to improving the efficiency and reducing the environmental impact of our campus, and we hope you’ll join us in that.

**Don’t let it go to waste**

Every drip, every scrap of paper, any energy we consume adds up. Ask yourself: what am I not using? What don’t I need? What extra bit of effort could I make?

**Get involved**

You can help us raise awareness and make improvements by signing up to be a Green Champion. We hold events every term and offer placement and project opportunities linked to sustainability.
The Local Area

Welcome to Warwick

Our campus is on the border of Coventry and Warwickshire, close to Coventry City Centre and within easy reach of the towns of Kenilworth, Royal Leamington Spa, Warwick and Stratford-upon-Avon.

Coventry

You’ll find plenty to do in Coventry – there’s good shopping and an entertainment complex with a multi-screen cinema and an ice rink. To the north of the city is the Ricoh Arena, a major sport and entertainment venue. There’s plenty to discover in Coventry too, at historic sites including Coventry Cathedral, St Mary’s Guildhall and Medieval Spon Street. You can also explore the city’s more recent heritage at the Transport Museum, Music Museum and Herbert Art Gallery.

Kenilworth, Leamington Spa and beyond

We’re also right alongside the beautiful Warwickshire countryside. The historic town of Kenilworth, with its stunning castle ruins, is not far from campus by bus. Beyond Kenilworth, you’ll find the larger towns of Royal Leamington Spa and Warwick. Many of our students live in Leamington, so it has great bus links to campus. Leamington is an elegant Regency town with a wide choice of cafés, restaurants and shops, and Warwick is steeped in history – its Castle is one of the UK’s most popular visitor attractions.

World-famous Stratford-upon-Avon is nearby and a real ‘must-do’ during your time at Warwick.

Getting Around

Interactive campus map

This map allows you to browse and search for different locations on campus. You can search for buildings and room numbers, view floor plans, and plan your route from room to room or building to building. It also shows you step-free routes suitable for wheelchairs, undercover routes for avoiding rain, and the location of disabled toilets. You’ll also find images of campus buildings and rooms, and links to Google Street View.

Take our interactive map quiz and see how it can help you find your way around: warwick.ac.uk/welcome/undergraduates/findingyourway

Public transport

Train timetables and booking

Just over a mile from the northern edge of Warwick’s main campus is Canley train station. This is on the line between Birmingham and Coventry and usually has two trains an hour in either direction Monday to Friday. Coventry train station has regular services to Birmingham and London and runs hourly services to Leamington Spa with a journey time of 12 minutes.

The free Warwick campus shuttlebus includes Canley train station on its route at peak times: warwick.ac.uk/shuttlebus

@UOW_Shuttlebus

“…something about a university community that feels different compared to a college or high school community. Everything is on a much bigger scale but there is still a very distinct sense of belonging.”

Tanya Tan,
Alumni, School of Law
Getting Around

Getting to campus

Bus services

There are two bus companies that operate buses to and from Warwick's main campus: National Express Coventry and Stagecoach Warwickshire.

You can catch buses from our central bus interchange adjacent to the Arts Centre and the Central Plaza. Bus stops are also located at various points on campus.

Buses travel from campus to Coventry, Leamington Spa and Kenilworth. For timings, please visit warwick.ac.uk/about/environment/transport/buses

Do be aware that many of the buses require exact change in coins. Find out more about tickets and passes at networkwestmidlands.com/tickets-and-passes

For more tips on using the buses visit warwick.ac.uk/welcome/warwicklife

Coaches

Coventry’s national coach services include National Express and Megabus. National Express operates several routes from Pool Meadow Bus Station in Coventry City Centre, which has bus links with campus. Megabus has a number of stops, including Cannon Park Shopping Centre, which is a 10-minute walk from central campus.

Getting to Wellesbourne campus

The W2 bus service operates weekdays between central campus and Wellesbourne via Leamington Spa. For timetable information and fares, see traveldecourcey.com

Car parking and car sharing

carparking@warwick.ac.uk
warwick.ac.uk/parking

Campus parking is very limited, with parking restriction schemes also in place in the surrounding residential and commercial areas. There are circumstances where you may apply for permission to park on campus, for example, if you have a disability, but in general we would advise you not to bring cars onto campus. Instead we encourage you to take advantage of the public transport links to campus.

We also have a dedicated student car share scheme for those living off campus. Learn more at warwick.ac.uk/takeamate

Bike maintenance

Bike maintenance and repair service is supplied by Bikewrench every Friday from 9am to 4pm during term time on the Piazza by the Students’ Union. Students receive special rates for any repair work and parts.

Taxis

A taxi rank is located in Health Centre Road and very close to the Students’ Union and Piazza. Licensed taxis wait there throughout the day and into the evening.

Cycling

warwick.ac.uk/directions/bike

Warwick campus is great for cycling with plenty of secure cycle parking facilities and a network of cycle paths to explore the local area.

We even have our own cycle hire scheme called ‘UniCycles at Warwick’. You can hire one of 50 bikes from nine stations to travel on and off campus for as little as 50p for 30 minutes. See warwick.ac.uk/uni-cycles
Our Regulations and Behaviour

Our Community Values and Expectations
At Warwick, we value our diverse and international community, the pursuit and dissemination of knowledge and research with real impact. We uphold the importance not only of freedom of thought and expression, but also the significance of academic and personal integrity, equality and diversity, and mutual respect and consideration for the rights, safety and dignity of all.

We place great importance on the responsible behaviour of both our students and staff at Warwick. It is important for you, as a student, to have an idea of Warwick’s core values and an understanding of the primary expectations of student members of the Warwick community. Take a look at the following to help you understand what this means for you.

What’s Expected of Students at Warwick?

Dignity at Warwick Policy: setting out how our differences are respected and valued and how we aim to prevent and address harassment and bullying.

Warwick Student Community Statement: aims for the University as well as for students.

University Strategy: our vision as a world-class university and our values.

University Calendar: the main ‘rule book’, including ordinances and regulations which you need to be aware of, such as examinations, cheating, use of computing facilities and behaviour.

Feedback and Complaints

We want you to be able to let us know when things are going well or there is something that you particular like, but also if there is a problem that you don’t feel you can resolve yourself. As part of this, we have a Student Feedback and Complaints Resolution Pathway and actively encourage feedback on all aspects of the student experience.

Athena SWAN Gender Charter Mark

We hold a Silver Athena SWAN Gender Charter Mark Award, reflecting our commitment to gender equality in both staff and student activities.

Race Charter Mark

We’re also working towards a submission for the Race Equality Charter Mark. This will provide a framework for us to identify and self-reflect on barriers standing in the way of minority ethnic staff and students.

Term Dates

2016/2017

Autumn Term
Monday 3 October 2016 – Saturday 10 December 2016

Spring Term
Monday 9 January 2017 – Saturday 18 March 2017

Summer Term
Monday 24 April 2017 – Saturday 1 July 2017

Quick Contacts

University address
University of Warwick
Coventry CV4 7AL or CV4 7ES
Switchboard: 024 7652 3523

Security (Gatehouse)
024 7652 2222 for emergencies
024 7652 2083 for non-emergencies

Warwick Accommodation
024 7652 3772
accommodation@warwick.ac.uk

Student Reception, Senate House
024 7652 2280
studentreception@warwick.ac.uk

IT Services Help Desk
024 7657 3737
helpdesk@warwick.ac.uk

Office for Global Engagement
024 7652 3706
global.reception@warwick.ac.uk

Student Support Services
024 7657 5570
studentsupport@warwick.ac.uk

Students’ Union Advice Centre
024 7657 2824
advice@warwicksu.com

Health Centre
024 7652 4888
This guide was accurate at the time of printing. It is, however, printed two months in advance of your arrival at the University and during this interval some of the information may change as programmes are updated. While we will try to keep changes to a minimum, it is nevertheless very important that you check our website for any updates, warwick.ac.uk/welcome.

Where there is a difference between the contents of this guide and our website, the contents of the website take precedence and set out the arrangements that will apply on your arrival as well as information on some of the services we provide to you. Information about wider student rights and responsibilities can be found at warwick.ac.uk/aro/studentrights.

Printed on paper derived from sustainably managed forests. Design by Creative Triangle: creativetriangle.co.uk