

Practical instructions for using the University of Warwick Publications service and WRAP.



1. Browsing WRAP/Publications service:

The easiest way to interact with the content in either service.

- Both services support a range of browse views; year, subject, department, funder, all of which can be located on the left hand menu of the home page and throughout the service.
- Use them navigate to groups of content within the service.
- Once you have chosen a browse view you will be offered other options to further subdivide or sort the results.

2. Searching WRAP/Publications service:

- Select either WRAP or the Publications service from the tabs at the top of the page, as demonstrated.
- Select “Search Repository” (second option down on front page)
- Enter you search terms into any of the boxes below. Note: you do not need to have something in every box, leave any unnecessary boxes blank.
- Once you have generated your list of results you will be offered options to refine the search, generate a new search, save the search (see section 4) and to export the results.

3a. RSS feeds out of WRAP:

NOTE: A feed from WRAP will only cover material from a department that is available with the full text attached. If you would like to be alerted to all work from your department please use the Publications service instructions below.

1. Navigate to WRAP (<http://wrap.warwick.ac.uk>).
2. Select “Search Repository” (second option down on front page)
3. Under the “Divisions” heading select the department (or hold down ‘CTRL’ and select multiple departments) you are interested in. HINT: Departments are arranged alphabetically under Faculties.
4. Scroll down and click on “Search”
5. From the search results page select the type of RSS output your feed-reader can best cope with from the selection in the top right-hand corner. HINT: Most standard readers can cope with any of the feed types offered.
6. Subscription instructions by browser type:
 - a. If you are using Firefox or Internet Explorer the feed will then give you an option to choose which service to use to subscribe to the feed. Select your service and click ‘subscribe’.
 - b. If you are using Google Chrome when you click the feed type you will see a page of raw XML code. Don’t panic! Simply copy the URL of the page and in your feed reader paste the url in the feed box and subscribe manually.

7. You will now be alerted whenever WRAP receives a new full text paper for your department.

3b. RSS feeds out of the Publications service:

NOTE: A feed from the Publications service will cover material from a department that is available with the full text attached and as bibliographic references only. If you would like to be alerted to only the full text material from your department please use the WRAP instructions above.

1. Navigate to the University of Warwick Publications service (<http://wrap.warwick.ac.uk/publications/index.html>)
2. Select "Search Repository" (second option down on front page)
3. Under the "Divisions" heading select the department (or hold down 'CTRL' and select multiple departments) you are interested in. HINT: Departments are arranged alphabetically under Faculties.
4. Scroll down and click on "Search"
5. From the search results page select the type of RSS output your feed-reader can best cope with from the selection in the top right-hand corner. HINT: Most standard readers can cope with any of the feed types offered.
6. Subscription instructions by browser type:
 - a. If you are using Firefox or Internet Explorer the feed will then give you an option to choose which service to use to subscribe to the feed. Select your service and click 'subscribe'.
 - b. If you are using Google Chrome when you click the feed type you will see a page of raw XML code. Don't panic! Simply copy the URL of the page and in your feed reader paste the url in the feed box and subscribe manually.
7. You will now be alerted whenever the Publications service receives a new paper (with or without full text for your department).

3c. RSS feeds out of WRAP for Theses:

NOTE: WRAP contains all theses from October 2008 onwards and many earlier ones. Many of these theses are available online but some are restricted or otherwise unavailable. If the thesis you want is unavailable you can use the link in the WRAP record to go to the Library catalogue to find access information for the Modern Records Centre where you can read the hardcopy of the thesis in the reading rooms.

1. Navigate to WRAP (<http://wrap.warwick.ac.uk>)
2. Select "Search Repository" (second option down on front page)
3. Under "Item Type" select "Thesis or Dissertation" and in the "Thesis Department" field add the subject of the department you are interested in, e.g. Physics, Chemistry, Politics and International Studies etc. (HINT: If you are unsure of what the department is called in the system use the "Browse Theses by Department" link in the left-hand menu and copy and paste the name into the advanced search box.)
4. Scroll down and click on "Search"
5. From the search results page select the type of RSS output your feed-reader can best cope with from the selection in the top right-hand corner. HINT: Most standard readers can cope with any of the feed types offered.

6. Subscription instructions by browser type:
 - a. If you are using Firefox or Internet Explorer the feed will then give you an option to choose which service to use to subscribe to the feed. Select your service and click 'subscribe'.
 - b. If you are using Google Chrome when you click the feed type you will see a page of raw XML code. Don't panic! Simply copy the URL of the page and in your feed reader paste the url in the feed box and subscribe manually.
7. You will now be alerted whenever WRAP receives a new thesis for your department.

4. Saved searches in WRAP/Publications service

This process allows you to create an embeddable link for all of the papers from a single department into a webpage. To create a saved search you must be logged on, navigate to WRAP and click on the "login" phrase in the top right hand corner of the system, login with your Warwick username and password. (If you have any problems logging in please let one of the team know!).

The below is an example of a saved search for all of the material submitted to both WRAP and the Publications service by the Warwick Medical School:

http://wrap.warwick.ac.uk/cgi/saved_search?savedsearchid=125

1. Follow steps 1-4 of the "Instructions for RSS feeds" above or perform one of the searches tried earlier.
2. Once you have your search results click "Save Search" at the top of the page.
3. You should then see the message "Successfully stored search".
 - a. If you want the search to remain private, click on the button marked "save". To run the search in future simply login and navigate to the 'saved searches' link at the very top of the page and select "do search".
 - b. To generate a URL to allow you to embed the search as a link in your webpage you will need to change a few settings in this screen before clicking save. First change the title of search, if necessary, second decide if you would like email alerts from the system when new material is added and if so how often and finally and most importantly select "Yes, make this search available to anyone". Then click save. Once you have done this you will be presented with a list of all your saved searches to generate the url to share or embed, click on the search you want in the list and then copy the url from the bar at the top of the browser.