



**EXTERNAL SPACES HEALTH & SAFETY INFORMATION SHEET**  
**ATHLETICS FIELD**

Date survey undertaken: Monday 13<sup>th</sup> February 2023 10am

Prepared for  
University of Warwick  
Coventry  
CV4 7AL

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1.0	31/10/2019	First Issue	SA	SA
2.0	13/02.2023	First Edition	TM	SA

## **2. BRIEF**

2.1 This report is provided as a record of our site inspection, document review and Hazard Identification of the site known as: Athletics Field, Westwood Campus.

## **3. GENERAL UPDATE**

3.1 Site generally flat and kept in a good condition. The grass has been recently cut and in reasonable condition. The track and field has no major issues or urgent work required at the time of inspection.

## **4. DATE OF INSPECTION**

Monday 13<sup>th</sup> February 2023 10am

## **5. ACCESS**

5.1 The Athletics track has two fences surrounding it. The outer high level fence contains the track, field and surrounding grassed areas. The inner fence is a low-level fence around the perimeter of the track, containing the track and field only.

5.2 The outer fence has vehicular gates from car park 12 to the Southeast corner, with a corresponding vehicle gate to the lower level fence.

5.3 Pedestrian access is through the Games Hall complex.

5.4 The final access is through the groundsman's entrance to the Northeast Corner.

## **6. PARKING**

6.1 Accessible and general parking facilities can be located next to the site in Car Park 12. Alternative parking provisions can also be located either adjacent to the building in Car Park 13 or directly across the road in Kirby Corner car park.

6.2 Car parks operate using cashless payment options; please visit the following link for further information: <https://warwick.ac.uk/services/carparks>

6.3 There is also an option for alternative forms of transport across the University. Please visit the following link for more information <https://warwick.ac.uk/services/estates/transport/>

## **7. WELFARE**

7.1 Access to the Welfare Facilities is available in the Games Hall. WC & welfare facilities for larger events should be provided by organisers of the event.

7.2 There are various shops & coffee shops near by the site for food and drink.

7.3 There must be provisions for first aider(s) on site as required at all times which should be organised by the user. In the event of an emergency, you can contact Community Safety on 024765 22222. It is important to bear in mind however, ultimately the responsibility of the health of visitors on the site lie with the organiser.

7.4 Along with responsibility to provide First aiders by the user, similarly, adequate provision of First Aid Kits is also the responsibility of the event organiser.

7.5 All waste generated by the user of the site must be collected and disposed of by the organisers of the event.

## **8. ENVIRONMENT**

8.1 The site is a recreational space used for track and field sporting activities. There is an outdoor exercise area which is often used by students. The site is well maintained with the grass regularly cut.

8.2 The land should be left in the same state as it was upon the user's arrival onto the site. There should be minimal damage to the grass and the environment. The user will be responsible in preserving the state of the site.

8.3 Vehicles/motorised/mechanically propelled equipment should have drip/spill trays under and for smaller generators used by stall holders to be in bunds.

8.4 Refuelling should be carried out in a controlled environment to prevent fuel/oil spills on site.

8.5 The user has the responsibility to preserve the nature of the site and ensure its general condition.

## 9. SEASONAL INFORMATION

9.1 The site is in its best condition from May to September in which it is typically mostly dry.

9.2 However, it must be taken into consideration by the user that in wet conditions throughout the year the ground may become muddy.

9.3 Please be aware of busy periods of the academic year. Information regarding Graduation and Open days can be found by using the following link. <https://warwick.ac.uk/>

## 10. GENERAL HAZARDS

10.1 Slips, trips and falls around the site. Particularly a 50mm edging strip to the inner and outer edges of the track. Take precautions when walking around site.

10.2 There are long jump sand pits filled with sand on both sides of the track.

10.3 There is a ditch for steeple chase on the West of the track

10.4 Precautions must be made when picking up and disposing of rubbish. Unknown or sharp objects must be dealt with by using the appropriate tools.

10.5 There will not be any lighting provided for the site. In the winter months from October to March temporary lighting may be required as it won't be very well lit.

## 11. BELOW GROUND INFORMATION

Please note that the following pipework is located beneath the site. For the exact locations of these pipes please see the underground drawings provided by the University. Any requirement to dig or penetrate the surface of the site will require a permit to dig, which will need to be applied for and managed by the member of University staff who is overseeing the work. Please use the following number to contact the University's Permit Office if advice is needed:

**Permit Office:** (024 765) 23652 or email [permitrequest@warwick.ac.uk](mailto:permitrequest@warwick.ac.uk)

## 12. OVERHEAD OBSTRUCTIONS

12.1 There are no overhead cables on site.

12.2 There are high level flood lights surrounding the site.



12.3 To the Northwest corner there is a discus/hammer throwing cage with very high fencing.

12.4 There are high trees to the North and west Boundaries.

### **13. SITE SPECIFIC HAZARDS**

13.1 There are piles of loose material road salt tarpaulins etc and sand onsite. These are to be made secure as high winds, prop blasts etc may cause this material to become airborne causing potential injury to pedestrians. This also applies to the long jump pits.

13.2 Vehicles being driven, parked or landed on the track or field must be of an appropriate type and not cause damage to the track or field if used in these locations. They must not overload the capacity of the ground they are using or cause damage to the vehicle or the ground. Ground conditions must be checked and verified by the users.

**14. APPENDIX- SITE PICTURES**



Photo taken towards the North of the site.



Photo taken towards the South of the site.



Cage and track near the West boundary



View from East track entrance adjacent to the games hall

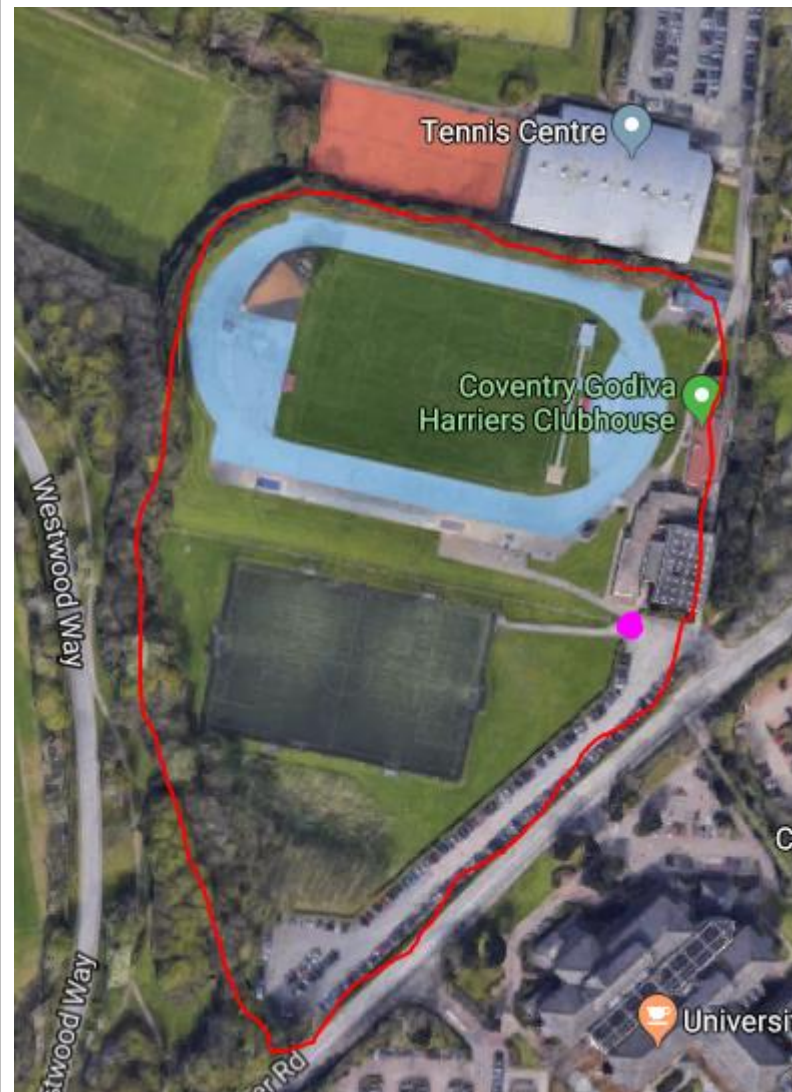


Photo taken of the Race track entrance gates



Photo taken towards the South of the site.

**15. SITE BOUNDARY**



The red line shows the extent of the site with the purple spot showing the vehicular access point to the site.



16. LOCATION ON CAMPUS

