

**UNIVERSITY OF WARWICK**

**FACULTY OF SCIENCE**

Board of the Faculty of Science

There will be a meeting of the Board of the Faculty of Science on Wednesday 23 May 2012 at **2.00pm** in **The Council Chamber, University House**.

K Sloan  
Registrar

**Note: Questions on agendum items or apologies should be directed to the Secretary of the Committee, Stephen Williams (ext. 28143 or [Stephen.Williams@warwick.ac.uk](mailto:Stephen.Williams@warwick.ac.uk)).**

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The agenda is split into two sections: items for consideration by the Committee and items for report without further discussion unless requested by a member of the Committee. All papers are available electronically from the Committee's file store:

<https://files.warwick.ac.uk/sciencefacultyboard/browse/BFS+-+Board+of+the+Faculty+of+Science/BFS+23+May+2012>

**A G E N D A**

**ITEMS FOR CONSIDERATION BY THE COMMITTEE**

1. Minutes

TO CONSIDER:

The minutes of the meeting of the Board of the Faculty of Science held on 8 February 2012 (copy attached).

2. Matters arising on the Minutes

- (a) Appointment of the Chair of the Faculty of Science (minute BFS 23/11-12 refers)

TO CONSIDER:

A brief report from the Registrar to be read at the meeting as to the recommendation of the Vice-Chancellor for the appointment of the Chair of the Faculty.

- (b) University Research Centre Governance and Guidelines (minute BFS.29/11-12 refers)

TO REPORT:

That at the meeting of the Board of the Faculty of Science held on 8 February 2012 it was reported that the University's Research Committee would submit a full report to the Summer Term meeting of the Board on the categorisation of Research Centres within the Faculty of Science.

TO CONSIDER:

A cover note along with the provisional Research Centre Guidelines as considered and provisionally revised by the Research Committee, paper BFS.21/11-12 (copy attached), with a view to all further comments and suggested revisions being collected and put forward to the next Research Committee and the final Guidelines recommended to the Senate for approval at its meeting on 4 July 2012.

3. Chair's Business

TO RECEIVE:

An oral report on the Faculty of Science Advisory Board Strategy Day held on 22 May 2012.

4. Faculty Appointments and Elections

(a) Membership of the Board and its Sub-Committees

TO CONSIDER:

The proposed constitutions and nominations for memberships of the following committees for the academic year 2012/13:

- (i) Board of the Faculty of Science, paper BFS.14/11-12 (copy attached).
- (ii) Sub-Faculty of Science, paper BFS.15/11-12 (copy attached).
- (iii) Graduate Studies Committee of the Board of the Faculty of Science, paper BFS.16/11-12 (copy attached).
- (iv) Faculty of Science Information Technology Committee, paper BFS.17/11-12 (copy attached).
- (v) First Year Board of Examiners, paper BFS.18/11-12 (copy attached).
- (vi) Undergraduate and Graduate Appeals Committee Panels, BFS.19/11-12 (copy attached).

(b) Membership of the Faculty on other University Committees

TO CONSIDER:

Representation of the Faculty on other University Committees, BFS.20/11-12 (copy attached).

(c) Representatives on the Senate

TO REPORT:

That the six continuing members of the Senate appointed by the Board of the Faculty of Science (with the end of their term of appointment in brackets) are as follows:

Professor R Ball (2014)	Department of Physics
Professor A Czumaj (2013)	Department of Computer Science
Professor S Jacka (2013)	Department of Statistics
Professor J McCarthy (2013)	School of Life Sciences
Professor M Shipman (2013)	Department of Chemistry
Professor C Sparrow (2013)	Warwick Mathematics Institute

5. Institutional Review of Teaching and Learning

TO CONSIDER:

- (a) The Faculty Engagement Report (Science with Medicine), paper TLR.97/11-12, and the summary paper considered at Steering on 14 May 2012, paper SC.339/11-12, along with responses from administrative heads to the Faculty Engagement reports, papers AQSC.93-97/11-12 and a cover sheet on the outcomes of the Faculty Engagements, paper BFS.23/11-12 (copies attached)

- (b) A paper on the format of future reviews of departments considered at Steering on 14 May 2012, paper SC.340/11-12, along with a cover sheet setting out Steering's endorsement of the recommended approach, whilst noting that further thought needs to be given to the approach with respect to the review of research, paper BFS.24/11-12 (copies attached)

6. Learning and Teaching Strategy

TO REPORT:

That a revised Learning and Teaching Strategy was in the process of being developed in light of the refreshed Vision 2015 and the outcomes of the Institutional Review and that a sub-group of the Faculty of Science would be convened to review the draft Strategy on behalf of the Faculty Board.

7. Warwick Community Agreement

TO REPORT:

- (a) That at its meeting on 2 February 2012 the Academic Quality and Standards Committee resolved that a small Group be formed to develop a statement setting out the mutual roles and responsibilities of students and the University but that this not be called a 'Student Charter'.
- (b) That subsequently AQSC's decision was reported to the Steering Committee at its meeting on 13 February and this approach was endorsed. In particular there was a view that being able to frame the relationship between student and staff in terms of a partnership at as early a stage as possible would be welcome and could mitigate against the perception of a student as consumer.
- (c) That a Working Group including staff and student representation had been convened and was in the process of finalising an initial draft of the document for consultation which was titled the Warwick Community Agreement.
- (d) That the sub-group of the Faculty being convened to consider the draft Learning and Teaching Strategy would also consider the draft of the Warwick Community Agreement.

8. Report from the Sub-Faculty of Science

TO RECEIVE:

The unconfirmed minutes of the meeting of the Sub-Faculty of Science held on 9 May 2012 (copy attached).

9. Items to be brought to the Senate

TO CONSIDER:

Whether there are any specific issues which the Board of the Faculty wishes to refer to the Senate for consideration.

10. Any Other Business

11. Reserved Items

TO REPORT:

That the Chair had approved the reserved minutes of the meeting of the Board of the Faculty of Science held on 8 February 2012 and that there were no new reserved items for the Board to consider.

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**ITEMS TO REPORT AND APPROVE WITHOUT FURTHER DISCUSSION**

The Chair and Secretary consider that the following items are non-controversial and/or can be accepted with a minimum of explanation. Members of the Committee may, however, ask for any of the following items to be transferred to the agenda for discussion, by contacting the Secretary in advance of the meeting, or by raising the item at the commencement of the meeting.

12. Report from the Faculty of Science IT Committee

TO RECEIVE:

The minutes of the meeting of the Faculty of Science IT Committee held on 9 May 2012 (to follow).

13. Report from the Graduate Studies Committee

TO RECEIVE:

The minutes of the meeting of the Graduate Studies Committee of the Board of the Faculty of Science held on 15 May 2012 (copy attached).

14. Report from the Faculty of Science Research and Innovation Committee

TO RECEIVE:

The minutes of the meetings of the Faculty of Science Research and Innovation Committee held on 23 January and 20 February 2012 (copies attached) and draft minutes of the meeting held on 20 April 2012 (to follow).

15. Dates of Future Meetings

TO REPORT:

- (a) That dates for meetings of the Board of the Faculty of Science for the academic year 2012/13 have not yet been confirmed by the University;
- (b) That dates for meetings of the Board of the Faculty of Science for the academic year 2012/13 will be circulated by the Secretariat as soon as they become available.