**PLEASE NOTE** You must not cancel your Police Registration Appointment unless you are no longer required to register with the police. Use the function “Reschedule” instead. If at any time you do not have a booked appointment, you may be in breach of your visa conditions.

1. If you wish to reschedule an appointment, please go to ‘My Account’ in the top right hand corner of the online registration system. You can access this from any page after logging in with your email and password.

2. At the bottom of the page, press reschedule
3. When you have pressed ‘Reschedule’ the below screen will appear. Please click on ‘Reschedule Appointment’

4. Please choose your venue, date and time, in the same way that you did when you made your first booking.
5. Please check that the details are correct and then press ‘Book’

This screen will then appear and you will receive an email to confirm that you have rescheduled your appointment.